

# January 8, 2020

## Seward County Board of Commissioners

State of Nebraska)  
County of Seward) ss.

A regular meeting of the Seward County Board of Commissioners was convened in open and public session at 8:30 a.m. on January 8, 2020 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Commissioners has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Commissioners convened on January 8, 2020 at 8:30 a.m.

Present: Chairperson: John Culver  
Members: Ken Schmieding, Becky Paulsen  
County Clerk: Sherry Schweitzer  
Absent: Mike Mundhenke, Bob Vrbka

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Those officials present during their monthly meeting with the Commissioners were Gary Petersen, Barb Liska, Jeff Baker, Terry Wicht, Brea Ehmen, Marilyn Hladky, Mike Janssen, Ann Dobesh & Sherry Schweitzer.

Jonathan Jank, Executive Director of Seward County Chamber & Development Partnership, updated the Commissioners on his organization.

Moved by Schmieding and seconded by Paulsen to approve the minutes of December 31, 2019.

Affirmative Vote: Schmieding, Paulsen, Culver

Motion Carried

Moved by Schmieding and seconded by Paulsen to approve the claims for the period through December 31, 2019 as follows:

| CLAIMS THROUGH DECEMBER 31, 2019 |    |             |                           |    |             |
|----------------------------------|----|-------------|---------------------------|----|-------------|
| ADP LLC                          | FE | \$2,187.60  | MRO                       | SE | \$89.70     |
| ADVANCED CORR HLTHCR             | FE | \$10,787.45 | NE COMM ON LAW ENF        | FE | \$738.37    |
| ADVANCED OFFICE AUTOM            | SU | \$181.58    | NEBRASKA NOTARY ASSOC     | FE | \$154.00    |
| AFFORDABLE INTERNET SOL          | UT | \$74.99     | NEBR PUB HLTH ENVIRONM LB | SE | \$105.00    |
| AMERICAN SAFETY & HLTH           | SU | \$40.00     | OFFICE DEPOT              | SU | \$121.25    |
| AMERITAS LIFE INS                | FE | \$19,147.87 | ONESOURCE                 | SU | \$236.50    |
| ANDERSON AUTO GRP                | EQ | \$55.26     | OREILLY AUTOMOTIVE INC    | SU | \$71.25     |
| ATLAS BUSINESS SOL               | SU | \$877.20    | PAC N SAVE                | SU | \$21.23     |
| KENNETH PANKOKE                  | SE | \$543.94    | PARAMOUNT LAUNDRY         | SE | \$108.66    |
| BINSWANGER ENT                   | SU | \$50.00     | PIZZA KITCHEN             | SU | \$219.79    |
| BLUE RIVER ELEC                  | SE | \$1,343.37  | PLAINS EQUIPMENT GROUP    | EQ | \$224.97    |
| BLUE360 MEDIA                    | SE | \$300.56    | PLANET TECHNOLOGIES       | EQ | \$105.60    |
| CANDLEWOOD STES KRNY             | TR | \$219.90    | POTTER REPAIR             | SE | \$45.46     |
| CLEAN PRO CLEAN TECH             | SE | \$1,600.00  | MOMS MEALS                | SE | \$126.94    |
| CLERK OF DIST CRT ASSOC          | FE | \$50.00     | QUEST DIAGNOSTICS         | SE | \$8.16      |
| MID AMERICAN SUPP CO             | SU | \$3,186.65  | SEWARD CO CLERK           | FE | \$78.00     |
| CORI J STAVA                     | SU | \$120.00    | SEWARD COUNTY COURT       | FE | \$6.50      |
| CULLIGAN                         | SE | \$29.75     | SEWARD CO HLTH CLM FUND   | FE | \$96,624.96 |
| DELTA DENTAL OF NE               | FE | \$58.34     | SEWARD CO TREASURER       | FE | \$14.00     |
| DEPT OF MOTOR VEHICLES           | FE | \$4.00      | SOARIN GROUP, LLC         | SE | \$6,048.00  |
| E 911                            | FE | \$35,685.58 | ST OF NE DAS COMM         | FE | \$448.00    |

|                           |    |             |                                       |    |              |
|---------------------------|----|-------------|---------------------------------------|----|--------------|
| EAKES OFFICE PLUS         | SU | \$577.76    | SUMMIT FOOD SERVICE                   | SE | \$7,298.98   |
| ENCARTELE INC             | SU | \$559.58    | TOP QUALITY GLOVES                    | SU | \$149.40     |
| KEARNEY HOSPITALITY       | FE | \$219.90    | UNIVERSITY OF NE-LINC                 | SE | \$296.00     |
| FARMERS COOPERATIVE       | SU | \$3,609.52  | VERIZON CONNECT NWF                   | UT | \$103.75     |
| GALLS LLC                 | SE | \$83.95     | VERIZON WIRELESS                      | UT | \$1,822.72   |
| GLADSTONE INC             | SU | \$553.00    | VILLAGE OF GOEHNER                    | FE | \$399.00     |
| GRAHAM TIRE LINC NO       | SE | \$121.00    | VILLAGE OF UTICA                      | FE | \$54.32      |
| HOMETOWN LEASING          | SE | \$74.35     | VISA                                  | FE | \$240.00     |
| INDOFF INC                | SU | \$169.99    | VISION SERVICE PLAN INS CO            | FE | \$23.29      |
| JONES BANK (FICA)         | FE | \$19,723.05 | WELLS FARGO FIN LEASING               | FE | \$198.15     |
| MCKESSON MED SURG         | SU | \$17.53     | SALARIES                              |    | \$281,783.69 |
| MEMORIAL CLINIC           | SE | \$70.00     | GROSS SALARIES INCLUDE DEDUCTIONS TO: |    |              |
| MEMORIAL HOSPITAL         | SE | \$872.79    | COLONIAL SUPPLEMENTAL INSURANCE       |    |              |
| MID AMERICAN BENEFITS     | FE | \$119.00    | MID AMERICAN CO WISCONSIN             |    |              |
| MID-AMERICAN INS GRP      | FE | \$38,900.66 | DELTA DENTAL                          |    |              |
| MID STATES ORG CRIME INFO | SE | \$150.00    | VSP VISION                            |    |              |
| MONTGOMERY CO SHERIFF     | FE | \$8.00      | WADDELL & REED                        |    |              |
| MOTOROLA                  | SE | \$210.24    |                                       |    |              |

Affirmative Vote: Schmieding, Paulsen, Culver

Motion Carried

Commissioners Reports:  
Commissioner Culver reported he met with several Dept. heads and looked through claims.

Commissioner Schmieding reported he had discussions with several Dept. Heads.

Commissioner Paulsen reported she worked with Dept. Heads and worked with the City of Seward representatives on a cooperative project.

The setting of salaries for the Public Defender and the County Commissioners was discussed. Discussion was held concerning outside legal work for the Public Defender position. Discussion was also held about setting the Commissioners salary.

Moved by Paulsen and seconded by Schmieding to adopt Resolution No. 3492 in regard to pledged securities with Cattle Bank and Trust.  
Resolution No. 3492 of the  
Seward County Board of Commissioners

WHEREAS, the Cattle Bank and Trust Co. desires to make additional pledging of securities as follows:

|                                    |            |
|------------------------------------|------------|
| DOUGLAS CO SID451—CUSIP #25928LDV8 | 150,000.00 |
| DOUGLAS CO- CUSIP #25933YCK8       | 110,000.00 |
| TOTAL PLEDGED                      | 260,000.00 |

WHEREAS: County deposits need to be fully insured. Therefore, let it be resolved, the above additional pledging, as of 01/07/2020, by the Cattle Bank & Trust Co. is approved by this County Board.

Dated this 8<sup>th</sup> day of January 2020.  
Absent: Mundhenke, Vrbka  
Moved by: Paulsen                      Seconded by: Schmieding  
Ayes: Becky Paulsen, Ken Schmieding, John K. Culver, Chair of the Board  
Attest: Sherry Schweitzer, Seward County Clerk

Affirmative Vote: Paulsen, Schmieding, Culver

Motion Carried

Moved by Paulsen and seconded by Schmieding to adopt Resolution No. 3493 in regard to the County Treasurer’s Settlement of Accounts.  
RESOLUTION No. 3493 OF THE  
SEWARD COUNTY BOARD OF COMMISSIONERS

WHEREAS: The Seward County Treasurer has submitted the Settlement of Account (Semi Annual Report) showing beginning balances, collections, disbursements and ending balances for all of the funds of the county as per State Law.

THEREFORE: Let it be resolved that it is noted the report for the period of time covering 07/01/2019 to 12/31/2019 was submitted. This County Board declines comment until audited by the County Auditor.

Adopted this 8<sup>th</sup> day of January 2020.

Absent: Mundhenke, Vrbka

Moved by: Paulsen                      Seconded by: Schmieding

Ayes: Becky Paulsen, Ken Schmieding, John K. Culver, Chair of the Board

Attest: Sherry Schweitzer, Seward County Clerk

Affirmative Vote: Paulsen, Schmieding, Culver

Motion Carried

Moved by Schmieding and seconded by Paulsen to accept County Clerk Fee Report for December 2019 in the amount of \$40,335.92.

Affirmative Vote: Schmieding, Paulsen, Culver

Motion Carried

The Commissioners discussed a 2014 law dealing with the question of electing the County Surveyor in counties under 150,000 population. The question of putting the issue on the ballot at the next General Election was discussed. A hearing to accept comments on the issue will be held January 21, 2020 at 9:30 a.m.

Brea Ehmen, HR Director, and Terry Wicht, Highway Supt., came before the Board giving information about wages for an Asst. Highway Supt. position. Ehmen stated that she has received statistics from several counties who have that position. The Board approved a job description 2 weeks ago for this position and Ehmen now recommended a Grade 15 Step 1 for wages for the position of Asst. Highway Supt.

Moved by Paulsen and seconded by Schmieding to approve the Grade and Step of Grade 15 Step 1 as the starting wage for Asst. Highway Supt.

Affirmative Vote: Paulsen, Schmieding, Culver

Motion Carried

The Commissioners recessed at 9:25 a.m.

The Commissioners re-convened at 9:30 a.m.

Ehmen and Sheriff Mike Vance brought a new job description "Temporary Interdiction Task Force Consultant/Trainer" to the Board for its consideration. Vance stated that the current position of Captain will not be filled if this job description is approved and filled; and again, said this is temporary. He stated it is for training as well as continuing to work with Homeland Security. Commissioner Paulsen asked if someone has already been sent to training on this; and Vance answered yes, but only for part of it. Schmieding said he didn't feel comfortable with voting on this since it came up quickly and he didn't feel he could approve it because it would add cost to the taxpayer. Vance said the cost would be less than a consultant fee; and because it is temporary, there are no benefits for this position.

Darrell Zabrocki, a member of the public, stated that he is against the approval of the position. He feels that the supervisor structure of the Sheriff's Dept. is overloaded and feels there is no need for this position. Vance commented on Zabrocki's statement and stated that Zabrocki is not aware of the inner-workings of the program and he welcomed him to come to his office to learn the needs of this position.

Paulsen asked how long temporary would be; and Vance answered no longer than 6 months.

Lengthy discussion was held concerning other positions in Seward County that have been approved due to the termination/resignation of certain personnel.

Moved by Culver and seconded by Paulsen to approve the job description of "Temporary Interdiction Task Force Consultant/Trainer" for the Sheriff's Office for a period of 6 months.

Affirmative Vote: Culver, Paulsen

Voting No: Schmieding

Motion Carried

Grade 14 and Step 6 for the position was recommended by Ehmen for the "Temporary Interdiction Task Force Consultant/Trainer."

Moved by Schmieding and seconded by Culver to accept the recommendation of Grade 14 Step 6 for the job of "Temporary Interdiction Task Force Consultant/Trainer."

Affirmative Vote: Schmieding, Culver, Paulsen

Motion Carried

Moved by Paulsen and seconded by Schmieding to adopt Resolution No. 3294 regarding the setting of salaries for the Public Defender and the Commissioners.

#### RESOLUTION NO. 3494 OF THE

#### SEWARD COUNTY BOARD OF COMMISSIONERS

WHEREAS, the laws of the State of Nebraska provide that the salaries of elected officials be fixed by the County Board prior to January 15, of the year in which a general election will be held for the respective offices; and

WHEREAS, all elected County officials shall be included on an equal basis with other County Employees as to the provisions and benefits of any group insurance, retirement, life insurance or any other benefits adopted by the County Board of Commissioners; and

NOW, THEREFORE, BE IT RESOLVED: by the Seward County Board of Commissioners, that the following salary for the Seward County Public Defender be established for the term of office encompassing the calendar years of 2021, 2022, 2023, and 2024 and for the calendar years of 2021 and 2022 for the term of Seward County Commissioner.

The Seward County Public Defender Base Salary for the term beginning January 7, 2021, is hereby established at \$79,258.50; for the calendar year 2022 \$81,636.26; for the calendar year 2023 \$84,085.34; and for the calendar year 2024 \$86,607.90.

The Public Defender shall devote his or her full time to the legal work of the office of the public defender and shall not engage in the private practice of law.

The Seward County Commissioner's Base Salary for the term beginning January 7, 2021, is hereby established at \$30,663.30 and for the calendar year 2022 \$31,523.30.

BE IT FURTHER RESOLVED: All elected county officials shall be included on an equal basis with other County Employees as to the provisions and benefits of any group insurance, retirement, life insurance or any other benefits adopted by the County Board of Commissioners. That in the event any changes are made during the term of office in the Health Insurance, Life Insurance, Retirement, or other benefits for the County Employees, the elected County Officials shall also receive the same benefits on the effective date of the change.

Dated this 8th day of January 2020.

Absent: Mundhenke, Vrbka

Moved by: Becky Paulsen                      Seconded by: Ken Schmieding

Ayes: Becky Paulsen, Ken Schmieding, John K. Culver, Chair of the Board

Attest: Sherry Schweitzer, Seward County Clerk

Affirmative Vote: Paulsen, Schmieding, Culver

Motion Carried

Known items on the agenda for Board of Equalization on January 14, 2020 are as follows:

8:30 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action – Election of Chairman and Vice Chairman
4. Discuss/Action - Approve minutes of December 23, 2019
5. Discuss/Action – Assessor Information Update

Known items on the agenda for Board of Commissioners on January 14, 2020 are as follows:

9:00 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action – Re-organizational Meeting
4. Discuss/Action – Election of Chairman and Vice Chairman
5. Discuss/Action – Appoint Office Liaisons, Make Committee Appointments, Appoint County Newspapers, Depositories, Coroner's Physician, Highway Supt., Budget Making Authority & Set Officials' Deputies' Wages
6. Discuss/Action - Approve minutes of January 8, 2020

Other Business Matters to Address When Time Allows

7. Discuss/Action - Public/Officials/Boards
8. Commissioners Reports
9. Discuss/Action – Accept Clerk of the District Court Fee Report in the amount of \$6,223.42
10. Discuss/Action – Agenda for January 21, 2020

Moved by Schmieding and seconded by Paulsen to adjourn at 10:28 a.m.

Affirmative Vote: Schmieding, Paulsen, Culver

Motion Carried

State of Nebraska)  
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 14<sup>th</sup> day of January 2020.

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County Clerk

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Chairperson

January 14, 2020  
Seward County Board of Equalization

State of Nebraska)  
County of Seward) ss.

A regular meeting of the Seward County Board of Equalization was convened in open and public session at 8:30 a.m. on January 14, 2020 in the Commissioner’s room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner’s Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk’s Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Equalization has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Equalization convened on January 14, 2020 at 8:30 a.m.  
Present:           Members: Mike Mundhenke, Bob Vrbka, John Culver, Ken Schmieding, Becky Paulsen  
County Clerk: Sherry Schweitzer  
County Assessor: Marilyn Hladky  
County Treasurer: Bob Dahms

Sherry Schweitzer, County Clerk noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Schweitzer called for nominations for Chairman of the Seward County Board of Equalization. Vrbka nominated Culver.

Moved by Paulsen and seconded by Vrbka\_that nominations cease, and a unanimous ballot be cast for Culver as Chairman of the Seward County Board of Equalization.  
Affirmative vote: Paulsen, Vrbka, Schmieding, Mundhenke, Culver                               Motion carried.

The County Clerk announced that Culver has been elected as Chairman of the Seward County Board of Equalization and turned the meeting over to the Chairman.

Chairman Culver called for nominations for Vice-Chairman of the Seward County Board of Equalization.

Schmieding nominated Vrbka.

Moved by Paulsen and seconded by Mundhenke\_that nominations cease, and a unanimous ballot be cast for Vrbka\_as Vice Chairman of the Seward County Board of Equalization\_  
Affirmative vote: Paulsen, Mundhenke, Schmieding, Vrbka, Culver                               Motion carried.

Moved by Schmieding and seconded by Paulsen to approve the minutes of December 23, 2019.  
Affirmative Vote: Schmieding, Paulsen, Vrbka, Culver  
Abstain: Mundhenke as he was not in attendance at said meeting.                               Motion Carried

Moved by Mundhenke and seconded by Vrbka to approve the following Tax Exemption Applications:

| MOTOR VEHICLE EXEMPTIONS FOR TAX EXEMPT ORGANIZATIONS |      |                       |                   |
|-------------------------------------------------------|------|-----------------------|-------------------|
| NAME                                                  | YEAR | VEHICLE               | VIN #             |
| ST PATRICK’S CHURCH                                   | 2005 | CARRY-ON TRLR         | 4YMUL08165M024810 |
| ST JOHN LUTHERAN SCHOOL                               | 2017 | CHEVROLET EXPRESS VAN | 1GAZGMFG6H1191727 |

|                                |      |                           |                 |                    |
|--------------------------------|------|---------------------------|-----------------|--------------------|
|                                | 2014 | CHEVROLET EXPRESS VAN     |                 | 1GAZGYFG8E1196656  |
|                                | 2011 | CHEVROLET EXPRESS VAN     |                 | 1GAZGYFG5B1131226  |
| MEMORIAL HEALTH CARE           | 2009 | KIA SPECTRA               |                 | KNAFE2217956551118 |
|                                | 2013 | DODGE PICKUP W/SNOW BLADE |                 | 3C6LR5ATXDG4586109 |
|                                | 2016 | CHEVROLET SILVERADO       |                 | 1GCHK29U21E314767  |
|                                | 2011 | DUMP TRAILER              |                 | 4ZEDT1427B1079203  |
|                                | 2005 | CARRY-ON TRAILER          |                 | NA                 |
|                                |      |                           |                 |                    |
| ST GREGORY THE GREAT SEMINARY  | 2009 | FORD PICKUP               |                 | 1FTSX21RX9EA51504  |
|                                | 2012 | DODGE VAN                 |                 | 2C4RDGB8CR419688   |
|                                | 1994 | BUICK CENTURY             |                 | 1G4AG554R6443731   |
|                                | 2005 | CHRYSLER VAN              |                 | 2C4GP54L75R460930  |
|                                | 2001 | H & H TRLR                |                 | 4J6US08151B031100  |
|                                |      |                           |                 |                    |
| MILFORD ASSEMBLY OF GOD CHURCH | 2007 | TURTLE TOP BUS            |                 | 1GBJG31U461253106  |
|                                | 1995 | PACE AMERICAN ENC TRLR    |                 | E5105A             |
| ST VINCENT DE PAUL CHURCH      | 2007 | INTERNATIONAL BUS         |                 | 4DRBUAAP37B348660  |
|                                | 2017 | FORD VAN                  |                 | 1FMZK1ZM0HKA98343  |
| GREAT PLAINS COMMUNITY CHURCH  | 1999 | FORD BUS                  |                 | 1FDWE30S8XHB45857  |
|                                | 2000 | DODGE RAM VAN             |                 | 2B5WB35Z8YK159364  |
| SEWARD COUNTY BRIDGES          | 2006 | CHEVROLET EXPRESS VAN     |                 | 1GCGG25V961154266  |
| CONCORDIA UNIVERSITY           |      |                           |                 |                    |
|                                | Year | Make                      | Type            | VIN#               |
|                                | 1996 | Chevy                     | 4WD Pickup      | 1GCGK24R2TZ216459  |
|                                | 1999 | Chevy                     | Venture         | 1GNDX03E7XD230052  |
|                                | 2000 | Chevy                     | Van             | 1GAHG39R2Y1165399  |
|                                | 2000 | Chevy                     | Venture Van     | 1GNDU03EXYD304865  |
|                                | 2001 | Ford                      | F550 4x4 Truck  | 1FDAF57S91EB20502  |
|                                | 2001 | Chevy                     | Savana Van      | 1GJGG25R311129965  |
|                                | 2005 | Kia                       | Sedona Minivan  | KNDUP132456711060  |
|                                | 2005 | Pontiac                   | Montana Van     | 1GMDV23EX5D131311  |
|                                | 2008 | Ford                      | F250            | 1FTNF21508EB67810  |
|                                | 2012 | Dodge                     | Grand Caravan   | 2C4RDGBG0CR224541  |
|                                | 2015 | Ram                       | Pickup          | 3C6LR5BT9FG577807  |
|                                |      |                           |                 |                    |
|                                | 2012 | Chevy                     | Express Van     | 1GAWGRFG0C1126350  |
|                                | 2013 | Chevy                     | Express Van     | 1GAWGRFG9D1126655  |
|                                | 2013 | Chevy                     | Express Van     | 1GAWGRFG3D1126750  |
|                                | 2017 | Ford                      | Transit 350 XLT | 1FBZX2ZG9HKA28589  |
|                                | 2018 | Ford                      | Transit 350 Van | 1FBZX2ZG8JKA07139  |
|                                | 2019 | Ford                      | Transit 350 Van | 1FBZX2ZG9KKA18989  |
|                                |      |                           |                 |                    |
|                                | 2012 | Chevy                     | Express Van     | 1GAWGRFG4C1126741  |
|                                |      |                           |                 |                    |
|                                | 2012 | Chevy                     | Impala (White)  | 2G1WA5E32C1225755  |
|                                | 2012 | Chevy                     | Impala (Blue)   | 2G1WA5E37C1191926  |
|                                | 2017 | Chevy                     | Equinox (White) | 2GNALCEK0H1605215  |
|                                |      |                           |                 |                    |
|                                | 2000 | Cargomate                 | Trailer         | 4X4TSE218YN024677  |





County Clerk Sherry Schweitzer called the meeting to order and noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Schweitzer called for nominations for Chairman of the Seward County Board of Commissioners. Vrbka nominated Culver.

Moved by Paulsen and seconded by Schmieding that nominations cease, and a unanimous ballot be cast for Culver as Chairman of the Seward County Board of Commissioners.  
Affirmative vote: Paulsen, Schmieding, Mundhenke, Vrbka, Culver                      Motion Carried

The County Clerk announced that Culver has been elected as Chairman of the Seward County Board of Commissioners and turned the meeting over to the Chairman.

Chairman Culver called for nominations for Vice-Chairman of the Seward County Board of Commissioners.  
Schmieding nominated Vrbka.

Moved by Paulsen and seconded by Mundhenke that nominations cease, and a unanimous ballot be cast for Vrbka as Vice-Chairman of the Seward County Board of Commissioners.  
Affirmative vote: Paulsen, Mundhenke, Schmieding, Vrbka, Culver                      Motion carried.

Moved by Mundhenke and seconded by Vrbka to adopt the following list of office liaisons and appointments to the various Boards in which a Seward County Commissioner is a member of.

| 2020 Commissioner Committees |                  |                                                        |                                                     |
|------------------------------|------------------|--------------------------------------------------------|-----------------------------------------------------|
| Liaison to County Offices    |                  | Commissioner Culver                                    | Commissioner Paulsen                                |
| Aging Director               | Vrbka            | Blue Valley Community Action Brd                       | BRIDGES Board Member                                |
| Assessor                     | Culver           | Courthouse Closing                                     | City of Seward liaison                              |
| Attorney                     | Mundhenke        | Crete Nebraska Joint Airport Zoning Board              | Courthouse Security                                 |
| Bldg. & Grounds              | Schmieding       | E911 Board Member                                      | Fourth of July Committee                            |
| Clerk                        | Paulsen          | Legislature                                            | GA & CM Cases/Updates                               |
| County Court                 | Paulsen          | Local Emergency Planning(LEPC)                         | Seward County Chamber & Development Part.           |
| Dist. Court                  | Paulsen          | Safety Committee Board Member                          | Buildings & Grounds Liaison - Alternate             |
| E-911 Center                 | Culver           | Seward/Saline Co. Solid Waste Mngmt Board              | Blue Valley Community Action - Alternate            |
| Emergency Manager            | Culver           | Lower Platte South Liaison - Alternate                 | Crete Nebraska Joint Airport Zoning Board-Alternate |
| Extension Office             | Mundhenke        | Planning & Zoning Board Liaison - Alternate            |                                                     |
| Human Resources              | Vrbka            |                                                        |                                                     |
| Highway Supt.                | Vrbka/Culver     |                                                        |                                                     |
| Probation                    | Paulsen          | Commissioner Mundhenke                                 | Commissioner Schmieding                             |
| Public Defender              | Schmieding       | Abandoned Cemeteries                                   | Agenda                                              |
| Sheriff (inc. jail)          | Vrbka            | E911 Board Member                                      | Legislature                                         |
| Surveyor                     | Culver           | Four Corners Health Dept.                              | Personnel Board Member                              |
| Treasurer                    | Culver           | Planning & Zoning Board Liaison                        | Region V Mental Health Board Member                 |
| Veterans/Pub Transit         | Mundhenke        | Seward County Housing Authority                        | Seward County Visitors Committee/Tourism            |
| Zoning/Weed                  | Mundhenke/Culver | Veterans Service Committee                             | Southeast NE Dev. District                          |
|                              |                  | GA & CM Cases/Guideline updates alternate              |                                                     |
| Board of Comm Chair          | Culver           | Seward/Saline Co. Solid Waste Management Brd-Alternate |                                                     |
| Vice Chair                   | Vrbka            | Upper Big Blue Liaison - Alternate                     |                                                     |

|                      |        |  |                                                                                                                                                                                                              |                                                                                                                                                                                                     |
|----------------------|--------|--|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                      |        |  |                                                                                                                                                                                                              |                                                                                                                                                                                                     |
| Board of Equal Chair | Culver |  | <b><u>Commissioner Vrbka</u></b><br>Aging Services Commission<br>Member<br>Anti-Fraud Program<br><br>CASA Board Member<br>Fair Board liaison<br>Lower Platte South NRD Liaison<br>Upper Big Blue NRD liaison | <b><u>Entire Board Committees</u></b><br>Budget Authority &<br>Budget/Finance<br>Hwy Dept. Equipment & Shops<br>including Bridge &<br>Personnel<br>Insurance inc. NIRMA<br>One & Six Year Road Plan |
| Vice Chair           | Vrbka  |  |                                                                                                                                                                                                              |                                                                                                                                                                                                     |
|                      |        |  |                                                                                                                                                                                                              |                                                                                                                                                                                                     |

Affirmative Vote: Mundhenke, Vrbka, Schmieding, Paulsen, Culver                      Motion carried.

Moved by Vrbka\_and seconded by Schmieding to Appoint Dr. Connie Novak or any other physician of Memorial Health Care Systems as the Coroner’s physician as requested by the Coroner.

Affirmative vote: Vrbka, Schmieding, Mundhenke, Paulsen, Culver                      Motion carried.

Moved by Paulsen and seconded by Vrbka\_to approve the following depositories for Seward County funds for 2020 in compliance with State Statutes 77-2311-2316 and 77-2318: The Cattle Bank & Trust Co., Jones Bank & Trust Company, and Union Bank & Trust Company, all of Seward, Farmers & Merchants Bank of Milford, First Bank of Utica and the Short Term Federal Investment Trust (STFIT) administered by Union Bank & Trust.

Affirmative vote: Paulsen, Vrbka, Mundhenke, Schmieding, Culver                      Motion carried.

Moved by Vrbka and seconded by Schmieding to name the Seward County Independent and the Milford Times as the official newspapers for Seward County and countyofsewardne.com as the official Seward County website.

Affirmative vote: Vrbka, Schmieding, Paulsen, Mundhenke, Culver                      Motion carried.

Moved by Mundhenke and seconded by Vrbka to appoint Terry Wicht as the Seward County Highway Supt. for 2020 as per State Statute 39-1501 RSS 1943.

Affirmative vote: Mundhenke, Vrbka, Schmieding, Paulsen, Culver                      Motion carried.

Moved by Paulsen and seconded by Schmieding to appoint Sherry Schweitzer as the Seward County Budget Making Authority.

Affirmative vote: Paulsen, Schmieding, Vrbka, Mundhenke, Culver                      Motion Carried

Moved by Paulsen and seconded by Vrbka to set the hourly wage for the Deputy of the Assessor, Clerk, Clerk of the District Court, and Treasurer for 2020 at \$26.66 per hour and in no event shall the annual wage of the deputy be less than \$45,051.50, unless the deputy is not actually engaged in the performance of the official duties of a deputy and to set the Chief Deputy Attorney at 80% and the Deputy County Attorney and Deputy Public Defender at 75% of his/her respective official and no less than as per State Statute.

Affirmative Vote: Paulsen, Vrbka, Schmieding, Mundhenke, Culver                      Motion Carried

Moved by Schmieding and seconded by Paulsen to approve the minutes of January 8, 2020.

Affirmative Vote: Schmieding, Paulsen, Culver

Abstain: Vrbka, Mundhenke as they were not in attendance at said meeting. Motion Carried

**Commissioners Reports:**

Commissioner Mundhenke reported he checked on road conditions this past week.

Commissioner Vrbka reported that he will have 2 meetings this coming week.

Commissioner Culver reported he dealt with correspondence.

Commissioner Schmieding reported that he has several meetings this coming week.

Commissioner Paulsen reported she worked with Dept. Heads this week on various county business.

Moved by Paulsen and seconded by Vrbka to accept the Clerk of the District Court Report for December 2019 in the amount of \$6,223.42.

Affirmative Vote: Paulsen, Vrbka, Mundhenke, Schmieding, Culver                      Motion Carried

Moved by Schmieding and seconded by Vrbka to accept the Sheriff Fee & Mileage Report for November 2019 in the amount of \$1,625.00 & \$983.14.

Affirmative Vote: Schmieding, Vrbka, Paulsen, Mundhenke, Culver                      Motion Carried

Moved by Vrbka and seconded by Paulsen to accept the Seward County 2018-2019 Audit

Affirmative Vote: Vrbka, Paulsen, Mundhenke, Schmieding, Culver                      Motion Carried

Moved by Paulsen and seconded by Mundhenke to adopt Resolution # 3495 in regard to the Tax Sale Steps.

Resolution # 3495 of the  
Seward County Board of Commissioners

1.        Whereas: The Seward County Board wanted all tax sale steps in one resolution instead of in separate resolutions, and

Whereas: It was approved by the State Auditor's office.

Therefore, the following are the steps to be approved by this board.

a.        Delinquent list to be presented to this Board-please refer to "c" for what is to be excluded from the delinquent for publication-

b.        Board directs Treasurer to publish list for three consecutive weeks in February in a paper having general circulation in this county.

c.        The advertising list will exclude bankruptcies, properties to be foreclosed upon in 2020, and certain classes of IOLL'S.

d.        A public tax sale will be held the first Monday in March which is 3/2/2020, on all unpaid taxes and specials.

e.        On or before April 1<sup>st</sup>, 2020 the Treasurer will present to the Board a listing of taxes & specials sold along with those remaining unsold. This will be the certification of the tax sale.

f.        Submission of the certification will mark the end of the public tax sale and the commencement of the private sale.

g.        The board, then, directs the Treasurer to write the unsold taxes in the name of the County using a date of 4/21/2020.

h.        The Board also directs the County Attorney to foreclose on those taxes which have been three or more year's delinquent.

i.        The method of foreclosure is up to the discretion of the County Attorney.

j.        The County Treasurer is directed to take all expired certificates down to the County Attorney no later than the middle of May 2020.

k.        The only other needed resolution will be that of the Board accepting the Treasurer's certification.

Let it be resolved, this county Board accepts the above, and directs the offices involved in the tax sale process to follow the above steps.

Moved by: Paulsen

Seconded by: Mundhenke

01/14/2020

Ayes: Robert Vrbka, Ken Schmieding, Mike Mundhenke, John K. Culver, Chair of the Board

Attest: Sherry Schweitzer, Seward County Clerk

Affirmative Vote: Paulsen, Mundhenke, Vrbka, Schmieding, Culver

Motion Carried

Known items on the agenda for Board of Commissioners on January 21, 2020 are as follows:

9:00 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of January 14, 2020
4. Discuss/Action – Claims for the period thru January 12, 2020

Other Business Matters to Address When Time Allows

5. Discuss/Action - Public/Officials/Boards
6. Commissioners Reports
7. Discuss/Action – Agenda for January 28, 2020

9:30 a.m. Public Hearing – Continuation of County Surveyor as an Elected Position

Discuss/Action – Res. – Continuation of County Surveyor as an Elected Position

Moved by Vrbka and seconded by Schmieding to adjourn at 9:28 a.m.

Affirmative Vote: Vrbka, Schmieding, Mundhenke, Paulsen, Culver

Motion Carried

State of Nebraska)

County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 21<sup>st</sup> day of January 2020.

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County Clerk

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Chairman

# January 21, 2020

## Seward County Board of Commissioners

State of Nebraska)  
County of Seward) ss.

A regular meeting of the Seward County Board of Commissioners was convened in open and public session at 9:00 a.m. on January 21, 2020 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Commissioners has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Commissioners convened on January 21, 2020 at 9:00 a.m.

