

**NOTICE OF PUBLIC MEETING OF  
SEWARD COUNTY BOARD OF COMMISSIONERS  
TUESDAY, JANUARY 20, 2026**

Notice is hereby given that a meeting of the Seward County Board of Commissioners will be held at 9:00 a.m. on Tuesday, January 20, 2026 in the County Board Meeting Room, Room 303 on the 3<sup>rd</sup> Floor of the of the Seward County Courthouse in Seward, Nebraska. The meeting is open to the public. The agenda for the meeting is kept continuously current and is available for public inspection at the office of the County Clerk in the Seward County courthouse, Seward, Nebraska.

Brandy Johnson, Seward County Clerk

*This is an Open Meeting of the Seward County Commissioners. Seward County abides by the Nebraska Open Meetings Act in conducting business. A copy of the Nebraska Open Meetings Act is displayed on the back wall of this meeting room as required by law. Presenters shall state their name for the Clerk's record and are asked to limit remarks to five minutes. All remarks shall be directed to the Chair who shall determine by whom any appropriate response shall be made. Seward County reserves the right to adjust the order of items on this Agenda if necessary and may elect to take action on any of the items listed.*

Known items on the agenda for Board of Commissioners on January 20, 2026 are as follows:

**9:00 a.m.**

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of January 13, 2026
4. Consent Agenda:
  - a) Zoning Fee Report for October 2025 - \$6,160
  - b) Zoning Fee Report for November 2025 - \$1,175
  - c) Zoning Fee Report for December 2025 - \$7,500

**Other Business Matters to Address When Time Allows**

5. Discuss/Action – Public/Organizations/Officials
6. Commissioner Reports
7. Discuss/Action –Proposal & Contract from Sunflower Grant Writers for Writing & Submitting the 2025 Better Utilizing Investments to Leverage Development (BUILD) Grant on Behalf of Seward County for the 420<sup>th</sup> Road Paving Project
8. Discuss/Action – Authorize Chair to Sign Letter of Intent for the Nebraska Secretary of State's office to Purchase a New Server for the County Clerk's office
9. Discuss/Action – Agenda for January 27, 2026

**9:15 a.m.** Discuss/Action – Accept the County Treasurer's Submission of the Semi-Annual Report, Condensed Semi-Annual Report for Publication

**9:30 a.m.** Discuss/Action – Authorize Chair to Sign the Nebraska Public Service Commission Exemption Request for Public Transit

Discuss/Action – Authorize Chair to Sign the Public Transit Title VI Non-Discrimination Plan for 2026

**9:45 a.m.** Discuss/Action – Authorize Chair to Sign the NE Dept of Agriculture (NDA) Noxious Weed/Weed Superintendent Annual Report for 2025

**ABOVE AGENDA IS OPEN UNTIL 24 HOURS PRIOR TO THE MEETING AND IS SUBJECT TO CHANGE TO INCLUDE EMERGENCY ITEMS. THE OFFICIAL AGENDA IS KEPT AT THE SEWARD COUNTY CLERK'S OFFICE. PLEASE CONTACT THEM AT 402-643-2883 FOR ANY QUESTIONS PERTAINING TO THE AGENDA AS LISTED ABOVE.**

[Seward County Government Home Page](#)

**Posted 01/16/2026**

**Zoning Fee Report****Oct-25**

<b>Permit Type</b>	<b>Permit Amount</b>	<b>Number</b>	<b>Total For Month</b>
Amendment Request	\$400	0	\$ -
Administrative Plat:	\$ 400.00	0	\$ -
Application to the Board of Adjustment:	\$ 600.00	0	\$ -
Communications Tower Development:	\$ 1,300.00	0	\$ -
Conditional Use:	\$ 800.00	0	\$ -
Development:	\$ 125.00	6	\$ 750.00
Kennel:	\$ 125.00	0	\$ -
New Home:	\$ 125.00	2	\$ 250.00
Replate/Vacate:	\$ 400.00	0	\$ -
Rezone:	\$ 600.00	1	\$ 600.00
Short Form Plat:	\$ 400.00	3	\$ 1,200.00
Sign:	\$ 400.00	0	\$ -
Variance:	\$ 600.00	0	\$ -
Wireless Upgrade:	\$ 800.00	0	\$ -
<b>Unpermitted Permits</b>			
New Home	\$ 5,000.00	0	\$ -
New Home Over Density	\$ 20,000.00	0	\$ -
Development Permit \$2 Per square foot		1	\$ 3,360.00
Development Permit \$3 per square foot		0	\$ -
Conditional Use Permit	\$ 1,800.00	0	\$ -
Sign Permit	\$ 225.00	0	\$ -
Plat Application	\$ 900.00	0	\$ -
Kennel Permit	\$ 1,800.00	0	\$ -
Conditional Use Permit-Wireless	\$ 6,000.00	0	\$ -
Communications Tower Development	\$ 3,000.00	0	\$ -
Wireless Upgrade/equipment add on existing structure	\$ 1,800.00	0	\$ -
<b>Total for Oct-25</b>			<b>\$ 6,160.00</b>

## Zoning Fee Report

Nov-25

Permit Type	Permit Amou	Number	Total For Month
Amendment Request	\$400	0	\$ -
Administrative Plat:	\$ 400.00	0	\$ -
Application to the Board of Adjustment:	\$ 600.00	0	\$ -
Communications Tower Development:	\$ 1,300.00	0	\$ -
Conditional Use:	\$ 800.00	0	\$ -
Development:	\$ 125.00	7	\$ 875.00
Kennel:	\$ 125.00	0	\$ -
New Home:	\$ 125.00	0	\$ -
Replate/Vacate:	\$ 400.00	0	\$ -
Rezone:	\$ 600.00	0	\$ -
Short Form Plat:	\$ 400.00	0	\$ -
Sign:	\$ 400.00	0	\$ -
Variance:	\$ 600.00	0	\$ -
Wireless Upgrade:	\$ 800.00	0	\$ -
Short Form Plat-Old Fee	\$300.00	1	\$ 300.00
<b>Unpermitted Permits</b>			
New Home	\$ 5,000.00	0	\$ -
New Home Over Density	\$ 20,000.00	0	\$ -
Development Permit \$2 Per square foot		0	\$ -
Development Permit \$3 per square foot		0	\$ -
Conditional Use Permit	\$ 1,800.00	0	\$ -
Sign Permit	\$ 225.00	0	\$ -
Plat Application	\$ 900.00	0	\$ -
Kennel Permit	\$ 1,800.00	0	\$ -
Conditional Use Permit-Wireless	\$ 6,000.00	0	\$ -
Communications Tower Development	\$ 3,000.00	0	\$ -
Wireless Upgrade/equipment add on existing structure	\$ 1,800.00	0	\$ -
<b>Total for Nov-25</b>			<b>\$ 1,175.00</b>

**Zoning Fee Report****Dec-25**

<b>Permit Type</b>	<b>Permit Amount</b>	<b>Number</b>	<b>Total For Month</b>
Amendment Request	\$400	0	\$ -
Administrative Plat:	\$ 400.00	0	\$ -
Application to the Board of Adjustment:	\$ 600.00	0	\$ -
Communications Tower Development:	\$ 1,300.00	0	\$ -
Conditional Use:	\$ 800.00	0	\$ -
Development:	\$ 125.00	3	\$ 375.00
Kennel:	\$ 125.00	0	\$ -
New Home:	\$ 125.00	1	\$ 125.00
Replate/Vacate:	\$ 400.00	0	\$ -
Rezone:	\$ 600.00	0	\$ -
Short Form Plat:	\$ 400.00	1	\$ 400.00
Sign:	\$ 400.00	0	\$ -
Variance:	\$ 600.00	0	\$ -
Wireless Upgrade:	\$ 800.00	0	\$ -
Conditional Use Permit-Old Fee	\$600.00	1	\$ 600.00
<b>Unpermitted Permits</b>			
New Home	\$ 5,000.00	0	\$ -
New Home Over Density	\$ 20,000.00	0	\$ -
Development Permit \$2 Per square foot		1	\$ 6,000.00
Development Permit \$3 per square foot		0	\$ -
Conditional Use Permit	\$ 1,800.00	0	\$ -
Sign Permit	\$ 225.00	0	\$ -
Plat Application	\$ 900.00	0	\$ -
Kennel Permit	\$ 1,800.00	0	\$ -
Conditional Use Permit-Wireless	\$ 6,000.00	0	\$ -
Communications Tower Development	\$ 3,000.00	0	\$ -
Wireless Upgrade/equipment add on existing structure	\$ 1,800.00	0	\$ -
<b>Total for Dec-25</b>			<b>\$ 7,500.00</b>

12/09/25

Brandy Johnson  
Seward County  
529 Seward St., Rm. 205  
Seward, NE 68434

Dear Brandy Johnson,

The purpose of this letter is to document the agreement regarding the procurement, payment and ownership of a new SuperMicro CSE-731i-404B System (Server) to be used and located in Seward County (County) for enhancement of cybersecurity for election administration.

With regards to the Server, the Nebraska Secretary of State's Office (SOS) agrees to procure and pay 100% of the cost of the Server. The cost will be paid with Help America Vote Act (HAVA) Election Security Grant funding, provided by the United States Election Assistance Commission (EAC), CFDA Assistance Listing Number: 90.404.

The Server will be located in, maintained and used by, County. County's County Clerk's Office agrees to provide proper care, physical security, and custody of the Server. County understands the Server is subject to the provisions of 2 CFR 200.310 through 200.316 regarding property, supplies, and equipment. Changes in the location or use of the Server, and disposition of the Server, shall be made only with prior written approval of the SOS. County agrees to cooperate with the SOS as needed, to confirm compliance with this agreement or HAVA grant requirements.

Once purchased, the Server will be property of the SOS, not County, and will be insured and audited by the SOS in accordance with SOS's regular and customary practices.

If these conditions related to the purchase of the Server are agreeable to County, please have your County Board Chair sign this letter, acknowledging this agreement.

Sincerely,

Wayne J. Bena Esq.  
Deputy Secretary of State, Elections Division

I am authorized to sign on behalf of County and understand and agree to the terms and conditions set forth herein.

Signed: \_\_\_\_\_ Title: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_

SEWARD COUNTY TREASURER SEMI-ANNUAL STATEMENT  
7/1/2025 TO 12/31/2025

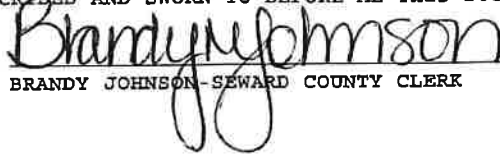
RECONCILIATION CASH TO TOTAL FUNDS BALANCE @ 12/31/2025

CASH DRAWER	500.00
JONES CHECKING ACCOUNT	1,965,855.65
CATTLE CHECKING ACCOUNT	93,448.96
INVESTMENTS	19,114,326.88
 TOTAL CASH	 21,174,131.49
TOTAL FUND BALANCE	21,174,131.49

I, JACOB ZLATKOVSKY, SEWARD COUNTY TREASURER, DO HEREBY CERTIFY, THAT THE ABOVE AND FOREGOING IS A TRUE AND CORRECT STATEMENT OF COLLECTIONS, DISBURSEMENT, AND BALANCES FOR PERIOD 07/01/2025 TO 12/31/2025 AND TO THE BEST OF MY KNOWLEDGE AND BELIEF THE AMOUNTS ENUMERATED IN THE ABOVE ARE CORRECT.

  
JACOB ZLATKOVSKY-SEWARD COUNTY TREASURER

AT 12/31/2025 THERE WERE UNPAID CLAIMS IN THE AMOUNT -0-  
SUBSCRIBED AND SWORN TO BEFORE ME THIS 20TH DAY OF JANUARY, 2026

  
BRANDY JOHNSON-SEWARD COUNTY CLERK



01/13/2026  
10:14 AM

Seward  
2025 - 2026 FUND BALANCE 6 MONTH ACCUMULATED REPORT  
6 Month Report From July Through December

Page 1

Fund	Fund Name	Beginning Balance	Collections	Disbursements	Fund Transfers	Ending Balance
0100	COUNTY FUNDS	18,923,217.61	10,458,093.53	-13,868,206.49	772,641.02	16,285,745.67
6000	STATE TREASURER FUNDS	102,199.78	628,922.65	-582,389.48	0.00	148,732.95
6009	DEPT OF REVENUE FUNDS	317,343.58	1,928,893.32	-1,929,545.07	0.00	316,691.83
6100	SCHOOL/JPA	384,434.79	10,296,253.75	-7,404,959.29	0.00	3,275,729.25
6806	MILFORD SD SQCPU FUND	0.00	20,677.83	0.00	0.00	20,677.83
6900	ESU FUNDS	6,016.42	270,397.45	-179,106.60	0.00	97,307.27
7100	TECH SCHOOL FUNDS	7,800.50	349,371.61	-231,193.34	0.00	125,978.77
7300	NRD FUNDS	7,823.74	341,597.76	-232,527.61	0.00	116,893.89
7500	CEMETERY FUNDS	3,520.05	1,594.87	-4,550.00	0.00	564.92
7700	RURAL FIRE FUNDS	15,333.61	505,700.77	-344,006.27	0.00	177,028.11
8600	HOSPITAL/VILLAGE/CITY	85,564.18	1,750,109.63	-1,438,759.96	0.00	396,913.85
8650	TAMORA ROAD FUND FROM TAMORA GENERA	0.00	0.00	0.00	0.00	0.00
9200	AG SOCIETY	4,072.57	177,267.29	-120,938.84	0.00	60,401.02
9400	AIRPORT FUNDS	3,502.41	110,497.01	-86,757.22	0.00	27,242.20
9500	HOLDING ACCOUNT FUNDS	238,535.55	103,835.35	-263,153.28	0.00	79,217.62
9700	TIF FUNDS	17,814.59	206,121.97	-178,930.25	0.00	45,006.31
	Grand Totals	20,117,179.38	27,149,334.79	-26,865,023.70	772,641.02	21,174,131.49

Total of disbursements from your disbursement work was -26,800,722.65.