Present: Chairperson: John Culver  
Members: Mike Mundhenke, Bob Vrbka, Ken Schmieding, Becky Paulsen  
County Clerk: Sherry Schweitzer

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Paulsen and seconded by Vrbka to approve the minutes of January 14, 2020.  
Affirmative Vote: Paulsen, Vrbka, Schmieding, Mundhenke, Culver Motion Carried

Moved by Paulsen and seconded by Schmieding to approve the claims through the period of January 12, 2002 as follows:

| SEWARD COUNTY CLAIMS THROUGH JANUARY 12, 2020 |    |             |                          |    |              |
|-----------------------------------------------|----|-------------|--------------------------|----|--------------|
| ADVANCED CORR HLTHCARE                        | SE | \$349.41    | NE EMER SERV COMM ASSN   | FE | \$150.00     |
| ADVANCED OFFICE AUTOM                         | SU | \$102.21    | NEBRASKA NOTARY ASSOC    | FE | \$62.18      |
| AMERITAS LIFE INS CORP                        | FE | \$14,164.28 | NE PUBLIC POWER DISTRICT | UT | \$219.60     |
| CHARLES W CAMPBELL                            | FE | \$100.00    | NEBRASKA INTERACTIVE LLC | SE | \$4.00       |
| KENNETH PANKOKE                               | SE | \$172.53    | NMC, INC                 | SE | \$5,914.86   |
| BLACK HILLS ENERGY                            | UT | \$624.90    | NORRIS PUBLIC POWER DIST | UT | \$1,742.76   |
| BLUE RIVER ELECTRIC                           | UT | \$475.00    | OFFICENET                | SU | \$21.22      |
| BLUE VALLEY BEHAV HLTH                        | SE | \$487.50    | OREILLY AUTOMOTIVE INC   | SU | \$290.34     |
| BLUESTEM NETWORK                              | UT | \$110.00    | SEWARD GROCERY           | SU | \$414.28     |
| CANDLEWOOD SUITES                             | TR | \$219.90    | PAPER TIGER SHREDDING    | SE | \$30.00      |
| CHAPTERS BOOKS                                | SU | \$25.35     | PARAMOUNT LNDRY SERV     | SE | \$53.67      |
| CITY OF SEWARD                                | UT | \$9,151.85  | C. JO PETERSEN           | SE | \$98.00      |
| CLERK OF DIST CRT                             | FE | \$132.00    | PETTY CASH FUND          | FE | \$80.00      |
| TOPPING OUT INC                               | SE | \$1,180.75  | PLATTE CO SHERIFF DEPT   | FE | \$18.50      |
| GREGORY C. DAMMAN                             | FE | \$1,173.25  | PLATTE VALLEY COMM       | UT | \$1,137.75   |
| CARR, DARREL                                  | SE | \$98.00     | POMP'S TIRE SERVICE      | SE | \$3,910.48   |
| EAKES OFFICE PLUS                             | SU | \$610.61    | POSTMASTER               | SU | \$70.00      |
| ENCARTELE INC                                 | SU | \$1,294.40  | PRECISION TOOL           | SU | \$30.00      |
| ESRI                                          | SU | \$3,400.00  | RDO TRUCK CENTERS        | SE | \$1,621.23   |
| FARMERS COOP                                  | SU | \$9,609.01  | REDIGER AUTOMOTIVE       | SE | \$395.93     |
| FASTENAL COMPANY                              | SU | \$137.09    | REGION V SERVICES        | FE | \$2,484.58   |
| FOUR CORNERS HLTH DEPT                        | SE | \$13.00     | REGION V SYSTEMS         | FE | \$1,926.00   |
| G & P DEVEL LANDFILL                          | FE | \$30.64     | SEWARD AGING SERVICES    | SE | \$1,991.80   |
| GEOCOMM INC                                   | SE | \$116.00    | SEWARD COUNTY COURT      | FE | \$628.00     |
| HAMPTON INN                                   | TR | \$219.90    | SEW CO HLTH CLM FUND     | FE | \$247,114.42 |
| HELMINK PRINTING                              | SE | \$50.00     | SEWARD CO INDEPENDENT    | SE | \$175.52     |
| HERPOLSHEIMERS INC                            | SE | \$267.34    | SEWARD CO PUB TRANSIT    | SE | \$102.00     |
| HOMETOWN LEASING                              | FE | \$567.28    | SEW CO SHERFF UNCOLL FEE | FE | \$324.00     |
| HUTCHISON TRANS                               | SE | \$2,361.22  | SEWARD LUMBER            | SU | \$8.50       |

|                               |    |             |                                       |    |              |
|-------------------------------|----|-------------|---------------------------------------|----|--------------|
| IMAGE INFLATORS               | SE | \$264.00    | SPEECE LEWIS ENGINEERS                | SE | \$19,274.41  |
| INDOFF INC                    | SU | \$149.89    | SPORTS EXPRESS INC                    | SU | \$240.00     |
| INLAND TRUCK PARTS            | EQ | \$1,825.31  | ST OF NEBR DAS ST ACCT                | FE | \$628.00     |
| JOHNSON SAND & GRAVEL         | SU | \$24,579.42 | ST OF NE DAS COMM                     | FE | \$704.00     |
| JONES BANK (FICA)             | FE | \$14,090.09 | SUMMIT FOOD SERVICE                   | SE | \$2,653.89   |
| KERFORD LIMESTONE CO          | SU | \$13,097.48 | TIME WARNER CABLE                     | UT | \$344.19     |
| KIRBY ROTH INSURANCE INC      | FE | \$50.00     | TRANSUNION RISK & ALT                 | FE | \$150.00     |
| KONICA MINOLTA BUS SOL        | SU | \$26.02     | TRU-BUILT CONSTRUCTION                | SE | \$8,697.15   |
| LANCASTER CO SHERIFF          | FE | \$52.88     | TRUCK CENTER COMPANIES                | SE | \$72.55      |
| LAUBER FUNERAL SERV           | FE | \$1,590.00  | TWIN RIVERS HEALTH CARE               | SE | \$50.00      |
| LOWER PLATTE WEED MGT         | FE | \$200.00    | UPPER BIG BLUE NRD                    | UT | \$202.50     |
| MADISON CO SHERIFF            | FE | \$28.37     | UTICA AGING SERVICE                   | FE | \$1,708.60   |
| MAILFINANCE                   | SE | \$81.98     | VERIZON CONNECT NWF                   | SU | \$186.95     |
| MCKESSON MED SURG             | SU | \$255.14    | VERIZON WIRELESS SERV                 | UT | \$1,420.14   |
| MEMORIAL HLTH CR SYS CLIN     | SE | \$110.70    | VILLAGE OF GARLAND                    | FE | \$50.57      |
| MEMORIAL HLTH CR SYS HOSP     | SE | \$681.20    | VIRTUAL IMPRESSIONS                   | SE | \$30.00      |
| MIDWEST AUTO PARTS            | SU | \$589.16    | VISA                                  | FE | \$2,728.77   |
| MIDWEST OFFICE AUTOM          | SU | \$65.15     | VOGTSCAPES, INC                       | SE | \$20,481.72  |
| MIDWEST SERV & SALES CO       | SE | \$12,174.30 | WESTERN OIL II LLC                    | SU | \$362.73     |
| MILFORD AGING SERVICES        | SE | \$1,830.80  | WINDSTREAM                            | UT | \$9,045.32   |
| MIPS INC                      | SE | \$1,326.91  | SALARIES                              |    | \$207,655.32 |
| NANCE COUNTY SHERIFF          | FE | \$6.00      | GROSS SALARIES INCLUDE DEDUCTIONS TO: |    |              |
| NATL EMERG NUMBER ASSN        | FE | \$142.00    | COLONIAL SUPPLEMENTAL INSURANCE       |    |              |
| DAWN NAVIS                    | SE | \$360.00    | MID AMERICAN CO WISCONSIN             |    |              |
| NE ASSN OF CO CLERKS          | FE | \$75.00     | DELTA DENTAL                          |    |              |
| NE ASSN OF CO OFF. PLAN & ZON | FE | \$40.00     | VSP VISION                            |    |              |
| NEBRASKA AUDITOR OF PUB ACCTS | SE | \$14,998.04 | WADDELL & REED                        |    |              |

Affirmative Vote: Paulsen, Schmieding, Mundhenke, Vrbka, Culver    Motion Carried

Becky Paulsen, Weed and Zoning Administrator, reported there was a Planning and Zoning Meeting the past week. She also reported that the Channel 10/11 tower fell near Beaver Crossing.

Commissioner Reports:

Commissioner Mundhenke reported he checked on roads.

Commissioner Vrbka reported he has been working on details about county ownership some real estate property near Tamora.

Commissioner Culver reported he checked various road conditions, attended the Planning & Zoning meeting, and dealt with various correspondences.

Commissioner Schmieding reported he attended a kickoff for the Rivoli Theatre for their 100<sup>th</sup> anniversary. He also said he had seen on television a story about blades designed specifically for roads with ice.

Commissioner Paulsen reported she will be attending the Seward City Council meeting and will attend the Seward County Chamber & Development Partnership Banquet next Monday.

Moved by Mundhenke and seconded by Paulsen to adopt Resolution No. 3496 in regard to withdrawing pledged securities from Jones Bank.

Resolution No. 3496 of the  
Seward County Board of Commissioners

WHEREAS, the Jones Bank desires to withdraw the following pledged securities:

| DESCRIP                | CUSIP#    | AMNT PLEDGED |
|------------------------|-----------|--------------|
| Lancaster Sch Dist 16  | 514028GB9 | 200,000.00   |
| Red Willow Sch Dist    | 757061CN4 | 200,000.00   |
| Douglas Co Sch Dist 54 | 259345PQ3 | 250,000.00   |
| Lancaster NE Sch Dist  | 514035ET7 | 230,000.00   |
| Butler Co Sch 56       | 123540FS0 | 258,570.00   |

|                        |           |            |
|------------------------|-----------|------------|
| Gosper Co Sid Dist     | 38339RAM4 | 200,000.00 |
| Nemaha Sch Dist 29     | 64044XCB5 | 265,000.00 |
| Sarpy Co Sid           | 803760FD4 | 200,000.00 |
| Douglas Co Sid         | 25929PDG1 | 250,000.00 |
| Douglas Co Sid         | 25929MDD5 | 200,000.00 |
| Douglas Co Sid         | 25933BDM3 | 255,000.00 |
| Sarpy Co Sid           | 80378TEW8 | 250,000.00 |
| Central NE Com College | 153192BN8 | 200,000.00 |

Whereas: the remaining securities held by Jones Bank would more than cover Seward County deposits. Therefore, let it be resolved, the above withdrawal is approved by this County Board.

Dated this 21<sup>st</sup> day of January 2020.

Moved by: Mundhenke                      Seconded by: Paulsen  
Ayes: Robert Vrbka, Ken Schmieding, Becky Paulsen, Mike Mundhenke,  
John K. Culver, Chair of the Board  
Attest: Sherry Schweitzer, Seward County Clerk

Affirmative Vote: Mundhenke, Paulsen, Schmieding, Vrbka, Culver    Motion Carried

Moved by Vrbka and seconded by Mundhenke to approve the Surplus Property Request from the Detention Center.

Affirmative Vote: Vrbka, Mundhenke, Paulsen, Schmieding, Culver    Motion Carried

Brea Ehmen, HR Director, was present to discuss the request for clarification of a recent policy that the Commissioners passed. The clarification deals with the work week period.

Moved by Vrbka and seconded by Schmieding to approve the correction of work hours in the Pay Period and Work Hours Policy.

#### PAY PERIOD AND WORK HOURS

##### PAY DAY

Pay day for all County employees will occur biweekly, on alternating Fridays. If a holiday falls on a Friday pay day, the pay date will occur on the last working day prior to the holiday.

The County is required by federal law to make certain deductions from wages. Such deductions include Social Security taxes, as well as federal, state, and any local withholdings. These required deductions, as well as deductions for County retirement, child support, and garnishments will be prorated and deducted from all 26 (or 27) pay periods each year.

Additionally, any voluntary deductions authorized in writing will be made as directed by the employee. The county will deduct voluntary deductions, such as health, dental, vision, FSA, LTD (long term disability), and other such supplemental benefits, for 24 pay periods each year. In any month where three Friday pay dates occur, no voluntary benefit deductions will be deducted from the third payment.

##### ELECTRONIC PAY

Seward County processes payroll through an electronic Time and Attendance system, and direct deposit will be required of all full-time, part-time, or temporary employees. Updates can be made to payroll account information by contacting Human Resources.

##### WORK HOURS

A work week will run from Saturday at 12:00 a.m. – Friday at 11:59 p.m.

If an employee travels on days besides their normal work days (weekends, Holidays, etc.), then the time shall be treated as regular work hours. All such travel shall be work-related and preapproved by the employee's supervisor.

A full-time work week will consist of 40 hours per week. Certain positions consist of regular work weeks that consist of hours less than forty. An employee's weekly hour requirement will be total worked hours, supplemented by vacation, comp time, sick leave, holiday hours, bereavement leave, or any other leave approved under the Seward County employee manual. Unpaid time will only be allowed in circumstances where no paid benefits are available and shall be at the discretion of the Department Head. See Military Leave of Absence policy for military unpaid leave guidelines, FMLA leave, and Leave of Absence Policy.

#### FLSA EXEMPT EMPLOYEES:

Exempt employees are paid on a salary basis, and do not receive additional pay for working more than forty hours per week. For exempt employees, the County will not make any deductions from salary for any work weeks in which the employee works, except as permitted by applicable law.

In addition, the County will make deductions for absence of one or more full days for and Exempt employee where:

- The employee is absent for personal reasons not related to sickness or disability;
- The employee is absent due to sickness or disability in accordance with the County sick leave policy;
- Unpaid disciplinary suspensions of one or more full days imposed in good faith for workplace infractions.
- During the week an exempt employee begins work for the County or the last week of employment, the employee will be paid for actual hours worked.
- In addition, the exempt employee may be paid for hours worked during a period when the employee is using unpaid leave under the Family and Medical Leave Act (FMLA).

#### CLOSING OF A PAY PERIOD

Supervisors are required to notify Payroll/Human Resources via email that payroll is complete by 10:00 a.m. on the Monday following the Friday pay period end date. If the Monday following falls on a holiday, payroll shall be due on the next working day by 10:00 a.m.

Time card exceptions that only Human Resources can make must be emailed to Human Resources for tracking purposes.

It is highly recommended that supervisors check their employee's records (leave requests and time punches) on a not less than weekly to assure accuracy and efficiency.

#### SAFE HARBOR

Employees who believe their paycheck was calculated in error or did not receive credit for compensatory time earned according to this policy should follow these procedures:

1. Immediately contact their Department Head to report concern.



2. If an error has been made by Seward County, the following action will be taken (as applicable):

a) *Payroll Error:* A correction will be made on the next available paycheck.

b) *Compensatory Time Bank Error:* The employee's compensatory time bank will be adjusted accordingly.

3. If an employee believes an acceptable resolution was not reached by addressing his/her concern with the Department Head, then the employee is asked to immediately follow the "Grievance Procedures" as outlined in the Seward County Employee Personnel Manual.

4. If satisfactory resolution is not received through the Seward County Grievance Board, employees may contact the following enforcement agency: Nebraska Department of Labor.

Amended on: \_\_\_\_\_

Chairman Signature: \_\_\_\_\_

Affirmative Vote: Vrbka, Schmieding, Mundhenke, Paulsen, Culver Motion Carried

The Commissioners recessed at 9:24 a.m.

The Commissioners re-convened at 9:30 a.m.

Moved by Paulsen and seconded by Vrbka to open the Public Hearing for the continuation of the election of the County Surveyor at 9:30 a.m.

Affirmative Vote: Paulsen, Vrbka, Mundhenke, Schmieding, Culver Motion Carried

No one was present at said hearing.

Moved by Paulsen and seconded by Vrbka to close the public hearing at 9:32 a.m.

Affirmative Vote: Paulsen, Vrbka, Mundhenke, Schmieding, Culver Motion Carried

Moved by Mundhenke and seconded by Vrbka to adopt Resolution No. 3497 in regard to keeping the office of County Surveyor as an elected position.

### Resolution # 3497 of the Seward County Board of Commissioners

Whereas, Neb. Rev. Stat. §32-525 provides for the election of the county surveyor, beginning in 1990, in each county having a population of less than one hundred fifty thousand inhabitants, except as otherwise provided by statute or in counties which vote not to elect the county surveyor;

Whereas, Neb. Rev. Stat. §32-525(1) states that, except as provided in subsection (3) of that section, in each county having a population of less than one hundred fifty thousand inhabitants, the question of electing a county surveyor in the county shall be submitted to the registered voters of the county at the statewide general election in 2020, and

Whereas, Neb. Rev. Stat. §32-525(3) states if a county having a population of less than one hundred fifty thousand inhabitants had an elected county surveyor in office on January 1, 2020, the County Board may, prior to February 1, 2020, following a public hearing, adopt a resolution to continue to elect the county surveyor for the county and not to submit the question at the statewide general election in 2020, and

Whereas, an elected Seward County Surveyor was in office on January 1, 2020.

Now Therefore Be It Resolved, that Seward County Board of Commissioners desires to continue to elect the Seward County Surveyor for the county and not to submit the question of electing a county surveyor to the registered voters of Seward County at the statewide general election in 2020.

Dated this 21st day of January 2020.

Moved by: Mundhenke      Seconded by: Vrbka  
Ayes: Robert Vrbka, Becky Paulsen, Ken Schmieding, Mike Mundhenke,  
John K. Culver, Chair of the Board  
Attest: Sherry Schweitzer, Seward County Clerk

Affirmative Vote: Mundhenke, Vrbka, Schmieding, Paulsen, Culver    Motion Carried

Known items on the agenda for Board of Equalization on January 28, 2020 are as follows:

8:30 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of January 14, 2020
4. Discuss/Action – Assessor Information Update

Known items on the agenda for Board of Commissioners on January 28, 2020 are as follows:

9:00 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of January 21, 2020

Other Business Matters to Address When Time Allows

4. Discuss/Action - Public/Officials/Boards
5. Commissioners Reports
6. Discuss/Action – Agenda for February 4, 2020

Moved by Mundhenke and seconded by Vrbka to adjourn at 9:37 a.m.

Affirmative Vote: Mundhenke, Vrbka, Paulsen, Schmieding, Culver    Motion Carried

State of Nebraska)  
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 28<sup>th</sup> day of January 2020.

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County Clerk

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Chairperson

January 28, 2020  
Seward County Board of Equalization

State of Nebraska)  
County of Seward) ss.

A regular meeting of the Seward County Board of Equalization was convened in open and public session at 8:30 a.m. on January 28, 2020 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Equalization has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Equalization convened on January 28, 2020 at 8:30 a.m.

Present: Chairperson: John Culver  
Members: Bob Vrbka, Becky Paulsen  
County Clerk: Sherry Schweitzer  
County Assessor: Marilyn Hladky  
Absent: Member: Mike Mundhenke, Ken Schmieding

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Vrbka and seconded by Paulsen to approve the minutes of January 14, 2020.  
Affirmative Vote: Vrbka, Paulsen, Culver Motion Carried

Moved by Paulsen and seconded by Vrbka to approve Tax List Correction 287-19R.  
Affirmative Vote: Paulsen, Vrbka, Culver Motion Carried

Hladky updated the Commissioners on activities of her office.

Known items on the agenda for Board of Equalization on February 11, 2020 are as follows:  
8:30 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of December 23, 2019
4. Discuss/Action – Assessor Information Update

Moved by Vrbka and seconded by Paulsen to adjourn at 8:50 a.m.  
Affirmative Vote: Vrbka, Paulsen, Culver Motion Carried

State of Nebraska)  
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 11<sup>th</sup> day of February 2020.

County Clerk

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Chairperson

## January 28, 2020

### Seward County Board of Commissioners

State of Nebraska)  
County of Seward) ss.

A regular meeting of the Seward County Board of Commissioners was convened in open and public session at 9:00 a.m. on January 28, 2020 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Commissioners has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Commissioners convened on January 28, 2020 at 9:00 a.m.

|          |                                        |
|----------|----------------------------------------|
| Present: | Chairperson: John Culver               |
|          | Members: Bob Vrbka, Becky Paulsen      |
|          | County Clerk: Sherry Schweitzer        |
| Absent:  | Member: Mike Mundhenke, Ken Schmieding |

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Vrbka and seconded by Paulsen to approve the minutes of January 21, 2020.  
Affirmative Vote: Vrbka, Paulsen, Culver Motion Carried

#### Commissioners Reports:

Commissioner Vrbka reported he attended meetings this week representing Seward County.

Commissioner Culver attended the Blue Valley Community Action meeting this past week. He noted that the 911 meeting was cancelled due to weather. He also reported he checked on some roads.

Commissioner Paulsen reported she attended the Seward City Council meeting, a BRIDGES meeting, and the Seward County Chamber and Development Partnership Banquet.

Moved by Vrbka and seconded by Paulsen to accept the Seward County Treasurer's 2<sup>nd</sup> Quarter Investment report.  
Affirmative Vote: Vrbka, Paulsen, Culver Motion Carried

The Commissioners recessed at 9:09 a.m.  
The Commissioners re-convened at 9:15 a.m.

Brea Ehmen, HR Director, presented the Employment Reference Check Policy she is requesting to be changed.

Moved by Vrbka and seconded by Paulsen to approve the Employment Reference Check Policy.

## Employment Reference Checks

Updated: 1/28/2020

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### POLICY/PRACTICES

It shall be the policy of Seward County to conduct formal, documented reference checks for applicants being considered for employment as well as to utilize a systematic method for responding to reference check/employment verification inquiries from other employers/entities. All requests (calls, contacts, and written inquiries) for references must be directed to Human Resources. No other Elected Official, Department head or employee is authorized to release references/employment verification for current or former employees, unless deemed otherwise by Human Resources.

#### Candidates for Employment

##### Written Consent Required from Applicant

As part of the application for employment process, all applicants must sign and date a *Consent for Employment Verification* on the employment application prior to Human Resources initiating reference checks with former employers.

##### Obtaining Reference Information from Applicants

Job-related references shall be conducted by Human Resources before an employment offer is made. Reference information shall be obtained from the applicant's "Employment History" section contained in Seward County's *Application for Employment*. The application also contains a statement by which applicants grant Seward County permission to contact their current employer. If permission is not given, the current employer may not be contacted at that time; however, the applicant will be advised that contact with the current employer is required at the point in time when a conditional offer of employment is made. The applicant will be advised that the inability to contact the current employer could affect the selection decision.

The above provisions do not limit Seward County to only contacting the references listed on the application itself.

Personal references may be acceptable if the applicant has limited work experience. A hiring supervisor may request Human Resources to contact the personal reference in addition to the job-related reference. However, it is important to note that personal references are often not helpful in determining a candidate's ability to perform job-related tasks or functions and may not bear the same consideration as a job-related reference.

#### **Obtaining Reference Information from Applicant's Employer(s)**

References may be obtained by Human Resources in any one of a variety of formats including face-to-face, telephone, e-mail, etc. Seward County will use a standard reference check format when making reference inquiries. All inquiries will be documented, including the number of attempts made.

##### Re-Hires

All rehired employees with a break in service shall be subject to the same reference check process described in this policy.

## Inquiries Regarding Seward County Employees

Seward County permits the following information to be shared with inquiring employers when a written consent is not provided from the employee/former employee:

- Date and duration of employment, job title, current wage or wage at separation.

Seward County permits the following information to be shared with inquiring employers when a written consent is provided from the employee/former employee:

- Date and duration of employment, current wage and wage at separation.
- Current wage or wage at separation.
- Job description and duties.
- Behavior related to the workplace or directed at another employee that could impact prospective employer (*when there is reason to believe such knowledge would need to be reported to avoid negligent hiring by the prospective employer*).
- Whether the separation was voluntary or involuntary.

## Other Employment Verification Inquiries

When other types of employment verification requests are received (e.g., bank loan documentation, creditors, etc.), Seward County will permit information to be provided as asked for if the employee/former employee has signed a release of information specifically listing the type of information allowed to be disclosed. If the request is received verbally, Seward County will only release date and duration of employment and job title.

## Access to References

Information obtained during the reference checks process is confidential and should only be shared on a need-to-know basis. Under Nebraska's public records law, job application materials submitted by applicants are not public records and employers are not required to share information obtained through its reference checking process with the applicant.

## Maintenance of Records

All materials related to the reference check/employment verification process will be maintained in the employee confidential file for the appropriate amount of time according to state and federal record retention laws.

Adopted On: \_\_\_\_\_

Chairman Signature: \_\_\_\_\_

The Commissioners recessed at 9:22 a.m.  
The Commissioners re-convened at 9:30 a.m.

Jackie Bauer of Brock Law Office was present to request use of the Seward County District Courtroom for a promotional video. She stated that the District Court Judge has been asked and he is fine with it but said the Commissioners have the ultimate approval. Bauer stated that it would be done on April 23, 2020 if permitted. Carrie Sermenov, District Court Bailiff, was also present to answer questions.

Moved by Paulsen and seconded by Vrbka to permit Brock Law Office to record a promotional video in the Seward County Courtroom.

Affirmative Vote: Paulsen, Vrbka, Culver

Motion Carried

Known items on the agenda for Board of Commissioners on February 4, 2020 are as follows:

8:30 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of January 28, 2020
4. Discuss/Action - Public/Officials/Boards
5. Discuss/Action – Claims for the period through January 24, 2020

Other Business Matters to Address When Time Allows

6. Commissioners Reports
7. Discuss/Action – Res. – Short Form Plat to create Mundhenke Addition Filing 3 located in P Precinct in the S ½ NE ¼ of Section 7 T9N R4E
8. Discuss/Action – Res. – Short Form Plat to create Parks Addition in N Precinct in the S ½ of Section 1 T9N R2E
9. Discuss/Action – Res. – Short Form Plat to create Tomes Subdivision in E Precinct in the SE ¼ SW ¼ Section 34 T11N R1E
10. Discuss/Action – Agenda for February 11, 2020

Moved by Vrbka and seconded by Paulsen to adjourn at 9:36 a.m.

Affirmative Vote: Vrbka, Paulsen, Culver

Motion Carried

State of Nebraska)  
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 4<sup>th</sup> day of February 2020.

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County Clerk

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Chairperson

February 4, 2020  
Seward County Board of Commissioners

State of Nebraska)  
County of Seward) ss.

A regular meeting of the Seward County Board of Commissioners was convened in open and public session at 8:30 a.m. on February 4, 2020 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Commissioners has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Commissioners convened on February 4, 2020 at 8:30 a.m.

Present: Chairperson: John Culver  
Members: Bob Vrbka, Ken Schmieding, Becky Paulsen  
County Clerk: Sherry Schweitzer  
Absent: Member: Mike Mundhenke

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Paulsen and seconded by Vrbka to approve the minutes of January 28, 2020.

Affirmative Vote: Paulsen, Vrbka, Culver

Abstain: Schmieding as he was not at said meeting                      Motion Carried

Those officials present and giving information of their current office activities during their monthly meeting with the Commissioners were: Gary Petersen, Barb Liska, Katrina Cole, Ann Dobesh, Carrie Gottschalk, Brea Ehmen, Kathy Ruzicka, Sherry Schweitzer, and Barb Armstead.

Jonathan Jank, Executive Director of Seward County Chamber & Development Partnership (SCCDP), updated the Commissioners on the activities of his organization.

Moved by Vrbka and seconded by Schmieding to approve the claims for the period through January 24, 2020 as follows:

| CLAIMS THROUGH JANUARY 24, 2020 |    |             |                          |    |            |
|---------------------------------|----|-------------|--------------------------|----|------------|
| ADP LLC                         | FE | \$2,515.43  | MIDWEST OFFICE AUTOM     | SU | \$56.99    |
| ADVANCED CORRCT HLTHCR          | FE | \$6,598.76  | MIDWEST SPECIAL SERV     | SE | \$171.00   |
| ADVANCED OFFICE AUTOM           | SU | \$406.76    | MILES PARTNERSHIP        | FE | \$3,000.00 |
| AMAZON CAPITAL SERVICES         | SE | \$58.78     | MIPS INC                 | FE | \$579.68   |
| AMERICAN JAIL ASSOC             | FE | \$680.00    | NE HEALTH & HUMAN SERV   | FE | \$93.00    |
| AMERITAS LIFE INS CORP          | FE | \$16,699.88 | NEBRASKA NOTARY ASSOC    | FE | \$62.18    |
| KENNETH PANKOKE                 | SU | \$102.28    | NEBR PUB HLTH ENVIRON LB | FE | \$105.00   |
| BLACK HILLS ENERGY              | UT | \$3,199.89  | NMC, INC                 | SE | \$416.06   |
| BLUE RIVER ELECTRIC LLC         | SE | \$647.50    | OFFICE DEPOT             | SU | \$132.14   |
| CAPITAL BUSINESS SYS            | SU | \$292.03    | OFFICENET                | SE | \$24.97    |
| CENTEC CAST METAL               | SU | \$725.28    | OREILLY AUTOMOTIVE INC   | SU | \$339.79   |
| CENTRAL SAND & GRAVEL           | SU | \$7,862.50  | PAC N SAVE               | SU | \$118.51   |
| CENTRAL VALLEY AG               | SU | \$20,254.05 | PETTY CASH FUND          | FE | \$100.00   |
| CITY OF SEWARD                  | UT | \$62.68     | POSTMASTER               | SU | \$200.00   |
| CLEAN PRO CARPET CARE           | SE | \$1,600.00  | POTTER REPAIR            | SE | \$223.75   |
| COMFORT INN                     | TR | \$219.90    | RDO TRUCK CENTERS        | SE | \$1,383.66 |



|                              |    |             |                                       |    |              |
|------------------------------|----|-------------|---------------------------------------|----|--------------|
| CONCORDIA UNIVERSITY         | FE | \$66.68     | REDWOOD TOXICOLOGY LAB                | SE | \$296.25     |
| CONSOLIDATED MGMT            | SE | \$46.53     | RJ KOOL                               | SE | \$225.73     |
| CONTINENTAL ALARM            | SE | \$139.75    | ROSE EQUIPMENT INC                    | EQ | \$3,358.51   |
| CONTINUUM                    | SE | \$3,250.00  | SCHWARZ PAPER CO                      | SU | \$1,054.32   |
| CREATIVE PRODUCT SRCING      | SU | \$320.76    | SEWARD LUMBER                         | SU | \$129.90     |
| D & J REPAIR                 | SE | \$35.50     | SIRCHIE ACQUISITION CO                | SE | \$53.72      |
| GREGORY C. DAMMAN            | SE | \$1,871.50  | SITE ONE LANDSCAPE SUPP               | SE | \$291.81     |
| DELTA DENTAL OF NEBRASKA     | SE | \$58.34     | SOARIN GROUP, LLC                     | SE | \$1,124.02   |
| EAKES OFFICE PLUS            | SU | \$1,608.88  | SPORTS EXPRESS INC                    | SU | \$107.00     |
| ENGINEERED CONTROLS          | SE | \$6,020.00  | SUMMIT FOOD SERV                      | SE | \$4,403.28   |
| KEARNEY HOSPITALITY          | TR | \$219.90    | THE HOME DEPOT PRO                    | SU | \$1,114.84   |
| FASTENAL COMPANY             | SU | \$178.35    | TRUCK VAULT INC                       | SE | \$29.60      |
| GALLS LLC                    | SE | \$475.72    | UNIVERSITY OF NEBRASKA                | FE | \$18,511.51  |
| OLIVER J GLASS               | SE | \$1,270.00  | UNIVERSITY OF NE-LINCOLN              | FE | \$138.00     |
| GREAT PLAINS COMM            | UT | \$1,068.95  | UNL PRINT AND COPY SERV               | SE | \$93.06      |
| HELMINK PRINTING             | SE | \$307.66    | VANGUARD APPRAISALS                   | SE | \$6,750.00   |
| HILLCREST WEDDING DECOR RENT | SE | \$707.00    | VERIZON CONNECT NWF                   | UT | \$830.75     |
| INDOFF INC                   | SU | \$593.16    | VERIZON WIRELESS SERV                 | UT | \$879.73     |
| J S WURM & ASSOC             | FE | \$901.20    | VISA                                  | FE | \$349.92     |
| JOHN DEERE FINANCIAL         | FE | \$84.50     | VISION SERVICE PLAN INS               | FE | \$23.29      |
| JONES AUTOMOTIVE             | EQ | \$638.66    | WINDSTREAM                            | UT | \$99.21      |
| JONES BANK (FICA)            | FE | \$16,894.21 | CANDICE C WOOSTER LAW                 | SE | \$913.80     |
| KERFORD LIMESTONE CO         | SU | \$7,320.83  | SALARIES                              |    | \$244,523.85 |
| KINER SUPPLY COMPANY         | SU | \$840.68    | GROSS SALARIES INCLUDE DEDUCTIONS TO: |    |              |
| KIRBY ROTH INSURANCE         | FE | \$50.00     | COLONIAL SUPPLEMENTAL INSURANCE       |    |              |
| LAUBER FUNERAL SERV          | SE | \$500.00    | MID AMERICAN CO WISCONSIN             |    |              |
| LEE'S REFRIGERATION          | SE | \$2,714.38  | DELTA DENTAL                          |    |              |
| MCHENRY HASZARD ROTH HU      | FE | \$2,783.50  | VSP VISION                            |    |              |
| MEMORIAL HLTH CAR HOSP       | SE | \$52.00     | WADDELL & REED                        |    |              |
| MIDWEST AUTO PARTS           | SU | \$256.76    |                                       |    |              |

Affirmative Vote: Vrbka, Schmieding, Paulsen, Culver

Motion Carried

Commissioners Reports:

Commissioner Vrbka reported he received a report from a constituent that water was over the road in his area.

Commissioner Culver reported he met with the Highway Supt., checked on road conditions and looked at legislative information concerning counties.

Commissioner Schmieding reported he worked on various correspondences.

Commissioner Paulsen reported she attended a BRIDGES meeting and attended the SCCDP Banquet.

Gary Petersen, Seward/York Emergency Manager, presented a procurement policy that needs to be adopted in order to receive his grant awards.

Moved by Paulsen and seconded by Vrbka to adopt the Seward County Grant and Loan Awards Procurement Policy.

**Seward County Federal Grant and Loan Awards  
Procurement Policy**

Adopted February 4, 2020  
Ref: 2 CFR 200.317-326  
(Uniform Guidance)

**I. Purpose**

The purpose of this Policy is to establish guidelines that meet or exceed the procurement requirements for purchases of goods (apparatus, supplies, materials, and equipment), services, and construction or repair projects when federal funds are being used in whole or in part to pay for the cost of the contract.

**II. Policy**

A. **Application of Policy.** This policy applies to contracts for purchases, services, and construction or repair work funded with federal financial assistance (direct or reimbursed). The requirements of this Policy also apply to any subrecipient of the funds.

All federally funded projects, loans, grants, and sub-grants, whether funded in part or wholly, are subject to the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for federal awards (Uniform Guidance) codified at 2 C.F.R. Part 200 unless otherwise directed in writing by the federal agency or state pass-through agency that awarded the funds.