**Seward**  
**2025 - 2026 FUND BALANCE 6 MONTH ACCUMULATED REPORT**  
**6 Month Report From July Through December**

Fund	Fund Name	Beginning Balance	Collections	Disbursements	Fund Transfers	Ending Balance
0100	COUNTY FUNDS	18,923,217.61	10,458,093.53	-13,868,206.49	772,641.02	16,285,745.67
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6009	DEPT OF REVENUE FUNDS	317,343.58	1,928,893.32	-1,929,545.07	0.00	316,691.83
6100	SCHOOL/JPA	384,434.79	10,296,253.75	-7,404,959.29	0.00	3,275,729.25
6806	MILFORD SD 5QCPU FUND	0.00	20,677.83	0.00	0.00	20,677.83
6900	ESU FUNDS	6,016.42	270,397.45	-179,106.60	0.00	97,307.27
7100	TECH SCHOOL FUNDS	7,800.50	349,371.61	-231,193.34	0.00	125,978.77
7300	NRD FUNDS	7,823.74	341,597.76	-232,527.61	0.00	116,893.89
7500	CEMETERY FUNDS	3,520.05	1,594.87	-4,550.00	0.00	564.92
7700	RURAL FIRE FUNDS	15,333.61	505,700.77	-344,006.27	0.00	177,028.11
8600	HOSPITAL/VILLAGE/CITY	85,564.18	1,750,109.63	-1,438,759.96	0.00	396,913.85
8650	TAMORA ROAD FUND FROM TAMORA GENERA	0.00	0.00	0.00	0.00	0.00
9200	AG SOCIETY	4,072.57	177,267.29	-120,938.84	0.00	60,401.02
9400	AIRPORT FUNDS	3,502.41	110,497.01	-86,757.22	0.00	27,242.20
9500	HOLDING ACCOUNT FUNDS	238,535.55	103,835.35	-263,153.28	0.00	79,217.62
9700	TIF FUNDS	17,814.59	206,121.97	-178,930.25	0.00	45,006.31
	<b>Grand Totals</b>	<b>20,117,179.38</b>	<b>27,149,334.79</b>	<b>-26,865,023.70</b>	<b>772,641.02</b>	<b>21,174,131.49</b>

Total of disbursements from your disbursement work was -26,800,722.65.

**Seward**  
**2025 - 2026 FUND BALANCE 6 MONTH ACCUMULATED REPORT**  
**6 Month Report From July Through December**

Fund	Fund Name	Beginning Balance	Collections	Disbursements	Fund Transfers	Ending Balance
0100	GENERAL	4,016,663.89	5,958,361.27	-6,972,142.76	0.00	3,002,882.40
0300	ROAD	850,535.95	1,509,216.44	-2,632,894.12	500,000.00	226,858.27
0650	ROAD BUYBACK	813,314.11	0.00	-116,096.04	0.00	697,218.07
0700	SPECIAL ROAD FUND	2,394,312.72	141,683.80	-1,424,329.93	0.00	1,111,666.59
0900	DEBT SERVICE FUND	622,380.06	328,755.44	-593,105.00	0.00	358,030.50
0950	SEWARD COUNTY EQUIPMENT SINKING FUN	279,038.36	14,175.25	-26,300.72	0.00	266,912.89
0990	COUNTY VISITOR PROM FUND	22,503.91	14,930.97	-16,353.20	0.00	21,081.68
0995	COUNTY VISITOR IMPROVEMENT FUND	67,662.16	14,930.94	-25,170.00	0.00	57,423.10
1100	REAPPRAISAL FUND	53,396.39	1,511.25	-1,316.25	0.00	53,591.39
1150	R OF DEEDS-PRES & MODERNIZATIOM	61,577.13	6,537.00	-3,886.86	0.00	64,227.27
1250	HEALTH INSURANCE FUND	1,891,991.83	1,094,104.86	-1,172,208.00	0.00	1,813,888.69
1500	RELIEF/MEDICAL	0.00	0.00	0.00	0.00	0.00
1700	INSTITUTIONS	0.00	0.00	0.00	0.00	0.00
1900	SOLDIERS/SAIORS RELIEF	5,052.26	0.00	0.00	0.00	5,052.26
2250	AGING SERVICES	29,990.30	44,375.20	-61,758.26	0.00	12,607.24
2320	OPIOID RECOVERY FUND	25,187.74	11,664.43	0.00	0.00	36,852.17
2360	SEW COUNTY DRUG ENFOR & ED FUND	91,602.12	12,201.07	-7,590.21	0.00	96,212.98
2390	PROBLEM SOLVING COURT	257.69	70.00	0.00	0.00	327.69
2410	CTY ATTNY DRUG FND-TREASURY	268,561.69	0.00	0.00	0.00	268,561.69
2411	CTY ATNG DRUG FND-JUSTICE	109,816.62	0.00	-16,781.58	0.00	93,035.04
2412	SHERIFF DRUG FED FOR TREAS FUND	23,307.02	2.00	-17,628.67	0.00	5,680.35
2414	SHERIFF DRUG FED FOR JUSTICE FND	61,615.54	18,587.16	-32,150.23	0.00	48,052.47
2435	HOUSE ARREST FUND	1,163.71	0.00	0.00	0.00	1,163.71
2500	CO ATTORNEY GRANT FUND	145,368.01	39,389.75	-41,251.75	0.00	143,506.01
2501	EMERG MANAG GRANT FUND	147,423.17	7,169.20	-34,283.31	0.00	120,309.06
2502	E911 GRANT FUND	0.00	0.00	0.00	0.00	0.00
2503	ROAD/GRANTS	128,143.08	0.00	0.00	0.00	128,143.08
2504	MISC GRANTS/PASS THRU GRANTS	105,972.79	1,112.20	0.00	0.00	107,084.99
2580	COVID AMERICAN RESCUE PLAN	817,483.04	0.00	-13.64	0.00	817,469.40
2700	INHERITANCE TAX	5,603,390.52	930,588.65	-74,556.91	0.00	6,459,422.26
2910	E911 EMERGENCY MANAGEMENT FUND	129,723.73	125,102.17	-486,429.97	272,641.02	41,036.95
2913	911 WIRELESS SERVICE FUND	852.89	38,755.44	-9,448.03	0.00	30,160.30
2914	911 SET ASIDE FUND	146,026.07	0.00	-47,178.03	0.00	98,848.04
2965	COMMISSARY JAIL FUND	8,903.11	144,869.04	-55,333.02	0.00	98,439.13
5400	WEED	0.00	0.00	0.00	0.00	0.00
6000	STATE FUNDS-STATE TREASURER	97,270.03	601,565.65	-554,933.23	0.00	143,902.45
6002	STATE PROPERTY-SPEC TAXE	0.00	0.00	0.00	0.00	0.00
6003	OVERLOAD FINES	0.00	93.75	-93.75	0.00	0.00
6005	STATE HWY TRUST	0.00	0.00	0.00	0.00	0.00
6006	DRIVER LICENSE	0.00	0.00	0.00	0.00	0.00
6007	STATE REC ROAD	0.00	0.00	0.00	0.00	0.00
6009	STATE SALES TAX MOTORS	311,504.71	1,896,079.44	-1,899,131.43	0.00	308,452.72
6021	STATE TIRE FEES	421.00	2,314.00	-2,341.00	0.00	394.00
6022	MISCELLANEOUS SALES TAX	27.17	14.63	0.00	0.00	41.80
6026	SALES TAX ON BOATS	4,068.31	14,765.49	-15,979.90	0.00	2,853.90
6027	SALES TAX on ATV'S & UTV'S	1,322.39	15,719.76	-12,092.74	0.00	4,949.41
6030	SOBRIETY PROGRAM PERITS	0.00	0.00	0.00	0.00	0.00
6033	NEBR EMERGENCY MEDICAL SYSTEM OPERA	0.00	0.00	0.00	0.00	0.00



**Seward**  
**2025 - 2026 FUND BALANCE 6 MONTH ACCUMULATED REPORT**  
**6 Month Report From July Through December**

Fund	Fund Name	Beginning Balance	Collections	Disbursements	Fund Transfers	Ending Balance
6040	ORGAN TISSUE DONATION FUND	13.00	85.00	-80.00	0.00	18.00
6047	DMV SECURITY SURCHARGE	1,155.00	5,935.00	-6,085.00	0.00	1,005.00
6048	IGNITION INTERLOCK DEVICE	40.00	200.00	-240.00	0.00	0.00
6050	MV COMPUTER OPERATIONS FD	3,721.75	21,043.25	-20,957.50	0.00	3,807.50
6100	BEE/2R BUTLER	0.00	0.00	0.00	0.00	0.00
6101	BEE/SEWARD	0.00	0.00	0.00	0.00	0.00
6102	BEE SCHOOL GENERAL	0.00	0.00	0.00	0.00	0.00
6103	20 FILL SCHOOL GENERAL	0.00	0.00	0.00	0.00	0.00
6104	EXETER-MILLIGAN #ONE	1,930.42	17,445.28	-18,941.05	0.00	434.65
6106	MILFORD SCHOOL GENERAL	92,993.49	2,345,507.56	-1,837,206.82	0.00	601,294.23
6108	SEWARD SCHOOL GEN.	191,108.74	4,804,230.41	-3,490,549.69	-0.11	1,504,789.35
6114	2R BUT	5,393.99	190,339.96	-91,953.41	0.00	103,780.54
6117	2SALINE AFFL-ROKEBY	3,526.44	141,683.21	-103,762.95	0.00	41,446.70
6128	DAVID CITY	2.39	849.66	-849.56	0.00	2.49
6135	18SAL SW SCHOOL GENERAL	0.00	0.00	0.00	0.00	0.00
6137	44SAL A SCHOOL GENERAL	2,654.00	74,117.41	-57,153.10	0.00	19,618.31
6141	67A SCHOOL GENERAL	50,141.68	1,185,485.70	-847,820.70	0.00	387,806.68
6143	68SAL SCHOOL GENERAL	3,766.21	83,453.20	-83,435.15	0.00	3,784.26
6153	148 LANCSW SCHOOL GENERAL	3,586.15	36,131.24	-25,792.97	0.00	13,924.42
6154	161LANCSW SCHOOL GENERAL	689.86	35,351.05	-23,080.88	0.00	12,960.03
6155	EXETER-MILLIGAN-FRIEND	0.00	92,053.06	-5,070.04	0.00	86,983.02
6207	MILFORD SCHOOL BOND 2000	0.00	0.00	0.00	0.00	0.00
6210	SEWARD HS BOND 2000	0.00	0.00	0.00	0.00	0.00
6211	SEWARD MS BOND 2010	15,558.71	727,450.35	-483,014.67	0.00	259,994.39
6218	2 SALINE 2013 BOND	140.66	22,690.37	-16,316.68	0.00	6,514.35
6219	2 SALINE NEW BOND 1993	0.00	0.00	0.00	0.00	0.00
6228	DC 56 ELEM QCPUF BOND	0.06	34.12	-34.11	0.00	0.07
6229	DC 56 9-12 QCPUF BOND	0.00	0.00	0.00	0.00	0.00
6237	DORCHESTER SCHOOL BOND/2007	262.60	6,494.07	-5,944.23	0.00	812.44
6240	CENTENNIAL SD #67 2007 BOND	5,046.28	141,004.83	-113,017.23	0.00	33,033.88
6241	67 A SCHOOL BOND	0.00	0.00	0.00	0.00	0.00
6247	68 SAL/FRIEND '09 BOND	416.69	34,278.14	-16,257.47	0.00	18,437.36
6253	148LANCSW SCHOOL BOND 2017	135.07	2,573.74	-1,781.20	0.00	927.61
6254	161LANCSW SCHOOL BOND	0.00	0.00	0.00	0.00	0.00
6255	CENTENNIAL BOND - 2025	0.00	20,856.54	0.00	0.00	20,856.54
6256	161LANCSW '09 BOND	4.33	1,869.46	-1,032.96	0.00	840.83
6303	20 FILLMORE SPEC BLDG	0.00	0.00	0.00	0.00	0.00
6304	EXETER-MILLIGAN #ONE SP BLDG	64.33	2,078.21	-2,079.25	0.00	63.29
6306	MILFORD SP BLDG	0.00	37,543.55	0.00	0.00	37,543.55
6307	MILFORD SP BLDG (2010)	0.00	0.00	0.00	0.00	0.00
6308	SEWARD SP BLDG	3,265.64	127,789.21	-87,265.45	0.00	43,789.40
6314	2RBUTBEE SP BLDG	364.08	32,843.46	-11,253.09	0.00	21,954.45
6317	2 SALINE SP BLDG	99.71	11,667.15	-8,250.06	0.00	3,516.80
6328	DAVID CITY SPEC BUILDING	0.35	123.78	-123.77	0.00	0.36
6337	44 SAL SP BLDG	0.00	918.67	0.00	0.00	918.67
6339	67/54 SPEC BUILDING FUND	0.00	0.00	0.00	0.00	0.00
6341	67R SPECIAL BUILDING	2,736.91	85,103.31	-59,377.99	0.00	28,462.23
6343	68 SAL SP BLDG	133.07	4,926.28	-4,829.82	0.00	229.53

**Seward**  
**2025 - 2026 FUND BALANCE 6 MONTH ACCUMULATED REPORT**  
**6 Month Report From July Through December**

Fund	Fund Name	Beginning Balance	Collections	Disbursements	Fund Transfers	Ending Balance
6353	148LANCSW SP BLDG	304.76	4,469.80	-3,330.65	0.00	1,443.91
6354	161LANCSW SP BLDG	16.10	3,871.21	-2,665.04	0.00	1,222.27
6355	EXETER-MILLIGAN-FRIEND SP BLDG	0.00	4,823.60	0.00	0.00	4,823.60
6400	F.H.S.T.	0.00	0.00	0.00	0.00	0.00
6500	FINES & LICENSES	0.00	10,089.00	0.00	0.00	10,089.00
6806	MILFORD SD 5QCPU FUND	0.00	20,677.83	0.00	0.00	20,677.83
6810	9 QUALIFIED CAP PURPOSE UNDERTKIG F	2.55	-0.11	-2.55	0.11	0.00
6814	2R BUT QUALIFIED CAP PURPOSE (2010)	89.52	6,107.27	-2,766.75	0.00	3,430.04
6822	2 SAL QUALIFIED CAPP PURPOSE K-12	0.00	0.00	0.00	0.00	0.00
6829	DAVID CITY QUALITY PURPOSE 9-12	0.00	0.00	0.00	0.00	0.00
6841	67R QUALITY PURPOSE K-12 (2015)	0.00	0.00	0.00	0.00	0.00
6902	ED SERVICE UNIT 2	1.18	555.05	-283.37	0.00	272.86
6906	ED SERVICE UNIT 6	5,737.30	253,905.51	-169,907.08	0.00	89,735.73
6907	ED SERVICE UNIT 7	76.72	7,286.82	-2,961.08	0.00	4,402.46
7006	ESU #6 BOND	0.00	0.00	0.00	0.00	0.00
7007	ESU #7 BOND- 2016	0.00	0.00	0.00	0.00	0.00
7008	ESU 6 TECHNOLOGY BOND 2017	0.00	0.00	0.00	0.00	0.00
7009	ESU 6 BUILDING BOND 2017	201.22	8,650.07	-5,955.07	0.00	2,896.22
7100	SENTC GENERAL	45.72	4.12	-45.72	2.67	6.79
7210	SENTC CAPITAL IMPROVEMENT	7,754.78	349,367.49	-231,147.62	-2.67	125,971.98
7250	SENT/ADA/HAZ MATERIALS	0.00	0.00	0.00	0.00	0.00
7301	UBB GENERAL	6,420.87	289,540.98	-195,870.16	0.00	100,091.69
7302	LOWER PLATTE GENERAL	1,402.87	52,056.78	-36,657.45	0.00	16,802.20
7501	PLEASANT DALE CEMETERY	3,490.72	787.63	-4,000.00	0.00	278.35
7502	J CEMETERY	29.33	807.24	-550.00	0.00	286.57
7702	GRESHAM FIRE GEN	303.66	6,663.15	-3,720.59	0.00	3,246.22
7703	SEWARD FIRE GEN	7,589.98	253,794.84	-172,713.71	0.00	88,671.11
7723	SEWARD FIRE BOND	4,795.28	158,568.20	-109,098.93	0.00	54,264.55
7800	SEWARD FIRE SINKING	2,462.08	82,667.70	-56,235.66	0.00	28,894.12
7804	GRESHAM FIRE SINKING	182.61	4,006.88	-2,237.38	0.00	1,952.11
8101	HOSPITAL GENERAL FUND	345.94	18,264.16	-9,348.55	0.00	9,261.55
8201	BOND -WARREN HMEMORIAL HOSPITAL	143.01	7,470.69	-3,865.15	0.00	3,748.55
8605	BEAVER CROSSING GEN	3,712.32	51,103.35	-41,656.97	0.00	13,158.70
8610	BEE GENERAL FUND	2,678.13	32,929.83	-31,836.39	0.00	3,771.57
8615	CORDOVA GEN FUND	655.48	7,479.79	-6,769.67	0.00	1,365.60
8620	GARLAND GENERAL FUND	1,994.61	27,760.40	-25,418.40	0.00	4,336.61
8625	GOEHNER GENERAL FUND	927.41	20,827.57	-19,809.47	0.00	1,945.51
8630	MILFORD GEN FUND	20,460.76	337,568.27	-287,913.88	0.00	70,115.15
8635	PLEASANT DALE GEN FUND	1,502.36	29,471.97	-27,969.87	0.00	3,004.46
8640	SEWARD GEN FUND	42,944.03	1,040,879.18	-832,377.36	0.00	251,445.85
8645	STAPLEHURST GEN FUND	1,499.91	20,422.04	-17,624.79	0.00	4,297.16
8650	TAMORA ROAD FUND FROM TAMORA GENERA	0.00	0.00	0.00	0.00	0.00
8655	UTICA GENERAL FUND	6,175.20	103,520.05	-89,186.12	0.00	20,509.13
8705	BEAVER CROSS DS FUND	0.00	0.00	0.00	0.00	0.00
8710	BEE DS FUND	0.00	0.00	0.00	0.00	0.00
8720	GARLAND DS FUND	0.00	0.00	0.00	0.00	0.00
8725	GOEHNER DS FUND	0.00	0.00	0.00	0.00	0.00
8730	MILFORD DS FUND	1,405.31	29,575.38	-25,231.53	0.00	5,749.16

## Seward

**2025 - 2026 FUND BALANCE 6 MONTH ACCUMULATED REPORT**  
**6 Month Report From July Through December**

Fund	Fund Name	Beginning Balance	Collections	Disbursements	Fund Transfers	Ending Balance
8735	PLEASANT DALE DS--STREET FUND	0.00	0.00	0.00	0.00	0.00
8740	SEWARD GENERAL BONDS	0.00	0.00	0.00	0.00	0.00
8744	CITY SEWARD 2013 BOND	0.00	0.00	0.00	0.00	0.00
8745	STAPLEHURST DS FUND	0.00	0.00	0.00	0.00	0.00
8755	UTICA DS FUND	0.00	0.00	0.00	0.00	0.00
8756	UTICA VILLAGE BOND	1,119.71	22,836.95	-19,751.81	0.00	4,204.85
9200	SEWARD AGRI SOC. GEN. FUN	4,072.57	177,267.29	-120,938.84	0.00	60,401.02
9201	SE AG SOC CONST/CAPITAL IMPROVEMENT	0.00	0.00	0.00	0.00	0.00
9424	JPA-EXETER-MILLIGAN BOND	0.00	0.00	0.00	0.00	0.00
9450	SEWARD AIRPORT GENERAL	3,502.41	110,497.01	-86,757.22	0.00	27,242.20
9456	SEWARD AIRPORT BOND	0.00	0.00	0.00	0.00	0.00
9500	IN LIEU PARK & GAME	0.00	0.00	0.00	0.00	0.00
9501	REDEMPTION HOLDING ACCT	0.00	38,862.45	-38,862.45	0.00	0.00
9502	PARTIAL PAYMENTS	29,998.90	58,480.30	-64,301.05	0.00	24,178.15
9503	HOMESTEAD	0.00	0.00	0.00	0.00	0.00
9504	TAX CREDIT	41,933.44	-115.57	-41,817.87	0.00	0.00
9506	MTS PRORATION TAX DIST	0.00	0.00	0.00	0.00	0.00
9508	IN LIEU 5% GROSS REV TAX	0.00	0.00	0.00	0.00	0.00
9509	IN LIEU 1957 LEVY	0.00	0.00	0.00	0.00	0.00
9510	SEWARD WIND TURBINE-NAMEPLATE	0.00	0.00	0.00	0.00	0.00
9511	TENTIVE INHERITANCE TAX ACCT	50,039.47	0.00	0.00	0.00	50,039.47
9512	ESTRAY FUND	0.00	0.00	0.00	0.00	0.00
9515	CARLINE HOLDING ACCT	0.00	0.00	0.00	0.00	0.00
9516	PP TAX CRED-PUB SER-R RD-CARLINE	0.00	0.00	0.00	0.00	0.00
9520	SCHOOL TAX CREDIT HOLDING FUND	111,063.74	2.31	-111,066.05	0.00	0.00
9555	PROPERTY TAX CREDIT HOLDING ACCT	0.00	0.00	0.00	0.00	0.00
9560	RIGHT OF WAY FUND--ROAD DAMAGE	5,500.00	6,500.00	-7,000.00	0.00	5,000.00
9561	CLEARING HOUSE--HOLDING FUND	0.00	105.86	-105.86	0.00	0.00
9701	COBBLESTONE INN-TIF	0.00	10,611.60	-10,611.60	0.00	0.00
9702	SPORTS EXPRESS INC-TIFF	0.00	1,060.96	-1,060.96	0.00	0.00
9703	B & M SEED-TIFF	0.00	0.00	0.00	0.00	0.00
9704	PROGRESSIVE SHEET METAL	0.00	0.00	0.00	0.00	0.00
9705	GROCERY STORE-TIF	0.00	1,186.74	-1,186.74	0.00	0.00
9706	JONES INSURANCE AGENCY	0.00	0.00	0.00	0.00	0.00
9707	JONES BANK PROJECT	0.00	11,027.53	0.00	0.00	11,027.53
9708	RETAIL & RESEARCH -PEEKS PROPERTIES	0.00	622.67	-622.67	0.00	0.00
9709	CNG TIF-PRAIRE HOME BUILDERS	17,261.28	27,843.01	-43,006.94	0.00	2,097.35
9710	GRIMES	0.00	2,013.08	-2,013.08	0.00	0.00
9711	LINDNER TIF-BLUE RIVER PET RESCUE	553.31	2,070.09	-553.31	0.00	2,070.09
9712	TWO CREEKS HOLDING PROJECT	0.00	3,946.52	0.00	0.00	3,946.52
9713	BOTTLE ROCKET BREWING PROJECT	0.00	1,759.37	-1,759.37	0.00	0.00
9714	BREEZA FANS PROJECT	0.00	1,457.16	-1,457.16	0.00	0.00
9715	BRADFORD CENTER REDEVELOPMENT PRO	0.00	1,705.42	-1,705.42	0.00	0.00
9716	FAST MART REDEVELOPMENT	0.00	7,929.60	0.00	0.00	7,929.60
9717	STORAGE & WAREHOUSE PROJECT	0.00	1,430.75	0.00	0.00	1,430.75
9718	PROJ SUPERIOR REDEVELOPE PROJECT	0.00	0.00	0.00	0.00	0.00
9719	RUNZA PROJECT	0.00	1,394.33	-1,394.33	0.00	0.00
9720	PLEX HOMES REDEVELOPMENT PROJECT 1	0.00	9,192.41	-9,192.41	0.00	0.00