**B. Compliance with Federal Law.** All procurement activities involving the expenditure of federal funds must be conducted in compliance with the Procurement Standards codified in 2 C.F.R. § 200.317 through § 200.326 unless otherwise directed in writing by the federal agency or state pass-through agency that awarded the funds. Seward County will follow all applicable local, state, and federal procurement requirements when expending federal funds. The County Purchasing Act is the applicable state law found at *Neb. Rev. Stat.* § 23-3103-§ 23-3115. Should Seward County have more stringent requirements, the most restrictive requirement shall apply so long as it is consistent with state and federal law.

**C. Contract Award.** All contracts shall be awarded only to the lowest responsive responsible bidder possessing the ability to perform successfully under the terms and conditions of the contract.

**D. No Evasion.** No contract may be divided to bring the cost under bid thresholds or to evade any requirements under this Policy or state and federal law.

**E. Contract Requirements.** All contracts paid for in whole or in part with federal funds shall be in writing. The written contract must include or incorporate by reference the provisions required under 2 C.F.R § 200.326 and as provided for under 2 C.F.R. Part 200, Appendix II.

**F. Conflict of Interest.** No employee, officer, or agent may participate in the selection, award, or administration of a contract supported by a Federal award if he or she has a real or apparent conflict of interest. Examples of a conflict of interest include, but not limited to: a. When an employee, officer, or agent of Seward County, or any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract.

b. The officers, employees, and agents of Seward County may neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts. However, Seward County reserves the right to set standards for situations in which the financial interest is not substantial or the gift is an unsolicited item of nominal value.

A violation of this provision will result in disciplinary action, to include but not limited to termination of employment.

**G. Contractors' Conflict of Interest.** Designers, suppliers, and contractors that assist in the development or drafting of specifications, requirements, statements of work, invitation for bids or requests for proposals shall be excluded from competing for such requirements.

**H. Approval and Modification.** The Seward County Board may change these administrative procedures as necessary to comply with state and federal law.

### **III. General Procurement Standards and Procedures:**

Either the Purchasing Official/Department or the Requesting Official/Department shall procure all contracts in accordance with the requirements of this Section of the Policy.

**A. Necessity.** Purchases must be necessary to perform the scope of work and must avoid acquisition of unnecessary or duplicative items. The Purchasing Official/Department and/or the Requesting Official/Department should check with the Federal excess and surplus property agency prior to buying new equipment and property when feasible and reduces project costs. Strategic sourcing should be considered with other departments, agencies, interlocal agreements, the State of Nebraska, etc., who have similar needs to consolidate procurements and services to obtain better pricing.

**B. Clear Specifications.** All solicitations must incorporate a clear and accurate description of the technical requirements for the materials, products,

or services to be procured, and shall include all other requirements which bidders must fulfill and all other factors to be used in evaluating bids or proposals. Technical requirements must not contain features that restrict competition. The description may include a statement of the qualitative nature of the material, product or service to be procured and, when necessary, must set forth those minimum essential characteristics and standards to which it must conform if it is to satisfy its intended use. Detailed product specifications should be avoided if possible. The solicitation shall identify all requirements which the offerors must fulfill and all other factors to be used in evaluating bids or proposals.

**C. Notice of Federal Funding.** All bid solicitations must acknowledge the use of federal funding for the contract. In addition, all prospective bidders or offerors must acknowledge that funding is contingent upon compliance with all terms and conditions of the funding award.

**D. Compliance by Contractors.** All solicitations shall inform prospective contractors that they must comply with all applicable federal laws, regulations, executive orders, and terms and conditions of the funding award.

**E. Fixed Price.** Solicitations must state that bidders shall submit bids on a fixed price basis and that the contract shall be awarded on this basis unless otherwise provided for in this Policy. Cost plus percentage of cost contracts are prohibited.

**F. Time and Materials Contracts.** Time and materials contracts are contracts whose cost to Seward County is the sum of:

- (i) The actual cost of materials; and
- (ii) Direct labor hours charged at fixed hourly rates that reflect wages, general and administrative expenses, and profit.

Time and Materials contracts will not be used unless a determination has been made by the Purchasing Official/Department or Requesting Official/Department has determined that no other form of contract is suitable, and the contract includes a “**Not to Exceed**” amount. Time and Materials Contracts require a high degree of oversight in order to obtain reasonable assurance that the contractor is using efficient methods and effective cost controls.

**G. Use of Brand Names.** When possible, performance or functional specifications are preferred to allow for more competition leaving the determination of how to reach the required result to the contractor. Brand names may be used only when it is impractical or uneconomical to write a clear and accurate description of the requirement(s). When a brand name is listed, it is used as reference only and “or equal” must be included in the description.

**H. Lease versus Purchase.** Under certain circumstances, it may be necessary for the Purchasing Official/Department or the Requesting Official/Department to perform an analysis of lease versus purchase alternatives to determine the most economical approach.

**I. Dividing Contract for M/WBE Participation.** If economically feasible, procurements may be divided into smaller components to allow maximum participation of small and minority businesses and women business enterprises (M/WBE). The procurement cannot be divided to bring the cost under bid thresholds or to evade any requirements under this Policy.

**J. Documentation.** Documentation must be maintained by the Purchasing Official/Department and/or the Requesting Official/Department detailing the history of all procurements. The documentation should include the procurement method used, the rationale for the procurement method, contract type, basis for contractor selection, price, sources solicited, public notices, cost analysis, bid documents, addenda, amendments, contractor’s responsiveness, notice of award, copies of notices to unsuccessful bidders or offerors, record of protests or disputes, bond documents, notice to proceed, purchase order, and contract. All documentation relating to the award of any contract must be made available to the granting agency upon request.

**K. Cost Estimate.** For all procurements costing \$150,000 or more, the Purchasing Department and/or Requesting Department shall develop an estimate of the cost of the procurement prior to soliciting bids. Cost estimates may be developed by reviewing prior contract costs, online review of similar products or services, or other means by which a good faith cost estimate may be obtained. Cost estimates for construction and repair contracts may be developed by the project designer.

**L. Contract Requirements.** The Requesting Department must prepare a written contract incorporating the provisions referenced in Section II.E of this Policy.

**M. Debarment.** No contract shall be awarded to a contractor included on the federally debarred bidder's list. The Purchasing Official/Department or the Requesting Official/Department must check the federally debarred bidder's list prior to awarding any contract.

**N. Contractor Oversight.** The Purchasing Official/Department or the Requesting Official/Department receiving the federal funding must maintain oversight of the contract to ensure that contractor is performing in accordance with the contract terms, conditions, and specifications.

**O. Open Competition.** Solicitations shall be prepared in a way to be fair and provide open competition. The procurement process shall not restrict competition by imposing unreasonable requirements on bidders, including but not limited to: 1) Placing unreasonable requirements on bidders in order for them to qualify to do business; 2) Requiring unnecessary supplier experience, excessive or unnecessary bonding; 3) Noncompetitive contracts to consultants that are on retainer contracts; 4) Noncompetitive pricing practices between bidders or between affiliated companies; 5) Organizational conflicts of interest; 6) Specifying only a "brand name" product instead of allowing "an equal" product to be offered and describing the performance or other relevant requirements of the procurement; and 7) Any other unnecessary requirements that have the effect of restricting competition.

**P. Geographic Preference.** No contract shall be awarded on the basis of a geographic preference, except in those cases where applicable Federal statutes expressly mandate or encourage geographic preference. This provision does not apply to state licensing laws.

**A/E Services.** When contracting for architectural and engineering (A/E) services, geographic location may be a selection criterion provided its application leaves an appropriate number of qualified firms, given the nature and size of the project, to compete for the contract.

**Q. Prequalified bidders.** Seward County shall keep any list of prequalified persons, firms, or products which are used in acquiring goods and services current and include enough qualified sources to ensure maximum open and free competition. Also, Seward County will not preclude potential bidders from qualifying during the solicitation period.

**R. Recoverable Materials.** Seward County shall comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. Seward County will attempt to procure only items designated in guidelines of the Environmental Protection Agency (EPA) (40 CFR part 247) that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

#### **IV. Specific Procurement Procedures \*\***

Either the Purchasing Official/Department or the Requesting Official/Department shall solicit bids in accordance with the requirements under this Section of the Policy based on the type and cost of the contract.

**A. Service Contracts** (except for A/E professional services) and **Purchase Contracts costing less than \$10,000** shall be procured using the Uniform Guidance "micro-purchase" procedure (2 C.F.R. § 200.320(a)) as follows:

1. The contract may be awarded without soliciting pricing or bids if the price of the goods or services is fair and reasonable.

2. To the extent practicable, purchases must be distributed among qualified suppliers.

**B. Service Contracts** (except for A/E professional services) and **Purchase Contracts costing \$10,000 up to \$50,000** shall be procured using the Uniform Guidance “small purchase” procedure (2 C.F.R. § 200.320(b)) as follows: 1. Obtain price or rate quotes from an “adequate number” of qualified sources (a federal grantor agency might issue guidance interpreting “adequate number,” so the Requesting Department should review the terms and conditions of the grant award documents to confirm whether specific guidance has been issued). Nebraska State Law requires at least 3 bids (*Neb. Rev. Stat.* § 23-3108 (1)(b)).

2. Take affirmative steps to solicit price quotes from M/WBE vendors and suppliers as required under 2 C.F.R. § 200.321.

3. Cost or price analysis is not required prior to soliciting bids.

4. Award the contract on a fixed-price basis (a not-to-exceed basis is permissible for service contracts where obtaining a fixed price is not feasible).

5. Award the contract to the lowest responsive, responsible bidder.

**C. Service Contracts** (except for A/E professional services) and **Purchase Contracts costing \$50,000 and above** shall be procured using a combination of the most restrictive requirements of the Uniform Guidance “sealed bid” procedure (2 C.F.R. § 200.320(c)) and state formal bidding procedures (*Neb. Rev. Stat.* § 23-3108 (1)(a)) as follows: 1. Cost or price analysis is required prior to soliciting bids to include making an independent estimate before receiving bids or proposals. (See 2 C.F.R. § 200.323) 2. Complete specifications or purchase description must be made available to all bidders.

3. The bid must be formally advertised in a newspaper of general circulation for at least seven full days between the date of the advertisement and the date of the public bid opening. Electronic-only advertising must be authorized by the Seward County Board. The advertisement must state the date, time, and location of the public bid opening, indicate where specifications may be obtained, and reserve to the Seward County Board the right to reject any or all bids only for “sound documented reasons.”

4. Take affirmative steps to solicit price quotes from M/WBE vendors and suppliers as required under 2 C.F.R. § 200.321.

5. Open bids at the public bid opening on the date, time, and at the location noticed in the public advertisement. All bids must be submitted sealed. A minimum of 2 bids must be received in order to open all bids.

6. Award the contract to the lowest responsive, responsible bidder on a fixed-price basis. The Seward County Board approval is required for purchase contracts unless the County Board has delegated award authority to an individual official or employee. Any and all bids may be rejected only for “sound documented reasons.”

**D. (RFP) Service Contracts Request for Proposals** (except for A/E professional services) **costing \$50,000 and above** may be procured using the Uniform Guidance “competitive proposal” procedure (2 C.F.R. § 200.320(d)) when the “sealed bid” procedure is not appropriate for the particular type of service being sought. The procedures are as follows: 1. A Request for Proposals (RFP) must be publicly advertised. Formal advertisement in a newspaper is not required so long as the method of advertisement will solicit proposals from an “adequate number” of qualified firms. 2. Take affirmative steps to solicit price quotes from M/WBE vendors and suppliers as provided under 2 C.F.R. § 200.321.

3. Identify evaluation criteria and relative importance of each criteria (criteria weight) in the RFP.

4. Consider all responses to the publicized RFP to the maximum extent practical.

5. Must have a written method for conducting technical evaluations of proposals and selecting the winning firm.

6. Award the contract to the responsible firm with most advantageous proposal considering price and other factors identified in the RFP. The Seward County Board approval is not required.

7. Award the contract on a fixed-price or cost-reimbursement basis.

**E. Construction and repair contracts costing less than \$10,000** shall be procured using the Uniform Guidance “micro-purchase” procedure (2 C.F.R. § 200.320(a)) as follows:

1. The contract may be awarded without soliciting pricing or bids if the price of the goods or services is fair and reasonable.

2. To the extent practicable, contracts must be distributed among qualified suppliers.

**F. Construction and repair contracts costing \$10,000 up to \$50,000** shall be procured using the Uniform Guidance “small purchase” procedure (2 C.F.R. § 200.320(b)) as follows:

1. Obtain price or rate quotes from an “adequate number” of qualified sources (a federal grantor agency might issue guidance interpreting “adequate number,” so the requesting department should review the terms and conditions of the grant award documents to confirm whether specific guidance has been issued). Nebraska State Law requires at least 3 bids (*Neb. Rev. Stat. § 23-3108 (1)(b)*).
2. Take affirmative steps to solicit price quotes from M/WBE vendors and suppliers as required under 2 C.F.R. § 200.321.
3. Cost or price analysis is not required prior to soliciting bids, although price estimates may be provided by the project designer.
4. Award the contract on a fixed-price or not-to-exceed basis.
5. Award the contract to the lowest responsive, responsible bidder. Seward County Board approval is not required.

**G. Construction and repair contracts costing \$50,000 and above** shall be procured using a combination of the most restrictive requirements of the Uniform Guidance “sealed bid” procedure (2 C.F.R. § 200.320(c)) and state formal bidding procedures (*Neb. Rev. Stat. §23-3108-§23-3114*) as follows:

1. Cost or price analysis is required prior to soliciting bids (this cost estimate should be provided by the project designer).
2. Complete specifications must be made available to all bidders.
3. Formally advertise the bid in a newspaper of general circulation for at least seven full days between the date of the advertisement and the date of the public bid opening. Electronic-only advertising must be authorized by the Seward County Board. The advertisement must state the date, time, and location of the public bid opening, indicate where specifications may be obtained, and reserve to the Seward County Board the right to reject any or all bids only for “sound documented reasons.”
4. Take affirmative steps to solicit price quotes from M/WBE vendors and suppliers as provided under 2 C.F.R. § 200.321.
5. Open the bids at the public bid opening on the date, time, and at the location noticed in the public advertisement. All bids must be submitted sealed and in paper form. A minimum of 3 bids must be received in order to open all bids.
6. A 5% bid bond is required of all bidders (a bid that does not include a bid bond cannot be counted toward the 3-bid minimum requirement). Performance and payment bonds of 100% of the contract price is required of the winning bidder.
7. Award the contract on a firm fixed-price basis.
8. Award the contract to the lowest responsive, responsible bidder. Seward County Board approval is required and cannot be delegated. The Seward County Board may reject any and all bids only for “sound documented reasons.”

**H. Construction or repair contracts costing \$50,000 and above** must comply with:

1. Any additional requirements under state law;
2. The State and Political subdivisions construction project requirements of *Neb. Rev. Stat. § 81-3445*, as amended;
3. Seward County Construction Management at Risk Contract Delivery System Policy when entering into a Construction Management at Risk Contract, in accordance with the Political Subdivisions Construction Alternatives Act (*Neb. Rev. Stat. §§ 13-2901 to 13-2914*). <sup>1</sup>

<sup>1</sup> These policies are pursuant to Resolution 3111 adopted by the County Board on the 1<sup>st</sup> day of July 2014.

**I. Contracts for Architectural and Engineering Services costing under \$150,000** may be procured using the “The Brooks Act” (40 USC 1101), and 23 CFR 172.5, requirements as follows:

1. Issue a Request for Qualifications (RFQ) to solicit qualifications from qualified firms (formal advertisement in a newspaper is not required). Price (other than unit cost) shall not be solicited in the RFQ.
2. Take affirmative steps to solicit price quotes from M/WBE vendors and suppliers as provided for under 2 C.F.R. § 200.321.
3. Evaluate the qualifications of respondents based on the evaluation criteria developed by the Purchasing Official/Department and/or Requesting Official/Department.

4. Rank respondents based on qualifications and select the best qualified firm. Price cannot be a factor in the evaluation. Preference may be given to in-state (but not local) firms.
5. Negotiate fair and reasonable compensation with the best qualified firm. If negotiations are not successfully, repeat negotiations with the second-best qualified firm.
6. Award the contract to best qualified firm with whom fair and reasonable compensation has been successfully negotiated. Seward County Board approval is not required.

**J. Contracts for Architectural and Engineering Services costing \$150,000 or more** shall be procured using the Uniform Guidance “competitive proposal” procedure (2 C.F.R. § 200.320(d)(5)) as follows:

1. Publicly advertise a Request for Qualifications (RFQ) to solicit qualifications from qualified firms (formal advertisement in a newspaper is not required). Price (other than unit cost) shall not be solicited in the RFQ.
2. Take affirmative steps to solicit price quotes from M/WBE vendors and suppliers as provided under 2 C.F.R. § 200.321.
3. Identify the evaluation criteria and relative importance of each criteria (the criteria weight) in the RFQ.
4. Proposals must be solicited from an “adequate number of qualified sources” (an individual federal grantor agency may issue guidance interpreting “adequate number”).
5. Must have a written method for conducting technical evaluations of proposals and selecting the best qualified firm.
6. Consider all responses to the publicized RFQ to the maximum extent practical.
7. Evaluate qualifications of respondents to rank respondents and select the most qualified firm. Preference may be given to in-state (but not local) firms provided that granting the preference leaves an appropriate number of qualified firms to compete for the contract given the nature and size of the project.
8. Price cannot be a factor in the initial selection of the most qualified firm.
9. Once the most qualified firm is selected, negotiate fair and reasonable compensation. If negotiations are not successfully, repeat negotiations with the second-best qualified firm.
10. Award the contract to best qualified firm with whom fair and reasonable compensation has been successfully negotiated. Seward County Board approval is not required.

## **V. Exceptions**

Non-competitive contracts are allowed **only** under the following conditions and with the written approval of the federal agency or state pass-through agency that awarded the federal funds:

**A. Sole Source.** A contract may be awarded without competitive bidding when the item is available from only one source. The Purchasing Official/Department and/or Requesting Official/Department shall document the justification for and lack of available competition for the item. A sole source contract must be approved by the Seward County Board.

**B. Public Exigency.** A contract may be awarded without competitive bidding when there is a public exigency. A public exigency exists when there is an imminent or actual threat to public health, safety, and welfare, and the need for the item will not permit the delay resulting from a competitive bidding.

**C. Inadequate Competition.** A contract may be awarded without competitive bidding when competition is determined to be inadequate after attempts to solicit bids from several sources as required under this Policy does not result in a qualified winning bidder.

**D. Federal Contract.** A contract may be awarded without competitive bidding when the purchase is made from a federal contract available on the U.S. General Services Administration schedules of contracts.

**E. Awarding Agency Approval.** A contract may be awarded without competitive bidding with the express written authorization of the federal agency or state pass-through agency that awarded the federal funds so long as awarding the contract without competition is consistent with state law.

**\*\* Micro-purchases and Simplified Acquisition Threshold as of 11/2019 and may change as amended. 2019 Federal micro-purchase threshold - \$10,000 and Federal simplified acquisition threshold (formerly known as the federal small purchase threshold) \$250,000**

Affirmative Vote: Paulsen, Vrbka, Schmieding, Culver

Motion Carried

Commissioner Paulsen removed herself from the Board at 9:19 a.m.

Becky Paulsen, Weed/Zoning Administrator, presented 3 short form plats for the Commissioners consideration.

Moved by Schmieding and seconded by Vrbka to adopt Resolution No. 3498 in regard to approving the short form plat for Mundhenke Addition Filing 3 in P Precinct in the S ½ NE ¼ of Section 7 Township 9 North, Range 4 East of the 6th p.m.

RESOLUTION No. 3498 OF THE  
SEWARD COUNTY BOARD OF COMMISSIONERS

WHEREAS, Michael M. Mundhenke and Karen T. Mundhenke (owners) have applied for a Short Form Plat Subdivision, and described as a tract of land in the South 1/2 of the North East ¼ of, Section 7, Township 9N, Range 4E, Seward County, Nebraska, and

WHEREAS, the subdivision shall be called MUNDHENKE ADDITION FILING 3 SHORT FORM PLAT, and

WHEREAS, The Seward County Planning Commission held a meeting on January 20th, 2020 to consider the Short Form Plat, and

WHEREAS, the Planning Commission recommended approval of the MUNDHENKE ADDITION FILING 3 SHORT FORM PLAT, with a vote of 6 For, 0 against, and 2 Absent and Not Voting, and

WHEREAS,   x   No one appeared to oppose the subdivision

       Individuals appeared to oppose the subdivision

  x   No one appeared to support the subdivision

       Individuals appeared to support the subdivision

       Individuals appeared without commitment, and

THEREFORE, BE IT RESOLVED that the Seward County Board of Commissioners do hereby Approve   X   or Deny        the MUNDHENKE ADDITION FILING 3 SHORT FORM PLAT with Resolution NO:   3498  .

Paulsen was removed from the Board at the time this Resolution was passed.

Moved by: Schmieding      Seconded by: Vrbka      Absent: Mundhenke  
Ayes: Robert Vrbka, Ken Schmieding, John K. Culver, Chair of the Board  
Attest: Sherry Schweitzer, Seward County Clerk      02/04/2020

Affirmative Vote: Schmieding, Vrbka, Culver

Motion Carried

Moved by Vrbka and seconded by Schmieding to adopt Resolution No. 3499 in regard to approving the short form plat for Parks Addition in N Precinct in the S ½ of Section 1 Township 9 North, Range 2 East of the 6th p.m.

RESOLUTION No. 3499 OF THE  
SEWARD COUNTY BOARD OF COMMISSIONERS



WHEREAS, Richard F. Cast 111, Martha E Cather, Margaret A. Henderson, Mary E Cast (owners) have applied for a Short Form Plat Subdivision, and described as a tract of land in the South 1/2 of, Section 1, Township 9N, Range 2E, Seward County, Nebraska, and  
WHEREAS, the subdivision shall be called PARKS ADDITION

SHORT FORM PLAT, and

WHEREAS, The Seward County Planning Commission held a meeting on January 20th, 2020 to consider the Short Form Plat, and

WHEREAS, the Planning Commission recommended approval of the PARKS ADDITION SHORT FORM PLAT, with a vote of 6 For, 0 against, and 2 Absent and Not Voting, and

WHEREAS,   x   No one appeared to oppose the subdivision

       Individuals appeared to oppose the subdivision

  x   No one appeared to support the subdivision

       Individuals appeared to support the subdivision

       Individuals appeared without commitment, and

THEREFORE, BE IT RESOLVED that the Seward County Board of Commissioners do hereby Approve   X  , or Deny        the PARKS ADDITION SHORT FORM PLAT with Resolution NO:   3499  .

Paulsen was removed from the Board at the time this Resolution was passed.

Moved by: Vrbka      Seconded by: Schmieding      Absent: Mundhenke  
Ayes: Robert Vrbka, Ken Schmieding, John K. Culver, Chair of the Board  
Attest: Sherry Schweitzer, Seward County Clerk      02/04/2020

Affirmative Vote: Vrbka, Schmieding, Culver

Motion Carried

Moved by Vrbka and seconded by Schmieding to adopt Resolution No. 3500 in regard to approving the short form plat for Tomes Subdivision in E Precinct in the SE ¼ SW ¼ of Section 34 Township 11 North, Range 1 East of the 6th p.m.

RESOLUTION No. 3500 OF THE  
SEWARD COUNTY BOARD OF COMMISSIONERS

WHEREAS, William D. Tomes and Patricia L. Tomes (owners) have applied for a Short Form Plat Subdivision, and described as a tract of land in the Southeast 1/4 of the Southwest ¼ of, Section 34, Township 11N, Range 1E, Seward County, Nebraska, and

WHEREAS, the subdivision shall be called TOMES SUBDIVISION

SHORT FORM PLAT, and

WHEREAS, The Seward County Planning Commission held a meeting on January 20th, 2020 to consider the Short Form Plat, and

WHEREAS, the Planning Commission recommended approval of the TOMES SUBDIVISION SHORT FORM PLAT, with a vote of 6 For, 0 against, and 2 Absent and Not Voting, and

WHEREAS,   x   No one appeared to oppose the subdivision

       Individuals appeared to oppose the subdivision

  x   No one appeared to support the subdivision

       Individuals appeared to support the subdivision

       Individuals appeared without commitment, and

THEREFORE, BE IT RESOLVED that the Seward County Board of Commissioners do hereby Approve X, or Deny \_\_\_\_\_ the PARKS ADDITION SHORT FORM PLAT with Resolution NO: 3500.

Paulsen was removed from the Board at the time this Resolution was passed.

Moved by: Vrbka    Seconded by: Schmieding    Absent: Mundhenke  
Ayes: Robert Vrbka, Ken Schmieding, John K. Culver, Chair of the Board

Attest: Sherry Schweitzer, Seward County Clerk                      02/04/2020

Affirmative Vote: Vrbka, Schmieding, Culver

Motion Carried

Paulsen led discussion on addressing rural subdivisions in Seward County. Paulsen stated that when there is one lane that leads into a subdivision, there is one address with a unit number. (For example, 1234 Road X, Unit 1.) She stated those type of roads/lanes that lead into a subdivision are not public roads and therefore the county is not liable for them. She stated she has received complaints that there is a problem with deliveries, 911 calls, etc. Nicole Wegman was also in attendance and said she lives in a rural subdivision and has had emergency personnel say the various houses in her area are hard to find and she has problems with deliveries, etc. The County Attorney's office has been asked to look into the legal ramifications of addressing a road that is not a public road and Paulsen suggested a committee be made to look into the situation.

Paulsen then presented a resolution for a Conditional Use Permit to operate a campground in a C-2 Highway Commercial District located in J Precinct in the SE  $\frac{1}{4}$  SE  $\frac{1}{4}$  of Section 20 Township 10 North Range 3 East of the 6th p.m. Alyssa Hendrix was present for the discussion of permit.

A public hearing was held on September 17, 2020 but no action was taken because of a variety of questions. The word "temporary" and other terms were questioned. Barb Armstead, Deputy County Attorney, also suggested that the resolution needs to be re-worded.

Moved by Vrbka and seconded by Schmieding to adopt Resolution No. 3501 in regard to a Conditional Use Permit to operate a campground in a C-2 Highway Commercial District located in J Precinct in the SE  $\frac{1}{4}$  SE  $\frac{1}{4}$  of Section 20 Township 10 North Range 3 East of the 6th p.m.

There was considerable discussion on the wording of the resolution.

Vrbka withdrew his motion and Schmieding withdrew his seconding of the motion.

The County Attorney's office will review the resolution before next week and the item will be on the agenda next week.

Paulsen joined the board at 10:16 a.m.

Moved by Schmieding and seconded by Vrbka to accept the resignation of Mike Janssen, Building and Grounds Supt. effective Feb. 11, 2020.

Affirmative Vote: Schmieding, Vrbka, Paulsen, Culver                      Motion Carried

Brea Ehmen reported that the current Maintenance Technician is willing to accept the position of *Interim* Building and Grounds Supervisor.

Moved by Vrbka and seconded by Schmieding to appoint Eric Hofer as the *Interim* Building and Grounds Supt. effective February 12, 2020.

Affirmative Vote: Vrbka, Schmieding, Paulsen, Culver                      Motion Carried

Moved by Schmieding and seconded by Paulsen to approve the Surplus Property Disposal Request from the District Judge's Office.

Affirmative Vote: Schmieding, Paulsen, Vrbka, Culver                      Motion Carried

Moved by Paulsen and seconded by Vrbka to approve the Special Designated Liquor License for JUNTO LLC for an event on February 29, 2020.  
Affirmative Vote: Paulsen Vrbka Schmieding Culver

Moved by Vrbka and seconded by Paulsen to accept the Sheriff's Fee and Mileage Reports in the amount of \$1,380.00 and \$981.63 respectively.  
Affirmative Vote: Vrbka, Paulsen, Schmieding, Culver                      Motion Carried

Known items on the agenda for Board of Equalization on February 11, 2020 are as follows:  
8:30 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of January 28, 2020
4. Discuss/Action – Assessor Information Update

Known items on the agenda for Board of Commissioners on February 11, 2020 are as follows:  
9:00 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of February 4, 2020

Other Business Matters to Address When Time Allows

4. Discuss/Action - Public/Officials/Boards
5. Commissioners Reports
6. Discuss/Action – Agenda for February 18, 2020

9:15 a.m.        Discuss/Action – Exception to Maximum Vacation Accrual for Maintenance Technician due to Extenuating Circumstances

9:30 a.m.        Hearing – Rezone a quarter section of land from A-1 to RR-1 District located in A Precinct in the W ½ SE ¼ of Section 13 T12 N R4E

Discuss/Action –Res. - Rezone a quarter section of land from A-1 to RR-1 District located in A Precinct in the W ½ SE ¼ of Section 13 T12 N R4E

Hearing – Revised Edition of the 2020 Seward County Floodplain Maps and Regulations

Discuss/Action – Res. - Revised Edition of the 2020 Seward County Floodplain Maps and Regulations

Moved by Paulsen and seconded by Vrbka to adjourn at 10:37 a.m.  
Affirmative Vote: Paulsen, Vrbka, Schmieding, Culver                      Motion Carried

State of Nebraska)  
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 11<sup>th</sup> day of February 2020.

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County Clerk

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Chairperson

# February 11, 2020

## Seward County Board of Equalization

State of Nebraska)  
County of Seward) ss.

A regular meeting of the Seward County Board of Equalization was convened in open and public session at 8:30 a.m. on February 11, 2020 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Equalization has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Equalization convened on February 11, 2020 at 8:30 a.m.

Present: Chairperson: John Culver  
Members: Mike Mundhenke, Bob Vrbka, Ken Schmieding, Becky Paulsen  
County Clerk: Sherry Schweitzer  
County Assessor: Marilyn Hladky

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Schmieding and seconded by Vrbka to approve the minutes of January 28, 2020.  
Affirmative Vote: Schmieding, Vrbka, Paulsen, Mundhenke, Culver Motion Carried

Moved by Mundhenke and seconded by Vrbka to approve Tax List Correction 288-19R & 289-19R.  
Affirmative Vote: Mundhenke, Vrbka, Paulsen, Schmieding, Culver Motion Carried

Hladky updated the Commissioners on activities of her office.

Known items on the agenda for Board of Equalization on February 25, 2020 are as follows:

8:30 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of February 11, 2020
4. Discuss/Action – Assessor Information Update

Moved by Paulsen and seconded by Mundhenke to adjourn at 8:56 a.m.

Affirmative Vote: Paulsen, Mundhenke, Schmieding, Vrbka, Culver Motion Carried

State of Nebraska)  
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 25<sup>th</sup> day of February 2020.

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County Clerk

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Chairperson

## February 11, 2020

### Seward County Board of Commissioners

State of Nebraska)  
County of Seward) ss.

A regular meeting of the Seward County Board of Commissioners was convened in open and public session at 9:00 a.m. on February 11, 2020 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Commissioners has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Commissioners convened on February 11, 2020

Present: Chairperson: John Culver

Members: Mike Mundhenke, Bob Vrbka, Ken Schmieding, Becky Paulsen,

County Clerk: Sherry Schweitzer

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Paulsen and seconded by Vrbka to approve the minutes of February 4, 2020.

Affirmative Vote: Paulsen, Vrbka, Schmieding, Culver

Abstain: Mundhenke as was not in attendance at said meeting

Motion Carried

Becky Paulsen, Weed/Zoning Administrator, updated the Commissioners of her office activities.

#### Commissioners Reports:

Commissioner Mundhenke reported that he thought the roads are looking good.

Commissioner Vrbka reported he visited the jail, had conversations about roads with constituents. He also reported he would be going to the NIRMA meeting in regard to jails.

Commissioner Culver reported he checked on some roads, visited with the Highway Supt. on several issues, visited with the 911 Director, visited with Commissioners of other counties, been working with the HR Dept. in regard to a salary committee.

Commissioner Schmieding reported he attended a Region V meeting and visited with several constituents.

Paulsen reported she attended a SCCDP meeting and worked on road issues and correspondences.

Moved by Paulsen and seconded by Schmieding to accept the County Clerk Fee Report for January 2020 in the amount of \$36,922.50.

Affirmative Vote: Paulsen, Schmieding, Vrbka, Mundhenke, Culver

Motion Carried

Moved by Schmieding and seconded by Vrbka to accept the Clerk of the District Court Fee Report for January 2020 in the amount of \$7,553.85.

Affirmative Vote: Schmieding, Vrbka, Mundhenke, Paulsen, Culver

Motion Carried

The Commissioners recessed at 9:13 a.m.  
The Commissioners re-convened at 9:15 a.m.

Brea Ehmen, HR Director, was present to inform the Commissioners of an employee in the County that will accrue vacation in excess of the maximum accrual due to a resignation of his Supervisor. The employee will be beyond the stated maximum of 136 hours based on the employee's years of service and is being asked not to take vacation until a new employee is hired.

Moved by Vrbka and seconded by Schmieding to approve the exception to maximum vacation accrual for the Maintenance Technician due to extenuating circumstances and allow up 152 hours of accrual and to be re-evaluated April 30, 2020.

Affirmative Vote: Vrbka, Schmieding, Paulsen, Mundhenke, Culver      Motion Carried

The Commissioners recessed at 9:28 a.m.  
The Commissioners re-convened at 9:30 a.m.

Commissioner Paulsen removed herself from the Board at 9:30 a.m.

Moved by Vrbka and seconded by Mundhenke to open the Public Hearing at 9:30 a.m. for a Re-Zone application of a quarter section of land from A-1 to RR-1 District located in A Precinct in the W ½ SE ¼ of Section 13 Township12 North Range 4 East of the 6th p.m.

Affirmative Vote: Vrbka, Mundhenke, Schmieding, Culver Motion Carried

Becky Paulsen, Weed/Zoning Administrator, explained the details of the application and the Planning Commission's decision of 0 For; 5 against: and 3 absent and not voting. She read a letter from Karen Bickford who was not able to attend and opposes said application.

Tom Welstead spoke in opposition to said application. He asked that a letter from the Branched Oak Estates Homeowners Association be submitted which opposes the re-zoning.

Moved by Mundhenke and seconded by Vrbka to close the public hearing at 9:39 a.m.

Affirmative Vote: Mundhenke, Vrbka, Schmieding, Culver Motion Carried

Moved by Mundhenke and seconded by Vrbka to adopt Resolution No. 3501 in regard to denying the Re-Zone application of a quarter section of land from A-1 to RR-1 District located in A Precinct in the W ½ SE ¼ of Section 13 Township12 North Range 4 East of the 6th p.m.

RESOLUTION No. 3501 OF THE

## SEWARD COUNTY BOARD OF COMMISSIONERS

WHEREAS, Tim and Lori Suchy have applied for a Zoning District REZONE for a quarter section of land from A-1 Agricultural Preservation District to RR-1 Rural Residential, and

WHEREAS, This land is described as a tract in the West 1/2 of the South East 1/4 of, Precinct A. Section 13, Township 12N, Range 4E, Seward County, Nebraska, and

WHEREAS, Notice of Public Hearing by the Seward County Planning Commission was published in the Seward County Independent and,

WHEREAS, the Planning Commission held a Public Hearing on the Zoning District REZONE on January 20th, 2020, and

WHEREAS, Based on the Findings of Facts, the Planning Commission gave a recommendation to Deny with a vote of 0 in favor, 5 against, and 3 absent and not voting.

WHEREAS, The Seward County Board of Commissioners held a Public Hearing on the Zoning Change on February 11, 2020, and

WHEREAS, Notice of Public Hearing by the Seward County Board of Commissioners was published in the Seward County Independent, and

WHEREAS, \_\_\_ No one appeared to oppose said amendment

  x   Individuals appeared to oppose said amendment

  x   No one appeared to support said amendment

\_\_\_ Individuals appeared to support said amendment

\_\_\_ Individuals appeared without commitment, and,

NOW, THEREFORE BE IT RESOLVED that the Seward County Board of Commissioners do hereby adopt Resolution 3501 to approve \_\_\_\_, deny   X   the Zoning District Change from A-1 to RR-1.

Paulsen was removed from the Board at the time this Resolution was passed.

Moved by: Mundhenke                      Seconded by: Vrbka                      02/11/2020

Ayes: Robert Vrbka, Mike Mundhenke, Ken Schmieding

John K. Culver, Chair of the Board

Attest: Sherry Schweitzer, Seward County Clerk

Affirmative Vote: Mundhenke, Vrbka, Schmieding, Culver

Motion Carried

Moved by Vrbka and seconded by Schmieding to open a Public Hearing at 9:44 a.m. in regard to the Revised Edition of the 2020 Seward County Floodplain Maps and Regulations.

Affirmative Vote: Vrbka, Schmieding, Mundhenke, Culver

Motion Carried

Paulsen explained the details of the Revised Edition of the 2020 Seward County Floodplain Maps and Regulations.

No one spoke in favor or in opposition of said floodplain maps revision.

Moved by Vrbka and seconded by Schmieding to close the public hearing at 9:47 a.m.

Affirmative Vote: Vrbka, Schmieding, Mundhenke, Culver

Motion Carried

Moved by Schmieding and seconded by Vrbka to adopt Resolution No. 3502 to approve the Revised Edition of the 2020 Seward County Floodplain Maps and Regulations.

#### RESOLUTION No. 3502 OF THE

#### SEWARD COUNTY BOARD OF COMMISSIONERS

WHEREAS, The Seward County Board of Commissioners desire to adopt the 2020 revised edition of the Nebraska Floodplain Maps in compliance with o the National Flood Insurance Program Requirements and Regulations.

WHEREAS, The proposed amendments are consistent with the Seward County Comprehensive Development Plan, and

WHEREAS, The Notice of Public Hearing of the Seward County Planning Commission regarding the 2020 revised edition of the Nebraska Floodplain Maps, was published in the Seward County Independent on January 1, 2020, as required by law, and

WHEREAS, The Planning Commission held a Public Hearing regarding the 2020 revised edition of the Nebraska Floodplain Maps on January 20, 2020, opening at 7:40 p.m. and closing at 7:42 p.m., and

WHEREAS, the Planning Commission recommended Approval of the 2020 revised edition of the Nebraska Floodplain Maps, with a vote of 6 in favor, 0 against, and 2 absent not voting, and

WHEREAS, The Notice of Public Hearing of the Seward County Board of Commissioners regarding the 2020 revised edition of the Nebraska Floodplain

maps was published in the Seward County Independent on January 29, 2020 as required by law, and

WHEREAS, The Seward County Board of Commissioners held a Public Hearing regarding the 2020 revised edition of the Nebraska Floodplain maps on February 11, 2020. Said revised edition is in compliance with the National Flood Insurance Program Requirements and Regulations, and

WHEREAS, Seward County accepts all Panels on Index #31159C1NDOA, and

Statement added on March 31, 2020

WHEREAS,   x   No one appeared to oppose said amendments

       Individuals appeared to oppose said amendments

  x   No one appeared to support said amendments

       Individuals appeared to support said amendments

       Individuals appeared without commitment either way of said amendments, and

NOW, THEREFORE BE IT RESOLVED that the Seward County Board of Commissioners do hereby approve   X  , deny        the adoption of the 2020 revised edition of the Nebraska Floodplain Maps in compliance with the National Flood Insurance Program Requirements and Regulations.

FURTHER, the official 2020 Nebraska Floodplain Maps shall be maintained in Seward County Zoning Office.

Paulsen was removed from the Board at the time this resolution was passed.

Moved by: Schmieding                      Seconded by: Vrbka                      02/11/2020

Ayes: Robert Vrbka, Mike Mundhenke, Ken Schmieding,  
John K. Culver, Chair of the Board

Attest: Sherry Schweitzer, Seward County Clerk

Affirmative Vote: Schmieding, Vrbka, Mundhenke, Culver

Motion Carried

The Commissioners considered a resolution for a Conditional Use Permit to operate a campground in a C-2 Highway Commercial District located in J Precinct in the SE ¼ SE ¼ of Section 20, Township 10 North Range 3 East of the 6th p.m.

Paulsen read the details of the permit application and the Planning and Zoning decision of approval with a vote of 5 for; 0 against; and 2 absent and not voting.

Moved by Vrbka and seconded by Schmieding to adopt Resolution No. 3503 in regard to a Conditional Use Permit to operate a campground in a C-2 Highway Commercial District located in J Precinct in the SE ¼ SE ¼ of Section 20, Township 10 North Range 3 East of the 6th p.m.

The Finding of Facts document was completed and is a part of the resolution.

RESOLUTION No. 3503 OF THE  
SEWARD COUNTY BOARD OF COMMISSIONERS

WHEREAS, Alyssa Hendrix has applied for a Conditional Use Permit for a Campground in a (C-2) Highway Commercial District; and

WHEREAS, the property is described as in the South East ¼ of the South East ¼ of, Section 20, Township 10N, Range 3E, Seward County, Nebraska; and



IN THE MATTER OF )  
 )  
CONDITIONAL USE PERMIT )  
REQUEST BY: )

) RECOMMENDATIONS  
)

Alyssa Hendrix  
APPLICANT

THIS MATTER came before the Seward County Board of Commissioners on the recommendation of the Seward County Planning Commission for a Conditional Use Permit. Public Hearing was held on the 19th day of March 2019. Notice of said hearing was publicized on the 6th day of March 2019.

THE SEWARD COUNTY BOARD OF COMMISSIONERS recommended to:

  X   approve the conditional use permit

       deny the conditional use permit

upon the findings that:

1. Yes The use, in all other respects, conforms to the applicable regulations of the district in which it is located.

Yes, it does conform with Matrix for Conditional Use

2. Yes The use has adequate water, sewer, and drainage facilities.

Yes

3. Yes The use is in harmony with the character of the area and the most appropriate use of the land.

Yes, this use fits within the Seward County Matrix

4. Yes The establishment, maintenance, or operation of the conditional use will not be detrimental to or endanger the public health, safety, moral, comfort, or general welfare of the county.

Yes, it will not. A Review of the Campground Plans & State Regulations

5. Yes The use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purpose already permitted, nor substantially diminish and impair property values within the neighborhood.

Yes, it does not. The value of the land increases as it is cleaned up and uses change

6. Yes The use will not impede the normal and orderly development of the surrounding property for uses permitted in the district.

This use is allowed in a C-2 district with a CUP

7. Yes The use has adequate utilities, access roads, and drainage facilities.

Yes

8. Yes That adequate measures have been or will be taken to provide ingress and egress so designed as to minimize traffic congestion in the public streets.

Yes

9. Yes The use does not include noise, which is objectionable due to volume, frequency, or beat unless muffled or otherwise controlled.

Yes, electrical hookups/no generators

10. Yes        The use does not involve any pollution of the air by fly-ash, dust, vapors or other substance which is harmful to health, animals, vegetation or other property or which can cause soiling, discomfort, or irritation.  
Yes, it does not

11. Yes        The use does not involve any malodorous gas or matter, which is discernible on any adjoining lot or property.  
Yes, it does not

12. Yes        The use does not involve any direct or reflected glare, which is visible from any adjoining property or from any public street, road, or highway.  
Yes, it does not

13. Yes        The use does not involve any activity substantially increasing the movement of traffic on public streets unless procedures are instituted to limit traffic hazards and congestion.  
No parking or staging will be allowed on the highway

14. Yes        The use does not involve any activity substantially increasing the burden on any public utilities or facilities unless provisions are made for any necessary adjustments.  
Yes, it does not

Specific Findings of Fact:

- Six (6) mobile homes are established. They will not be replaced.
- Nebraska State Water and Health Regulations
- Site Plan
- This is Mixed Use: Camping/Mobile Home (residential use)
- Mobile Home Park Permit/State Camping Permit
- Yearly Review and Update

FURTHER recommend specific conditions that are necessary or desirable to address the most appropriate use of the land, the conservation and stabilization of the value of property, the provision of adequate open space for light and air, concentration of populations, congestion of public streets, and the promotion of the general health, safety, welfare, convenience, and comfort of the public.

---

This is an Allowed Use per Seward County Matrix as a Conditional Use Permit in a C-2 Zoned Area.

Dated this 11<sup>th</sup> day of February 2020.

Robert Vrbka, Mike Mundhenke, Ken Schmieding, John K. Culver

Affirmative Vote: Vrbka, Schmieding, Culver  
Voting No: Mundhenke

Motion Carried

Paulsen joined the Board at 10:01 a.m.

Terry Wicht, Highway Supt., and Marshall Pankoke, Asst. Highway Supt., were in attendance for the consideration of a contract for Project C-80(452) BRO-7748 South 2<sup>nd</sup> St., North of Izaak Walton Bridge Replacement.

Moved by Paulsen and seconded by Vrbka to authorize the Chairman to sign a Construction Engineering Contract for Project C-80(452) BRO-7748 South 2<sup>nd</sup> St., North of Izaak Walton Bridge Replacement.

Affirmative Vote: Paulsen, Vrbka, Schmieding, Mundhenke, Culver

Motion Carried

Wicht also notified the Commissioners that he was successful in attaining Certification for Bridge Inspections.

Known items on the agenda for Board of Commissioners on February 18, 2020 are as follows:

9:00 a.m.

- 1. Convene and announce Open Meetings Law
- 2. Pledge of Allegiance
- 3. Discuss/Action - Approve minutes of February 11, 2020
- 4. Discuss/Action – Claims for the period through February 7, 2020

Other Business Matters to Address When Time Allows

- 1. Discuss/Action - Public/Officials/Boards
- 2. Commissioners Reports
- 3. Discuss/Action – Agenda for February 25, 2020

9:15 a.m. Discuss/Action - Discuss/Action -Sharon Hambeck/4<sup>th</sup> of July Committee – Request permission to use the Courthouse Square for the 2020 July 4<sup>th</sup> Craft Show

9:45 a.m. Discuss/Action – Carrie Rodriguez/Probation Office – Intent to Expand Judge Stecker’s Problem Solving Court in Seward County

Moved by Mundhenke and seconded by Vrbka to adjourn at 10:13 a.m.  
Affirmative Vote: Mundhenke, Vrbka, Schmieding, Paulsen, Culver

State of Nebraska)  
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 18<sup>th</sup> day of February 2020.

|              |          |
|--------------|----------|
| _____        | _____    |
| County Clerk | Chairman |

February 18, 2020

Seward County Board of Commissioners

State of Nebraska)  
County of Seward) ss.

A regular meeting of the Seward County Board of Commissioners was convened in open and public session at 9:00 a.m. on February 18, 2020 in the Commissioner’s room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner’s Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk’s Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Commissioners has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Commissioners convened on February 18, 2020 at 9:00 a.m.

Present: Chairperson: John Culver  
Members: Bob Vrbka, Ken Schmieding, Becky Paulsen  
County Clerk: Sherry Schweitzer  
Absent: Member: Mike Mundhenke

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Paulsen and seconded by Vrbka to approve the minutes of February 11, 2020.  
Affirmative Vote: Paulsen, Vrbka, Schmieding, Culver Motion Carried

Moved by Schmieding and seconded by Vrbka to approve the claims for the period through February 7, 2020 as follows:

| SEWARD COUNTY CLAIMS FOR THE PERIOD THROUGH FEBRUARY 7, 2020 |    |             |                         |    |             |
|--------------------------------------------------------------|----|-------------|-------------------------|----|-------------|
| ADVANCED CORR HLTHCRE                                        | SE | \$4,188.69  | NE PLAN & ZONING ASSOC  | FE | \$205.00    |
| ADVANCED OFFICE AUTOM                                        | SE | \$123.38    | NE PUBLIC POWER DIST    | UT | \$264.72    |
| AFFORDABLE INTERNET SOL                                      | UT | \$74.99     | NEB STATE BAR ASSOC     | FE | \$40.00     |
| AMAZON CAPITAL SERVICES                                      | SE | \$354.42    | NE STATE FIRE MARSHAL   | SE | \$540.00    |
| AMERITAS LIFE INS CORP                                       | FE | \$15,895.71 | NEOPOST USA INC         | SU | \$234.53    |
| KENNETH PANKOKE                                              | SU | \$1,153.50  | NEWMAN SIGNS, INC       | SE | \$5,835.20  |
| BLACK HILLS ENERGY                                           | UT | \$2,329.12  | NMC, INC                | SE | \$10,205.01 |
| BLUE360 MEDIA                                                | SE | \$76.75     | NORRIS PUB POWER DIST   | UT | \$2,025.40  |
| BUTLER CO SHERIFF                                            | FE | \$32.16     | OFFICE DEPOT            | SU | \$94.96     |
| CENTRAL SAND & GRAVEL                                        | SU | \$3,831.74  | OFFICENET               | SE | \$465.04    |
| CHAPTERS BOOKS                                               | SU | \$28.78     | ONESOURCE               | SE | \$46.00     |
| CITY OF SEWARD                                               | UT | \$10,771.38 | OREILLY AUTOMOTIVE      | SU | \$100.90    |
| CLERK OF THE DIST COURT                                      | FE | \$393.00    | PAC N SAVE              | SU | \$215.82    |
| CONNER PSYCH SERV                                            | SE | \$365.00    | PAPER TIGER SHREDDING   | SE | \$185.00    |
| CONSOLIDATED MGMT CO                                         | SE | \$122.36    | PARAMOUNT LAUNDRY       | SE | \$53.67     |
| CREATIVE PRODUCT SRCING                                      | SE | \$37.80     | PETTY CASH FUND         | FE | \$5.00      |
| CORI J STAVA                                                 | SU | \$21.00     | PLANET TECHNOLOGIES     | SE | \$88.00     |
| CULLIGAN                                                     | SE | \$21.50     | POTTER REPAIR           | SE | \$41.08     |
| DOUGLAS CO SHERIFF                                           | FE | \$22.66     | POWERPLAN               | SE | \$1,001.41  |
| E 911                                                        | FE | \$35,685.58 | MOMS MEALS              | SE | \$132.71    |
| EAKES OFFICE PLUS                                            | SU | \$2,492.28  | JAY C HAGERMAN JR       | SE | \$130.00    |
| ENCARTELE INC                                                | SE | \$1,392.87  | RDO TRUCK CENTERS       | EQ | \$1,563.91  |
| EQUIFAX WORKFORCE                                            | SE | \$150.60    | REDIGER AUTOMOTIVE      | SE | \$54.13     |
| FARMERS COOPERATIVE                                          | SU | \$8,829.87  | REGION V SERVICES       | SE | \$2,484.58  |
| FEHLHAFERS INC                                               | SU | \$15.00     | KEVIN SCHLENDER         | SE | \$261.25    |
| FIRST WIRELESS, INC                                          | UT | \$1,652.33  | SCHWARZ PAPER CO        | SU | \$696.52    |
| FOUR BROTHERS AUTO                                           | SE | \$115.00    | SEWARD AGING SERVICES   | SE | \$340.20    |
| GREAT PLAINS UNIFORMS                                        | SU | \$88.50     | SEWARD APPLIANCE REPAIR | SE | \$13.95     |
| GROW NEBRASKA                                                | SE | \$309.00    | SEW CO ASSESS REAPP FND | FE | \$20,000.00 |
| HALL COUNTY COURT                                            | FE | \$6.00      | SEWARD COUNTY BRIDGES   | FE | \$1,715.99  |

|                         |    |             |                                       |    |              |
|-------------------------|----|-------------|---------------------------------------|----|--------------|
| HALL COUNTY SHERIFF     | FE | \$12.05     | SEWARD COUNTY COURT                   | FE | \$596.50     |
| HELMINK PRINTING        | SE | \$338.00    | SEW CO HLTH CLAIM FUND                | FE | \$96,711.46  |
| HOMETOWN LEASING        | SE | \$567.28    | SEWARD CO INDEPENDENT                 | SE | \$1,040.43   |
| INDOFF INC              | SU | \$476.67    | SEWARD CO PUB TRANSIT                 | SE | \$66.00      |
| J S WURM & ASSOC        | SE | \$1,064.75  | SEWARD CO ROAD FUND                   | FE | \$500,000.00 |
| MIKE JANSSEN            | SE | \$50.00     | SEWARD CO SHERIFF'S                   | FE | \$18.50      |
| JOHN DEERE FINANCIAL    | EQ | \$1,754.95  | SEW CO SHRFF UNCOLL FEES              | FE | \$382.00     |
| JOHNSON SAND & GRAVEL   | SU | \$23,301.16 | SEWARD LUMBER                         | SU | \$18.97      |
| JONES BANK (FICA)       | FE | \$16,111.73 | SHAFFER COMMUN                        | SE | \$4,275.08   |
| KERFORD LIMESTONE CO    | SU | \$7,145.63  | SIRCHIE ACQUISITION CO                | SE | \$445.46     |
| KONICA MINOLTA BUS SOL  | SU | \$26.02     | SITE ONE LANDSCAPE SUPP               | SU | \$175.09     |
| KONICA MINOLTA PREM FIN | SU | \$306.78    | SOARIN GROUP, LLC                     | SE | \$5,905.00   |
| LANCASTER CO SHERIFF    | FE | \$132.16    | SOCIETY FOR HR MGT                    | FE | \$219.00     |
| LEE'S REFRIGERATION     | SE | \$55.00     | SPEECE LEWIS ENGINEERS                | SE | \$10,111.58  |
| MICHELLE LEMKE, PC      | SE | \$200.75    | ST OF NE DAS COMM                     | FE | \$1,152.00   |
| LIED LODGE              | TR | \$192.00    | SHARILYN K STEUBE                     | SE | \$200.75     |
| LIERMANN'S SERVICE      | SE | \$93.50     | SUMMIT FOOD SERVICE                   | SE | \$4,570.08   |
| LINCOLN POLICE GARAGE   | SE | \$117.53    | TELMATE LLC                           | SU | \$102.00     |
| LYNN PEAVEY COMPANY     | SE | \$177.00    | THE HOME DEPOT PRO                    | SU | \$76.20      |
| MAILFINANCE             | SE | \$81.98     | TIME WARNER CABLE                     | UT | \$344.19     |
| MARLIN G MATULKA        | SU | \$59.00     | US POST OFFICE                        | SU | \$33.00      |
| MCKESSON MEDSURGICAL    | SU | \$243.44    | UTICA AGING SERVICE                   | SE | \$277.90     |
| MEDICAL ENTERPRISES INC | SU | \$210.00    | VERIZON CONNECT NWF                   | UT | \$103.75     |
| MEM HLTH CR SYS CLINIC  | SE | \$282.00    | VERIZON WIRELESS SERV                 | UT | \$3,065.77   |
| MEYER AUTOMOTIVE INC    | SE | \$367.61    | VILLAGE OF GARLAND                    | FE | \$53.40      |
| MID AMERICAN BENEFITS   | FE | \$123.25    | VIRTUAL IMPRESSIONS                   | SE | \$20.00      |
| MID-AMERICAN INS GRP    | FE | \$39,570.44 | VISA                                  | FE | \$2,776.16   |
| MIDWEST AUTO PARTS      | SU | \$1,023.63  | VOGTSCAPES, INC                       | FE | \$103,982.25 |
| MIDWEST AUTOMOTIVE      | SE | \$264.90    | WATCH GUARD VIDEO                     | SE | \$295.00     |
| MIDWEST CARD & ID SOL   | SE | \$500.00    | WELLS FARGO FIN LEASING               | FE | \$197.85     |
| MIDWEST PETRO EQUIP     | EQ | \$1,098.95  | WINDSTREAM                            | UT | \$5,517.34   |
| LYLE L SCHUERMAN        | SE | \$6.00      | YORK COUNTY SHERIFF                   | SE | \$110.62     |
| MIDWEST SERVICE         | SE | \$10,140.99 | SALARIES                              |    | \$234,749.09 |
| MILFORD AGING SERVICES  | SE | \$143.50    | GROSS SALARIES INCLUDE DEDUCTIONS TO: |    |              |
| MILFORD CHAMB OF COMM   | FE | \$100.00    | COLONIAL SUPPLEMENTAL INSURANCE       |    |              |
| MIPS INC                | SE | \$1,360.36  | MID AMERICAN CO WISCONSIN             |    |              |
| MOTIVATE 2 COMM         | SE | \$230.50    | DELTA DENTAL                          |    |              |
| NABERS LOCKSMITH SERV   | SE | \$166.90    | VSP VISION                            |    |              |
| NE ASSOC OF CO TREAS    | FE | \$190.00    | WADDELL & REED                        |    |              |

Affirmative Vote: Schmieding, Vrbka, Paulsen, Culver

Motion Carried

#### Commissioner Reports:

Commissioner Vrbka reported he attended the NIRMA workshop regarding jails and also attended an Ag Society meeting.

Commissioner Culver reported he visited with some Dept. heads and dealt with various correspondences.

Commissioner Schmieding reported he attended the 100<sup>th</sup> anniversary for the Rivoli Theatre representing the Commissioners.

Commissioner Paulsen reported she attended a Seward County Chamber & Development Partnership meeting.

Moved by Paulsen and seconded by Schmieding to accept the County Attorney Case Report for the period of October 1, 2019 through December 31, 2019.

Affirmative Vote: Paulsen, Schmieding, Vrbka, Culver

Motion Carried

Moved by Vrbka and seconded by Schmieding to accept the County Sheriff Fee and Mileage Report for January 2020 in the amount of \$1,462.00 and \$938.24 respectively.

Affirmative Vote: Vrbka, Schmieding, Paulsen, Culver

Motion Carried

Moved by Paulsen and seconded by Vrbka to approve the Surplus Property Disposal Request from the Human Resources Dept.

Affirmative Vote: Paulsen, Vrbka, Schmieding, Culver

Motion Carried

Moved by Vrbka and seconded by Paulsen to adopt Resolution No. 3504 in regard to the Construction Engineering Contract for Project BRO-7080 (27) – South 2<sup>nd</sup> St., North of Izaak Walton Bridge.

RESOLUTION  
SIGNING OF CONSTRUCTION ENGINEERING AGREEMENT –  
BK1961

Seward County  
Resolution No. 3504

Whereas: Seward County is developing a transportation project for which it intends to obtain Federal funds.

Whereas: Seward County as a sub-recipient of Federal-Aid funding is charged with the responsibility of expending said funds in accordance with Federal, State and local laws, rules, regulations, policies and guidelines applicable to the funding of the Federal-aid project;

Whereas: Seward County and Speece Lewis, wish to enter into a Professional Services Agreement to provide construction engineering services for the Federal-aid project.

Be It Resolved: by the Board of Commissioners of Seward County that:

John Culver, Chair of the Seward County Board of Commissioners, is hereby authorized to sign the attached construction engineering services agreement between Seward County, Nebraska and Speece Lewis.

NDOT Project Number: BRO-7080(27)  
NDOT Control Number: 11781  
NDOT Project Description: Seward South

Adopted this 18<sup>th</sup> day of February 2020 at Seward, Nebraska.

The Board of Commissioners of Seward County, Nebraska

Robert Vrbka, Ken Schmieding, Becky Paulsen,  
John K. Culver, Chair of the Board

Board/Council Member Vrbka  
moved the adoption of said resolution  
Member Paulsen seconded the motion  
Roll Call: 4 Yes 0 No 0 Abstained 1 Absent  
Resolution adopted, signed and billed as adopted

Attest: Sherry Schweitzer, Seward County Clerk

Moved by: Vrbka                      Seconded by: Paulsen                      Absent: Mundhenke  
Ayes: Robert Vrbka, Ken Schmieding, Becky Paulsen,  
John K. Culver, Chair of the Board  
Attest: Sherry Schweitzer, Seward County Clerk

Affirmative Vote: Vrbka, Paulsen, Schmieding, Culver                      Motion Carried

The Commissioners recessed at 9:10 a.m.  
The Commissioners re-convened at 9:15 a.m.

Sharon Hambeck of the 4<sup>th</sup> of July Committee was present to request the use of the Courthouse lawn and restrooms on July 4, 2020 for the craft show.

Moved by Schmieding and seconded by Vrbka to allow the use of the Courthouse lawn and restrooms for the 4<sup>th</sup> of July craft show.  
Affirmative Vote: Schmieding, Vrbka, Paulsen, Culver                      Motion Carried

The Commissioners Recessed at 9:20 a.m.  
The Commissioners re-convened at 9:30 a.m.

Moved by Paulsen and seconded by Vrbka to open a hearing at 9:30 a.m. in regard to the application for the 5311 Vehicle Federal Transit Administration Funding for Seward County Public Transit.

Affirmative Vote: Paulsen, Vrbka, Schmieding, Culver Motion Carried

Jeff Baker, Public Transit Director, informed the Board about the possibility of purchasing 2 new vehicles for the Public Transit Dept. He said the total cost to Seward County for the new vehicles would be \$10,600.

No other public input was received.

Moved by Vrbka and seconded by Schmieding to close the public hearing at 9:34 a.m.  
Affirmative Vote: Vrbka, Schmieding, Paulsen, Culver Motion Carried

Moved by Vrbka and seconded by Schmieding to adopt Resolution No. 3505 in regard to authorizing the Public Transit Director to complete an application for the 5311 Vehicle Federal Transit Administration Funding for Seward County Public Transit.

RESOLUTION No. 3505  
SEWARD COUNTY BOARD OF COMMISSIONERS

WHEREAS, there are federal funds available under Section 5311 of the Federal Transit Act (FTA) and for Nebraska Public Transportation Act Funds, and

WHEREAS, Seward County Public Transit desires to apply for said funds to be used to purchase a Small Bus with Wheelchair Lift and Lower Floored Minivan with Ramp for public transportation use in Seward County with special emphasis on meeting the needs of the elderly and disabled of Seward County.

NOW THEREFORE BE IT RESOLVED that the Seward County Board of Commissioners hereby instructs the Seward County Public Transit Director to complete the 5311 Vehicle Application for Federal Transit Administration Funding and Seward County hereby pledges up to \$10,600.00 to meet its local match obligations for the purchase of said vehicle.

Dated this 18<sup>th</sup> day of February 2020

Moved by: Vrbka                      Seconded by: Schmieding                      Absent: Mundhenke  
Ayes: Becky Paulsen, Ken Schmieding, Robert Vrbka,  
John K. Culver, Chair of the Board  
Attest: Shery Schweitzer, County Clerk

Affirmative Vote: Vrbka, Schmieding, Paulsen, Culver Motion Carried

The Commissioners recessed at 9:38 a.m.  
The Commissioners re-convened at 9:45 a.m.

Carrie Rodriguez, Chief Probation Officer of the 5<sup>th</sup> Judicial District, was present for the agenda item "Intent to Expand Judge Stecker's Problem Solving Court in Seward County." She stated there are 6 Drug Courts in the District and all have been very successful. They are mandated to use the Supreme Court *model* to make sure all courts operate the same. She stated there is a "team" to help the defendant go through drug court involving the District Judge, County Attorney's Office, law enforcement and treatment providers, etc. Studies show there is savings by not having the person incarcerated; and recidivism is low. She mentioned that Judge Stecker's Program in York County has 100% success and has shown no recidivism. Wendy Elston, County Attorney, stated she was in favor of this program and had contacted local law enforcement who were also in favor of this program. If a Problem Solving Court is expanded in Seward County, an interlocal



would need to be signed and the County would be asked to start a fund to deposit fees from the defendant which would be used for incentives, additional drug testing, etc.

Moved by Schmieding and seconded by Vrbka to support the intent of Judge Stecker to expand Drug Court into Seward County.

Affirmative Vote: Schmieding, Vrbka, Paulsen, Culver Motion Carried

Maria Hatfield, Detention Center Director, was present to ask permission to have a committee organized for the planning of the Seward County Employee Appreciation Party.

She also asked that the fee per employee limit be determined so they can start planning.

Moved by Schmieding and seconded by Vrbka to have a committee organized to plan the Seward County Appreciation Party.

Affirmative Vote: Schmieding, Vrbka, Paulsen, Culver Motion Carried

Moved by Paulsen and seconded by Schmieding to allow \$40 per employee for the Seward County Employee Party.

Affirmative Vote: Paulsen, Schmieding, Vrbka, Culver Motion Carried

Known items on the agenda for Board of Equalization on February 25, 2020 are as follows:

8:30 a.m.

- 1. Convene and announce Open Meetings Law
- 2. Pledge of Allegiance
- 3. Discuss/Action - Approve minutes of February 11, 2020
- 4. Discuss/Action – Assessor Information Update

Known items on the agenda for Board of Commissioners on February 25,2020 are as follows:

9:00 a.m.

- 1. Convene and announce Open Meetings Law
- 2. Pledge of Allegiance
- 3. Discuss/Action - Approve minutes of February 18, 2020

Other Business Matters to Address When Time Allows

- 4. Discuss/Action - Public/Officials/Boards
- 5. Commissioners Reports
- 6. Discuss/Action – Agenda for March 3, 2020

9:30 a.m. Discuss/Action – Continuation of Interlocal with Butler County for Diversion and Truancy Services

Moved by Vrbka and seconded by Paulsen to adjourn at 10:25 a.m.

Affirmative Vote: Vrbka, Paulsen, Schmieding, Culver Motion Carried

State of Nebraska)  
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 25<sup>th</sup> day of February 2020.

\_\_\_\_\_  
County Clerk

\_\_\_\_\_  
Chairperson

February 25, 2020  
Seward County Board of Equalization

State of Nebraska)  
County of Seward) ss.

A regular meeting of the Seward County Board of Equalization was convened in open and public session at 8:30 a.m. on February 25, 2020 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Equalization has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Equalization convened on February 25, 2020 at 8:30 a.m.

Present: Chairperson: John Culver  
Members: Bob Vrbka, Ken Schmieding, Becky Paulsen  
County Clerk: Sherry Schweitzer  
County Assessor: Marilyn Hladky  
Absent: Member: Mike Mundhenke

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Vrbka and seconded by Schmieding to approve the minutes of February 11, 2020.

Affirmative Vote: Vrbka, Schmieding, Paulsen, Culver

**Motion Carried**

Moved by Paulsen and seconded by Vrbka to approve Tax List Corrections 290-19R and 291-19R.

Affirmative Vote: Paulsen, Vrbka, Schmieding, Culver

Motion Carried

Hladky then updated the Commissioners on activities of her office.

Known items on the agenda for Board of Equalization on March 10, 2020 are as follows:

8:30 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of February 25, 2020
4. Discuss/Action – Assessor Information Update

Moved by Vrbka and seconded by Schmieding to adjourn at 8:53 a.m.

Affirmative Vote: Vrbka, Schmieding, Paulsen, Culver

Motion Carried

State of Nebraska)  
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 10<sup>th</sup> day of March 2020.

County Clerk

Chairperson

# February 25, 2020

## Seward County Board of Commissioners

State of Nebraska)  
County of Seward) ss.

A regular meeting of the Seward County Board of Commissioners was convened in open and public session at 9:00 a.m. on February 25, 2020 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Commissioners has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Commissioners convened on February 25, 2020 at 9:00 a.m.

Present: Chairperson: John Culver  
Members: Bob Vrbka, Ken Schmieding, Becky Paulsen,  
County Clerk: Sherry Schweitzer  
Absent: Member: Mike Mundhenke

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Paulsen and seconded by Schmieding to approve the minutes of February 18, 2020.  
Affirmative Vote: Paulsen, Schmieding, Vrbka, Culver Motion Carried

Sherry Schweitzer, County Clerk, updated the Commissioners on new election equipment she recently received.

Paulsen reported she had a Planning & Zoning meeting the previous night.

### Commissioners Reports:

Commissioner Vrbka received a call on a road issue.

Commissioner Culver reported he attended a Blue Valley Community Action meeting, a Planning & Zoning meeting, checked roads, and visited with Dept. Heads.

Commissioner Schmieding reported he had been involved with the hiring of the Building & Grounds position, attended a Visitors Committee meeting, received comments from constituents about county business and will follow up with meeting with them.

Commissioner Paulsen reported she attended a BRIDGES meeting and will attend a City of Seward meeting on a road project tonight.

Moved by Vrbka and seconded by Paulsen to approve the Special Liquor License for JUNTO LLC for an event on March 21, 2020.

Affirmative Vote: Vrbka, Paulsen, Schmieding, Culver Motion Carried

The Commissioners recessed at 9:11 a.m.

The Commissioners recessed at 9:15 a.m.

Sheriff Mike Vance and Detention Center Director, Maria Hatfield were present to discuss fingerprinting for the public. Vance stated there is a new law involving mandatory

fingerprinting for day care providers and their employees. The State Patrol charges \$45 for fingerprinting. Vance would like to offer this service at a lesser rate for the residents of Seward County. He would like to offer it on Sundays and charge \$15 of which \$7.50 would go to the General Fund and \$7.50 would go into a fund to help pay for the fingerprint machine maintenance. The jail staff would perform the fingerprinting. Discussion followed on the allocation of funds received.