**Seward**  
**2025 - 2026 FUND BALANCE 6 MONTH ACCUMULATED REPORT**  
**6 Month Report From July Through December**

Fund	Fund Name	Beginning Balance	Collections	Disbursements	Fund Transfers	Ending Balance
9721	GREEN FUTURES REDEVELOPMENT PROJECT	0.00	4,216.98	-4,216.98	0.00	0.00
9722	RENT WORKS 503 & 505 1ST ST-STREETS	0.00	2,751.41	-2,751.41	0.00	0.00
9723	647 SEWARD ST. REDEVELOPMENT PROJ	0.00	648.94	-648.94	0.00	0.00
9724	ELSE & BURGER REDEVELOPMENT PROJ	0.00	3,346.99	0.00	0.00	3,346.99
9725	GH COFFEE REDEVELOP PROJECT	0.00	2,783.21	0.00	0.00	2,783.21
9726	DAIRY QUEEN REDEVELOP PROJECT	0.00	3,621.02	-3,621.02	0.00	0.00
9727	LEVANDERS BODY SHOP RFEDEVEL PROJ	0.00	9,053.37	0.00	0.00	9,053.37
9728	640/644 SEWARD ST REDEVLOP PROJECT	0.00	0.00	0.00	0.00	0.00
9729	IHC PROPERTIES REDEVELOPMENT	0.00	0.00	0.00	0.00	0.00
9730	THE ALPS REDEVELOPMENT PROJECT	0.00	1,427.37	-1,383.12	0.00	44.25
9731	PLEX HOMES REDEVELOPMENT PROJECT 2	0.00	8,204.38	-8,204.38	0.00	0.00
9732	OLD TOWN SQUARE REDEVELOPMENT	0.00	1,276.65	0.00	0.00	1,276.65
9733	139N 6TH REDEVELOPMENT PROJECT	0.00	0.00	0.00	0.00	0.00
9734	Plex Homes Red. Project - Phase 3	0.00	8,534.06	-8,534.06	0.00	0.00
9735	Plex Homes Red. Project - Phase 4	0.00	10,136.91	-10,136.91	0.00	0.00
9736	Ana Patricia Boutique	0.00	0.00	0.00	0.00	0.00
9737	Hoppe Omega Redevelopment	0.00	8,826.02	-8,826.02	0.00	0.00
9738	Beck's Hybrids Redevelopment Projec	0.00	54,751.55	-54,751.55	0.00	0.00
9739	14tin Redevelopment Project	0.00	0.00	0.00	0.00	0.00
9740	SCCDP Redevelopment Project	0.00	1,291.87	-1,291.87	0.00	0.00
9741	IHC Properties Redevelopment Proj 2	0.00	0.00	0.00	0.00	0.00
9742	BRONCO HEIGHTS SUBDIVISION	0.00	0.00	0.00	0.00	0.00
9743	MOONSHADOW PROP-MAIN STREET MARKET	0.00	0.00	0.00	0.00	0.00
9744	FOCUS PROPERTIES REDEVELOPMENT PROJ	0.00	0.00	0.00	0.00	0.00
9745	MEYGO HOLDINGS REDEVELOPMENT PROJEC	0.00	0.00	0.00	0.00	0.00
9746	360 PROPERTIES REDEVELOPMENT PROJEC	0.00	0.00	0.00	0.00	0.00
<b>Grand Totals</b>		<b>20,117,179.38</b>	<b>27,149,334.79</b>	<b>-26,865,023.70</b>	<b>772,641.02</b>	<b>21,174,131.49</b>

Total of disbursements from your disbursement work was -26,800,722.65.

# Seward County Public Transit

320 S. 14<sup>th</sup> St,  
Seward, NE 68434  
(402) 643-4067  
publictransit@sewardcountyne.gov



Nebraska Public Service Commission,

The Seward County Public Transit service is a county-run, state-supported service for all residents of Seward County. We provide transportation to the General Public to and from locations within the county and outside the county using a variety of different vehicles. Our vehicles are ADA compliant, and our buses are equipped with lifts for those who need accommodation.

Seward County Public Transit is applying for a Nebraska Public Service Commission exemption in reference to the NEB. REV. STAT § 75-303

A motor vehicle having a seating capacity of twenty or less which is operated by a governmental subdivision or a qualified public-purpose organization as defined in section 13-1203 engaged in the transportation of passengers in the state

- Carrier must provide documentation that your vehicles have a seating capacity of twenty or less
- Carrier must provide documentation showing you are a governmental subdivision or
- Carrier must provide documentation showing you are a qualified public purpose organization:
  - o Approval from your city/county governing body as capable of providing public transportation
  - o Documentation from Nebraska DOT that you are providing public transportation service in an area that is not being adequately served by existing public or private transportation services.

Attached you will find the supporting documentation showing that we are a governmental subdivision as well as the documentation that our vehicles are under twenty-seating capacity.

Respectfully,

A handwritten signature in blue ink that reads "Brandy Hafer". The signature is fluid and cursive, with the first name "Brandy" written in a larger, more prominent script than the last name "Hafer".

Brandy Hafer  
Director  
Seward County Public Transit

Misty Ahmic  
Commissioner Chair  
Seward County, NE

Nebraska Transit Portal													
Dashboard	Vehicle List <a href="#">Download CSV</a> <a href="#">Download Excel</a>												
\$5311 Invoices	100 entries per page												
New Applications													
Forms													
<b>Vehicles</b>													
Vehicle Maintenance Cost													
Other Equipment/Assets													
Employee List													
Employee Training													
Agency Info													
Agency Plans													
Transit Directory													
Provider Id	Project Number	Transit System Name	VIN	In Service Date	Make	Model	Year	Mileage	Number of Wheel Chair Positions	Condition	Total Purchase Price	% of Federal Funds	Useful Life
C801	RPT-C801(020)	Seward County	1FD4E4FN7MDC15035					09/30/2021	Ford	Glaval small bus 12+2		2021	
C801	RPT-C801(017)	Seward County	1FD4E4F58JDC42827					12/19/2018	Ford	Goshen Coach 12+2		2018	
C801	RPT-C801(020)	Seward County	2C7WDG8G2KR799051					10/08/2020	Dodge	Lowered floor minivan		2019	
C801	None	Seward County	3GNAX5EG3RL292168					06/01/2024	Chevrolet	Equinox		2024	
C801	None	Seward County	3GNAX5EG8PL213641					08/10/2023	Chevrolet	Equinox		2023	
C801	None	Seward County	3GNAXTEG8RL270625					02/09/2024	Chevrolet	Equinox		2024	
C801	RPT-C801(V025)	Seward County	1FBVU5XGXRKB14605					07/22/2025	Ford	Transit		2024	

This is a list of Seward County Public Transit current vehicles.

We have a 2018 & 2021 Ford 12 person – 2 Wheelchair bus.

We have a 2019 Dodge ADA minivan.

We have a 2024 Ford ADA Transit Van.

The Chevy Equinox’s are used sparingly.

### Exempt Provider Attestation Form

Service Provider Name: Seward County Public Transit Date: \_\_\_\_\_

I certify that I am an exempt service provider consistent with Neb. Rev. Stat. § 75-303 (Reissue 2018) because my operations are limited in scope to the following (list all exemptions that apply):

Seward County Public Transit is applying for a Nebraska Public Service Commission exemption in reference to the NEB. REV. STAT § 75-303

A motor vehicle having a seating capacity of twenty or less which is operated by a governmental subdivision or a qualified public-purpose organization as defined in section 13-1203 engaged in the transportation of passengers in the state

- Carrier must provide documentation that your vehicles have a seating capacity of twenty or less
- Carrier must provide documentation showing you are a governmental subdivision or
- Carrier must provide documentation showing you are a qualified public purpose organization:
  - o Approval from your city/county governing body as capable of providing public transportation Documentation from Nebraska DOT that you are providing public transportation service in an area that is not being adequately served by existing public or private transportation services.

I understand that if I change my operations in a way that they are not so limited, I will notify the Director of the Transportation Department as I may be required to obtain a certificate of public convenience and necessity or permit of authority.

I declare under penalty of perjury that the information provided to the Transportation Department of the Nebraska Public Service Commission is true and correct and that I am authorized to submit this attestation on behalf of the above-named service provider. I acknowledge that a false statement on this form could subject this service provider to administrative penalties.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title/Position

Seward County Public Transit  
Company Name

320 S. 4<sup>th</sup> St Seward, NE 68434  
Address

402-643-4067  
Phone Number



# Title VI

## Non-Discrimination Plan | 2026

Seward County Public Transit

Under the Civil Rights Act of 1964 and related statutes, Seward County Public Transit ensures that no person shall, on the grounds of race, color, or national origin, be excluded from participation in, denied the benefits or services of, or be otherwise subjected to discrimination in all programs, services or activities administered by the agency.



**Seward County  
Public Transit**



Signed By \_\_\_\_\_

All entities who receive Federal Transit Administration (FTA) grant dollars either directly from the FTA or through the Nebraska Department of Transportation (NDOT) are subject to Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the U.S. Department of Transportation's implementing regulations. This manual provides technical assistance on Title VI compliance requirements.

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## **I. Introduction and Overview**

### **Plan Statement**

Seward County Public Transit (SCPT) operates a demand response public transit program serving the residents of Seward County, Nebraska. As a condition of receiving Federal financial assistance to operate these services, the agency ensures that its programs, policies, and activities comply with Title VI of the Civil Rights Act. The following program details how SCPT meets the Title VI requirements set forth in FTA Circular 4702.1B.

SCPT is the recipient of the following FTA funds:

- Federal Section 5311 Non-Urbanized Area Formula Grant Program

SCPT receives Federal funding through the Nebraska Department of Transportation Transit Section. NDOT administers SCPT's FTA transit service funding and provides all Title VI program oversight for SCPT.

### **Policy**

Section 601 under Title VI of the Civil Rights Act of 1964 states the following:

*"No person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance."*

SCPT is committed to ensuring that no person, on the basis of race, color, or national origin, shall be excluded from participation in or subjected to discrimination under its programs or services, or be denied the benefits of the level and quality of transit services provided by the agency's employees, affiliates, and contractors.

### **Authorizing Legislation**

Most Federal transit laws are codified at title 49 U.S.C. Chapter 53. Authorizing legislation is substantive legislation enacted by Congress that establishes or continues the operation of a Federal program or agency. FTA's most recent authorizing legislation is entitled the *Bipartisan Infrastructure Law*, signed into law on November 15, 2021.

### **How to Contact FTA and SCPT**

FTA's regional and metropolitan offices are responsible for providing financial assistance to FTA grant recipients and for oversight of grant implementation for FTA programs. Certain specific programs are the responsibility of FTA headquarters. Inquiries should be directed to either the regional or metropolitan office responsible for the geographic area in which the recipient is located.

For more information regarding SCPT's Title VI Program, please contact the agency at:

**Seward County Public Transit**  
Attn: Brandy Hafer  
320 S 14<sup>th</sup> St.  
Seward, NE 68434  
(402) 643-4067  
[publictransit@sewardcountyne.gov](mailto:publictransit@sewardcountyne.gov)

FTA Headquarters can be contacted at:

**Federal Transit Administration**  
Office of Civil Rights  
Attn: Title VI Program Coordinator  
1200 New Jersey Avenue SE  
Washington, D.C. 20590  
888-446-451

The Nebraska Department of Transportation can be contacted at:

**Nebraska Department of Transportation**  
Attn: Title VI Transit Manager  
1400 Hwy 2  
Lincoln, NE 68502  
(402) 479-4694  
[sarah.soula@nebraska.gov](mailto:sarah.soula@nebraska.gov)

### **Governing Body**

The governing body of SCPT is comprised of five (5) elected county board commissioners representing Seward County, Nebraska.

### **FTA Circular 4702.1B**

SCPT's Title VI Plan has been developed to address FTA's Title VI requirements and oversight responsibilities. The plan follows the guidelines set forth in FTA Circular 4702.1B.

## **II. General Reporting Requirements**

Chapter III of FTA Circular 4702.1B addresses the general reporting requirements for recipients and subrecipients of FTA funding to ensure that their activities comply with US DOT Title VI regulations. Those requirements are summarized below, accompanied by details on how SCPT's Title VI Transit Program fulfills each requirement.

### **1. Requirement to Provide Title VI Assurances**

*In accordance with 49 CFR Section 21.7(a), every application for FTA financial assistance must be accompanied by an assurance that the applicant will carry out the program in compliance with DOT Title*

*VI regulations. This requirement shall be fulfilled when the applicant/recipient submits its annual certifications and assurances to FTA.*

SCPT annually submits its Certifications and Assurances to the Nebraska Department of Transportation (NDOT). NDOT collects SCPT's Title VI Assurances prior to passing through FTA funds.

## **2. Requirement for First-Time Applicants: N/A**

*New applicants will submit a Title VI program that is compliant with FTA Circular 4702.1B, as well as an assurance that the applicant will carry out the program in compliance with DOT Title VI regulations.*

SCPT is not a first-time applicant and is therefore except from this requirement.

## **3. Requirement to Prepare and Submit a Title VI Program**

*FTA requires that all direct and primary recipients document their compliance with DOT's Title VI regulations by submitting a Title VI Program to their FTA Regional Civil Rights Officer once every three years, or as otherwise directed by FTA. For all recipients (including subrecipients), the Title VI Program must be approved by the recipient's board of directors or appropriate governing entity or official(s) responsible for policy decision prior to submission to FTA. Subrecipients shall submit Title VI Programs to the primary recipient from whom they receive funding in order to assist the primary recipient in its compliance efforts.*

The Seward County Board of Commissioners will approve this Title VI Program by resolution. Documentation of such approval will be submitted with the agency's Title VI Program. The effective date of the Program will be the date of the resolution.

SCPT will submit its Title VI Program to the Nebraska Department of Transportation for review and approval.

## **4. Requirement to Notify Beneficiaries of Protection under Title VI**

*Title 49 CFR Section 21.9(d) requires recipients to provide information to the public regarding the recipient's obligations under DOT's Title VI regulations and appraise members of the public of the protections against discrimination afforded to them by Title VI. At a minimum, recipients shall disseminate this information to the public by posting a Title VI notice on the agency's website and in public areas of the agency's office(s), including the reception desk, meeting rooms, etc. Recipients should also post Title VI notices at stations or stops, and/or on transit vehicles.*

A copy of SCPT's Title VI Notice to the Public is displayed below. The notice is also displayed in English within the agency's service vehicles and in a public location at the agency's main office in Seward, Nebraska. The notice is also available in English on the agency website at [www.sewardcountynegov](http://www.sewardcountynegov).



# *Title VI Notice to the Public*

## Seward County Public Transit

Seward County Public Transit operates its programs and services without regard to race, color, or national origin in accordance with Title VI of the Civil Rights Act. Any person who believes they have been aggrieved by an unlawful discriminatory practice under Title VI may file a complaint of discrimination by completing and submitting the agency's Title VI Discrimination Complaint Form. This form can be downloaded on the agency website at [www.sewardcountyne.gov](http://www.sewardcountyne.gov). Additionally, the form can be requested by contacting the agency at the address provided below. A telephone interpreter can be provided to assist persons of limited English proficiency.

To request more information on the agency's Title VI obligations, or to obtain a detailed description of the agency's Title VI discrimination complaint procedures, please visit the agency website or contact the agency using the information provided. Title VI Discrimination Complaint Forms and additional information can also be obtained through the Nebraska Department of Transportation (NDOT) website at [www.dot.nebraska.gov](http://www.dot.nebraska.gov), or by contacting NDOT using the information provided below. A telephone interpreter can be provided to assist persons of limited English proficiency.

**Seward County Public Transit**

Attn: Brandy Hafer

320 S 14th St.

Seward, NE 68434

(402) 643-4067

[publictransit@sewardcountyne.gov](mailto:publictransit@sewardcountyne.gov)

**Nebraska Department of  
Transportation**

Attn: Title VI Transit Manager

1400 Hwy 2

Lincoln, NE 68502

(402)-479-4694

[sarah.soula@nebraska.gov](mailto:sarah.soula@nebraska.gov)

**Federal Transit Administration  
Office of Civil Rights**

Attn: Title VI Program Coordinator

East Building, 5th Floor-TCR

1200 New Jersey Ave., SE

Washington, D.C. 20590

Seward County Public Transit opera sus programas y servicios sin tomar en cuenta raza, color, u origen nacional de conformidad con el Título VI del Acta de Derechos Civiles. Cualquier persona que cree que ha sido agraviada por cualquier práctica discriminatoria ilegal bajo el Título VI puede presentar una queja de discriminación por completar y enviar el Formulario de Queja de Discriminación de Título VI de la agencia. Este formulario se puede descargar en el sitio de web de la agencia en [www.sewardcountyne.gov](http://www.sewardcountyne.gov). adicionalmente, se puede solicitar el formulario poniéndose en contacto con la agencia a la dirección proporcionada arriba. Un interprete telefónico está disponible para asistir personas de dominio de Inglés limitado.

Para solicitar mas información sobre las obligaciones de Título VI de la agencia, o para obtener una descripción detallada del procedimiento de Quejas de Discriminación del Título VI, favor de visitar la pagina de la agencia o contactar la agencia a la dirección proporcionada arriba. También se puede obtener los Formularios de Quejas de Discriminación del Título VI y información adicional en el sitio de web del Departamento de Transporte de Nebraska (NDOT) en [www.dot.nebraska.gov](http://www.dot.nebraska.gov) o poniéndose en contacto con NDOT a la dirección proporcionada arriba. Un interprete telefónico está disponible para asistir personas de dominio de Inglés limitado.



**Public Transit**

**NEBRASKA**

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## **5. Requirement to Develop Title VI Complaint Procedures and Complaint Form**

*All recipients shall develop procedures for investigating and tracking Title VI complaints filed against them, and shall make their procedures for filing a complaint available to members of the public. Recipients must also develop a Title VI complaint form, and the form and procedure for filing a complaint shall be available on the recipient's website:*

SCPT has adopted the Nebraska Department of Transportation's procedures and forms for investigating and tracking Title VI complaints of discrimination. Discrimination Complaint Forms (pictured below) are available in English on the agency website at [www.sewardcountyne.gov](http://www.sewardcountyne.gov) and are maintained in print form by SCPT for upon-request distribution; instructions for accessing these forms are provided on the SCPT's Title VI Notice to the Public.

Copies of SCPT's Title VI Complaint Procedures and Complaint Form are displayed below. A description of SCPT's Title VI Complaint Procedures follows the forms.

# Title VI Complaint Procedures

## Seward County Public Transit

Any person who believes they have been discriminated against on the basis of race, color, or national origin by Seward County Public Transit may file a complaint by completing and submitting the agency's Title VI Complaint Form. Complaints must be submitted within 180 days following the alleged incident. Complaints received after 180 days will not be eligible for investigation.

All Title VI and related statute complaints are considered formal—there is no informal process. Complaints must be made in writing and signed by the complainant on the Complaint Form provided. If complaints are received by telephone, the information will be documented in writing and provided to the complainant for confirmation or revision and signature prior to processing. Complaints must include the complainant's name, address, and telephone number, and should specify all issues and circumstances of the alleged discrimination. Allegations must be based on issues involving race, color, or national origin. Complaints can be submitted to the agency at the following contact information:

### **Seward County Public Transit**

Attn: Brandy Hafer  
320 S 14th St.  
Seward, NE 68434

(402) 643-4067  
[publictransit@sewardcountyne.gov](mailto:publictransit@sewardcountyne.gov)

### **Nebraska Department of Transportation**

Attn: Transit Manager  
1400 Hwy 2  
Lincoln, NE 68502

(402) 479-4694  
[sarah.soula@nebraska.gov](mailto:sarah.soula@nebraska.gov)

Complaints may also be filed with the Federal Transit Administration by obtaining their form at <https://www.transit.dot.gov/regulations-and-guidance/civil-rights-ada/fta-civil-rights-complaint-form>.

*Seward County Public Transit will notify the Nebraska Department of Transportation that a complaint has been received. The complainant will receive an acknowledgment letter informing her/him whether the complaint will be investigated. NDOT has 30 days to investigate the complaint. If more information is needed to resolve the case, the agency may contact the complainant to request additional information. The complainant has 15 days from the date of the letter to supply requested information to the investigator assigned to the case.*

*After the investigator reviews the complaint, she/he will issue one of two letters to the complainant: a closure letter or a letter of finding (LOF). A closure letter summarizes the allegations and states that there was not a Title VI violation and that the case will be closed. An LOF summarizes the allegations and interviews regarding the alleged incident and explains whether any disciplinary action, additional training of the staff member, or other action will occur. If the complainant wishes to appeal the decision, she/he has 30 days following the closure letter or LOF to do so.*

*Este documento describe el Procedimiento de Queja por Discriminación del Título VI de Seward County Public Transit. Para obtener una copia de este documento en español, comuníquese con el Departamento de Transporte de Nebraska al número de teléfono que figura arriba. Un intérprete telefónico está disponible para ayudar a personas con dominio limitado del inglés.*



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# Title VI Discrimination Complaint Form

## Seward County Public Transit

To file a Title VI complaint of discrimination, please complete this Complaint Form in full and submit it within 180 days following the alleged incident using the provided agency contact information. Complaints received after 180 days will not be eligible for investigation. Title VI complaints must involve issues pertaining to race, color, or national origin. Complaint Forms may be submitted by an individual or a representative of that individual.

Complaints must be made in writing and contain as much information as possible about the alleged discrimination. If complaints are received by telephone, the information will be documented in writing and provided to the complainant for confirmation or revision and signature prior to processing. The written complaint should include the complainant's name, address, and telephone number, as well as a detailed description of the issues and the name(s) and job title(s) of individuals perceived as parties in the complaint.

After completing this Complaint Form, please return it to the address below:

**Seward County Public Transit**

Attn: Brandy Hafer  
320 S 14th St.  
Seward, NE 68434  
(402) 643-4067  
[publictransit@sewardcountyne.gov](mailto:publictransit@sewardcountyne.gov)

Complainants may also choose to return this form to the Nebraska Department of Transportation at the following address:

**Nebraska Department of Transportation**

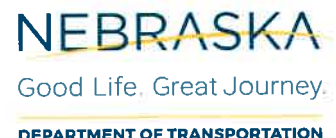
Attn: Title VI Transit Manager  
1400 Hwy 2  
Lincoln, NE 68502  
(402) 479-4694  
[sarah.soula@nebraska.gov](mailto:sarah.soula@nebraska.gov)

Complaints may also be filed with the Federal Transit Administration by obtaining their form at <https://www.transit.dot.gov/regulations-and-guidance/civil-rights-ada/fta-civil-rights-complaint-form>. Complaints using the FTA form may be submitted via email to [FTACivilRightsCommunications@dot.gov](mailto:FTACivilRightsCommunications@dot.gov) or mailed to the following address:

**Federal Transit Administration**

Office of Civil Rights  
Attn: Complaint Team  
East Building, 5th Floor-TCR  
1200 New Jersey Ave., SE  
Washington, D.C. 20590

*Para obtener una copia de este documento en español, visite el sitio web de la agencia en [www.sewardcountyne.gov](http://www.sewardcountyne.gov). Para asistencia adicional, comuníquese con el Departamento de Transporte de Nebraska al número de teléfono que figura arriba. Un intérprete telefónico está disponible para ayudar a personas con dominio limitado del inglés.*



Complainant:	Phone:
Address:	Email:
Person Discriminated Against if Different from Above:	Phone:
Address:	Email:
What is the full legal name of the organization that discriminated against you?:	
Type of Discrimination: <input type="checkbox"/> Race/Color <input type="checkbox"/> National Origin <input type="checkbox"/> Retaliation	Date of Incident:
Date and place of alleged discriminatory actions. Please include earliest date of discrimination and most recent date of discrimination:	
Explain as briefly and clearly as possible what happened and how you were discriminated against. Indicate who was involved. Be sure to include how other persons were treated differently than you. Also, attach any written material pertaining to your complaint (attach additional pages if necessary):	
Names and contact information of persons (witnesses, others) whom we may contact for additional information to investigate your complaint:	

The complaint will not be accepted if it has not been signed. Please sign and date this complaint form below. You may attach any written materials or other supporting information that you believe is relevant to the complaint.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Attachments: ☐ Yes ☐ No

Please submit this completed form using the contact information provided on page 1.

OFFICE USE ONLY	
Received By:	Date:

## **SCPT Title VI Complaint Procedures**

SCPT forwards all Title VI complaints of discrimination to the Nebraska Department of Transportation Transit Section for review. Any person who believes she or he has been discriminated against on the basis of race, color, or national origin by SCPT may file a complaint by completing and submitting the agency's Title VI Complaint Form. Only complaints received no more than 180 days following the alleged incident will be subject to investigation.

All Title VI and related statute complaints are considered formal – there is no informal process. Complaints must be made in writing and signed by the complainant on the form provided. Complaints received by telephone will be placed in writing and provided to the complainant for confirmation or revision and signing prior to processing. For assistance filing a complaint in a language other than English, complainants may contact the agency by phone and an interpreter will be provided to assist the individual as necessary.

Complaints may be filed by the affected individual or a representative of that individual. Complaints must include the complainant's name, address, and telephone number, and should specify all incidences and circumstances of the alleged discrimination. Allegations must be based on issues involving race, color, or national origin.

Complaints may be filed with the agency using the following contact information:

### **Seward County Public Transit**

Attn: Brandy Hafer

320 S 14<sup>th</sup> St.

Seward, NE 68434

(402) 643-4067

[publictransit@sewardcountyne.gov](mailto:publictransit@sewardcountyne.gov)

Complainants who do not wish to file with the transit agency may contact the Nebraska Department of Transportation to receive assistance filing a complaint. NDOT can also assist individuals in submitting a Title VI Complaint in a language other than English. NDOT can be contacted using the following information.

### **Nebraska Department of Transportation**

Attn: Title VI Transit Manager

1400 Hwy 2

Lincoln, NE 68502

(402) 479-4694

[sarah.soula@nebraska.gov](mailto:sarah.soula@nebraska.gov)

Complaints may also be filed with the Federal Transit Administration by obtaining their form at <https://www.transit.dot.gov/regulations-and-guidance/civil-rights-ada/fta-civil-rights-complaint-form>. Complaints to FTA may be submitted via email to [FTACivilRightsCommunications@dot.gov](mailto:FTACivilRightsCommunications@dot.gov) or mailed to the following address:

**Federal Transit Administration**  
Office of Civil Rights  
Attn: Title VI Program Coordinator  
1200 New Jersey Avenue SE  
Washington, D.C. 20590  
888-446-451

If a complaint is received by SCPT, the agency will submit the complaint to the Nebraska Department of Transportation for review. Upon receipt of the complaint, the NDOT Transit Section will notify the Federal Transit Administration that a complaint has been filed. The NDOT Transit Manager or other investigator will contact the complainant to:

- Acknowledge receipt of the complaint by the investigator.
- Confirm the complainant received adequate assistance to file the complaint.
- Confirm that the complainant wishes to proceed with the complaint.
- Confirm the existence of allegations that require investigation and/or resolution.
- Gather additional facts and further clarify the complaint.