Moved by Vrbka and seconded by Schmieding to allow the Sheriff's Office to conduct fingerprinting services for the public.

Affirmative Vote: Vrbka, Schmieding, Paulsen, Culver

Motion Carried

Moved by Vrbka and seconded by Paulsen to allow a fee of \$15 for fingerprinting services.

Affirmative Vote: Vrbka, Paulsen, Schmieding, Culver

Motion Carried

No action was taken on the allocation of the fees.

Culver led discussion on the continuation of the Interlocal with Butler County for Diversion and Truancy Services. Julie Reiter, Butler County Attorney, was in attendance with Wendy Elston, Seward County Attorney, to discuss the history of the Interlocal and the benefits of having the Interlocal. Elston stated that grant funds have been approved for both counties through June 30, 2021. Seward County provides labor and receives Butler County's share of grant funds. Butler County provides space for a Seward County worker and also pays Seward County an amount to administer the program. Reiter stated the interlocal helps when there are students that live in one county and go to school in another. It was asked if Butler County could fund a program themselves and Reiter responded that they would not need a full-time person and it would be hard to hire a part time person. It was stated that the Seward County Attorney's Office is being spread thin and that having another County's business is not good for Seward County. Elston replied that her office is very busy and that diversion is not part of that. She also stated that having diversion and truancy helps with keeping the individuals out of the courts. Reiter said that the trend is collaborating with other counties for services. Questions were asked, such as what is grant funded and county funded.

Moved by Vrbka and seconded by Schmieding to continue the Interlocal with Butler County for Diversion/Truancy services.

Affirmative Vote: Vrbka, Schmieding, Paulsen, Culver

Motion Carried

Brea Ehmen, HR Director, presented a request for a March Wellness Challenge. She gave information from the New Year's Wellness Challenge which was successful for being the first one ever in Seward County.

Moved by Paulsen and seconded by Vrbka to permit a March Wellness challenge and awards not to exceed \$150.

Affirmative Vote: Paulsen, Vrbka, Schmieding, Culver

Motion Carried

Ehmen was present during discussion of the new wage for Building and Ground Supt. position. Barb Armstead, Deputy County Attorney, questioned the array of counties used to compare for the new salary for this job. Ehmen said she completed comparisons with other counties that have this position. Maria Hatfield stated that she felt that when there are positions vacated and new employees hired, there usually has been an increase in wages and she would like to see increases for current employees along with new hires.

Moved by Schmieding to approve grade 13, step 4 with a starting wage of \$22.22 for the Building & Grounds Supt.

Affirmative Vote: Schmieding, Paulsen, Vrbka, Culver

Motion Carried

Known items on the agenda for Board of Commissioners on March 3, 2020 are as follows:

8:30 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance

- 3. Discuss/Action - Public/Officials/Boards
- 4. Discuss/Action – Approve minutes of February 25, 2020
- 5. Discuss/Action - Claims for the period through February 21, 2020

Other Business Matters to Address When Time Allows

- 6. Commissioners Reports
- 7. Discuss/Action – Authorize the County Clerk to advertise for bids for the Mowing of Abandoned Cemeteries
- 8. Discuss/Action – Agenda for March 10, 2020

Moved by Schmieding and seconded by Paulsen to adjourn at 10:42 a.m.  
Affirmative Vote: Schmieding, Paulsen, Vrbka Culver

State of Nebraska)  
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 3<sup>rd</sup> day of March 2020.

|              |          |
|--------------|----------|
| _____        | _____    |
| County Clerk | Chairman |

March 3, 2020

Seward County Board of Commissioners

State of Nebraska)  
County of Seward) ss.

A regular meeting of the Seward County Board of Commissioners was convened in open and public session at 8:30 a.m. on March 3, 2020 in the Commissioner’s room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner’s Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk’s Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Commissioners has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Commissioners convened on March 3, 2020 at 8:30 a.m.

Present: Chairperson: John Culver  
Members: Bob Vrbka, Ken Schmieding, Becky Paulsen  
County Clerk: Sherry Schweitzer

Absent: Mike Mundhenke

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Those officials present for their monthly meeting with the Commissioners were: Terry Wicht, Kathy Ruzicka, Barb Liska, Becky Paulsen, & Sherry Schweitzer.

Jonathan Jank, Executive Director of Seward County Chamber & Development Partnership, updated the Commissioners on activities of his organization.

Moved by Vrbka and seconded by Schmieding to approve the minutes of February 25, 2020.

Affirmative Vote: Vrbka, Schmieding, Paulsen, Culver Motion Carried

Moved by Paulsen and seconded by Vrbka to approve the claims for the period through February 21, 2020 as follows:

| CLAIMS THROUGH FEBRUARY 21, 2020 |    |             |                         |    |              |
|----------------------------------|----|-------------|-------------------------|----|--------------|
| ADP                              | SE | \$3,757.91  | NE ASSN OF CO ENGINEERS | FE | \$160.00     |
| ADVANCED OFFICE AUTOM            | SU | \$34.49     | NE HEALTH & HUMAN SERV  | SE | \$93.00      |
| ALL ROAD BARRICADES              | AU | \$152.95    | NE PUB HLTH ENV LB      | SE | \$105.00     |
| AMERITAS LIFE INS CORP           | FE | \$17,065.24 | NEBRASKA SECR OF STATE  | FE | \$30.00      |
| AWARDS PLUS                      | SU | \$42.00     | NE WEED CONTROL ASSN    | FE | \$120.00     |
| BLACK HILLS ENERGY               | UT | \$1,860.66  | NMC, INC                | FE | \$1,533.63   |
| BLUESTEM FIBER LLC               | UT | \$110.00    | OREILLY AUTOMOTIVE INC  | SE | \$26.47      |
| BOB BARKER COMPANY               | SU | \$154.43    | PARAMOUNT LAUNDRY       | SE | \$110.91     |
| CARD SERVICES                    | FE | \$179.00    | PETTY CASH FUND         | FE | \$2,786.85   |
| CENTRAL SAND & GRAV              | SU | \$11,432.52 | PHYSICIANS LAB SERV     | SE | \$250.00     |
| CENTRAL STATES HYDRAULIC         | SE | \$724.43    | PLAN ON IT CONFERENCE   | FE | \$375.00     |
| CLEAN PROCARPET CARE             | SE | \$1,600.00  | PLANET TECHNOLOGIES     | UT | \$70.40      |
| CONSOLIDATED MGMT                | SE | \$3.94      | POWERPLAN               | SE | \$2,453.94   |
| DELL MARKETING L P               | SE | \$2,735.54  | RDO TRUCK CENTERS       | SE | \$2,590.82   |
| DELTA DENTAL OF NEB              | FE | \$58.34     | REDWOOD TOXICLGY LAB    | SE | \$25.00      |
| DOUGLAS CO COURT                 | FE | \$4.75      | SCHAEFER CONCRETE LLC   | SE | \$1,050.00   |
| E 911                            | SE | \$35,685.58 | SECR OF ST - ELECT      | FE | \$20.00      |
| EAKES OFFICE PLUS                | SU | \$279.41    | SEWARD AGING SERV       | SE | \$322.70     |
| EQUIFAX /TALX CORP               | SE | \$222.15    | SEW CO HLTH CLM FUND    | FE | \$325,029.01 |
| FARMERS COOPERATIVE              | SU | \$2,748.08  | SEWARD CO PUB TRANS     | SE | \$60.00      |
| FAST MART INC                    | SU | \$13.74     | SEWARD LUMBER           | SU | \$528.00     |
| FASTENAL COMPANY                 | SU | \$51.07     | SMPC, LLC               | SE | \$4,505.50   |

|                        |    |             |                                       |    |              |
|------------------------|----|-------------|---------------------------------------|----|--------------|
| FIRST WIRELESS, INC    | UT | \$1,513.75  | SOARIN GROUP                          | SE | \$194.85     |
| ELAINE FORTIK          | SE | \$400.00    | SPARETIME                             | SE | \$486.24     |
| GARCIA CLINICAL LAB    | SE | \$13.00     | SPEECE LEWIS ENGINEERS                | FE | \$275.00     |
| GEOCOMM INC            | UT | \$1,127.00  | ST OF NE DAS ST ACCOUNT               | FE | \$675.28     |
| GREAT PLAINS COMM      | UT | \$1,080.95  | SUMMIT FOOD SERV                      | SE | \$4,528.81   |
| HEARTFELT INC          | FE | \$2,500.00  | THE CHANGE CO                         | SE | \$556.31     |
| HELMINK PRINTING       | SE | \$906.00    | THE HOME DEPOT PRO                    | SU | \$584.05     |
| HERPOLSHEIMERS INC     | SE | \$149.31    | THOMSON REUTERS-W PMT CTR             | FE | \$353.00     |
| HOMETOWN LEASING       | SE | \$74.35     | TRANSUNION RISK & ALT                 | FE | \$150.00     |
| HYDRAULIC EQUIP SERV   | SU | \$2.56      | TRUCK CENTER CO                       | SE | \$89.64      |
| INDOFF INC             | SU | \$2,241.23  | UTICA AGING SERVICE                   | SE | \$200.90     |
| JANA S WURM            | SE | \$200.00    | VANGUARD APPRAISALS                   | FE | \$3,187.50   |
| JOHN DEERE FINANCIAL   | FE | \$31.93     | VERIZON CONNECT NWF                   | UT | \$830.75     |
| JOHNSON SAND & GRAVEL  | SU | \$12,647.49 | VERIZON WIRELESS SERV                 | UT | \$709.07     |
| JONES BANK (FICA)      | FE | \$17,409.78 | VILLAGE OF UTICA                      | UT | \$54.80      |
| JUSTICE DATA SOL       | FE | \$250.00    | VISA                                  | FE | \$376.03     |
| KERFORD LIMESTONE CO   | SU | \$15,403.50 | VISION SERVICE PLAN INS               | FE | \$23.29      |
| KINER SUPPLY COMPANY   | SU | \$542.06    | WESTERN OIL II LLC                    | SU | \$168.57     |
| LINCOLN HR MGMT        | FE | \$15.00     | WINDSTREAM                            | UT | \$6,006.20   |
| LINCOLN POLICE GARAGE  | SE | \$532.38    | YORK COUNTY SHERIFF                   | SE | \$19.31      |
| MCKESSON MED SURG      | SU | \$194.67    | SALARIES                              |    | \$250,838.29 |
| MEMORIAL CLINIC        | SE | \$92.28     | GROSS SALARIES INCLUDE DEDUCTIONS TO: |    |              |
| MEMORIAL HOSPITAL      | SE | \$3,548.38  | COLONIAL SUPPLEMENTAL INSURANCE       |    |              |
| MEYER AUTOMOTIVE       | SE | \$299.90    | MID AMERICAN CO WISCONSIN             |    |              |
| MID-AMERICAN INS GRP   | FE | \$38,418.36 | DELTA DENTAL                          |    |              |
| MILFORD AGING SERV     | SE | \$147.70    | VSP VISION                            |    |              |
| NATL CURRIC & TRN INST | FE | \$828.96    | WADDELL & REED                        |    |              |

Affirmative Vote: Paulsen, Vrbka, Schmieding, Culver

Motion Carried

#### Commissioners Reports:

Commissioner Vrbka reported he received constituent concerns about roads.

Commissioner Culver reported he attended the Safety Committee meeting, the 911 Board meeting, met with the Highway Supt. and the HR Director, checked roads and dealt with various correspondence.

Commissioner Schmieding reported he will be attending the Region V meeting this coming week. He has also received constituent concerns about roads.

Commissioner Paulsen stated there was an open house at Mustang Graphics in Seward and attended the BRIDGES meeting last week.

Moved by Paulsen and seconded by Schmieding to authorize the County Clerk to advertise for bids for the mowing of abandoned cemeteries.

Affirmative Vote: Paulsen, Schmieding, Vrbka, Culver

Motion Carried

The Commissioners recessed at 9:04 a.m.

The Commissioners re-convened at 9:17 a.m.

Terry Wicht, Highway Supt., was present to discuss the possible purchase of 2 motor graders and the disposal of 2 motor graders we currently own.

Moved by Schmieding and seconded by Paulsen to authorize the Highway Supt. to advertise for 2 motor graders with the bids to be opened March 31, 2020.

Affirmative Vote: Schmieding, Paulsen, Vrbka, Culver

Motion Carried

The Commissioners recessed at 9:17 a.m.

The Commissioners re-convened at 9:30 a.m.

Brea Ehmen, HR Director, was present and stated that she is looking at the Seward County Personnel Policy and updating policies within it and is requesting approval of the suggested changes.

Moved by Paulsen and seconded by Culver to approve the following policy updates:

Employment of Relative and Domestic Partners, Military Leave, Equal Opportunity Employer & Immigration Law Applicable to All Employees, Drug Free Workplace, and Definition of Employee.

Affirmative Vote: Paulsen, Vrbka, Schmieding, Culver

Motion Carried

The item involving 'Tom Nielsen/Soarin' – Update on Zuercher Project' was cancelled for this meeting. The item will appear on a future agenda.

Known items on the agenda for Board of Equalization on March 10, 2020 are as follows:

8:30 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of February 25, 2020
4. Discuss/Action – Assessor Information Update

Known items on the agenda for Board of Commissioners on March 10, 2020 are as follows:

9:00 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of March 3, 2020

Other Business Matters to Address When Time Allows

4. Discuss/Action - Public/Officials/Boards
5. Commissioners Reports
6. Discuss/Action – Select an Auditor for Seward County for 2020, 2021 & 2022
7. Discuss/Action – Proclamation naming March 22-28, 2020 as Agriculture Week
8. Discuss/Action – Agenda for March 17, 2020

9:15 a.m. Discuss/Action – Laura McDougall/Four Corners Health Dept. – Quarterly Update

Discuss/Action – Appoint Seward County Member to the Four Corners Health Dept.

9:30 a.m. Hearing – 1 & 6 Year Road Plan for Seward County

Discuss/Action – Resolution – 1 & 6 Year Road Plan for Seward County

10:00 a.m. Discuss/Action – Tom Nielsen/Soarin' – Update on Zuercher Project

Moved by Vrbka and seconded by Schmieding to adjourn at 9:56 a.m.

Affirmative Vote: Vrbka, Schmieding, Paulsen, Culver

Motion Carried

State of Nebraska)

County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 10<sup>th</sup> day of March 2020.

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County Clerk

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Chairperson



# March 10, 2020

## Seward County Board of Equalization

State of Nebraska)  
County of Seward) ss.

A regular meeting of the Seward County Board of Equalization was convened in open and public session at 8:30 a.m. on March 10, 2020 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Equalization has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Equalization convened on March 10, 2020 at 8:30 a.m.

Present: Chairperson: John Culver  
Members: Bob Vrbka, Ken Schmieding, Becky Paulsen  
County Clerk: Sherry Schweitzer  
County Assessor: Marilyn Hladky  
Absent: Member: Mike Mundhenke

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Vrbka and seconded by Paulsen to approve the minutes of February 25, 2020.  
Affirmative Vote: Vrbka, Paulsen, Schmieding, Culver Motion Carried

Moved by Paulsen and seconded by Vrbka to approve Tax List Correction No. 175-18P.  
Affirmative Vote: Paulsen, Vrbka, Schmieding, Culver Motion Carried

Hladky updated the Commissioners on activities of her office.

Known items on the agenda for Board of Equalization on March 24, 2020 are as follows:

8:30 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of March 10, 2020
4. Discuss/Action – Assessor Information Update

Moved by Vrbka and seconded by Schmieding to adjourn at 8:55 a.m.  
Affirmative Vote: Vrbka, Schmieding, Paulsen, Culver Motion Carried

State of Nebraska)  
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 24th day of March 2020.

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County Clerk

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Chairperson

## March 10, 2020

### Seward County Board of Commissioners

State of Nebraska)  
County of Seward) ss.

A regular meeting of the Seward County Board of Commissioners was convened in open and public session at 9:00 a.m. on March 10, 2020 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Commissioners has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Commissioners convened on March 10, 2020 at 9:00 a.m.

Present: Chairperson: John Culver

Members: Mike Mundhenke, Bob Vrbka, Ken Schmieding, Becky Paulsen,

County Clerk: Sherry Schweitzer

Absent: Member: Mike Mundhenke

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Schmieding and seconded by Paulsen to approve the minutes of March 3, 2020.

Affirmative Vote: Schmieding, Paulsen, Vrbka, Culver

Motion Carried

Gary Petersen, Seward/York Emergency Manager, updated the Commissioners on activities of his office.

#### Commissioners Report:

Commissioner Vrbka reported he looked over the suggested 1 & 6 Year road plan and dealt with various correspondences.

Commissioner Culver reported that he too looked over the suggested 1 & 6 Year Road plan, met with several officials and dealt with various constituent concerns.

Commissioner Schmieding reported he attended the Region V meeting, will be attending the Institute of Excellence class and the NACO Southeast meeting this week.

Commissioner Paulsen reported that she has looked over the 1 & 6 Year Road plan and attended a 3 day conference in Kearney last week for zoning.

Selecting an auditor for the County of Seward was discussed. Schweitzer led discussion and stated the State Auditor has been the auditor for Seward County for many years and said they provide a very thorough audit and recommended the Board approve a new 3 year contract. Bob Dahms, County Treasurer, also recommended them and stated his office was very satisfied with their work and said that the bid includes a single audit which may be required by the federal government.

Moved by Vrbka and Paulsen to authorize the Chairman to sign the contract with the State of Nebraska Auditor of Public Accounts for the annual audit for Seward County at a cost of \$16,000 for each year of 2020, 2021 & 2022.

Affirmative Vote: Vrbka, Paulsen, Schmieding, Culver Motion Carried

Laura McDougall, Executive Director of Four Corners Health Dept., was in attendance to give information about the activities of the Four Corners Health Dept. She provided information about the coronavirus.

Moved by Paulsen and Vrbka to appoint Roger Reamer, Dr. Scott Wieting, and Dr. Jillian Fickenschier as members of the Four Corners Health Dept. Board.

Affirmative Vote: Paulsen, Vrbka, Schmieding, Culver Motion Carried

Moved by Vrbka and seconded by Paulsen to open the hearing at 9:36 a.m. on the 1 & 6 Year Road Plan for Seward County.

Affirmative Vote: Vrbka, Paulsen, Schmieding, Culver Motion Carried

Terry Wicht, Highway Supt., explained the various projects on the plan. There were questions asked about the different projects.

John Kasl, a member of the public and retired from the Road Dept., made comments about the proposed Road Plan.

Joel Navis, a member of the Pubic and retired from the Seward County Rural Public Power District, asked that a road be worked on and near the entrance to the subdivision where he lives. Currently it is armor coated and not in very good shape.

Greg Butcher, Seward City Administrator, spoke about the progression of development in Seward and about the road near Mr. Navis’ subdivision that needs attention.

Mark Mainelli of Mainelli Wagner and Associates presented information about several Road Dept. plans he has been asked to do for Seward County. He stated he has done a study of current paved roads and delivered a report in 2014 about the sustainability of them in Seward County. Due to the fact that there have been multiple Highway Supt.’s for Seward County, he will review the report with Wicht, the current Highway Supt.

Moved by Vrbka and seconded by Schmieding to close the public hearing at 10:16 a.m.

Affirmative Vote: Vrbka, Schmieding, Paulsen, Culver Motion Carried

Moved by Schmieding and seconded by Paulsen to adopt Resolution No. 3506 in regard to the adoption of the 1 & 6 Year Road Plan and change Project 530 and 531 on the 6 Year Plan rather than the 1 year plan.

RESOLUTION NUMBER   3506  

SEWARD COUNTY BOARD OF COMMISSIONERS

WHEREAS, Neb. Rev. Stat 39-2115 through 39-2119 require annual development and filing with the Nebraska Board of Public Roads Classifications and Standards (NBCS) a One- and Six-Year Plan of highway, road, and street improvements based on a priority of needs and calculated to contribute to the orderly development of an integrated statewide system of highway, roads, and streets.

WHEREAS, a One- and Six-Year Plan was prepared and proposed to the governing body.

WHEREAS, an advanced notice was published in the local newspaper, stating that a public hearing will be held on the proposed One- and Six-Year Plan, was held in the County Commissioner’s Room in the Seward

County Courthouse, Seward, Nebraska, on Tuesday, March 10, 2020 at 9:30 a.m.

WHEREAS, an advanced notice was posted at the following places where it was likely to attract attention: Seward Post Office, Seward County Courthouse, Seward Memorial Library and the Seward City Hall.

WHEREAS, a public hearing was conducted on the proposed One- and Six-Year Plan, as stated in the advance notices, on Tuesday, March 10, 2020 at 9:30 a.m.

WHEREAS, the One- and Six-Year Plan as approved by resolution of the governing body on March 10<sup>th</sup>, 2020 at 10:00 a.m.

THEREFORE, BE IT RESOLVED by the Board of Commissioners of Seward County, Nebraska, that the aforementioned approved One- and Six-Year Plan is hereby adopted for submittal to the Nebraska Board of Public Roads Classifications and Standards (NBCS).

Adopted this 10<sup>th</sup> day of March, 2020 at Seward, Nebraska.

Moved by: Schmieding      Seconded by: Paulsen      Absent: Mundhenke

Ayes: Robert Vrbka, Ken Schmieding, Becky Paulsen,

John K. Culver, Chair of the Board

Attest: Sherry Schweitzer, Seward County Clerk

Affirmative Vote: Schmieding, Paulsen, Vrbka, Culver

Motion Carried

Jeff Baker, Veterans Service Office/Public Transit Director, was present to give information about the sale of the old Public Transit bus. He asked that the money from the sale be put in the Sinking Fund and thereby not have to return a portion of it back to the federal government since they helped purchase it initially.

Moved by Vrbka and seconded by Paulsen to authorize the Treasurer to deposit proceeds from the sale of the 2013 Public Transit bus into the Public Transit Sinking Fund for a future capital purchase.

Affirmative Vote: Vrbka, Paulsen, Schmieding, Culver

Motion Carried

Moved by Paulsen and seconded by Vrbka to approve the proclamation of naming March 22 – 28, 2020 as Agriculture Week in Seward County.

Affirmative Vote: Paulsen, Vrbka, Schmieding, Culver

Treasurer Bob Dahms and Deputy Treasurer Sherry Leising were present to give information about a new real estate program the Treasurer's Office wants to use. He stated that the company that owns the program he currently uses was bought out and is providing no reasonable customer support. He stated his budget cannot support all the costs to switch and is asking the Commissioners for financial support outside his budget. He asked that the costs be paid out of another fund. The Commissioners asked them to find out if costs will be incurred in the current fiscal year and report back.

Sheriff Mike Vance along with Blake Swicord, Temporary Interdiction Task Force Consultant/Trainer, gave the Commissioners statistics on the 2019 Criminal Interdiction Task Force for 2019. They gave information on several cases that were stopped by the Task Force as well as new equipment available in the search for illegal drug crimes.

Moved by Vrbka and seconded by Paulsen to accept the Clerk of the District Court Fee Report for February 2020 in the amount of \$5,539.63.

Affirmative Vote: Vrbka, Paulsen, Schmieding, Culver

Motion Carried

Moved by Paulsen and seconded by Vrbka to accept the County Clerk Fee Report for February 2020 in the amount of \$28,842.54.

Affirmative Vote: Paulsen, Vrbka, Schmieding, Culver

Motion Carried

Moved by Schmieding and seconded by Vrbka to appoint Eric Hofer as the Building and Grounds Supt.

Affirmative Vote: Schmieding, Vrbka, Paulsen, Culver

Motion Carried

The Commissioners discussed the specifications for the mowing of abandoned cemeteries.

Moved by Vrbka and seconded by Schmieding to approve the following specifications:

#### SPECIFICATIONS FOR THE MOWING OF ABANDONED CEMETERIES IN SEWARD COUNTY

These specifications are for the mowing of the 17 abandoned cemeteries in Seward County. See attached map for locations. Said mowings shall occur between May 1, 2020 and November 1, 2020. There will be no more than 6 mowings of said cemeteries unless directed otherwise by the Seward County Board of Commissioners. One mowing shall take place within 10 days prior to May 25, 2020 (to allow 4-H Clubs to put crosses on the graves before Memorial Day).

Bids will be submitted in a "Price per Mowing" bid. A "mowing" shall be defined as one mowing of all 17 cemeteries and shall be considered to include the entire area of each cemetery (fence to fence) and trimming around plantings, headstones and other structures. This contract will be bid using your own equipment. Upon completing each mowing, the successful bidder shall submit a written report as to the date each individual cemetery was mowed. Said report may be delivered, mailed, faxed, or emailed to the County Clerk's Office, P O Box 190, Seward, NE 68434 (402) 643-2228 (fax) or email at [sschweitzer@co.seward.ne.us](mailto:sschweitzer@co.seward.ne.us) .

Bid will include all costs associated with a mowing, including but not limited to insurance, lawnmower gas, transportation to all cemeteries and use of your own equipment. Crosses will be provided for you to put on the graves at Memorial Day time in the following cemeteries only: Blue Ridge, Neujahr, Valley View, Dry Creek, Prairie Grove, Knob Hill, One Grave, Englehaupt and Oak Grove. (4-H Clubs have volunteered to put the crosses on the other cemeteries for Memorial Day.)

The successful bidder will not become an agent or employee of Seward County and therefore, will not be covered by any governmental immunity or Seward County insurance policy. The successful bidder shall carry public liability insurance to indemnify the public for injuries sustained by reasons of carrying on the work in the amount of \$1,000,000.00 Bidders who have one or more employees are subject to the Workman's Compensation Act and must have Workman's Compensation Insurance in accordance with the statutory requirements of the State of Nebraska. A Certificate of Insurance or a quote/estimate for insurance must be provided at the time of the bid. If you are considered the successful bidder, a Certificate of Insurance **MUST** be provided to the County Clerk within 7 days of being notified. Failure to provide the proof of acceptable insurance shall cause said bid to be disqualified.

We do not discriminate on the basis of race, color, religion, sex, national origin, disability, age, and genetics.

All bids must be received by 9:30 a.m. on March 24, 2020 in the office of the Seward County Clerk, Courthouse, Room 205, P. O. Box 190, Seward, NE 68434. (You cannot email or fax a bid submission.)

Bids **MUST** be submitted in the format below specified:

Name of Bidder:\_\_\_\_\_ Address:\_\_\_\_\_Phone:\_\_\_\_\_

Bid per mowing: \$ \_\_\_\_\_

Signature of bidder: \_\_\_\_\_Date:\_\_\_\_\_

Certificate of Insurance or Quote/Estimate Insurance MUST be attached to said bid.

Seward County reserves the right to refuse and reject all bids or to waive any technicality considered irrelevant.

Affirmative Vote: Vrbka, Schmieding, Paulsen, Culver

Known items on the agenda for Board of Commissioners on March 17, 2020 are as follows:

9:00 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of March 10, 2020
4. Discuss/Action – Claims for the period through March 6, 2020

Other Business Matters to Address When Time Allows

1. Discuss/Action - Public/Officials/Boards
2. Commissioners Reports
3. Discuss/Action – Agenda for March 24, 2020

Moved by Vrbka and seconded by Schmieding to adjourn at 11:37 a.m.

Affirmative Vote: Vrbka, Schmieding, Paulsen, Culver

Motion Carried

State of Nebraska)

County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 17th day of March 2020.

\_\_\_\_\_  
County Clerk

\_\_\_\_\_  
Chairman

# March 17, 2020

## Seward County Board of Commissioners

State of Nebraska)  
County of Seward) ss.

A regular meeting of the Seward County Board of Commissioners was convened in open and public session at 9:00 a.m. on March 17, 2020 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Commissioners has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Commissioners convened on March 17, 2020 at 9:00 a.m.

Present: Chairperson: John Culver  
Members: Mike Mundhenke, Bob Vrbka, Ken Schmieding,  
Becky Paulsen  
County Clerk: Sherry Schweitzer  
Absent: Member: Mike Mundhenke

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Vrbka and seconded by Schmieding to approve the minutes of March 10, 2020.

Affirmative Vote: Vrbka, Schmieding, Paulsen, Culver Motion Carried

Moved by Paulsen and seconded by Vrbka to approve the claims through March 6, 2020.

| SEWARD COUNTY CLAIMS THROUGH MARCH 6, 2020 |    |              |                      |    |             |
|--------------------------------------------|----|--------------|----------------------|----|-------------|
| ADAMS CO SHERIFF                           | SE | \$6.50       | NORRIS PUB POW DIST  | UT | \$1,530.19  |
| ADVANCED CORR TL HLTHCR                    | SE | \$4,315.93   | OFFICE DEPOT         | SU | \$82.99     |
| ADVANCED OFFICE AUTOM                      | SU | \$609.12     | OFFICENET            | SE | \$103.65    |
| AFFORDABLE INTERNET SOL                    | UT | \$74.99      | ONESOURCE            | SE | \$148.00    |
| AGING PARTNERS                             | SE | \$98.86      | OREILLY AUTOM        | SE | \$501.38    |
| AMERICAN INST FOR JUSTICE                  | FE | \$1,300.00   | PAC N SAVE           | SU | \$182.76    |
| AMERITAS LIFE INS CORP                     | FE | \$15,876.43  | PANKOKE,DAVID        | SE | \$131.00    |
| ANDERSON AUTO GRP                          | SE | \$139.59     | PAPER TIGER SHRED    | SE | \$30.00     |
| BEAVER HARDWARE                            | SU | \$211.17     | PARAMOUNT UNIF RENT  | SE | \$57.24     |
| BLACK HILLS ENERGY                         | UT | \$629.46     | PEREZ INTERPRET      | SE | \$500.00    |
| CATERPILLAR FINAN SERV                     | FE | \$6,300.00   | PETERSEN,C,JO        | SE | \$506.40    |
| CATTLE BANK & TRUST                        | FE | \$138,271.81 | POLLACK AND BALL     | SE | \$622.25    |
| CENTRAL SAND GRAVEL CO                     | SU | \$942.03     | POTTER REPAIR        | SE | \$111.57    |
| CITY OF SEWARD                             | UT | \$5,221.48   | MOMS MEALS           | SE | \$115.40    |
| CLERK OF DIST CRT SEW                      | FE | \$357.00     | QUADIENT LEASING     | SE | \$81.98     |
| CLIA LAB PROGRAM                           | SE | \$180.00     | QUILL CORPORATION    | SU | \$214.90    |
| CST TO CST COMP PROD                       | SE | \$94.99      | RAY ALLEN MFG        | SU | \$336.93    |
| CORNHUSKER INTL                            | EQ | \$445.56     | RDO TRUCK CENTERS    | SE | \$1,908.34  |
| CO VETERANS SERV ASSN                      | FE | \$60.00      | REDIGER AUTOMOTIVE   | SE | \$178.04    |
| CULLIGAN                                   | SE | \$21.50      | REGION FIVE SERVICES | SE | \$2,484.58  |
| DAMMAN,GREGORY                             | SE | \$1,021.25   | REGION FIVE SYSTEMS  | SE | \$1,926.00  |
| DAWSON CO COURT                            | SE | \$8.75       | ROSE EQUIPMENT INC   | EQ | \$6,051.50  |
| DELL MARKETING L P                         | SE | \$496.28     | SACK LUMBER          | SU | \$56.16     |
| EAKES OFFICE PLUS                          | SU | \$1,156.57   | SEWARD COUNTY CRT    | SE | \$551.00    |
| EHLERS ELECTRONICS                         | SE | \$137.50     | SEW CO HLTH CLM FUND | FE | \$84,614.47 |
| FAIRFIELD INN AND SUITES                   | TR | \$329.85     | SEW CO INDEPENDENT   | SE | \$1,456.53  |
| FARMERS COOPERATIVE                        | SU | \$7,448.88   | SEW CO PUB TRANSIT   | SE | \$72.00     |
| FILLMAN LAW OFFICE                         | SE | \$505.50     | SEWARD CO SHERIFF    | FE | \$18.50     |

|                         |    |              |                                       |    |              |
|-------------------------|----|--------------|---------------------------------------|----|--------------|
| FRONTIER COOP CO        | SU | \$16,643.70  | SEW CO SHRFF UNCOLL                   | FE | \$408.00     |
| GALLS LLC               | SE | \$107.92     | SEWARD LUMBER                         | SU | \$12.17      |
| HELMINK PRINTING        | SE | \$225.00     | SPEECE LEWIS                          | SE | \$14,408.41  |
| HERPOLSHEIMERS INC      | SE | \$16.10      | STANDARD DIGITAL IMAG                 | SE | \$17.03      |
| HOMETOWN LEASING        | SE | \$492.93     | ST OF NE DAS ST ACCT                  | SE | \$1,152.00   |
| INDOFF INCORPORATED     | SU | \$49.95      | SUMMIT FOOD SERV                      | SE | \$4,469.80   |
| JOHN DEERE FINANCIAL    | FE | \$597.79     | TELMATE LLC                           | SE | \$112.00     |
| JOHNSON SAND & GRAVEL   | SU | \$36,983.08  | TROYER, DANNY                         | SU | \$300.00     |
| JONES AUTOMOTIVE        | SE | \$20.55      | TRU-BUILT CONSTR                      | SE | \$6,948.31   |
| JONES BANK              | FE | \$138,447.08 | US POST OFFICE MILFORD                | SU | \$55.00      |
| JONES BANK (FICA)       | FE | \$15,990.52  | UNIVERSITY OF NEBRASKA                | FE | \$30.00      |
| KERFORD LIMESTONE CO    | SU | \$2,491.57   | UNIV OF NE LINCOLN                    | FE | \$354.36     |
| KONICA MINOLTA BUS SOL  | SU | \$24.35      | UNIV OF NE-LINCOLN                    | FE | \$1,200.00   |
| KONICA MINOLTA PREM FIN | SE | \$131.48     | VARIDISK LLC                          | SU | \$1,285.00   |
| LANCASTER CO ENG DEPT   | SE | \$1,522.00   | VERIZON CONNECT                       | SU | \$103.75     |
| LANCASTER CO SHERIFF    | SE | \$97.62      | VERIZON WIRELESS                      | UT | \$1,932.32   |
| LEES REFRIGERATION      | SE | \$144.20     | VILLAGE OF GARLAND                    | FE | \$50.12      |
| MCKENZIE, SUSAN         | SE | \$284.00     | VILLAGE OF UTICA                      | FE | \$55.16      |
| MCKESSON MED SURG       | SU | \$171.12     | VISA                                  | FE | \$974.90     |
| MEDICAL ENTERPRISES     | SU | \$35.00      | VOGTSCAPES, INC                       | SE | \$163,067.36 |
| MEM HLTH CR SYS HOSP    | SE | \$37.50      | VOLZKE FUNERAL                        | SE | \$600.00     |
| MID AMERICAN BENEFITS   | FE | \$123.25     | WELLS FARGO                           | FE | \$242.40     |
| MIDWEST AUTO PARTS      | SU | \$1,076.57   | WESTERN OIL II LLC                    | SU | \$111.77     |
| MIDWEST GANG INVSTGTRS  | SE | \$301.78     | WILLIAMS, ERIC,J                      | SE | \$532.00     |
| MIDWEST OFFICE AUTOM    | SE | \$68.44      | WINDSTREAM                            | UT | \$5,504.35   |
| MIDWEST SERVICE SALES   | SE | \$205.00     | WOODS AND AITEKN LLP                  | SE | \$1,904.00   |
| MIPS INC                | SE | \$1,326.91   | SALARIES                              |    | \$232,606.03 |
| NEB ASSN OF CO EXTE     | FE | \$100.00     | GROSS SALARIES INCLUDE DEDUCTIONS TO: |    |              |
| NEB PUB POWER DIST      | UT | \$229.14     | COLONIAL SUPPLEMENTAL INSURANCE       |    |              |
| NEB WEED CONTROL ASSN   | FE | \$125.00     | MID AMERICAN CO WISCONSIN             |    |              |
| NEBRASKA.GOV            | FE | \$16.00      | DELTA DENTAL                          |    |              |
| NMC, INC                | FE | \$5,056.24   | VSP VISION                            |    |              |
|                         |    |              | WADDELL & REED                        |    |              |

Affirmative Vote: Paulsen, Vrbka, Schmieding, Culver

Motion Carried

### Commissioners Reports:

Commissioner Vrbka reported he attended the Southeast District NACO meeting and received calls about roads.