The complainant will be notified in writing that the complaint was received and will be reviewed by the NDOT Transit Section and FTA Region VII, with the involvement of SCPT. If the complaint is determined to have validity, it will be investigated. As part of the review, the investigator will, at minimum:

- Gather relevant documentation from the complainant that was not included in the complaint, such as forms, memos, letters, and photographs;
- Maintain a log of all activities associated with the complaint;
- Complete an investigative report containing information, findings, photos, and recommendations for corrective action to be submitted to FTA.

A copy of the complaint, together with a copy of NDOT's investigative report, shall be forwarded to the FTA Region VII Office in Kansas City, MO within 60 days of the date at which the complaint was received by NDOT.

A decision by NDOT to dismiss a complaint can be made for the following reasons:

- The complaint was not filed within 180 days.
- The complaint is not covered by the Title VI statutes for which NDOT is responsible.
- The complaint does not allege any harm covered under the statutes for which NDOT is responsible.
- The complainant requests the withdrawal of the complaint.
- The complainant fails to respond to repeat, documented requests for additional information needed to process the complaint.
- The complainant cannot be located after documented reasonable attempts.

A log will be maintained which is to include the following information:

- The date the complaint/lawsuit was filed.
- A summary of the allegation(s).
- The status of the investigation.
- The actions taken by the recipient/subrecipient in response to the complaint/lawsuit and investigation.
- Documentation to be retained includes the complaint form and a summary of findings.

After the investigator reviews the complaint, they will issue one of two letters to the complainant: a closure letter or a letter of finding (LOF). A closure letter summarizes the allegations and states that there was not a Title VI violation, and the complaint will be closed. An LOF summarizes the allegations and interviews regarding the alleged incident and explains whether any disciplinary action, additional training of the staff member, or other action will occur. If the complainant wished to appeal the decision, they have 30 days following the closure letter of LOF to do so.

For additional questions regarding SCPT's Title VI complaint procedures or Civil Rights Program, individuals may contact the transit agency at the contact information provided above. For more information on NDOT's Title VI complaints procedure or Civil Rights Program, individuals may contact NDOT at the address provided above.

## **6. Requirement to Record and Report Title VI Complaints, Investigations, and Lawsuits**

*In order to comply with the reporting requirements of 49 CFR Section 21.9(b), FTA requires all recipients to prepare and maintain a list of any of the following that allege discrimination on the basis of race, color, or national origin: active investigations conducted by entities other than FTA; lawsuits; and complaints naming the recipient. This list shall include the date that the investigation, lawsuit, or complaint was filed; a summary of the allegation(s); the status of the investigation, lawsuit, or complaint; and actions taken by the recipient in response, or final findings related to the investigation, lawsuit, or complaint.*

At this time, SCPT has not received Title VI complaints of discrimination, and therefore there were no investigations or lawsuits to report.

SCPT will maintain a list of all investigations, lawsuits, and/or complaints naming the agency, in accordance with the guidelines specified by FTA Circular 4702.1B. A copy of the form that will be used to track such complaints is displayed below. SCPT will maintain permanent records of all complaint-related documents. The agency will report all Title VI complaints of discrimination to the Nebraska Department of Transportation and the Federal Transit Administration.

# Title VI Complaint and Lawsuit Tracking Form

Title VI Complaints							
Complainant Name	Date of Incident	Date Filed	Summary of Complaint (include basis of complaint: race, color, or national origin)	Complaint resulted in investigation? (Y/N)	Status of complaint: active or closed?	Summary of Findings OR Reason Complaint was not Investigated (N/A if active)	Notes

Title VI Lawsuits						
Name of plaintiff	Date of Incident	Date Filed	Allegation(s)	Status: Active or Closed?	Result (N/A if active)	Notes:

**Submitted by:**

Brandy Hafer

320 S 14th St.

Seward, NE 68434

(402) 643-4067

publictransit@sewardcountyne.gov



## **7. Plan to Promote Inclusive Public Participation**

SCPT's public involvement strategy is intended to promote awareness and provide ample opportunity for the public to participate in the agency's transportation decision-making process surrounding projects, fare and/or service changes, and application for Federal operating assistance. This process allows for:

- Ensuring the timely dissemination of information to the public.
- Considering the input and encouraging the participation of underserved groups in the agency's transportation decision-making processes.
- Granting timely public notice and an adequate review period through this process.
- Facilitating adequate public review of major project revisions.
- Granting opportunity for the review of proposed and final plans.
- Encouraging and documenting public comment.

For these purposes, the agency will announce and hold a public hearing in the event of a fare increase, major change in service, or in the event of a capital construction project. Additionally, the agency will provide adequate public notice in the event of a vehicle purchase or upon the submission of an application for State or Federal operating assistance funds with no major service changes or fare increases.

For the purpose of definition, a major change or reduction service shall include a reduction in total system vehicle hours of 10% or more, the elimination of service in an area with a population of 2,000 or more, the elimination of service on one or more days of the week, or a change in the type of transit service in an area with a population of 2,000 or more. A fare increase shall include an increase in single ride fare for any transit service including other fare categories, or a decrease in the discount(s) offered for fare categories.

Public hearings will be advertised in a newspaper of general circulation in the geographic area the project will serve at least 14-21 calendar days in advance of the public hearing, and again no later than 5-12 calendar days in advance of the public hearing. Notice of hearings shall include a concise description of the proposed project. Hearings will be held in accessible locations and at times convenient for public attendance.

Written or verbal comments from the public will be accepted during and for at least 10 days following the public hearing. These comments will be reviewed as part of the agency's decision-making process surrounding transportation projects.

An agency staff member will record and prepare formal minutes of the public hearing. These minutes will be available to the public upon request. Translations of these minutes, as well as of other publicly released meeting documents (e.g., announcements, surveys, comment cards, etc.) will be made available to members of the public upon request. The availability of translated minutes and/or other public documents will be advertised on the agency's public hearing notice.

### **Summary of Past Outreach Efforts**

SCPT routinely performs outreach to the public through a number of outlets including health fairs and new student orientations. It should be noted that SCPT personnel report very infrequent interaction with minority persons or persons of limited English proficiency – an estimate supported by the Service

Area Profile data presented in the Four Factor Analysis accompanying the current Title VI Program submission. Nonetheless, the agency's current public participation strategy has been revised as described above to enhance opportunities for participation by persons of limited English proficiency.

## **8. Providing Meaningful Access to LEP Persons**

*Recipients are required to take reasonable steps to ensure meaningful access to their programs and activities by LEP persons. While designed to be a flexible and fact-dependent standard, the starting point is an individualized assessment that balances the following four factors: (1) the number or proportion of LEP persons eligible to be served or likely to be encountered by the program or grantee; (2) the frequency with which LEP individuals come into contact with the program; (3) the nature and importance of the program, activity, or service provided by the program to people's lives; and (4) the resources available to the grantee/recipient and costs. As indicated above, the intent of this guidance is to suggest a balance that ensures meaningful access by LEP persons to critical services while not imposing undue burdens on small business, small local governments, or small nonprofits.*

### **Four Factor Analysis Results Summary**

Seward County Public Transit provides transportation to the general public; transportation is provided to residents in Seward County. Seward County Public Transit personnel report that contact with clients of limited English proficiency (LEP) is extremely rare, with no LEP clients in contact with the program at the current time. However, the following analysis was carried out to inform a Language Assistance Plan that considers the needs of limited English proficient (LEP) persons who could potentially be encountered by the agency as it administers its programs and services in Seward County.

To facilitate this analysis, 2016-2020 American Community Survey data was analyzed at the county level. This data was used to inform the Language Assistance Plan accompanying this Four Factor Analysis. The data show that the number and proportion of LEP persons in Seward County is low, with approximately 97% of the population estimated to speak English only.

### **SCPT Four Factor Analysis**

#### **Factor 1: The number or proportion of LEP persons eligible to be served or likely to be encountered by the program or recipient**

SCPT provides transportation service for the residents of Seward County, Nebraska. To determine the number and proportion of LEP persons residing within the agency's service area, 2016-2020 American Community Survey data representing languages spoken at home for persons over five years of age was analyzed for Seward County. This analysis resulted in the following service area profile. In this analysis, "LEP" was defined as person who speak English "less than 'very well'" according to the American Community Survey. LEP can also be defined as a person who has a limited ability to speak, read, or write the English language.

#### **SCPT service area LEP profile**

- The total number of persons over the age of five included in the SCPT service area is 16,228.
- Approximately 97% of this total population speak English only.
- From mid-February to mid-March 2022, riders were given a language survey to determine what language(s) riders were comfortable using. Seward County Public Transit received no responses.



- Non-English language groups in the SCPT service area contained a very low number and proportion of LEP persons and did not near the Safe Harbor Threshold of 1,000 LEP persons nor a 5% or greater proportion of LEP persons.

### **Service Area Profile Conclusions**

The number and proportion of Spanish-speaking LEP persons in the vicinity of Seward County Public Transit is very low, with no non-English language groups exceeding the Safe Harbor Threshold of 1,000 or more LEP persons or 5% of the service area population. Moreover, agency personnel report that contact with LEP persons is extremely rare, with no LEP clients estimated to be in contact with the program at the current time.

#### ***Factor 1a: How LEP persons interact with the recipient's agency***

SCPT personnel report that contact with LEP persons while administering its programs and services is extremely rare. It is estimated that such contact would most likely occur while scheduling or providing transportation.

#### ***Factor 1b: The literacy skills of LEP persons in their native languages, in order to determine whether the translation of written documents will be an effective practice.***

No complete data could be obtained regarding the native language literacy of LEP Persons within the SCPT service area. The agency did make surveys on language preference available to all riders from mid-February to mid-March 2022 in English and Spanish with other languages available upon request. The agency received no responses. If a complete data set becomes available, it will be utilized by the agency. However, due to the language assistance resources made available by the agency to LEP persons (see accompanying Language Assistance Plan), it is not estimated that barriers to service due to native language literacy would prevent LEP persons from accessing the agency's programs or services at this time.

#### ***Factor 1c: Whether LEP persons are underserved by the recipient due to language barriers***

SCPT personnel report that interaction with persons of limited English proficiency is highly infrequent. This estimate is supported by the very low number and proportion of LEP persons residing within the agency service area, as identified in the Service Area Profile above. It is not estimated that barriers to service due to language exist at this time.

#### **Factor 2: The frequency with which LEP persons come into contact with the program**

SCPT personnel report that contact with LEP persons while administering programs and services is extremely rare.

#### **Factor 3: The Nature and Importance of the Program, Activity, or Service in People's Lives**

SCPT operates a public transportation service that is open to all individuals. Service is frequently provided to residents enabling them greater mobility and access to critical services. Trip purposes include, but are not limited to, doctor appointments; legal counsel; traveling to school, work, daycare, and residences; social activities; and engaging in regular daily activities such as banking, shopping, and going to the post office. It is deemed that SCPT's services are of high value to the residents of Seward County.

**Factor 4: The resources available to the recipient for LEP outreach, as well as the costs associated with that outreach**

SCPT has access to Title VI LEP outreach resources through the Nebraska Department of Transportation, including document translation assistance and verbal translation over the phone, Title VI template documents (e.g., Title VI Notice to the Public, Title VI Complaint form, etc.) for SCPT's use, and general Title VI assistance and oversight.

**SCPT Language Assistance Plan**

Seward County Public Transit currently has access to document translation assistance through the Nebraska Department of Transportation, as well as general Title VI assistance and oversight through this agency. Using this resource, Seward County Public Transit's Title VI Notice to the Public, Discrimination Complaint Form, and Discrimination Complaint Procedures Form will be translated upon request. In the event of a public hearing by SCPT, publicly distributed meeting documents, including meeting minutes, will be translated upon request using these resources.

SCPT also has access to verbal translation over the phone through the Nebraska Department of Transportation. The agency will use this resource if in-person or over the phone verbal translation is required when working with riders. The agency will also take reasonable steps to assist LEP persons who may choose to access its programs and services in the future.

Additionally, U.S. Census "I Speak" cards (displayed below) will also be located at the agency's main office to enable LEP persons to quickly identify their spoken language when it cannot be readily identified by a SCPT staff member. This will assist SCPT in determining additional language assistance needs as they arise.

**C 8 Hs****Language Identification Card**

I work for the U.S. Census Bureau. Is someone here now who speaks English and can help us?  
If not, someone may contact you who speaks \_\_\_\_\_.

**Espanol (Spanish 02)**

Trabajo para la Oficina del Censo de las EE. UU. ¿Se encuentra alguien que hable inglés y pueda ayudarnos? Si no, alguien que habla español podrá comunicarse con usted.

**-Jlfi-imi!, J 1td! (Chinese simplified)**

TltE 00 J! r!-Jlfi-i! JeulTTI{tJ\31o ii foJl@l iz:-'l'ff:9:ff%w. igB<JAPT u,f/WJTltfi!

(Mandarin03): W!W:'9:'ff. PT %ff%iffilffimi,IB<JA!cijf@}J!U o

(Cantonese 04): oW:.9:'ff. PT %ff%iff J 1isi,lfi1A!cijf@}J{U\o

:idl\*ftl,jffl !mcj:ix, wlfli 2W ( :lffifi!;)1\G)«}.jUfi5) (Chinese traditional on pg 2)

**Tieng Vi t (Vietnamese 05)**

Toi lam vi c cho C1,1c Thong Ke Dan So Hoa Ky. Hi n c6 ai O day biet n6i tieng Anh va c6 the giup quy vi va toi khong? Neu khong, m9t nhan vien n6i tieng Vi t c6 these lien l c vc'li quy vl.