Commissioner Culver reported he also received calls about roads. He stated he participated in a town hall meeting with Congressman Fortenberry and Senator Fischer and did some research on the coronavirus and checked on several roads.

Commissioner Schmieding reported he received calls about roads and attended the Southeast NACO Meeting.

Commissioner Paulsen had no report.

Moved by Vrbka and seconded by Schmieding to adopt Resolution No. 3507 in regard to accept Treasurer's Certificate of Tax Sale held March 2, 2020.

### RESOLUTION # 3507 OF THE SEWARD COUNTY BOARD OF COMMISSIONERS

Resolution # 3507 of the Seward County board of Commissioners.

WHEREAS: WE THE SEWARD COUNTY BOARD OF COMMISSIONERS  
HAVE EXAMINED THE RETURN, CERTIFICATION, AS SUBMITTED TO US  
BY THE SEWARD COUNTY TREASURER.

LET IT BE RESOLVED, THAT THIS COUNTY BOARD ACCEPTS THE  
RETURN OF CERTIFICATION, AS GIVEN TO THE SEWARD COUNTY  
CLERK, FOR THE PUBLIC SALE HELD THIS PAST MARCH 2, 2020

FURTHER, LET IT BE RESOLVED, ACCEPTANCE OF THE RETURN MARKS  
THE END OF THE PUBLIC SALE AND THE START OF THE PRIVATE SALE.



THEREFORE, LET IT BE RESOLVED, UNSOLD TAXES WILL BE WRITTEN  
IN THE NAME OF THE COUNTY THE MIDDLE OF APRIL 2020.

THE AMOUNT OF TAXES SOLD WAS 102,774.54 AND THE AMOUNT  
UNSOLD WAS 5,839.58

Dated this 17TH day of March, 2020

Moved by: Vrbka      Seconded by: Schmieding      Absent: Mundhenke  
Ayes: Robert Vrbka, Ken Schmieding, Becky Paulsen,  
John K. Culver, Chair of the Board  
Attest: Sherry Schweitzer, Seward County Clerk

Affirmative Vote: Vrbka, Schmieding, Paulsen, Culver

Motion Carried

Culver led discussion on the coronavirus with Dept. Heads and how it would affect the employees of Seward County. He stated he had received comments from personnel of the Justice Center that they may need to be open for emergency situations for court. Culver did not think the courthouse should be closed. Sheriff Vance said the visitation at the jail is video visitation only and that would not be compromised. He was more worried about the courthouse since there is not glass between the staff and public. Barb Armstead, Deputy County Attorney, said she was worried about a false sense of security. Culver said he would like to have a plan in place. Eric Hofer, Building and Grounds Supt., suggested limiting the number of hours the courthouse is open. Marilyn Hladky, Assessor, said they are currently signing up residents for the Homestead Exemption Program, of which most applicants are elderly. Jeff Baker, Veteran's Service Officer/Public Transit Director, said his office is implementing their Pandemic Plan for Public Transit. Vehicles are being disinfected currently and face masks are being utilized. Bob Dahms, Treasurer, stated that he does quite a bit of business that requires signatures. His thoughts are that closing the courthouse would make it difficult for residents to license vehicles. Brea Ehmen, HR Director, also gave information on the FMLA expansion which may be passed at the Federal level soon. There was discussion of when an employee may be mandated to be quarantined or those that need to self-quarantine. Ehmen said there are policies that need to be looked at in regard to a pandemic issue. Tom Nielsen of Soarin' said that he has received requests from Supervisors for employees wanting to work from home, stating internet bandwidth may need to be increased. Kathy Ruzicka, Aging Services Director, gave information about the various Senior Center closures in the county. Discussion was held on the question if staff needs to stay home with the closing of schools and daycare. At the end of discussion, it was decided that departments will disinfect their offices as previously instructed and county facilities will remain open. A notice will be put in the newspaper asking residents to limit visits to the courthouse. The Board will wait for federal action on the issue of employee leave.

Commissioner Paulsen is absent at 10:34 a.m.  
Commissioner Paulsen is present at 10:36 a.m.

Terry Wicht, Highway Supt., was present to ask for funds for employee retirement events and permission to purchase two pickups.

The Commissioners recessed at 10:50 a.m.  
The Commissioners re-convened at 10:55 a.m.

Moved by Vrbka and seconded by Schmieding to approve funds for non-alcoholic refreshments for Road Dept. employees' retirement recognition event not to exceed \$150.00.

Affirmative Vote: Vrbka, Schmieding, Paulsen, Culver

Motion Carried

Moved by Paulsen and seconded by Vrbka to authorize the Highway Supt. to purchase two pickups utilizing the State of Nebraska bid contracts.

Affirmative Vote: Paulsen, Vrbka, Schmieding, Culver

Motion Carried

Maria Hatfield, Detention Center Director, was present to request the Chairman sign an Interlocal with Jefferson County for inmate housing.

Moved by Paulsen and seconded by Vrbka to authorize the Chairman to sign the Interlocal with Jefferson County to house inmates in the Detention Center.

Affirmative Vote: Paulsen, Vrbka, Schmieding, Culver

Moved by Paulsen and seconded by Vrbka to approve the jail bond information that will be posted on the Municipal Securities Rulemaking Board website.

Affirmative Vote: Paulsen, Vrbka, Schmieding, Culver

Motion Carried

Known items on the agenda for Board of Equalization on March 24, 2020 are as follows:

8:30 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of March 10, 2020
4. Discuss/Action – Assessor Information Update

Known items on the agenda for Board of Commissioners on March 24, 2020 are as follows:

9:00 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of March 17, 2020

Other Business Matters to Address When Time Allows

4. Discuss/Action - Public/Officials/Boards
5. Commissioners Reports
6. Discuss/Action – Agenda for March 31, 2020

9:15 a.m. Discuss/Action – General Discussion on corona virus with Dept. Heads

9:15 a.m. Discuss/Action – Public Hearing – New Liquor License for JUNTO LLC for a Craft Brewery License

9:30 a.m. Discuss/Action – Open bids for the Mowing of Abandoned Cemeteries

Moved by Paulsen and seconded by Vrbka to adjourn at 11:28 a.m.

Affirmative Vote: Paulsen, Vrbka, Schmieding, Culver

Motion Carried

State of Nebraska)

County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 24<sup>th</sup> day of March 2020.

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County Clerk

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Chairperson

March 24, 2020  
Seward County Board of Equalization

State of Nebraska)  
County of Seward) ss.

A regular meeting of the Seward County Board of Equalization was convened in open and public session at 8:30 a.m. on March 24, 2020 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Equalization has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Equalization convened on March 24, 2020 at 8:30 a.m.

Present: Chairperson: John Culver  
Members: Bob Vrbka, Ken Schmieding, Becky Paulsen  
County Clerk: Sherry Schweitzer  
County Assessor: Marilyn Hladky  
Absent: Member: Mike Mundhenke

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Schmieding and seconded by Vrbka to approve the minutes of March 10, 2020.

Affirmative Vote: Schmieding, Vrbka, Paulsen, Culver Motion Carried

Known items on the agenda for Board of Equalization on April 7, 2020 are as follows:

8:30 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of March 24, 2020
4. Discuss/Action – Assessor Information Update

Moved by Vrbka and seconded by Schmieding to adjourn at 8:40 a.m.

Affirmative Vote: Vrbka, Schmieding, Paulsen, Culver  
Carried

State of Nebraska)  
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 7th day of April 2020.

County Clerk

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Chairperson

## March 24, 2020

### Seward County Board of Commissioners

State of Nebraska)  
County of Seward) ss.

A regular meeting of the Seward County Board of Commissioners was convened in open and public session at 9:00 a.m. on March 24, 2020 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Commissioners has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Commissioners convened on March 24, 2020 at 9:00 a.m.

Present:       Chairperson: John Culver  
                  Members: Bob Vrbka, Ken Schmieding, Becky Paulsen,  
                  County Clerk: Sherry Schweitzer  
Absent:        Member: Mike Mundhenke

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Paulsen and seconded by Schmieding to approve the minutes of March 17, 2020.

Affirmative Vote: Paulsen, Schmieding, Vrbka, Culver

Motion Carried

#### Commissioners Reports:

Commissioner Vrbka reported all the meetings he was to attend were cancelled.

Commissioner Culver reported his meetings were also cancelled. He reported he dealt with various correspondences.

Commissioner Schmieding reported all the meetings he was to attend were cancelled.

Commissioner Paulsen has been working with Dept. heads about the current situation and making sure employees feel safe.

Moved by Vrbka and seconded by Paulsen to reaffirm the signing of the Disaster Declaration for Public Health Emergency.

Affirmative Vote: Vrbka, Paulsen, Schmieding, Culver

Motion Carried

Moved by Vrbka and seconded by Schmieding to affirm the decision made on March 18, 2020 to suspend public access to Seward County Offices.

Affirmative Vote: Vrbka, Schmieding, Paulsen, Culver

Motion Carried

The Commissioners discussed the coronavirus and how it is affecting Seward County. Chairman Culver stated he is participating with conference calls on the issue. The Building & Grounds Supt. said he is not worried about supplies at this time. At the present time, he stated he has not heard about a total lockdown for Nebraska.

Treasurer Bob Dahms spoke about working from home. He stated it is not possible for his staff to work from home. He is asking if there would be administrative leave granted for those employees who need to stay home because their child care is not open. Barb Armstead, Deputy County Clerk, said that federal law may change that allows up to 80 hours of paid administrative. Dahms asked what would happen if this situation lasts for months. Culver stated that it is something that would need to be looked at. Sherry Leising, Deputy Treasurer, asked about those employees who need to stay home because they have to help with their school age children. Brea Ehmen, HR Director, commented that FMLA has been expanded. She has learned that a Federal change would allow 80 hours of administrative leave for a full-time employee. She stated the county policy would need to be changed to allow leave when the child is not sick. The Commissioners would need to change the policy. Maria Hatfield wondered if there is anything for *essential* employees. She requested that the County make some sort of benefit for those employees. Dahms asked for clarification on what to do before April 2, 2020. Culver said employees will be kept up on changes as they seem to be happening every day.

Commissioner Paulsen removed herself from the Board at 9:49 a.m.

Clerk Schweitzer stated that the 9:15 a.m. agenda item is for a Public Hearing for a new liquor license for JUNTO LLC. She stated that the date and time of the hearing was published, but after talking with the Zoning Administrator, JUNTO may need to conform to zoning requirements. Paulsen stated that JUNTO is allowed to sell wine within their conditional permit. She felt that being issued a draft brewery license was outside their permit.

Kevin Siebert of JUNTO participated via conference call and said they could produce beer on their own and it would just be a different way to have beer at their events. They usually get a Special Designated Liquor License for each event. He said JUNTO would do what is needed to be done as decided by Seward County Officials. Paulsen stated she felt this new license would need to go through the Planning & Zoning Commission. Commissioner Schmieding also felt that going through the Planning & Zoning Board would be best.

Due to the above discussion, the Public Hearing did not occur.

Commissioner Paulsen re-joined the Board at 10:04 a.m.

Moved by Schmieding and seconded by Paulsen to open the bids for Mowing of Abandoned Cemeteries.

Affirmative Vote: Schmieding, Paulsen, Vrbka, Culver  
Carried

Motion

One bid was received from Express Lawn Care. The awarding of the bid will be on next week's agenda.

Ehmen was present for the discussion on personnel policy updates.

Moved by Paulsen and seconded by Vrbka to approve the revised Policy "Sick Leave" for the Seward County Personnel Policy.

Updated: 1/2020

## **LEAVE**

**Employee Benefits** *Scope: Sick Leave Policy*

### **Sick Leave**

#### **A. How Earned and Accumulated**

a) Each Full-Time and Regular Part-Time employee working 1560 hours or more per year shall be entitled to sick leave. At the completion of the employee's first

month, -Full- Time employees shall accrue full pay in the amount of eight hours per month, accruing no more than 96 hours per year, with Regular Part-Time employees earning sick leave on a pro-rated basis as to number of hours worked. Unused sick leave allowance may be accumulated up to a maximum of 680 hours.

An employee may be required to furnish a certificate from an attending physician for all consecutive days of sick leave beyond three days. In cases of serious disability or ailments when the situation so requires, leave may be advanced at the discretion of the Seward County Board of Commissioners.

b) An employee who is dismissed from their position for reasons beyond their control may, if rehired within 12 months, have available any unused sick leave existing at the time of their dismissal. When an employee is transferred within the County to another position, any unused sick leave, shall continue to be available for their use as necessary. An employee loses all accumulated sick leave benefits upon resignation and dismissal, or reduction in status below 30 hours. If an employee returns to a status of 30 or more hours within the 12 months immediately following resignation, dismissal, or status change to part-time, the sick leave which was surrendered will be awarded back to an employee's sick bank.

c) An employee who retires from the County at age 55 years or older as may be specified by the age that the County employees are eligible for retirement contribution benefits, or dies while still employed by Seward County, will be entitled to receive pay for one-fourth (1/4) of all hours accrued in unused sick leave up to a maximum of one hundred seventy (170) hours.

#### **B. How It Can Be Used**

An employee eligible for sick leave with pay shall be granted such earned sick leave for the following reasons:

- a) Personal illness or physical incapacity resulting from medical conditions beyond the employee's control.
- b) The illness of a member of the employee's immediate family that requires the employee's personal care and attention.
- c) An enforced quarantine of the employee in accordance with community health regulations.
- d) Sick leave may be granted by the Department Head if a doctor or other healthcare appointment must be scheduled on a work day. Leave taken for these appointments will be deducted from such sick leave benefits.

#### **C. Sick Leave without Pay**

An employee who needs sick leave for purposes enumerated above and who does not have any

accrued leave may be eligible for Leave of Absence without pay. *Please see Leave of Absence without Pay policy.*

#### **D. Notification of Departments**

The employee shall notify their Department Head of the sickness that will prevent their reporting for work in advance of the first normal duty hour.

Such notices will be given either directly through the employee, unless extenuating circumstances apply. Failure to make such a report may be grounds for discipline and/or considered absence without leave and without pay.

## LEAVE

### **Employee Benefits**   *Scope: Sick Leave Policy*

#### **Sick Leave**

##### **A. How Earned and Accumulated**

a) Each Full-Time and Regular Part-Time employee working 1560 hours or more per year shall be entitled to sick leave. At the completion of the employee's first month, Full-Time employees shall accrue full pay in the amount of eight hours per month, accruing no more than 96 hours per year, with Regular Part-Time employees earning sick leave on a pro-rated basis as to number of hours worked. Unused sick leave allowance may be accumulated up to a maximum of 680 hours.

An employee may be required to furnish a certificate from an attending physician for all consecutive days of sick leave beyond three days. In cases of serious disability or ailments when the situation so requires, leave may be advanced at the discretion of the Seward County Board of Commissioners.

b) An employee who is dismissed from their position for reasons beyond their control may, if rehired within 12 months, have available any unused sick leave existing at the time of their dismissal. When an employee is transferred within the County to another position, any unused sick leave, shall continue to be available for their use as necessary. An employee loses all accumulated sick leave benefits upon resignation and dismissal, or reduction in status below 30 hours. If an employee returns to a status of 30 or more hours within the 12 months immediately following resignation, dismissal, or status change to part-time, the sick leave which was surrendered will be awarded back to an employee's sick bank.

c) An employee who retires from the County at age 55 years or older as may be specified by the age that the County employees are eligible for retirement contribution benefits, or dies while still employed by Seward County, will be entitled to receive pay for one-fourth (1/4) of all hours accrued in unused sick leave up to a maximum of one hundred seventy (170) hours.

##### **B. How It Can Be Used**

An employee eligible for sick leave with pay shall be granted such earned sick leave for the following reasons:

a) Personal illness or physical incapacity resulting from medical conditions beyond the employee's control.

b) The illness of a member of the employee's immediate family that requires the employee's personal care and attention.

c) An enforced quarantine of the employee in accordance with community health regulations.

d) Sick leave may be granted by the Department Head if a doctor or other healthcare appointment must be scheduled on a work day. Leave taken for these appointments will be deducted from such sick leave benefits.

##### **C. Sick Leave without Pay**

An employee who needs sick leave for purposes enumerated above and who does not have any

accrued leave may be eligible for Leave of Absence without pay. *Please see Leave of Absence without Pay policy.*

##### **D. Notification of Departments**

The employee shall notify their Department Head of the sickness that will prevent their reporting for work in advance of the first normal duty hour.

Such notices will be given either directly through the employee, unless extenuating circumstances apply. Failure to make such a report may be grounds for discipline and/or considered absence without leave and without pay.

Affirmative Vote: Paulsen, Vrbka, Schmieding, Culver Motion Carried

Moved by Schmieding and seconded by Vrbka to approve the revised “Voluntary Leave of Absence” for the Seward County Personnel Policy.

**LEAVE OF ABSENCE WITHOUT PAY**  
**REV. 3/2020**

A. An employee may be granted a leave of absence without pay if such leave will serve the interest of the County. Leave of Absence Without Pay may only be requested after all other accrued leave balances have been exhausted. Approved Leave of Absence Without Pay may be consecutive or occur intermittently.

B. Eligibility of Leave Without Pay Per Forwarding 12-month Period

| Employment Period and Qualifications                                                                         | Maximum Annual Leave: Part-Time Employee | Maximum Annual Leave: Full-Time Employee |
|--------------------------------------------------------------------------------------------------------------|------------------------------------------|------------------------------------------|
| Less than 1 year of employment                                                                               | 24 hours                                 | 40 hours                                 |
| Less than 1 year of employment with a serious medical condition for self or family member as defined by FMLA | 240 hours                                | 240 hours                                |
| More than 1 year of employment and does not qualify for FMLA and/or has NOT already exhausted FMLA leave     | 144 hours                                | 160 hours                                |
| More than 1 year of employment and FMLA exhausted                                                            | 40 hours                                 | 40 hours                                 |

C. The maximum Leave of Absence Without Pay amounts as outlined in part B above, do not include leave pursuant to the American with Disabilities Act (ADA) accommodations or as otherwise provided by law.



D. If the request for Leave of Absence Without Pay is due to personal illness or physical incapacity resulting from medical conditions beyond the employee’s control or for the illness of a member of the employee’s immediate family that requires the employee’s personal care and attention, Seward County may require the employee to provide proof of the need for leave from the employee’s or immediate family member’s health care provider. At the time of return to work, an employee is required to provide an eligibility to return to work form if the leave was for the employee’s own medical condition.

E. An employee who has been granted a Leave of Absence Without Pay shall not be granted any advancement or promotion in relation to the position from which he/she is on leave. The employee shall be entitled to and shall retain all benefits accrued up to the effective date of such leave. The employee shall not accrue vacation, sick leave, holiday pay, or other benefits during the period of time he/she is on Leave of Absence Without Pay. The employee shall also be responsible for payment of total premiums (both County and employee shares) for continued health insurance coverage during the period of leave of absence. Please see below for example and formula. Upon expiration of the Leave of Absence Without Pay and return to work by the employee, their wage shall reflect all general cost of living adjustments made during the leave, if any.

F. Requests for Leave of Absence Without Pay shall be in writing to include a complete justification for the leave and providing a 30-day notice if the need is foreseeable. The Department Head and Human Resources must approve such requests on a case-by-case basis, taking into consideration the purpose, length of the time, and the effect on the Department. All leave requests or extensions will be considered on a case-by-case basis. Decisions must be communicated in writing to the employee.

**Leave Without Pay: Leave Banks During Intermittent Leave of Absence Without Pay**

There are situations in which an employee may be on Leave of Absence Without Pay on an intermittent basis and the sick, vacation, holiday, etc. leave will need to be adjusted. Seward County will prorate the amount of sick, vacation, holiday, and other days off provided to other employees similarly situated, during the period in which an employee is on intermittent leave without pay. The leave will not be considered “earned” until the month following when the employee goes on a leave of absence. Seward County will “look back” at the previous month and determine the number of hours worked. Seward County will then prorate the amount of sick, vacation, holiday, etc., based on the hours worked in the prior month and add it to the leave bank on the 1<sup>st</sup> day of the following month.

Example A:

Employee is normally scheduled to work 40 hours per week. In April, Employee A worked:

|         |          |
|---------|----------|
| Week 1: | 30 hours |
| Week 2: | 17 hours |
| Week 3: | 40 hours |
| Week 4: | 27 hours |

In May, Seward County will “look back” and determine the prorated earnings of leave. The total amount that could be worked is 160 hours (40 x 4 weeks). The employee worked 114 of the 160 hours; or .71 of the month (114/160).

If the Employee normally earns 8 hours sick leave, then for the April sick leave earned is .71 x 8 hours = 5.68 hours. If the Employee normally earns 9.33 hours of vacation, then the employee earns .71 x 9.33 = 6.62 vacation.

Example B:

Employee is normally scheduled to work 156 hours per month. In April, Employee A worked:

|         |          |
|---------|----------|
| Week 1: | 38 hours |
| Week 2: | 40 hours |
| Week 3: | 10 hours |
| Week 4: | 17 hours |

In May, Seward County will “look back” and determine the prorated earnings of leave. The total amount that could be worked is 156 hours. The employee worked 105 of the 156 hours; or .67 of the month (105/156).  
If the Employee normally earns 8 hours sick leave, then for the April sick leave earned is .67 x 8 hours = 5.36 hours. If the Employee normally earns 6.66 hours of vacation, then the employee earns .67 x 6.66 = 4.46 vacation.

**Leave Without Pay; Employer Sponsored Health Insurance Benefits Coverage During Leave of Absence without pay (NON FMLA).**

There are situations in which an employee who is already enrolled in the Employer Sponsored Health Insurance Plan is in on Leave of Absence Without Pay. The health insurance coverage may continue for a grace period even when the employee is not working 30 hours per week or more. *Please see the Health Plan Document for eligibility rules.* In such an event, the Employee will be responsible for a portion of the EMPLOYER SHARE of the premium in addition to the Employee’s own share.

1. Seward County will prorate the EMPLOYER share during this time period on a “look back” basis each month. See formula and example below.
2. For purposes of the formula below, all percentages are rounded to the nearest hundredth
3. The employee will be required to pay the percentage of the employer-sponsored benefits premiums as determined by the average weekly hours worked against an average 30-hour week.
4. The Employee will be responsible for payment of the EMPLOYER premium owed.
5. Payment shall be made to the Human Resources Department **within 5 business days** of notice of the amount due or coverage will be terminated.
6. **NOTE:** In the event that insurance is cancelled, please refer to COBRA rules.

The cost of the Employer share of benefits premiums to an employee will be pro-rated using the following formula:

# of work days in a month x 6 hours a day = # of work hours needed to be eligible for benefits premiums paid by Seward County (“as is” employer portion paid).

The total hours actually worked by an employee during that month is subtracted from the # of work hours needed to be eligible for benefits premiums paid by the county (“short hours”).

The “short hours” are divided by the “as is” hours, which = % of payment required from employee for benefits premiums for that month.  
Example:

Employee A already has health insurance but is on an approved Leave of Absence Without Pay (non-FMLA). Employee works the following during the 90-day insurance grace period.

|                          |                                                  |
|--------------------------|--------------------------------------------------|
| I.                       | II.                                              |
| <u>Hours Worked</u>      | <u>Hours to be eligible for Health Insurance</u> |
| In May works 101 hours.  | May 132 hours                                    |
| In June works 95 hours.  | June 132 hours                                   |
| In July works 100 hours. | July 126 hours                                   |

Employee A would have to work the hours in column II in order to be eligible for the County to pay 100% of Employer share of premiums. Employee A never worked enough hours. Using the “look back” method, Seward County will determine that the amount owed for each month as follows:

Payment for May:  $132 - 101 = 31$  hours short.  $31/132 = .23$ . Employee is responsible for 23% of the COUNTY’s share of health insurance

Payment for June:  $132 - 95 = 37$  hours short.  $37/132 = .28$ . Employee is responsible for 28% of the COUNTY’s share of health insurance

Payment for July:  $126 - 100 = 26$  hours short.  $26/126 = .21$ . Employee is responsible for 21% of the COUNTY’s share of health insurance

\_\_\_\_\_  
Board Chair Signature:

\_\_\_\_\_  
Date Approved:

Affirmative Vote: Schmieding, Vrbka, Paulsen, Culver Motion Carried

Moved by Paulsen and seconded by Vrbka to approve the revised policy “Health Insurance” for the Seward County Personnel Policy.

**HEALTH INSURANCE**

All full-time and regular part-time employees working 30 hours or more per week are eligible for health insurance benefits under a group plan on the first day of the month following completion of thirty (30) days employment with the county. Eligible employees are given the option of participating in either single, family, single+1 plan coverage.

Specific benefits and plans are outlined in the Plan documents given to you at the time of your employment, open enrollment, or when you otherwise become eligible for Health Insurance. All eligible employees must complete health insurance paperwork by either electing or declining the offered benefit upon hire and annually thereafter during open enrollment. If an employee becomes eligible during the course of their employment, they must contact Human Resources to ensure appropriate paperwork is completed.

Additional copies of the health insurance plan are available at the Human Resources Office. For information regarding enrollment or cost, employees may contact Human Resources. Employee contributions are determined annually and are based on the costs incurred to offer and maintain the plan.

All benefit plans are subject to change from time to time as determined by the Seward County Board.

\_\_\_\_\_  
Board Chair Signature:

\_\_\_\_\_  
Approval Date:

Affirmative Vote: Paulsen, Vrbka, Schmieding, Culver Motion Carried

Hatfield was in attendance with Ehmen in discussion of the Deputy Detention Director new starting wage. The current employee has resigned and at this time a new wage was analyzed.

Moved by Vrbka and seconded by Paulsen to approve the starting wage for the Deputy Detention Center Director at Grade 20 Step 3.

Affirmative Vote: Vrbka, Paulsen, Schmieding, Culver Motion Carried

Known items on the agenda for Board of Commissioners on March 31, 2020 are as follows:  
9:00 a.m.

- 1. Convene and announce Open Meetings Law
- 2. Pledge of Allegiance
- 3. Discuss/Action - Approve minutes of March 24, 2020
- 4. Discuss/Action – Claims for the period through March 20, 2020

Other Business Matters to Address When Time Allows

- 5. Discuss/Action - Public/Officials/Boards
- 6. Commissioners Reports
- 7. Discuss/Action – General Discussion on Coronavirus with Dept. Heads
- 8. Discuss/Action – Award bid for the Mowing of Abandoned Cemeteries
- 9. Discuss/Action – Assign Abandoned Cemeteries to Commissioners to inspect mowing
- 10. Discuss/Action – Agenda for April 7, 2020

10:00 a.m. Discuss/Action – Open bids for 2 Road Dept. Motor Graders

Moved by Vrbka and seconded by Schmieding to adjourn at 10:25 a.m.  
Affirmative Vote: Vrbka, Schmieding, Paulsen, Culver Motion Carried

State of Nebraska)  
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 31<sup>st</sup> day of March 2020.

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County Clerk

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Chairman

# March 31, 2020

## Seward County Board of Commissioners

State of Nebraska)  
County of Seward) ss.

A regular meeting of the Seward County Board of Commissioners was convened in open and public session at 9:00 a.m. on March 31, 2020 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Commissioners has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Commissioners convened on March 31, 2020 at 9:00 a.m.

Present: Chairperson: John Culver  
Members: Bob Vrbka, Ken Schmieding, Becky Paulsen  
County Clerk: Sherry Schweitzer  
Absent: Member: Mike Mundhenke

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Paulsen and seconded by Vrbka to approve the minutes of March 24, 2020.  
Affirmative Vote: Paulsen, Vrbka, Schmieding, Culver Motion Carried

Moved by Vrbka and seconded by Paulsen to approve the claims through March 20,2020.

### SEWARD COUNTY CLAIMS THROUGH MARCH 20, 2020

|                            |    |             |                         |    |              |
|----------------------------|----|-------------|-------------------------|----|--------------|
| ADVANCED OFFICE AUTOM      | SU | \$22.31     | NE NOTARY ASSOC         | FE | \$154.00     |
| AMERITAS LIFE INS          | FE | \$15,646.72 | NEMAHA CO SHERIFF       | SE | \$114.59     |
| BECKY BAKER                | SE | \$85.79     | NEWMAN SIGNS            | SE | \$503.74     |
| BERRY LAW FIRM             | SE | \$2,973.50  | NMC, INC                | SE | \$152.25     |
| BLACK HILLS ENERGY         | UT | \$1,443.95  | NPPD                    | UT | \$281.53     |
| BLUE VALLEY BEHAV HLTH     | SE | \$585.00    | OFFICE DEPOT            | SU | \$142.85     |
| BOB BARKER CO              | SU | \$115.16    | PAT OHLMANN             | SE | \$50.00      |
| SUE BOLLWITT               | SE | \$25.00     | OREILLY AUTOM           | SE | \$469.40     |
| CENTRAL STATES HYDRAUL     | SE | \$2,346.10  | PAC N SAVE              | SU | \$196.36     |
| CHEMSEARCH                 | SE | \$950.00    | PETTY CASH FUND         | FE | \$145.00     |
| CITY OF SEWARD             | UT | \$4,902.26  | PHYSICIANS LAB          | SE | \$2,300.00   |
| CLEAN PRO                  | SE | \$1,850.00  | PITNEY BOWES            | EQ | \$82.47      |
| COMFORT INN                | TR | \$89.95     | PLUM CREEK LIT FEST     | FE | \$500.00     |
| CONNER ROOFING             | SE | \$2,500.00  | PROF DEV ACADEMY        | FE | \$495.00     |
| CONTINENTAL FIRE SPRINKLER | SE | \$980.00    | RAY ALLEN MFG           | SU | \$99.96      |
| DELL MARKETING L P         | SE | \$359.01    | RDO TRUCK CENTERS       | SE | \$1,107.24   |
| DIRK'S AUTO                | EQ | \$1,800.00  | REDWOOD TOX LAB         | SE | \$12.50      |
| EAKES OFFICE PLUS          | SU | \$47.52     | BECKY REISINGER         | SE | \$50.00      |
| ELECTRONIC CONTRACT        | SE | \$140.00    | SEWARD AGING SERV       | SE | \$274.40     |
| ENCARTELE INC              | SE | \$1,070.32  | SEW CO HLTH CLM FUND    | FE | \$325,914.43 |
| EQUIFAX WORKFORCE          | SE | \$107.10    | SEW CO INDEPENDENT      | SE | \$105.32     |
| FARMERS COOP               | SU | \$13,209.71 | SEW CO SHERIFF'S DEPT   | SE | \$42.20      |
| FASTENAL CO                | SU | \$29.00     | SEWARD CO TREASURER     | SE | \$14.00      |
| FIRST WIRELESS             | UT | \$534.39    | SEW LUMBER & HOME       | SU | \$27.28      |
| GARCIA CLINICAL LAB        | SE | \$35.00     | FORREST SIEBKEN         | SE | \$849.99     |
| GENERAL FIRE & SAFET       | EQ | \$2,809.65  | SOARIN GROUP            | SE | \$6,044.00   |
| GEOCOMM INC                | SE | \$1,127.00  | ST OF NE DAS ST ACCTING | FE | \$628.00     |
| GERHOLD CONCRETE           | SE | \$650.09    | SUMMIT FOOD SERV        | SE | \$4,380.27   |
| GREAT PLAINS COMM          | UT | \$1,078.95  | SUE SYLWESTER           | SE | \$95.00      |
| GREAT PLAINS UNIF          | SE | \$123.50    | TIME WARNER             | UT | \$344.19     |

|                         |    |             |                                       |    |              |
|-------------------------|----|-------------|---------------------------------------|----|--------------|
| GWORKS                  | FE | \$1,260.00  | TRANSUNION RISK                       | FE | \$50.00      |
| HELMINK PRINTING        | SE | \$192.53    | TWIN RIVERS HLTH CR                   | SE | \$30.00      |
| HOMETOWN LEASING        | SE | \$148.70    | U S POSTAL SERVICE                    | SU | \$10,000.00  |
| SUE IMIG                | SE | \$275.00    | UPS                                   | SE | \$21.02      |
| INDOFF INC              | SU | \$63.93     | UTICA AGING SERVICE                   | SE | \$158.90     |
| JOHNSON SAND            | SU | \$53,587.75 | VERIZON CNNCT NWF                     | SE | \$830.75     |
| JONES BANK (FICA)       | FE | \$15,761.78 | VERIZON WIRELESS SERV                 | UT | \$2,122.79   |
| KERFORD LIMESTONE CO    | SU | \$12,192.58 | VIRTUAL IMPRESSIONS                   | SE | \$20.00      |
| MEMORIAL HLTH CR HOSP   | SE | \$167.48    | VISA                                  | FE | \$2,531.91   |
| MEYER AUTOMOTIVE        | SE | \$105.59    | VOGTSCAPES, INC                       | SE | \$11,223.71  |
| MID-AMERICAN INS        | FE | \$37,977.35 | WINDSTREAM                            | UT | \$3,584.59   |
| MIDWEST PETROL EQUIP    | EQ | \$45.00     | YOUR PC XPRESS                        | SE | \$850.00     |
| MILFORD AGING SERVICES  | SE | \$115.50    | SALARIES                              |    | \$229,106.25 |
| DAWN NAVIS              | SE | \$360.00    | GROSS SALARIES INCLUDE DEDUCTIONS TO: |    |              |
| NE EMERGENCY EQUIP      | FE | \$1,000.00  | COLONIAL SUPPLEMENTAL INSURANCE       |    |              |
| NE ASSN OF CO OFFICIALS | FE | \$315.00    | MID AMERICAN CO WISCONSIN             |    |              |
| NE HHS SYSTEMS          | SE | \$87.00     | DELTA DENTAL                          |    |              |
| NE NATIONAL GRD MSM     | FE | \$2,000.00  | VSP VISION                            |    |              |
|                         |    |             | WADDELL & REED                        |    |              |

Affirmative Vote: Vrbka, Paulsen, Schmieding, Culver

Motion Carried

Sherry Schweitzer, County Clerk, reported about a conference call all County Clerks had with the Secretary of State where they were informed the Primary Election will be held via polling place. She reported all the items that are going to be provided by the State to lower the risk of exposure to her staff, Election Boards and the public.