**Oj (Korean 06)**

JIE □l '2.1 ::L\,fDIIAi of.:! 'xHLLq. □:PI llltl {g- %DIIAi. 'i!!Oi of \* 9101Ai 7'fE1 £2.f'? \*

91-E {g-□l Al llltl7'1m V'i Al\1, Oj ofAlE {g-□l <2:!! £ -9-£ 'xHLLq.

**PyockK"1 (Russian 07)**

l'l npeACTaBJIHIO 6topo nepen,i,rn Hace11eH"11l CWA. npi,icyTcTByeT 3AeCb KTO-H"16YAb, KTO rosop"1T no-aHrn"1 CK"1 "1 Mor 6bl noM04b HaM? Ec11i,i HeT, TO TOpAa B03MO>KHO, C BaM"1 CB/!>KeTC/1 Haw COTPYAH"1K, rosop11w,i,i no-pycCK"1.

**pII (Arabic 08)**

1.:i l ١ ٢ ٣ Ol 3 ١ L... ,<?~9:J... ,<)-l\_y,Yl ,!=- 1 J... d t:l  
.4!\_,Jl asJJI P-! -1.0S - l:l

**Tagalog (Tagalog 09)**

Nagtatrabaho aka para sa Kawanihan ng Senso ng U S. Maymon ba rito ngayong nagsasalita ng Ingles at maaaring tumulong sa amin? Kung wala, maaaring may kumontak sa inyo na nagsasalita ng Tagalog.

**Polski (Polish 10)**

Jestem pracownikiem Urz du Spisu Ludnosci USA. Czy w tej chwili jest tu ktos, kto m6wi po angielsku i maze nam pom6c? Jezeli nie, maze skontaktowac si z Parlstwem ktos, kto m6wi po polsku.

**Fran ais (French 11)**

Je travaille pour le Bureau de recensement des Etats-Unis. Y a-t-il quelqu'un ici qui parle anglais et qui pourrait nous aider? Sinon, quelqu'un qui parle fran ais pourrait vous contacter.

**Kreyol Ayisyen (Haitian Creole 12)**

Mwen travay pou Biwo Resansman Etazini. Eske gen yon moun la ki pale angle ki ka ede nou? Si pa genyen, yon moun isit la ki pale kreyol ka rele ou.

**Portuguese (Portuguese 13)**

Trabalho para a Agencia do Censo dos EUA. Ha alguem aqui, agora, que fale ingles e que possa nos ajudar? Caso nao haja, uma pessoa que fala portugues podera entrar em cantata com voce.

**B:1's; g (Japanese 14)**

fU;t?;,(1J1:J :ill:rn10){%4;&<:9oc::!5Stc::ft: li'i.f me C::O) :lll:tc::c-fhh7Jl,'tctc'ft?:i1i  
if-L,'S-::>Lf->l,\*9iJ'7't l.,l,'1J:l,' f;t,B:1's; gi.f 2;9{i&iJl1i1J:tdc::;i i.f9?;,C::cif-dli'J\*90

## Monitoring, Evaluating, and Updating the LEP Plan

Seward County Public Transit will update the current Language Assistance Plan as required. At minimum, the plan will be reviewed and updated every three years. Updates may include the following:

- The number of documented LEP person contacts encountered since the last update. Description of how the needs of LEP persons have been addressed.
- Determination of the current LEP population within the agency service area.
- Determination of whether the need for language assistance has changed.
- Determination of whether local language assistance has been effective and sufficient at meeting needs.
- Determination of whether the agency's available outreach resources are sufficient to supply necessary language assistance.
- Determination of whether complaints have been received concerning the agency's failure to meet the needs of LEP persons.

## Employee Training

SCPT's transit personnel are required to review the current Title VI Program document and sign a written statement declaring their understanding of their obligation to provide service regardless to race, color, or national origin.

Necessary personnel will be familiar with the agency's procedures for handling a potential Title VI complaint.

SCPT's Transit Manager has taken part in Title VI planning and training sessions through the Nebraska Department of Transportation and University of Nebraska.

Additional resources for employee training include a Title VI training hosted by the Nebraska Department of Transportation and the University of Nebraska, and ongoing Title VI assistance and oversight provided by the Nebraska Department of Transportation and University of Nebraska at Omaha.

## 9. Minority Representation on Planning and Advisory Bodies

*Title 49-CFR Section 21.5(b)(1)(vii) states that a recipient may not, on the grounds of race, color, or national origin, "deny a person the opportunity to participate as a member of a planning, advisory, or similar body which is an integral part of the program." Recipients that have transit-related, nonelected planning boards, advisory councils or committees, or similar committees, the membership of which is selected by the recipient, must provide a table depicting the racial breakdown of the membership of those committees, and a description of efforts made to encourage the participation of minorities on such committees.*

SCPT currently does not have a transit-related, non-elected planning board or committee. In the event such a committee were established prior to the agency's next Title VI program submission, the following table (pictured below) would be used to depict minority representation on said committee.

### Sample Minority Representation Table

Minority Representation Table							
# of non-elected members	% Caucasian	% African American	% Latino	% Asian American	% Native American	% Other Ethnicity	Notes

#### 10. Requirement to Provide Assistance to Subrecipients: N/A

SCPT is not a primary recipient and is therefore exempt from this requirement.

#### 11. Monitoring of Subrecipients: N/A

SCPT is not a primary recipient and is therefore exempt from this requirement.

#### 12. Equity Analysis to Determine Site or Location of Facilities

*Title 49 CFR Section 21. 9(b)(3) states, "In determining the site or location of facilities, a recipient or applicant may not make selections with the purpose or effect of excluding persons from, denying them the benefits of, or subjecting them to discrimination under any program to which this regulation applies, on the grounds of race, color, or national origin; or with the purpose or effect of defeating or substantially impairing the accomplishment of the objectives of the Act or this part."*

*Title 49 CFR part 21, Appendix C, Section (3)(iv) provides, "The location of projects requiring land acquisition and the displacement of persons from their residences and businesses may not be determined on the basis of race, color, or national origin." For the purposes of this requirement, "facilities" does not include bus shelters, as these are transit amenities and are covered in Chapter IV, nor does it include transit stations, power substations, etc., as those are evaluated during project development and the NEPA process. Facilities included in this provision include, but are not limited to, storage facilities, maintenance facilities, operations centers, etc.*

In the last seven years, SCPT has not acquired land to build a new facility including storage, maintenance, and operations.

In possible future circumstances, SCPT will ensure that both environmental analysis and Title VI environmental justice requirements are incorporated into the scope of work for all facilities projects. The agency will complete a Title VI equity analysis during the planning stage with regard to where a project is located or sited to ensure the location is selected without regard to race, color, or national origin. The agency will engage in outreach to persons potentially impacted by the siting of facilities. The Title VI equity analysis will compare the equity impacts of various siting alternatives, and the analysis will occur prior to the selection of the preferred site.

When evaluating the locations of facilities, SCPT will give attention to other facilities with similar impacts in the area to determine whether any cumulative adverse impacts might result. Analysis will be conducted at the Census tract or block group, where appropriate, to ensure that proper perspective is given to localized impacts.

If the agency determines that the location of a project will result in a disparate impact on the basis of race, color, or national origin, the agency will only locate the project in that location if there is a substantial legitimate justification for locating the project there, and when there are no alternative locations that would have a less disparate impact on the basis of race, color, or nation origin. The agency will show how both tests are met and will consider and analyze alternatives to determine whether those alternatives would have less of a disparate impact on the basis of race, color, or national origin; the agency will then implement the least discriminatory alternative.

### **13. Requirement to Provide Additional Information upon Request**

*FTA may request, at its discretion, information other than that required by FTA Circular 4702.1B from a recipient in order for FTA to investigate complaints of discrimination or to resolve concerns about possible noncompliance with DOT's Title VI regulation.*

SCPT will fully cooperate with any FTA investigation of discrimination complaints to the extent required by Title VI regulations.

## **III. Requirements and Guidelines for Fixed-Route Transit Providers: N/A**

SCPT is not a provider of fixed route transportation and is therefore exempt from this requirement.

## **IV. Requirements for States: N/A**

## **V. Requirements for Metropolitan Planning Organizations: N/A**

## **VI. FTA Compliance Reviews: N/A**

# NOXIOUS WEED INFESTATION REPORT

(Due January 31st of each year) \_\_\_\_\_ County, 20\_\_\_\_

Record acres infested and severity for each noxious weed and land use for the *preceding* year.

		Musk Thistle Acres	Plumeless Thistle Acres	Canada Thistle Acres	Leafy Spurge Acres	Spotted/ Diffuse Knapweed Acres	Purple Loosestrife Acres	Saltcedar Acres	Phragmites Acres	Knotweed Acres	Sericea Lespedeza Acres
RAILROAD	None	408	408	408	408	408	408	408	408	408	408
	Trace	0	0	0	0	0	0	0	0	0	0
	Light	0	0	0	0	0	0	0	0	0	0
	Moderate	0	0	0	0	0	0	0	0	0	0
	Severe	0	0	0	0	0	0	0	0	0	0
	Total Acres	408	408	408	408	408	408	408	408	408	408
ROADS	None	7360	7360	7360	7360	7360	7360	7360	7360	7360	7360
	Trace	0	0	0	0	0	0	0	0	0	0
	Light	0	0	0	0	0	0	0	0	0	0
	Moderate	0	0	0	0	0	0	0	0	0	0
	Severe	0	0	0	0	0	0	0	0	0	0
	Total Acres	7360	7360	7360	7360	7360	7360	7360	7360	7360	7360
NONAGRI- CULTURAL	None	22600	22600	22600	22600	22600	22600	22600	22600	22600	22600
	Trace	0	0	0	0	0	0	0	0	0	0
	Light	0	0	0	0	0	0	0	0	0	0
	Moderate	0	0	0	0	0	0	0	0	0	0
	Severe	0	0	0	0	0	0	0	0	0	0
	Total Acres	22600	22600	22600	22600	22600	22600	22600	22600	22600	22600
PASTURE/ RANGE/IDLE	None	56633	56647	56647	56647	56647	56647	56647	56591	56647	56647
	Trace	8	0	0	0	0	0	0	11	0	0
	Light	6	0	0	0	0	0	0	19	0	0
	Moderate	0	0	0	0	0	0	0	23	0	0
	Severe	0	0	0	0	0	0	0	3	0	0
	Total Acres	56647	56647	56647	56647	56647	56647	56647	56647	56647	56647
CROPLAND	None	281138	281138	281138	281138	281138	281138	281138	281090	281138	281138
	Trace	0	0	0	0	0	0	0	5	0	0
	Light	0	0	0	0	0	0	0	0	0	0
	Moderate	0	0	0	0	0	0	0	37	0	0
	Severe	0	0	0	0	0	0	0	6	0	0
	Total Acres	281138	281138	281138	281138	281138	281138	281138	281138	281138	281138
COUNTY TOTALS	None	368139	368153	368153	368153	368153	368153	368153	368049	368153	368153
	Trace	8	0	0	0	0	0	0	16	0	0
	Light	6	0	0	0	0	0	0	19	0	0
	Moderate	0	0	0	0	0	0	0	60	0	0
	Severe	0	0	0	0	0	0	0	9	0	0
	Total County Acres	368153	368153	368153	368153	368153	368153	368153	368153	368153	368153
Total Acres Infested		14	0	0	0	0	0	0	104	0	0

Noxious weed(s) petitioned by county: \_\_\_\_\_

Total Acres: \_\_\_\_\_

\_\_\_\_\_  
County Weed Superintendent Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Control Authority Chairperson/President Signature

\_\_\_\_\_  
Date

**ACTIVITY REPORT**

(DUE January 31 of each year)

NEBRASKA DEPARTMENT OF AGRICULTURE  
 ANIMAL AND PLANT HEALTH PROTECTION  
 P.O. BOX 94756  
 LINCOLN, NE 68509-4756  
 PHONE: (402) 471-2351  
 FAX: (402) 471-6892  
 EMAIL: trevor.t.johnson@nebraska.gov  
 WEBSITE: www.nda.nebraska.gov

Seward County, 2025.

Month and year weed superintendent started in this position: September 2025

For the **preceding** year, indicate the following:**1. Control authority employees:**

- a. Number of weeks weed superintendent was employed full-time as a weed superintendent .....14
- b. Number of part-time or seasonal personnel employed annually. ....0
- c. Number of full-time personnel. ....myself
- d. Percent of time weed superintendent spent on required noxious weed activities.....75 %

**2. County noxious weed budget:**

- a. Actual total weed budget spent for the previous fiscal year.....\$75,000
- b. Total weed budget most recently adopted and approved (*total requirements*) .....\$ 82,000
- c. Tax dollars required for weed control for last fiscal year .....\$ 75,620

**3. Public relations and education:**

- a. Number of public education and informational meetings presented by the control authority .....0
- b. Number of noxious weed articles published based on information provided by the control authority .....2
- c. Number of radio interviews conducted by the control authority regarding noxious weeds .....0
- d. Number of informational letters or brochures distributed by the control authority regarding noxious weeds .....0
- e. Number of events that informational noxious weed displays were presented by the control authority .....0

<b>4. Number of inspections completed and documented with appropriate inspection reports</b>	<b>(Spring)</b>	<b>(Fall)</b>
a. Annual noxious weed inspection .....	2	18
b. Special noxious weed inspection .....	0	0
c. Complaint noxious weed inspection .....	3	0
d. Follow-up noxious weed inspection.....	23	15
e. Crop inspections .....	14	15
f. Article inspections .....	0	0

**5. Noxious weed notification and enforcement:**



a.	Number of reports received concerning uncontrolled noxious weed infestations (includes landowner complaints and Nebraska Department of Agriculture (NDA) reports) .....	1
b.	Number of requests made to individuals or other entities to control noxious weeds (excluding official notices) .....	1
<b>6. Official 15-day notice results:</b>		
a.	Number of 15-day notices issued .....	0
b.	Number of 15-day notices which achieved acceptable compliance prior to notice expiration. ....	0
c.	Number of notices prosecuted. ....	0
d.	Dollar value of fine notices collected. ....	0
e.	Number of 15-day notice disposition reports completed.....	0
<b>7. Official 10-day notice results:</b>		
a.	Number of 10-day notices issued .....	0
b.	Number of 10-day notices which achieved acceptable compliance prior to expiration. ....	0
c.	Number of parcels force controlled by the county. ....	0
d.	Number of parcels force controlled by contractors. ....	0
e.	Total number of acres force controlled. ....	0
f.	Total number of liens filed for nonpayment. ....	0
g.	Total number of 10-day notice disposition reports completed. ....	0
<b>8. Weed Superintendent Education and Training:</b>		
a.	Number of regional Nebraska Weed Control Association (NWCA) meetings attended.....	1
b.	Number of state NWCA meetings, workshops, or seminars attended.....	1
c.	Number of university, state, or federal information or training sessions attended. ....	1
d.	Number of private industry training sessions attended.....	0
e.	Other (list number of sessions attended) .....	1
<b>9. Number of meetings weed superintendent held or attended with (other than those listed above):</b>		
a.	Control authority .....	1
b.	County attorney.....	0
c.	District NDA inspector. ....	2
d.	Railroad officials. ....	0
e.	Road departments.....	1
f.	Municipalities.....	0
g.	Federal officials.....	0
h.	Other or miscellaneous .....	0

---

County Weed Superintendent Signature

---

Date

---

Control Authority Chairperson/President Signature

---

Date



**BUDGET REPORT**  
(DUE January 31 of each year)

NEBRASKA DEPARTMENT OF AGRICULTURE  
ANIMAL AND PLANT HEALTH PROTECTION  
P.O. BOX 94756  
LINCOLN, NE 68509-4756  
PHONE: (402) 471-2351  
FAX: (402) 471-6892  
EMAIL: trevor.t.johnson@nebraska.gov  
WEBSITE: www.nda.nebraska.gov

Seward County, 2025

**Current Year Budget:**

Available Funds: \_\_\_\_\_\$82,000\_\_\_\_\_

Expenses: \_\_\_\_\_\$22,000.00\_\_\_\_\_

**Prior Year Actual:**

Revenues: \_\_\_\_\_\$0.00.00\_\_\_\_\_

Expenses: \_\_\_\_\_\$75,620.00\_\_\_\_\_

**Superintendent Salary:                 \$51,500.00**

\_\_\_\_\_  
County Weed Superintendent Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Control Authority Chairperson/President Signature

\_\_\_\_\_  
Date

Seward County, 2025

### **Statement of Finding**

The failure to control noxious weeds on lands in this state is a serious problem which is detrimental to the production of crops and livestock and to the welfare of residents of this state and which may devalue land and reduce tax revenue (Neb. Rev. Stat. 2-945.02(1)).

**Section 2-954 of the Nebraska Noxious Weed Control Act requires each weed control authority to establish a coordinated program for the control of noxious weeds within their county.**

### **Inspections**

Under the direction of the County Noxious Weed Control Authority, it shall be the duty of every County Weed Control Superintendent to examine all lands under the jurisdiction of the Control Authority.

**Explain the process established by the Control Authority to examine all lands and compile such data on infested areas and controlled areas:**

Click or tap here to enter text.

Currently, how many infestations are reported by the Nebraska Department of Agriculture (NDA) as open files in this county? Click or tap here to enter infestations reported.

*(By December 31, your NDA inspector will provide a list of your open files.)*

List each open file by **Section, Township and Range** separately and **outline in detail** how each open file will be addressed in the upcoming growing season.

**Section :31      Township: 12      Range: 4**

Owner Sprayed/Will make sure it is continuous

**Section :23      Township: 12      Range: 3**

Controlled in 2025, will need to control in 2026

**Section: 22      Township; 10      Range: 3**

Property owner did take care of in 2025, and I will follow up in 2026 to see if a second treatment will be needed

**Section: 27      Township: 9      Range: 4**

Property owner was notified this year, and did spray in 2025, and I will follow in 2026

**Section: 3      Township: 9      Range: 2**

Control was enforced 2025, will follow up in 2026

**Section: 22      Township: 10      Range: 3**

Work with landowners to gain compliance and control on infestation

### **Communication**

How many times each year does the County Weed Control Superintendent meet with the Control Authority Board? Click or tap here to enter text.

Is there a set schedule to meet with the Control Authority Board? ☒ Yes ☐ No

If **yes**, explain:

**The County Board meets weekly with department reports on the first Tuesday of each month.**

If **no**, explain:

Click or tap here to enter text.

What type and how many public awareness events do you plan to participate in the upcoming year?

**Due to my late hire in 2024 I was not able to attend any**

*Continued on next page.*

### **Program Improvement**

What would you like to see change to help make your job more efficient and improve your county noxious weed program? (*equipment, technology, tools, etc.*).

**There is always a need for updating tools, tech, and worn equipment. However, the county had adequate equipment to get the basic job completed. One place that would be a place to focus improvement on is having a better way to track the weeds and inspections. I am aware that there is one being built, however what we have currently available is outdated and not easy to use.**

What is one thing that makes your program stand out?

**As I just started in September, I do not feel I can adequately respond to this question. Seward County leadership has always had a good understanding of the importance of the weed program and the effects on noxious weeds on the land and agricultural side. The one main point I have tried to focus on is educating the landowners and helping them understand the importance for noxious weed control to protect the land they possess.**

Is the County Weed Control Superintendent given adequate time to address all noxious weed infestations within the county? Explain.

**Yes, there is ample time to do inspections and inform landowners of their duties during the growing season of the weeds.**

Is the County Weed Control Superintendent a full-time or part-time employee?

☒ Full-time ☐ Part-time

### **Funding**

Is your County Noxious Weed Program adequately funded to ensure that noxious weeds are controlled in a timely manner? Explain.

**This is only my first few months in this position, from what I see the funding for the program is adequate to maintain the noxious weed control. However, the cost of supplies is increasing so rapidly that this budget will have to follow that increase in cost of pesticides. More funding for chemicals,**

equipment, and maintenance will need to be evaluated often since the cost is rising very quickly. The budget will need to be evaluated yearly, as is current practice, to maintain the proper funding

### **Noxious Weed Enforcement**

Which individual notice(s) will be utilized by the county weed control authority?

☐ 10 day      ☐ 15 day      ☒ Both

When a control authority finds it necessary to secure more prompt or definite control of noxious weeds on particular land than is accomplished by the general published notice, it shall cause to be served individual notice upon the owner of record of such land at his or her last-known address, giving specific instructions and methods when and how certain named noxious weeds are to be controlled. **Outline the procedure adopted by your county noxious weed control authority when issuing an individual notice.**

**1. Site inspections are continually made during the year to be certain there are any infestation(s) of Nebraska designated noxious weeds. If an infestation is found, an individual notice is documented. The first notice is a friendly reminder letter with the inspection documented in a report, and possibly a photo with a landmark in it showing the infestation. Sent with this documentation will be the requirements, and recommended control measures. These location(s) will be monitored and recorded on a regular basis until the infestation is controlled.**

**2. If the control measure(s) specified in the individual notice is properly completed in a timely manner, no further action, other than future monitoring will be required. However, if control measures are not satisfactorily completed and the infestation remains in noncompliance, further steps are to be taken.**

**When the owner of the land on which noxious weeds are present has neglected or failed to control them as required pursuant to the act and any notice given, the control authority having jurisdiction shall proceed as follows. outline the procedure adopted by the control authority of how the noxious weeds will be controlled**

When the owner of the land on which noxious weeds are present has neglected or failed to control them as required pursuant to the act and any notice given, the control authority having jurisdiction shall proceed as follows:

**1. In the case of a ten (10) day notice where control is not affected by the landowner, it will result on the Weed Control Authority controlling the infestation in a manner felt necessary at the time, including the destruction of growing crops, and shall advise the recorded owner of the cost incurred in connection with such operation. It may or may not be the same control measure(s) as stated on the individual notice. With a fifteen (15) day notice, the matter will be turned over to the Seward County Attorney's office.**

**2. Pictures and/or video recordings may be produced prior to and/or after enforcement of any type of notice and recorded in the individual landowners file as noted previously in this document. When the Weed Superintendent completes control measures, any necessary forms for such action(s) will be complied in a timely manner. A bill for the cost of control, as set forth by the Weed Control Board, will be sent to the landowner of the infested property.**

3. At conclusion of control procedures, a notice of a possible unpaid weed assessment will be filed with the Seward County Register of Deeds. Of the bill costs incurred remains unpaid for two (2) months, the control authority shall certify to the County Treasurer the amount of such expense(s) and those expense(s) shall become a lien on the property upon which the control measures were taken, as a special assessment levied on the date of control. The County Treasurer shall add such expense to the property, and they shall become and form a part of the taxes upon such land and shall bear interest at the same rate.

**NOXIOUS WEED INFESTATIONS INCREASED OR DECREASED**

**List the number of infested acres using previous year and current year Infestations Report:**

Musk thistle total acres infested	(Previous Year): 286	(Current Year): 14
Plumeless thistle total acres infested	(Previous Year): 15	(Current Year): 0
Canada thistle total acres infested	(Previous Year): 0	(Current Year): 0
Leafy spurge total acres infested	(Previous Year): 0	(Current Year): 0
Knapweed (Spotted & Diffuse)		
total acres infested	(Previous Year): 0	(Current Year): 2
Purple Loosestrife total acres infested	(Previous Year): 0	(Current Year): 0
Saltcedar total acres infested	(Previous Year): 0	(Current Year): 0
Phragmites total acres infested	(Previous Year): 145	(Current Year): 104
Knotweed total acres infested	(Previous Year): 0	(Current Year): 0
Sericea lespedeza total acres infested	(Previous Year): 2	(Current Year): 0

Submitted, reviewed, and approved by the county noxious weed control at a regular board meeting.

Dated: 12/30/2025

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Weed Superintendent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Control Authority Chairperson



NEBRASKA DEPARTMENT OF AGRICULTURE  
ANIMAL AND PLANT HEALTH PROTECTION  
P.O. BOX 94756  
LINCOLN, NE 68509-4756  
PHONE: (402) 471-2351  
FAX: (402) 471-6892  
EMAIL: trevor.t.johnson@nebraska.gov  
WEBSITE: www.nda.nebraska.gov

## WEED CONTROL AUTHORITY BOARD ROSTER

(DUE January 31 of each year)

Seward County 2025

**NOTE:** (1) Roster should reflect current or upcoming members only; and (2) Ex-officio or weed liaison commissioners or supervisors designated to receive correspondence in lieu of the chairperson should be indicated as such.

Section 2-953 of the Noxious Weed Control Act defines the control authority as the county weed district board, or the county board.

This control authority is: ☒ County board ☐ Weed board

Name	E-mail Address	Telephone (including area code)	Board Type*	Date Current Term Ends	Years of Service
Chairperson/President: Misty Ahmic	mahmic@sewardcountyne.gov	402-641-1695	B	2026	6
Vice Chairperson/Vice President: Darrell Zabrocki	dzabrocki@sewardcountyne.gov	402-641-9433	B	2028	4
Secretary: Sherry Schweitzer	sschweitzer@sewardcountyne.gov	402-643-2883			
Treasurer: Jacob Zlatkovsky	jzlatkovsky@sewardcountyne.gov	402-643-4574			
Member: Raegain Hain	rhain@sewardcountyne.gov	402-641-1760	B	2026	2
Member: Scott Pekarak	spekarak@sewardcountyne.gov	402-430-5028	B	2028	1
Member: Ken Schmeiding	kschmieding@sewardcountyne.gov	402-643-3018	B	2026	6
Superintendent: Matthew Mottaz	mmottaz@sewardcountyne.gov	402-646-0537			0
*Board types: C = City representative, weed board R = Rural representative, weed board B = Board member, county commissioner/supervisor					

County Weed Superintendent Signature

Date

Control Authority Chairperson/President Signature

Date