Sheriff Mike Vance and Maria Hatfield, Detention Center Director, gave an update on how their office is working to serve the public in regard to inspections, permits, and with dealing with inmates in the current situation.

#### Commissioners Reports:

Commissioner Vrbka reported he has been dealing with quite a few emails concerning the current coronavirus situation.

Commissioner Culver reported he has been listening to a lot of video conferences about the coronavirus and checked on roads.

Commissioner Schmieding reported he has been in contact with the City of Seward officials about a road project.

Commissioner Paulsen reported she also has been in contact with the City of Seward concerning a road project.

Moved by Vrbka and seconded by Paulsen to award the bid for Mowing Abandoned Cemeteries to Express Lawn Care in the amount of \$550.00 for each mowing.

Affirmative Vote: Vrbka, Paulsen, Schmieding, Culver

Motion Carried

Moved by Vrbka and seconded by Paulsen to authorize the Chairman to sign the contract for the mowing of Abandoned Cemeteries with Express Lawn Care.

Affirmative Vote: Vrbka, Paulsen, Schmieding, Culver

Motion Carried

The Commissioners had a general discussion on the coronavirus with the Dept. Heads. Chairman Culver read the bulletin from Four Corners Health Dept. which was issued over the weekend. Sheriff Vance also reported what they are doing in regard to the mandates from the health dept. Hatfield and HR Director, Brea Ehmen, discussed the inclusion of the Detention Center staff in the expandable FMLA that was recently passed by the Senate and Congress.

Ehmen also reported that ADP, Seward County's payroll software provider, will be providing special payroll codes for the current situation so Departments can separate costs due to this situation.

Commissioner Paulsen removed herself from the Board at 9:53 a.m.

Becky Paulsen, Seward County Weed/Zoning, explained the need for an addition of an effective date to a previously passed resolution in regard to the Floodplain Maps.

Moved by Vrbka and seconded by Schmieding to amend Resolution 3502 to add the "effective date of May 1, 2020" to the Index 31159CINDOA of the Seward County Floodplain Maps in accordance to FEMA.

Affirmative Vote: Vrbka, Schmieding, Culver

Motion Carried

Commissioner Paulsen returned to the Board at 9:55 a.m.

The Commissioners re-convened at 10:00 a.m.

Moved by Vrbka and seconded by Paulsen to open the bids at 10:00 a.m. for 2 Road Dept. Motor Graders at 10:00 a.m.

Affirmative Vote: Vrbka, Paulsen, Culver

Motion Carried

Schmieding is not in attendance at 10:00 a.m.

Bids were received from Nebraska Machinery Company and Murphy Tractor.

Known items on the agenda for Board of Commissioners on April 7, 2020 are as follows:

8:30 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of March 31, 2020

Other Business Matters to Address When Time Allows

4. Discuss/Action - Public/Officials/Boards
5. Commissioners Reports
6. General discussion on coronavirus with Dept. Heads
7. Discuss/Action – Assign Abandoned Cemeteries to Commissioners to Inspect Cemeteries
8. Discuss/Action – Agenda for April 14, 2020

9:30 a.m. Discuss/Action – Award the bids for the 2 Motor Graders

Moved by Vrbka and seconded by Paulsen to adjourn at 10:15 a.m.

Affirmative Vote: Vrbka, Paulsen, Culver

Motion Carried

State of Nebraska)

County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 7th day of April 2020.

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County Clerk

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Chairperson

# April 7, 2020

## Seward County Board of Commissioners

State of Nebraska)  
County of Seward) ss.

A regular meeting of the Seward County Board of Commissioners was convened in open and public session at 8:30 a.m. on April 7, 2020 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Commissioners has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Commissioners convened on April 7, 2020 at 8:30 a.m.

Present: Chairperson: John Culver  
Members: Mike Mundhenke, Bob Vrbka, Ken Schmieding,  
Becky Paulsen  
County Clerk: Sherry Schweitzer

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Paulsen and seconded by Vrbka to approve the minutes of March 31, 2020

Affirmative Vote: Paulsen, Vrbka, Schmieding, Culver

Abstain: Mundhenke as he was not in attendance at said meeting. Motion Carried

Those officials reporting their activities to the Commissioners were: Marilyn Hladky, County Assessor; Ann Dobesh, Extension Office Educator; Jeff Baker, Veteran's Office/Public Transit Director; Terry Wicht, Highway Supt.; Becky Paulsen, Weed/Zoning Administrator; and Sherry Schweitzer, County Clerk.

Jonathan Jank, Executive Director of the Seward County Chamber & Development Partnership, gave information about his organization.

### Commissioners Reports:

Commissioner Mundhenke had no report.

Commissioner Vrbka reported he has received phone calls and dealt with many correspondences.

Commissioner Culver reported he may be able to have a conference call meeting for one of the organizations he represents for Seward County. He has participated with many conference calls dealing with the coronavirus and dealt with correspondences.

Commissioner Schmieding reported he has been in contact with some organizations via phone.

Commissioner Paulsen reported that most of her meetings have been cancelled.

Chairman Culver led discussion on the coronavirus. He said he has been in contact with Four Corners Health Department. He stated that the Health District has notified him that there is a positive case in Seward County. He said that the closure of the offices should be raised another level. He said that those needing to do business in the courthouse should call first. He would recommend that each office close their door.



Sherry Leising and Bob Dahms were present to thank the Commissioners for the security they are recommending for the county offices. Schweitzer also commented on lowering the risk. Culver asked that everyone be vigilant in this current situation.

The Commissioners discussed the lease for property behind the Weed Dept. building. Eric Hofer, Building and Grounds Supt., said he would like to allow the dumping of grass in that area. Barb Armstead, Deputy County Attorney, said she will look it up again to see if it is permissible. Culver stated he would not recommend leasing again because of sub-letting and it would infringe on the possibility of us using the property for county purposes. Also, there is a liability from the ground being contaminated from the large equipment that was always parked there. Commissioners Schmieding, Vrbka, Mundhenke and Paulsen agreed with Culver. Paulsen suggested making a compost pile if grass clippings are able to be placed there.

Commissioner Paulsen stated the City of Seward Project approached her about a Change Order with the Waverly Road Project that the City and County are working together on.

Moved by Vrbka and seconded by Schmieding to approve the Change Order for an Expansion Joint for the Waverly Road Project in the amount of \$8,811.00  
Affirmative Vote: Vrbka, Schmieding, Mundhenke, Paulsen, Culver Motion Carried

Moved by Paulsen and seconded by Vrbka to adopt Resolution No. 3508 in regard to the withdrawal of pledged securities by Jones Bank.

RESOLUTION #3508 OF THE  
SEWARD COUNTY BOARD OF COMMISSIONERS

Whereas: The Jones Bank desires to withdraw the following security:

| CUSIP     | DESCRIPTION                | Par VALUE    |
|-----------|----------------------------|--------------|
| 514025ky0 | Lancaster Cnty Sch OB bond | \$200,000.00 |

Whereas: There will be ample securities to fully cover current County cash accounts & CDs after the above withdrawal.

Therefore, let it be resolved, this County Board approves the above withdrawal of securities by the Jones Bank of Seward.

Dated this 7<sup>th</sup> day of April 2020.

Moved by: Paulsen                      Seconded by: Vrbka  
Ayes: Becky Paulsen, Bob Vrbka, Ken Schmieding, Mike Mundhenke  
John K. Culver, Chair of the Board  
Attest: Sherry Schweitzer, Seward County Clerk

Affirmative Vote: Paulsen, Vrbka, Schmieding, Mundhenke, Culver Motion Carried

The Commissioners discussed awarding the bids for the 2 Motor Graders.

Because the funding of the motor graders was in question, the awarding will be on next week's agenda.

Moved by Schmieding and seconded by Vrbka to accept the County Clerk Fee Report for the month of March 2020 in the amount of \$32,898.20.  
Affirmative Vote: Schmieding, Vrbka, Paulsen, Mundhenke, Culver Motion Carried

Moved by Paulsen and seconded by Vrbka to accept the Sheriff Fee and Mileage Reports for February 2020 in the amount of \$1,818.00 and \$1,108.88 respectively.  
Affirmative Vote: Paulsen, Vrbka, Mundhenke, Schmieding, Culver Motion Carried

Known items on the agenda for Board of Equalization on April 14, 2020 are as follows:

8:30 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of March 24, 2020
4. Discuss/Action – Assessor Information Update

Known items on the agenda for Board of Commissioners on April 14, 2020 are as follows:

9:00 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of April 7, 2020
4. Discuss/Action – Claims through the period of April 3, 2020

Other Business Matters to Address When Time Allows

5. Discuss/Action – Public/Officials/Boards
6. Commissioners Reports
7. Discuss/Action – General discussion on coronavirus with Dept. Heads
8. Discuss/Action – Accept Clerk of the District Court Fee Report for March 2020- \$2,229.76
9. Discuss/Action – Agenda for April 21, 2020

9:30 a.m. Discuss/Action - Award the bids for 2 motor graders.

10:00 a.m. Public Hearing – New Liquor License for JUNTO LLC for a Craft Brewery Class L License

Discuss/Action – New Liquor License for JUNTO LLC for a Craft Brewery Class L License

Moved by Vrbka and seconded by Mundhenke to adjourn at 10:08 a.m.

Affirmative Vote: Vrbka, Mundhenke, Schmieding, Paulsen, Culver Motion Carried

State of Nebraska)

County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 14<sup>th</sup> day of April 2020.

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County Clerk

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Chairperson

# April 14, 2020

## Seward County Board of Equalization

State of Nebraska)  
County of Seward) ss.

A regular meeting of the Seward County Board of Equalization was convened in open and public session at 8:30 a.m. on April 14, 2020 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Equalization has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Equalization convened on April 14, 2020 at 8:30 a.m.

Present: Chairperson: John Culver  
Members: Mike Mundhenke, Bob Vrbka, Becky Paulsen  
Deputy County Clerk: Brandy Johnson  
County Assessor: Marilyn Hladky  
Absent: Member: Ken Schmieding

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Paulsen and seconded by Vrbka to approve the minutes of March 24, 2020.  
Affirmative Vote: Paulsen, Vrbka, Mundhenke, Culver Motion Carried

Hladky gave an update on the activities of her office.

Known items on the agenda for Board of Equalization on April 28, 2020 are as follows:

8:30 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of April 14, 2020
4. Discuss/Action – Assessor Information Update

Commissioner Schmieding is present via conference call at 8:40 a.m.

Moved by Vrbka and seconded by Paulsen to adjourn at 8:42 a.m.  
Affirmative Vote: Vrbka, Paulsen, Mundhenke, Schmieding, Culver Motion Carried

State of Nebraska)  
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 28th day of April 2020.

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County Clerk

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Chairperson

# April 14, 2020

## Seward County Board of Commissioners

State of Nebraska)  
County of Seward) ss.

A regular meeting of the Seward County Board of Commissioners was convened in open and public session at 9:00 a.m. on April 14, 2020 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Commissioners has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Commissioners convened on April 14, 2020 at 9:00 a.m.

Present: Chairperson: John Culver  
Members: Mike Mundhenke, Bob Vrbka, Ken Schmieding, Becky Paulsen  
Deputy County Clerk: Brandy Johnson

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Paulsen and seconded by Vrbka to approve the minutes from April 7, 2020.

Affirmative Vote: Paulsen, Vrbka, Schmieding, Culver Motion Carried

Move by Vrbka and seconded by Schmieding to approve the claims for the period through April 3, 2020.

### SEWARD COUNTY CLAIMS FOR THE PERIOD THROUGH APRIL 3, 2020

|                         |    |             |                          |    |              |
|-------------------------|----|-------------|--------------------------|----|--------------|
| ADVANCED CORR HLTHCR    | SE | \$4,188.69  | OREILLY AUTOMOTIVE       | SU | \$467.94     |
| ADVANCED OFFICE AUTOM   | SE | \$51.64     | ORKIN LLC                | SE | \$39.80      |
| AFFORDABLE INTERNET SOL | SE | \$74.99     | OTOE COUNTY COURT        | SE | \$4.25       |
| AMAZON CAPITAL SERV     | FE | \$411.62    | OVERHEAD DOOR            | SE | \$184.50     |
| AMERITAS LIFE INS       | FE | \$16,028.21 | PAC N SAVE               | SU | \$341.81     |
| CHARLES W CAMPBELL      | SE | \$172.40    | PAPER TIGER SHREDDING    | SE | \$35.00      |
| AWARDS UNLIMITED        | SU | \$35.00     | PARAMOUNT LAUNDRY        | SE | \$57.24      |
| KENNETH PANKOKE         | SE | \$271.72    | PEREZ INTERPRETING       | SE | \$300.00     |
| BERRY LAW FIRM          | SE | \$1,824.00  | PETTY CASH FUND          | FE | \$100.00     |
| BLACK HILLS ENERGY      | UT | \$1,778.21  | PLANET TECHNOLOGIES      | SU | \$70.40      |
| BOB BARKER CO           | SU | \$658.06    | PLATTE VALLEY PRINTING   | SE | \$179.99     |
| BUTLER CO SHERIFF       | SE | \$49.92     | POLLACK AND BALL LLC     | SE | \$650.75     |
| CITY OF SEWARD          | UT | \$9,163.50  | POTTER REPAIR            | SE | \$486.19     |
| CLERK OF THE DIST CRT   | SE | \$388.00    | PRECISION RIFLE WKSHP    | FE | \$650.00     |
| CONSOLIDATED MGT CO     | SE | \$8.74      | MOMS MEALS               | SE | \$126.94     |
| CROSS AND SONS          | SE | \$651.05    | QUADIENT LEASING USA     | SE | \$81.98      |
| CORI J STAVA            | SU | \$120.00    | REDIGER AUTOMOTIVE       | SE | \$296.44     |
| CULLIGAN                | SE | \$5.00      | REGION V SYSTEMS         | FE | \$3,424.00   |
| GREGORY C. DAMMAN       | SE | \$460.76    | ROCKMOUNT RESEARCH       | SE | \$366.41     |
| DATASPEC INC            | SE | \$449.00    | SEC OF STATE - ELECTIONS | SU | \$20.00      |
| DELTA DENTAL OF NE      | SE | \$116.68    | SEWARD AGING SERVICES    | SE | \$1,625.00   |
| DES MOINES STAMP        | SU | \$116.30    | SEWARD CO BRIDGES        | SE | \$1,260.66   |
| RELENTLESS LLC          | SE | \$1,850.00  | SEWARD COUNTY CHAMBER    | FE | \$80.00      |
| DUGAN PRINTING          | SE | \$546.32    | SEWARD CO CLERK          | SE | \$62.00      |
| E 911                   | SE | \$35,685.58 | SEWARD COUNTY COURT      | SE | \$4,343.50   |
| EAKES OFFICE PLUS       | SU | \$602.16    | SEWARD CO HLTH CLM       | FE | \$117,547.30 |
| EHLERS ELECTRONICS      | SE | \$1,030.00  | SEWARD CO INDEPENDENT    | SE | \$1,413.26   |

|                          |    |             |                                        |    |              |
|--------------------------|----|-------------|----------------------------------------|----|--------------|
| ES&S                     | SU | \$4,204.82  | SEWARD CO PUB TRANS                    | SE | \$72.00      |
| FASTENAL COMPANY         | SU | \$196.70    | SEWARD CO ROAD FUND                    | FE | \$500,000.00 |
| GALLS LLC                | SE | \$594.20    | SEW CO SHERIFF UNC FEES                | FE | \$206.00     |
| GEOCOMM INC              | SU | \$1,127.00  | SEWARD LUMBER                          | SU | \$26.16      |
| H & H PLASTICS           | SU | \$934.71    | SOARIN GROUP, LLC                      | SE | \$493.38     |
| HALL COUNTY SHERIFF      | SE | \$37.41     | ST OF NE DAS COMM                      | SE | \$1,152.00   |
| HERPOLSHEIMERS INC       | SE | \$35.07     | NEBRASKA STATE PATROL                  | SE | \$1,753.50   |
| HOLIDAY INN EXPRESS      | TR | \$399.80    | SHARILYN K STEUBE                      | SE | \$129.50     |
| HOMETOWN LEASING         | SE | \$567.28    | SUMMIT FOOD SERV                       | SE | \$6,362.20   |
| J S WURM & ASSOC         | SE | \$150.00    | TELMATE LLC                            | SE | \$81.00      |
| JONES AUTOMOTIVE         | FE | \$2,293.33  | THE HOME DEPOT PRO                     | SU | \$227.27     |
| JONES BANK (FICA)        | FE | \$16,000.53 | TRITECH SOFTWARE SYS                   | SE | \$1,362.00   |
| KONICA MINOLTA BUS SOL   | SU | \$26.02     | US POST OFFICE                         | SU | \$33.00      |
| KONICA MINOLTA PREM FIN  | SE | \$131.48    | UPS                                    | SE | \$9.71       |
| MCKESSON MEDICAL SURG    | SU | \$58.83     | UTICA AGING SERVICE                    | SE | \$1,500.00   |
| MEDICAL ENTERPRISES INC  | SU | \$35.00     | DR CARROLL VERHAGE                     | SE | \$159.40     |
| MID AMERICAN BENEFITS    | FE | \$119.00    | VERIZON WIRELESS SERV                  | UT | \$1,800.22   |
| MIDWEST AUTOMOTIVE       | SE | \$1,095.42  | VILLAGE OF GARLAND                     | UT | \$49.98      |
| MIDWEST OFFICE AUTOM     | SU | \$61.99     | VILLAGE OF UTICA                       | UT | \$53.96      |
| MIDWEST PETROLEUM EQU    | EQ | \$651.65    | VISION SERVICE PLAN INS                | SE | \$46.58      |
| MIDWEST SERVICE          | SE | \$1,650.00  | VOLZKE CORP                            | SE | \$5.40       |
| MIDWEST SPECIAL SERV     | SE | \$1,419.00  | WATCH GUARD VIDEO                      | SE | \$102.00     |
| MILFORD AGING SERV       | SE | \$1,625.00  | WELLS FARGO FIN LSING                  | SE | \$198.15     |
| MILLS & REITER           | SE | \$308.75    | WINDSTREAM                             | UT | \$135.48     |
| MOTIVATE 2 COMMUNICATE   | SE | \$1,000.00  | YORK COUNTY EMA                        | SE | \$9.60       |
| NE EMERGENCY EQUIP       | EQ | \$2,585.00  | SALARIES                               |    | \$232,467.19 |
| NE PUBLIC POWER DISTRICT | UT | \$172.30    | GROSS SALARIES INCLUDED DEDUCTIONS TO: |    |              |
| NE STATE FIRE MARSHAL    | SE | \$110.00    | COLONIAL SUPPLEMENTAL INSURANCE        |    |              |
| NEBRASKA INTERACTIVE     | SE | \$100.00    | MID AMERICAN CO WISCONSIN              |    |              |
| NEWMAN SIGNS, INC        | SU | \$971.35    | DELTA DENTAL                           |    |              |
| NORRIS PUB POWER DIST    | UT | \$255.78    | VSP VISION                             |    |              |
| OFFICENET                | SE | \$300.03    | WADDELL & REED                         |    |              |
| ONESOURCE                | SE | \$81.00     |                                        |    |              |

Affirmative Vote: Vrbka, Schmieding, Paulsen, Culver

Motion Carried

#### Commissioner Reports:

Commissioner Vrbka reported that he checked some roads.

Commissioner Culver reported he has been on several conference calls and Zoom meetings, visited with Four Corners Health Department and checked some roads.

Commissioner Schmieding reported that he met with members of the Visitors Committee and visited with some department heads.

Commissioner Paulsen reported that she has dealt with various correspondence.

During the general discussion on Coronavirus with department heads, Schmieding reported that he thinks that offices alternating shifts is working well. Culver updated on what he heard from the Four Corners Health Department meetings. Sherry Schweitzer, County Clerk, called in and reported that due to the COVID-19 Pandemic, her office has been busy with early voting applications.

Commissioner Mundhenke was present via conference call at 9:15 a.m.

Moved by Vrbka and seconded by Schmieding to accept the Clerk of District Court Fee Report for March 2020 in the amount of \$2,229.76.

Affirmative Vote: Vrbka, Schmieding, Paulsen, Mundhenke, Culver

Motion Carried

Moved by Schmieding and seconded by Paulsen to accept the Treasurer's 3<sup>rd</sup> Quarter Investment Report.

Affirmative Vote: Schmieding, Paulsen, Vrbka, Mundhenke, Culver

Motion Carried

The Board Recessed at 9:19 a.m.

The Board Reconvened at 9:30 a.m.

Terry Wicht, Highway Superintendent, was present for the discussion on awarding bids for 2 motor graders. Brian Bremer from Murphy Tractor was present via conference call to discuss the bid process and he asked to look further than just the purchase price of the equipment. He gave details of his bid. Wicht said his recommendation is still the Caterpillar. Culver inquired about how the machinery would be funded. Wicht stated that he has some line items that are lower than anticipated in his budget. Vrbka asked if it would save the County some money to go with one smaller machine and one larger machine, to which Wicht said it would save the County around \$20,000.

Commissioner Mundhenke is present but unable to respond via conference call at 10:00 a.m.

Moved by Paulsen and seconded by Vrbka to award the bids for one 2020 12M3 Caterpillar for \$279,900 and one 2020 140 Caterpillar for \$251,125 from Nebraska Machinery.

Affirmative Vote: Paulsen, Vrbka, Schmieding, Culver

Motion Carried

Maria Hatfield, Detention Center Director, was present to discuss the service agreement for the fingerprint machine at the detention center. The yearly lease is \$3,327.00. She reviewed the initial agreement and stated that the County is financially responsible for years two, three, four and five for the LiveScan contract.

Moved by Vrbka and seconded by Schmieding to authorize the chairman to sign the NE State Patrol Letter of Understanding Form and Idemia Service Agreement for the fingerprint machine in the Detention Center.

Affirmative Vote: Vrbka, Schmieding, Paulsen, Culver

Motion Carried

Hatfield explained to the Board that the Detention Center is encountering a unique situation at the time for Personal Protective Equipment (PPE) materials due to COVID-19. She stated that some vendors will only allow the purchase of these materials through credit card at this time to ensure that they receive payment. Since the timeline of these events is unknown, she is requesting a higher credit card limit for the purchase of PPE items.

Moved by Vrbka and seconded by Schmieding to increase the Detention Center's credit card limit to \$8,000 until June 30<sup>th</sup>, 2020.

Affirmative Vote: Vrbka, Schmieding, Paulsen, Culver

Motion Carried

Paulsen left the Board at 10:11 a.m.

Moved by Vrbka and seconded by Schmieding to open the Public Hearing for a new Liquor License for JUNTO LLC for a Craft Brewery Class L License at 10:12 a.m.

Affirmative Vote: Vrbka, Schmieding, Culver

Motion Carried

Kevin Siebert spoke via conference call, stating that the purpose of the application is to establish a new and better way of continuing what they are already doing at the winery. He stated that this license would allow the local brewery to make beer for local events. They will not be building additional facilities or be changing the types of events they host.

Moved by Vrbka and seconded by Schmieding to close the Public Hearing for a new Liquor License for JUNTO LLC for a Craft Brewery Class L License at 10:16 a.m.

Affirmative Vote: Vrbka, Schmieding, Culver

Motion Carried

Schmieding spoke first about the Liquor License item on the agenda. He asked if JUNTO LLC needs to go through the proper zoning requirements before receiving the Craft Brewery Class L License. Currently, the property is not zoned for this use and would require an amended Conditional Use Permit. Barb Armstead from the County Attorney's Office stated that she spoke with someone at the Liquor Commission regarding the need for zoning and was informed that once the zoning has been approved, the Liquor Commission will proceed with the application. The applicant has applied for Conditional Use Permit; however, the application is still in process.

Moved by Vrbka and seconded by Schmieding to deny the New Liquor License for JUNTO LLC for a Craft Brewery Class L License, pending amendments to the Zoning Conditional Use Permit.  
Affirmative Vote: Vrbka, Schmieding, Culver Motion Carried

Paulsen rejoined the Board at 10:23 a.m.

Jeff Baker, Public Transit Director, was present to discuss the Cares Act funds allocation. He stated that with this Act, all expenses relating to Public Transit, beginning March 1<sup>st</sup>, 2020, will be reimbursed 100%. Baker said that he may exceed his budget towards the end of the fiscal year by purchasing the necessary PPE and items for Public Transit, but all of those funds are reimbursable.

Moved by Paulsen and seconded by Vrbka to adopt Resolution No. 3509 in regard to allowing the Public Transit Director to apply for and administer Coronavirus Aid Relief, and Economic Security Act Funds provided by the Federal Transit Administration for designated 5311 transportation providers.

RESOLUTION NO. 3509  
SEWARD COUNTY BOARD OF COMMISSIONERS

WHEREAS, There are emergency federal funds available to Section 5311 transportation providers in accordance with the "Coronavirus Aid, Relief, and Economic Security Act" also known as the "CARES Act", and

WHEREAS, Seward County Public Transit desires to apply for said funds to be used to provide public transportation in Seward County during the COVID-19 Pandemic with special emphasis including but not limited to vehicle disinfection/cleaning, lost revenue and wages due to reduction in hours, incentive pay for transit drivers/dispatchers while mandated health measures are required and/or any additional opportunities that provide direct funding to Seward County to assist Seward County Public Transit during and after the COVID-19 Pandemic crisis.

NOW THEREFORE BE IT RESOLVED that the Seward County Board of Commissioners hereby instructs the Seward County Public Transit Director to apply for the above-mentioned funds. Said funds are to be administered for the use of Seward County Public Transit emergency operations until notice is received that these funds have been expended. CARES Act funds are in addition to the already appropriated Section 5311 Federal Transit Act and Nebraska Public Transportation Act Funds for FY19-21 approved by the Seward County Board of Commissioners on May 28<sup>th</sup>, 2019.

Moved by: Paulsen                      Seconded by: Vrbka                      04/14/20  
Ayes: Becky Paulsen, Robert Vrbka, Ken Schmieding  
John K. Culver, Chair of the Board  
Attest: Brandy M. Johnson, Deputy County Clerk

Affirmative Vote: Paulsen, Vrbka, Schmieding, Culver Motion Carried

Known items on the agenda for Board of Commissioners on April 21, 2020 are as follows:  
9:00 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Public/Officials/Boards
4. Discuss/Action – Coronavirus
5. Discuss/Action – Board Meeting on May 12<sup>th</sup>
6. Discuss/Action - Approve minutes of April 14, 2020

Other Business Matters to Address When Time Allows

7. Commissioners Reports
8. Discuss/Action – Agenda for April 28, 2020

Moved by Vrbka and seconded by Schmieding to adjourn at 10:37 a.m.

Affirmative Vote: Vrbka, Schmieding, Paulsen, Culver

Motion Carried

State of Nebraska)  
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 21<sup>st</sup> day of April 2020.

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County Clerk

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Chairman



## April 21, 2020

### Seward County Board of Commissioners

State of Nebraska)  
County of Seward) ss.

A regular meeting of the Seward County Board of Commissioners was convened in open and public session at 9:00 a.m. on April 21, 2020 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Commissioners has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Commissioners convened on April 21, 2020 at 9:00 a.m. a.m.

Present: Chairperson: John Culver  
Members: Mike Mundhenke, Bob Vrbka, Ken Schmieding,  
Becky Paulsen  
County Clerk: Sherry Schweitzer

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Vrbka and seconded by Paulsen to approve the minutes of April 14, 2020.  
Affirmative Vote: Vrbka, Paulsen, Mundhenke, Schmieding, Culver Motion Carried

During Public/Officials/Boards time on the agenda, Sherry Schweitzer and Marilyn Hladky reported the activities of their offices.

#### Commissioners Reports:

Commissioner Mundhenke reported he checked on several roads during the last week.

Commissioner Vrbka reported he checked roads and abandoned cemeteries and dealt with various emails.

Commissioner Culver reported he checked roads and several abandoned cemeteries which showed signs of vandalism. He also has participated in Zoom meetings on the current coronavirus situation.

Commissioner Schmieding reported he attended a Visitor's meeting and will have a SENDD meeting via Zoom this week.

Commissioner Paulsen reported she dealt with many emails, checked abandoned cemeteries and stated many of her meetings are starting to reorganize using Zoom.

The Commissioners discussed the meeting of May 12, 2020, which is the day of the Primary Election. There will be a meeting that day with the Board of Equalization and *only* claims on the Board of Commissioners agenda.

The Board discussed news in regard to the coronavirus. Chairman stated that Seward County has reported one death and there are currently 2 people that have tested positive to Covid-19.

Moved by Paulsen and seconded by Vrbka to adopt Resolution No. 3510 in regard to allowing additional pledged securities from Jones Bank.

Resolution No. 3510 of the  
Seward County Board of Commissioners

WHEREAS, the Jones National Bank and Trust Co. desires to pledge the following securities:

| DESCRIP               | CUSIP#    | MARKET VALUE |
|-----------------------|-----------|--------------|
| FNR 2015-92           | 3136AQUZ1 | 855,597.38   |
| FHLB CALL 3/10/2021   | 3130AJ6Y0 | 1,000,000.00 |
| SARPY CO SAN DIST     | 80378TEX6 | 545,000.00   |
| SARPY CO SCH DIST# 37 | 80377OLH7 | 500,000.00   |
| OMAHA CONVEN HOTEL    | 681663CJ7 | 500,000.00   |
| LINCOLNHAYMARKET JT   | 5343661T6 | 500,000.00   |
| DOUGLAS CO SAN DIST   | 25935EBV7 | 400,000.00   |
| BUFFALO CO SCH #27    | 119466CX6 | 400,000.00   |
| ADAMS CO SCH#3        | 006067DP4 | 185,000.00   |
| FN FM2772             | 3140X6CJ8 | 981,234.97   |

TOTAL MARKET VALUE \$5,867,332.35

Whereas: County deposits need to be fully protected. Therefore, let it be resolved, the above pledging by the Jones Bank is approved by this County Board.

Moved by: Paulsen                      Seconded by: Vrbka                      April 21, 2020  
Ayes: Robert Vrbka, Ken Schmieding, Mike Mundhenke, Becky Paulsen,  
John K. Culver, Chair of the Board  
Attest: Sherry Schweitzer, Seward County Clerk

Affirmative Vote: Paulsen, Vrbka, Schmieding, Mundhenke, Culver    Motion Carried

The Commissioners discussed the Buildings and Grounds Supt.'s vacation time since he has not been able to take any vacation due to no full-time employees in his dept.

Moved by Vrbka and seconded by Schmieding to approve the temporary increase in maximum vacation accrual for the Buildings and Grounds Supt. up to 170 hours through July 1, 2020.

Affirmative Vote: Vrbka, Schmieding, Mundhenke, Paulsen, Culver    Motion Carried

The Commissioners recessed at 9:25 a.m.  
The Commissioners reconvened at 9:30 a.m.

The Commissioners discussed the contract for cleaning the Courthouse and Justice Center by Campbell Cleaning. Barb Armstead, Deputy County Attorney, stated there were items on the contract that need to be worked on.

Moved by Schmieding and seconded by Vrbka to award the bid to Campbell Cleaning for 1 year at a cost of \$2,225.00 per month.

Affirmative Vote: Schmieding, Vrbka, Paulsen, Mundhenke, Culver    Motion Carried

Authorizing the signing of the contract will be on next week's agenda.

The Commissioners recessed at 9:45 a.m.  
The Commissioners re-convened at 10:00 a.m.

Matt Wullenwaber of Mid-American Benefits was present to discuss Seward County's Health Insurance Program for the next year. He gave information on the current financial health of the partially self-funded program and the bids he has received for the coming year.

Moved by Paulsen and seconded by Vrbka to accept the renewal from Nationwide Insurance utilizing a \$60,000 Specific and a 5% increase in premium and increasing the amount of the 100% Preventive Care Benefit from \$350 to \$700.

Affirmative Vote: Paulsen, Vrbka, Schmieding, Mundhenke, Culver Motion Carried

Known items on the agenda for Board of Equalization on April 28, 2020 are as follows:

8:30 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of April 14, 2020
4. Discuss/Action – Assessor Information Update

Known items on the agenda for Board of Commissioners on April 28, 2020 are as follows:

9:00 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of April 21, 2020
4. Discuss/Action – Claims through the period of April 17, 2020

Other Business Matters to Address When Time Allows

5. Discuss/Action - Public/Officials/Boards
6. Commissioners Reports
7. Discuss/Action – Agenda for May 5, 2020

9:15 a.m. Discuss/Action – General Discussion on coronavirus with Dept. Heads

9:25 a.m. Discuss/Action – Authorize the Chairman to sign a contract with Campbell’s Cleaning services for Seward County

Moved by Vrbka and seconded by Schmieding to adjourn at 11:29 a.m.

Affirmative Vote: Vrbka, Schmieding, Mundhenke, Paulsen, Culver Motion Carried

State of Nebraska)

County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 28<sup>th</sup> day of April 2020.

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County Clerk

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Chairperson

# April 28, 2020

## Seward County Board of Equalization

State of Nebraska)  
County of Seward) ss.

A regular meeting of the Seward County Board of Equalization was convened in open and public session at 8:30 a.m. on April 28, 2020 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Equalization has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Equalization convened on April 28, 2020 at 8:30 a.m.

Present: Chairperson: John Culver  
Members: Mike Mundhenke, Bob Vrbka, Ken Schmieding, Becky Paulsen  
County Clerk: Sherry Schweitzer  
County Assessor: Marilyn Hladky

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Vrbka and seconded by Mundhenke to approve the minutes of April 14, 2020.  
Affirmative Vote: Vrbka, Mundhenke, Paulsen, Schmieding, Culver Motion Carried

Hladky updated the Commissioners on activities of her office.

Known items on the agenda for Board of Equalization on May 12, 2020 are as follows:

8:30 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of April 28, 2020
4. Discuss/Action – Assessor Information Update

Moved by Vrbka and seconded by Paulsen to adjourn at 8:43 a.m.

Affirmative Vote: Vrbka, Paulsen, Schmieding, Mundhenke, Culver Motion Carried

State of Nebraska)  
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 12th day of May 2020.

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County Clerk

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Chairperson

# April 28, 2020

## Seward County Board of Commissioners

State of Nebraska)  
County of Seward) ss.

A regular meeting of the Seward County Board of Commissioners was convened in open and public session at 9:00 a.m. on April 28, 2020 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Commissioners has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Commissioners convened on April 28, 2020 at 9:00 a.m.

Present: Chairperson: John Culver  
Members: Mike Mundhenke, Bob Vrbka, Ken Schmieding, Becky Paulsen,  
County Clerk: Sherry Schweitzer

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Vrbka and seconded by Schmieding to approve the minutes of April 21, 2020.  
Affirmative Vote: Vrbka, Schmieding, Mundhenke, Paulsen, Culver Motion Carried

Moved by Paulsen and seconded by Vrbka to approve the claims for the period through April 17, 2020.

### SEWARD COUNTY CLAIMS FOR THE PERIOD THROUGH APRIL 17, 2020

|                             |    |             |                        |    |              |
|-----------------------------|----|-------------|------------------------|----|--------------|
| ADVANCED CORRECT HLTHCAR    | SE | \$674.86    | NE HHS                 | SE | \$93.00      |
| ADVANCED OFFICE AUTOM       | SE | \$106.79    | NE LAW ENFORC TRNING   | FE | \$100.00     |
| AMERICAN SAFETY & HLTH      | SU | \$11.50     | NEBR PUB HLTH ENV LB   | SE | \$105.00     |
| AMERITAS LIFE INS           | FE | \$15,492.21 | NE STATE FIRE MARSHAL  | SE | \$25.00      |
| ANCHOR PROMOTIONS           | SE | \$322.21    | NMC, INC               | SE | \$1,169.35   |
| AXON ENTERPRISES            | SU | \$3,312.00  | NORRIS PUB POWER DIST  | UT | \$1,050.64   |
| BLACK HILLS ENERGY          | UT | \$1,169.81  | OFFICE DEPOT           | SU | \$665.56     |
| BLUE RIVER ELECTRIC         | SE | \$55.50     | OREILLY AUTOMOTIVE     | SU | \$111.13     |
| BLUE VALLEY BEHAV HLTH      | SE | \$487.50    | WILLIAM OUREN          | SE | \$75.00      |
| BLUESTEM NETWORK            | UT | \$110.00    | PAC N SAVE             | SU | \$50.37      |
| JENNIFER CIMPL BOHN, PSY.D. | SE | \$1,187.50  | PAPER TIGER SHREDDING  | SE | \$100.00     |
| BOTTLE ROCKET               | SU | \$320.00    | PENNER'S TIRE & AUTO   | SE | \$166.80     |
| BUEL TRUCKING               | EQ | \$14,346.50 | PETTY CASH FUND        | FE | \$351.00     |
| CLERK OF DIST CRT ASSOC     | FE | \$75.00     | POTTER REPAIR          | SE | \$235.90     |
| CONSOLIDATED MGMT           | SE | \$67.70     | PRECISION TOOL         | SE | \$18.00      |
| CULLIGAN OF LINCOLN         | SE | \$210.50    | QUADIENT LEASING USA   | SE | \$139.73     |
| GREGORY C. DAMMAN           | SE | \$1,505.75  | RDO TRUCK CENTERS      | EQ | \$8,081.94   |
| DELTA DENTAL OF NE          | SE | \$58.76     | REDWOOD TOX LAB        | SE | \$95.08      |
| DOUGLAS CO SHERIFF          | SE | \$20.21     | REGION V SERVICES      | SE | \$2,484.58   |
| EAKES OFFICE PLUS           | SU | \$215.25    | RIXSTINE TROPHY        | SU | \$41.99      |
| ELECTION SYSTEMS            | SU | \$696.92    | SCHWARZ PAPER CO       | SU | \$580.01     |
| ENCARTELE INC               | SE | \$1,981.85  | SEW CO HLTH CLM FUND   | FE | \$215,729.53 |
| ENGINEERED CONTROLS         | SE | \$262.00    | SEWARD LUMBER          | SU | \$28.49      |
| EQUIFAX /TALX CORP          | SE | \$50.85     | SOARIN GROUP           | SE | \$6,064.00   |
| FARMERS COOP                | SU | \$29,109.77 | SPEECE LEWIS ENG       | SE | \$8,054.93   |
| FAST MART INC               | SU | \$150.00    | ST OF NE DAS ST ACCT   | SE | \$675.28     |
| FASTENAL CO                 | SU | \$921.53    | STRAIGHT-LINE STRIPING | SE | \$21,607.50  |
| FIRST WIRELESS              | SE | \$48.20     | SUMMIT FOOD SERV       | SE | \$4,162.53   |
| GALLS LLC                   | SE | \$661.41    | THE HOME DEPOT PRO     | SU | \$399.00     |

|                        |    |             |                                       |    |              |
|------------------------|----|-------------|---------------------------------------|----|--------------|
| GARCIA CLINICAL LAB    | SE | \$10.00     | THOMSON REUTERS                       | FE | \$205.04     |
| GENERAL FIRE EQUIP     | SE | \$84.85     | TIME WARNER CABLE                     | UT | \$344.19     |
| GREAT PLAINS COMM      | UT | \$1,068.95  | TRANSUNION RISK AND ALT               | FE | \$164.00     |
| GREAT PLAINS UNIFORMS  | SE | \$589.50    | TRASH PANDA REFUSE                    | SE | \$3,832.00   |
| GWORKS                 | SE | \$3,375.00  | TRU-BUILT CONSTRUCT                   | SE | \$2,939.47   |
| HELMINK PRINTING       | SU | \$202.00    | TRUCK EQUIP SERV                      | SE | \$17.90      |
| HERPOLSHEIMERS         | SE | \$691.96    | US POST OFFICE                        | SU | \$55.00      |
| HOLIDAY INN EXPRESS    | TR | \$99.95     | UNIVERSITY OF NEBR                    | SE | \$3,919.29   |
| JONES BANK (FICA)      | FE | \$15,269.87 | VERIZON CONNECT NWF                   | UT | \$934.50     |
| KINER SUPPLY CO        | SU | \$97.97     | VERIZON WIRELESS                      | SE | \$1,994.73   |
| LANCASTER CO SHERIFF   | SE | \$131.12    | VIRTUAL IMPRESSIONS                   | SE | \$20.00      |
| LINCOLN POLICE GARAGE  | SE | \$214.22    | VISA                                  | FE | \$1,974.19   |
| MARTIN MARIETTA MATRLS | SU | \$11,558.01 | WESTERN OIL II                        | SU | \$553.63     |
| MAXIMUS INC            | SE | \$2,600.00  | ERIC J WILLIAMS P C                   | SE | \$266.00     |
| MCKESSON MED SURG      | SU | \$159.20    | WINDSTREAM                            | UT | \$8,971.50   |
| MEDICAL ENTERPRISES    | SU | \$3.75      | WINDSTREAM COMM                       | UT | \$170.00     |
| MEMORIAL CLINIC        | SE | \$68.00     | YORK CO SHERIFF                       | SE | \$6.50       |
| MEMORIAL HOSPITAL      | SE | \$167.48    | SALARIES                              |    | \$223,005.41 |
| MEYER AUTOMOTIVE       | SE | \$518.41    | GROSS SALARIES INCLUDE DEDUCTIONS TO: |    |              |
| MID-AMERICAN INS GRP   | FE | \$42,113.91 | COLONIAL SUPPLEMENTAL INSURANCE       |    |              |
| MIDWEST AUTO PARTS     | SU | \$297.76    | MID AMERICAN CO WISCONSIN             |    |              |
| MIPS INC               | SE | \$1,326.91  | DELTA DENTAL                          |    |              |
| MURPHY TRACTOR         | SE | \$229.98    | VSP VISION                            |    |              |
|                        |    |             | WADDELL & REED                        |    |              |

Affirmative Vote: Paulsen, Vrbka, Mundhenke, Schmieding, Culver Motion Carried

Sherry Schweitzer updated the Commissioners about her office activity with the election nearing.

#### Commissioners Reports:

Commissioner Mundhenke reported he has been checking roads.

Commissioner Vrbka reported he met with the Road Dept. and responded to several emails.

Commissioner Culver met with the Road Dept. on several issues, participated on several conference calls and dealt with correspondences.

Commissioner Schmieding reported he participated on a conference call for SENDD and received a call about a road project.

Commissioner Paulsen reported she followed up with a constituent concern with signage for a road project, met with the Road Dept. and JJK Construction about a road project, and also checked on the 2<sup>nd</sup> St. Bridge project.

In regard to the discussion on the coronavirus, Chairman Culver stated he has been participating in conference calls. He stated that the Governor has been loosening restrictions and asked about thoughts to the county buildings. Barb Armstead said there was a death in the county recently and suggested leaving the restriction as is. Hladky stated she would like to leave access closed to the public. Schweitzer stated that with Lancaster County still closed, having Seward County open would only bring the residents from Lancaster County here to do business. Maria Hatfield, Detention Center Director, recommended to not open the county buildings. Chairman Culver stated that with those comments, Seward County buildings will remain closed access to the public.

Eric Hofer, Building & Grounds Superintendent, brought a contract from Campbell Cleaning Services for the Commissioners' consideration.

Moved by Schmieding and seconded by Mundhenke to authorize the Chairman to sign a 1 Year contract with Campbell Cleaning Service.

Affirmative Vote: Schmieding, Mundhenke, Paulsen, Vrbka, Culver Motion Carried

9:00 a.m.

- ## Other Business Matters to Address When Time Allows

- Motion Carried

Chairman

# May 5, 2020

## Seward County Board of Commissioners

State of Nebraska)  
County of Seward) ss.

A regular meeting of the Seward County Board of Commissioners was convened in open and public session at 8:30 a.m. on May 5, 2020 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Commissioners has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Commissioners convened on May 5, 2020 at 8:30 a.m.

Present: Chairperson: John Culver  
Members: Mike Mundhenke, Bob Vrbka, Ken Schmieding,  
Becky Paulsen  
County Clerk: Sherry Schweitzer

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Those reporting during Public/Officials/Boards time on the agenda were Ann Dobesh, Gary Petersen, Jeff Baker, Brea Ehmen & Sherry Schweitzer.

Jonathon Jank, Executive Director of the Seward County Chamber & Development Partnership, updated the Commissioners on his organization.

Moved by Vrbka and seconded by Schmieding to approve the minutes of April 28, 2020.  
Affirmative Vote: Vrbka, Schmieding, Paulsen, Mundhenke, Culver

### Commissioners Reports:

Commissioner Mundhenke reported he checked roads.

Commissioner Vrbka reported he had no meetings but followed up many emails, checked roads and cemeteries.

Commissioner Culver reported he checked on roads, worked on a road issue, and participated in 4 virtual meetings.

Commissioner Schmieding reported he has 2 meetings coming up: a Region V meeting and a Visitors Committee meeting. He also worked on an issue concerning signs.

Commissioner Paulsen reported she had also worked on the sign issue, and worked with the Road Dept. for the Waverly Road Project.

Discussion was held on the coronavirus issue with the Department Heads. Chairman Culver stated that he would like to get signage on the floors of the courthouse and possibly open the courthouse on Election Day. He is going to have a meeting with 2 judges in regard to opening up the courthouse. He said every case of coronavirus in Seward County has stemmed from the person working in another county.



During discussion, Marilyn Hladky stated that she would like to be able to furnish masks for those who want to come in. She also suggested that signage could be placed that "asks" customers use a mask.

Eric Hofer, Building and Grounds Supt., said we currently have no masks. He has applied to DHHS for them but hasn't heard back.

Barb Armstead, Deputy County Attorney, said homemade masks could possibly be used.

Sherry Leising, Deputy County Treasurer, said that they would possibly get many customers on the first day and said that Lancaster County residents would possibly come and use Seward County facilities.

Schweitzer stated that she would not open up on Election Day. She stated she knows that in time, we will have to open up, but not on Election Day.

Bob Dahms said Hitchcock County is the only courthouse open.

Schmieding stated he feels that it's a bit premature to open the courthouse.

Sheriff Vance said he has limited his title inspections and gun permits to only Seward County residents. He suggested that a deputy be located at the front door to help control the flow of people into the courthouse when we do open.

Jeff Baker suggested creating a task force for implementation of opening of County facilities.

Maria Hatfield said she has found a vendor to get masks from. She ordered the fifty KN95 at \$5.49 each. She stated the standard masks she ordered are .99 each if ordered in quantities.

It was suggested that 2,000 to 3,000 masks should be ordered so that we have them in supply when we open facilities. Hofer will also look at ordering hand sanitizer/dispensers.

The Commissioners recessed at 10:03 a.m.

The Commissioners re-convened at 10:10 a.m.

Commissioner Paulsen removed herself from the Board at 10:10 a.m.

Becky Paulsen, Weed/Zoning Administrator presented 2 Short Form Plats for the Commissioners consideration.

Moved by Vrbka and seconded by Mundhenke to adopt Resolution No.3511 in regard to approving the Short Form Plat Subdivision to create the Gehl Addition in Precinct F, located in the W ¼ SW ¼ of Section 12, Township 11 North, Range 2 East of the 6th p.m.

RESOLUTION NO   3511   OF THE  
SEWARD COUNTY BOARD OF COMMISSIONERS

WHEREAS, Donna Settle, James Settle Jeremy Settle, and Sonya Garcia are Life Use trustees and have applied for a Short Form Plat Subdivision of 5.40 acres from 130.0 acres, and is described as a tract of land in the West 1/2 of the South West ¼ of, Section 12, Township 11N, Range 2E, Seward County, Nebraska, and

WHEREAS, the subdivision shall be called GEHLE ADDITION SHORT FORM PLAT, and

WHEREAS, The Seward County Planning Commission held a meeting on April 20th, 2020 to consider the Short Form Plat, and

WHEREAS, the Planning Commission recommended approval of the

GEHLE ADDITION Short Form Plat with a vote of 6 For, 0 against, and 2 Absent and Not Voting, and

WHEREAS,   X   No one appeared to oppose the subdivision

       Individuals appeared to oppose the subdivision

  X   No one appeared to support the subdivision

       Individuals appeared to support the subdivision

       Individuals appeared without commitment, and

THEREFORE, BE IT RESOLVED that the Seward County Board of Commissioners do hereby Approve   X  , Deny        the GEHLE ADDITION Short Form Plat with Resolution NO:   3511  .

Paulsen was removed from the Board at the time this Resolution was passed.

Moved by: Vrbka                      Seconded by: Mundhenke                      05/05/20

Ayes: Robert Vrbka, Mike Mundhenke, Ken Schmieding,

Chair of the Board, John K. Culver

Attest: Sherry Schweitzer, Seward County Clerk

Affirmative Vote: Vrbka, Mundhenke, Schmieding, Culver

Motion Carried

Moved by Vrbka and seconded by Schmieding to adopt Resolution No. 3512 in regard to approving the Short Form Plat Subdivision to create the Justin Addition in Precinct E, located in the W ¼ SE ¼ of Section 6, Township 11 North, Range 1 East of the 6th p.m.

RESOLUTION NO   3512   OF THE  
SEWARD COUNTY BOARD OF COMMISSIONERS

WHEREAS, Brett and Ruth Borchers are trustees of the Brett L. Borchers Revocable Trust and have applied for a Short Form Plat Subdivision of 6.17 acres of land from 80.0 acres, and described as a tract of land in the West 1/2 of the South East ¼ of, Section 6, Township 11N, Range 1E, Seward County, Nebraska, and

WHEREAS, the subdivision shall be called JUSTIN ADDITION SHORT FORM PLAT, and

WHEREAS, The Seward County Planning Commission held a meeting on April 20th, 2020 to consider the Short Form Plat, and

WHEREAS, the Planning Commission recommended approval of the JUSTIN ADDITION Short Form Plat with a vote of 6 For, 0 against, and 2 Absent and Not Voting, and

WHEREAS,   X   No one appeared to oppose the subdivision

       Individuals appeared to oppose the  
subdivision

  X   No one appeared to support the subdivision

       Individuals appeared to support the  
subdivision

       Individuals appeared without  
commitment, and

THEREFORE, BE IT RESOLVED that the Seward County Board of Commissioners do hereby Approve   X  , Deny        the JUSTIN ADDITION Short Form Plat with Resolution NO:   3512  .

Paulsen was removed from the Board at the time this Resolution was passed.

Moved by: Vrbka                      Seconded by: Schmieding                      05/05/20

Ayes: Robert Vrbka, Ken Schmieding, Mike Mundhenke

Chair of the Board, John K. Culver

Attest: Sherry Schweitzer, Seward County Clerk

Affirmative Vote: Vrbka, Schmieding, Mundhenke, Culver

Motion Carried

Commissioner Paulsen joined the Board at 10:15 a.m.

Known items on the agenda for Board of Equalization on May 12, 2020 are as follows:

8:30 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of April 28, 2020
4. Discuss/Action – Assessor Information Update

8:35 a.m. Discuss/Action – Hearings – Permissive Exemption Applications

Discuss/Action – Decision on Permissive Exemption Applications

Known items on the agenda for Board of Commissioners on May 12, 2020 are as follows:

9:00 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of May 5, 2020
4. Discuss/Action – Claims for the period through May 1, 2020

Moved by Paulsen and seconded by Mundhenke to adjourn at 10:16

Affirmative Vote: Paulsen Mundhenke Schmieding Vrbka Culver

State of Nebraska)

County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 12<sup>th</sup> day of May 2020.

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County Clerk

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Chairperson

May 12, 2020  
Seward County Board of Equalization

State of Nebraska)  
County of Seward) ss.

A regular meeting of the Seward County Board of Equalization was convened in open and public session at 8:30 a.m. on May 12, 2020 in the Commissioner’s room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner’s Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk’s Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Equalization has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Equalization convened on May 12, 2020 at 8:30 a.m.  
Present: Chairperson: John Culver  
Members: Mike Mundhenke, Bob Vrbka, Ken Schmieding  
County Clerk: Sherry Schweitzer  
County Assessor: Marilyn Hladky  
Absent: Member: Becky Paulsen

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Vrbka and seconded by Mundhenke to approve the minutes of April 28, 2020.  
Affirmative Vote: Vrbka, Mundhenke, Schmieding, Culver Motion Carried

Hladky updated the Commissioners on activities of her office which included the courthouses in the immediate area that were closed due to the coronavirus and are open now or are opening in the near future.

Moved by Vrbka and seconded by Schmieding to open the public hearing at 8:38 a.m. on Permissive Exemptions Applications.  
Affirmative Vote: Vrbka, Schmieding, Mundhenke, Culver Motion Carried

Hladky gave information about the process in which someone applies for a permissive exemption and information on those that requested to have a *Partial* exemption.

A representative from St. Gregory the Great Seminary made a comment and agreed with the recommendation of the Assessor.

Moved by Vrbka and seconded by Schmieding to close the public hearing at 8:45 a.m.  
Affirmative Vote: Vrbka, Schmieding, Mundhenke, Culver Motion Carried

Moved by Vrbka and seconded by Mundhenke to approve the following Permissive Exemptions, in full or partial, as recommended by the County Assessor.

**TAX EXEMPTION APPLICATIONS FOR 2020**

| <u>NAME OF ORGANIZATION</u>                   | <u>LEGAL</u>                                        |
|-----------------------------------------------|-----------------------------------------------------|
| AF & AM Association of Free & Accepted Masons | N 75' OF LTS 15-16 - TL 18 B3 ORIGINAL TOWN MILFORD |
| AMERICAN LEGION POST 354                      | LT 8 BLK 3 ORIGINAL TOWN PLEASANT DALE              |
| AMERICAN LEGION POST 369                      | LTS 2-3 BLK 9 ORIGINAL TOWN GARLAND                 |

|                                           |                                                           |
|-------------------------------------------|-----------------------------------------------------------|
| AMERICAN LEGION POST 369                  | GARLAND EAST 32' LOT 4 BLOCK 9 ORIGINAL TOWN              |
| ASSEMBLY OF GOD'S CHURCH                  | LT 1 & #LT 2 -TL 16 BLK 10 ORIGINAL TOWN MILFORD          |
| ASSEMBLY OF GOD CHURCH                    | ALL LTS 5-8 & ALLEY BLK 9 ORIGINAL TOWN MILFORD           |
| MILFORD ASSEMBLIES OF GOD CHURCH          | LTS 3-4 & #2 --INCL TL 17 BLK 10 ORIGINAL TOWN MILFORD    |
| ASSEMBLY OF GOD CHURCH OF MILFORD         | LTS 11-12 BLK 10 ORIGINAL TOWN MILFORD                    |
| BELLWOOD MENNONITE CHURCH                 | TL 54 NW 1/4 NE 1/4 11-9-3 MILFORD 1.2 AC                 |
| BELLWOOD MENNONITE CHURCH INC             | LT 1 BLK 1 BELLWOOD THIRD ADDN MILFORD                    |
| BELLWOOD MENNONITE CHURCH                 | MILFORD 11-9-3 #E 1/2 NW 1/4 NE 1/4 1.76 AC               |
| BELLWOOD MENNONITE CHURCH, ETAL- -ETCETRA | LT 12 BLK 6 ORIGINAL TOWN SEWARD                          |
| BETHEL MENNONITE CHURCH                   | LTS 5, 6 & 7 BLK 3 OAKVIEW ADD'N MILFORD                  |
| BETH-EL MENNONITE CHURCH                  | 70'X228' TRACT IN NW 1/4 SW 1/4 2-9-2 MILFORD .37AC       |
| BETHLEHEM LUTHERAN CHURCH OF PL DALE      | LT 1 BLK 1 BESTS FIFTH PLEASANT DALE                      |
| BETHLEHEM LUTHERAN CHURCH OF PL DALE      | # LT 1 --30'X150' OXLEY ADD'N PLEASANT DALE               |
| BETHLEHEM LUTHERAN CHURCH OF P DALE       | LOTS 2-6 BLOCK 1 BEST FIFTH ADDITION PLEASANT DALE        |
| BISHOP & TRUSTEES OF DIOCESE OF NE        | S 37' LT 14 BLK 2 CUMMINS ADD'N SEWARD                    |
| CATHED CHAP DIOC OF NE, PROTESTANT EPISC  | LTS 11,12,& 13 BLK 2 CUMMINS ADD'N SEWARD                 |
| BLUE RIVER PET RESCUE SEWARD              | TWIN OAKS DEVELOPMENT FIFTH ADDITION LOT 5                |
| BLUE VALLEY COMMUNITY ACTION              | PERSONAL PROPERTY AT 105 SO 6TH ST, SEWARD NE             |
| CALVARY BAPTIST CHURCH OF SEWARD          | #TL 49 - IRR TRACT BECK ADD'N IN 16-11-3 SEWARD           |
| ST PATRICK'S CATHOLIC CHURCH              | SE 1/4 BLOCK 22 WRIGHT'S FIRST ADDITION UTICA             |
| CATHOLIC CHURCH (ST PATRICK'S)            | W 1/2 BLK 22 WRIGHT'S FIRST UTICA                         |
| CHURCH OF JESUS CHRIST OF LATTER DAY STS  | LOT 1 BLOCK 1 VALLEY VIEW ESTATES 2ND ADD SEWARD          |
| THE CROSS OF LIFE                         | LOT 1 & N 35.67' LOT 4 ORIGINAL TOWN SEWARD               |
| EAST FAIRVIEW MENNONITE CHURCH & CMTRY    | #SW 1/4 SW 1/4 SW 1/4 9-9-3 5.88 AC                       |
| ENGLISH CONGR OF JEHOVAH'S WITN MILFORD   | LT 4--RPLT OF TX LTS 134-135 E2 W2 W2 SW4 2-9-3 MILFOR    |
| FAITH LUTHERAN CHURCH                     | #W 1/2 GREENWOOD HEIGHTS REPLAT                           |
| THE FAITH LUTHERAN CHURCH OF SEWARD       | #GREENWOOD HEIGHTS REPLAT SEWARD                          |
| FRIEDENS UNITED CHURCH OF CHRIST          | LT 1 ADMIN REPLAT OF LTS 1,2,3 BLK 43 CLOYDS SEWARD       |
| FRIEDENS UNITED CHURCH OF CHRIST GOEHNER  | LT 5 BLK 12 ORIGINAL TOWN GOEHNER                         |
| UNITED CHURCH OF CHRIST                   | LTS 6-7 BLK 12 ORIGINAL TOWN GOEHNER                      |
| GOOD SHEPHERD LUTHERAN CHURCH OF MILF     | 4-9-3 #IHDE ADDITION IN SE 1/4 5.02 AC                    |
| HILLCREST EVANGELICAL FREE CHURCH INC     | SEWARD TRACT IN SE 1/4 SE 1/4 29-11-3 5.67 AC             |
| GRACE EVANGELICAL LUTHERAN CHURCH         | S 1/2 S 1/2 NW 1/4 #TL 21 16-11-3 SEWARD 1.84 AC          |
| GRACE EVANGELICAL LUTHERAN CHURCH         | #LT 4 & ALL LT 5 & 7' ADJ VAC ALLEY BLK A FICKES SUBD SEW |
| GREAT PLAINS COMMUNITY CHURCH             | LOTS 1-5 BLOCK 9 ORIGINAL TOWN GOEHNER                    |
| GREAT PLAINS COMMUNITY CHURCH             | LOTS 6-9 BLOCK 9 ORIGINAL TOWN GOEHNER                    |
| THE GROWING PLACE INC                     | S2 NE4 SE4 & #SE4SE4 33-11-4 58.7 AC                      |
| HOLY CROSS LUTHERAN CHURCH GOEHNER        | LTS 13-14 BLK 11 ORIGINAL TOWN GOEHNER                    |
| HOPE CENTER BEAVER CROSSING               | PIONEER TOWNSITE BLOCK 3 LOTS 1-19                        |
| IMMANUEL LUTHERAN CHURCH SEWARD           | TL 2 & 4 IN SE4 SE4 28-11-4 13.67 AC                      |
| JONES NAT'L BANK TRUSTEE OF BC COMM LIBR  | LT 15 BLK 1 ORIGINAL TOWN BEAVER CROSSING                 |
| LIGHT HOUSE PENTECOSTAL CHURCH INC        | LTS 1-2 BLK 44 HMR ADDN SEWARD                            |
| LIGHT HOUSE PENTECOSTAL CHURCH INC        | LOTS 3-4 BLOCK 44 H M & R ADDITION SEWARD                 |

|                                           |                                                         |
|-------------------------------------------|---------------------------------------------------------|
| LIVING WORD LUTHERAN CHURCH               | LOT B ADM RPLT OF LOT 6 EVANG FR CHURCH ADD SEWARD      |
| BOARD OF TRUSTEES OF M E CHURCH           | LTS 14-15 BLK 9 MERRILLS 2ND ADDN PLEASANT DALE         |
| M E CHURCH P D                            | LTS 12-13 BLK 9 MERRILLS 2ND ADDN PLEASANT DALE         |
| MEMORIAL HEALTH CARE SYSTEMSSEW           | CLOYD'S ADD BLK 47 ADMIN REPLAT OF LTS 4, 5 & 6 LOT 1   |
| MEMORIAL HEALTH CARE SYSTEMS              | LOTS 4-9 BLOCK 32 CLOYDS ADDITION SEWARD                |
| MEMORIAL HEALTH CARE SYSTEMS              | LOT 5 BLOCK I COLLEGE VIEW ADDITION SEWARD              |
| MEMORIAL HEALTH CARE SYSTEMS              | LOT 6 BLOCK I COLLEGE VIEW ADDITION SEWARD              |
| MEMORIAL HEALTH CARE SYSTEMSSEWARD        | LOTS 7 & 8 BLOCK I COLLEGE VIEW ADD (157 E ROBERTS ST)  |
| MEMORIAL HEALTH CARE SYSTEMSSEWARD        | LOTS 4-10 BLOCK 4 ORIGINAL TOWN MILFORD                 |
| MEMORIAL HEALTH CARE SYSTEMS INC          | LOTS 7-9 BLOCK 48 WRIGHTS 3RD ADDITION UTICA            |
| MEMORIAL HEALTH CARE SYSTEMS              | LOTS 1-3 & 10-12 BLK 32 CLOYDS ADD SEWARD               |
| MEMORIAL HEALTH CARE SYSTEMS              | LOT 1 MEMORIAL HEALTH CARE SUBDIV SEWARD                |
| MEMORIAL HEALTH CARE SYSTEMS              | LOT 2 MEMORIAL HEALTH CARE SUBDIV SEWARD                |
| MIDWEST DIST MISSIONARY CHURCH            | LOT 2 GRACE MISSIONARY CHURCH ADD MILFORD               |
| MIDWEST DISTRICT MISSIONARY CHURCH        | LT 1 & LT2 - A RPLT OF LTS 2 & 5 JANTZE 2ND ADD MILFORD |
| MIDWEST DIST MISSIONARY CHURCH            | LOT 3 GRACE MISSIONARY CHURCH ADD MILFORD               |
| MID-WEST DIST MISSIONARY CHURCH           | 1.01 AC TRACT IN NW 1/4 NW 1/4 11-9-3 MILFORD           |
| MIGHTY FORTRESS EVANGELICAL LUTHERAN CH   | LOT 4 & W 1/2 ADJ VAC ALLEY BLK 37 CLOYD'S ADD SEWARD   |
| MILFORD MENNONITE CHURCH                  | L7-10 & #11 BLK 8 LAUNES 3RD ADDN MILFORD               |
| MILFORD MENNONITE CHURCH                  | LOTS 5-6 BLOCK 8 LAUNES 3RD ADDITION MILFORD            |
| THE UNITED METHODIST CHURCH OF MILFORD    | LOT 7 VALLEY VIEW WEST 2ND ADD MILFORD                  |
| FIRST METHODIST EPISCOPAL CHURCH          | LTS 13-14 BLK 3 ORIGINAL TOWN MILFORD                   |
| MILFORD UNITED METHODIST CHURCH           | LTS 10-12 & #LT 9 BLK 3 ORIGINAL TOWN MILFORD           |
| FIRST M E CHURCH                          | S65' LTS 15-16 ----TL 17 B3 ORIGINAL TOWN MILFORD       |
| THE METHODIST CHURCH OF MILFORD, NE       | LOTS 7-8 & W 20' LOT 9 BLOCK 3 ORIGINAL TOWN MILFORD    |
| MOUNT PLEASANT CEMETERY ASS'N             | LOTS 11-13 & 1/2 ADJ VAC ALLEY BLK 2 ORIG TOWN RUBY     |
| NEBR CONF OF THE 7TH DAY ADVENTISTS ASS'N | W 1/2 SW 1/4 33-11-4 80 AC                              |
| NEBRASKA DISTRICT THE LUTHERAN CHURCH     | TL 222 NW 1/4 SE 1/4 21-11-3 SEWARD .13 AC              |
| NEBRASKA DISTRICT LUTHERAN CHURCH         | TL 223 NW 1/4 SE 1/4 21-11-3 SEWARD .77 AC              |
| OLDE GLORY THEATRE & COMMUNITY HALL SEW   | LOTS 11-12 BLOCK 35 CLOYD'S ADDITION                    |
| OLIVER MASONIC LODGE 38                   | LT 12 & TL 21 BLK 10 ORIGINAL TOWN SEWARD               |
| OMNI BEHAVIORAL HEALTH                    | S 32.17' LOT 5 & ALL LOT 6 BLOCK 96 HM & R ADD SEWARD   |
| OUR REDEEMER LUTH CHURCH OF STAPLEHURST   | LTS 4-7 BLK 25 JORGENSENS ADDN STAPLEHURST              |
| OUR REDEEMER LUTHERAN CHURCH SCHOOL       | TL 3 & 9 & # TL 1 & 5 SW 1/4 32-12-2 7.53 AC            |
| OUR REDEEMER LUTHERAN CHURCH              | TL 7 E 1/2 NW 1/4 32-12-2 2.21 AC                       |
| OUR REDEEMER LUTHERAN CHUR STAPLEHURST    | E 35' OF LTS 13-16 B 18 JORGENSENS ADDN STAPLEHURST     |
| OUR REDEEMER LUTH CHURCH OF STAPLEHURST   | LTS 17-20 BLK 18 JORGENSENS ADDN STAPLEHURST            |
| OUR REDEEMER LUTHERAN CHURCH              | # TL 1&5 IN NE COR SW 1/4 32-12-2 13.38 AC              |
| OUR REDEEMER LUTHERAN CHURCH              | LOTS 1-3 BLOCK 25 JORGENSEN'S ADDITION STAPLEHURST      |
| OUR REDEEMER EVANGELICAL LUTHERAN CH      | LOTS 8-10 BLOCK 25 J ORGENSEN'S ADDITION STAPLEHURST    |
| OUR REDEEMER EVANGELICAL LUTHERAN CH      | LOTS 5-6 BLOCK 18 JORGENSENS ADDITION STAPLEHURST       |
| REGION V FOUNDATION                       | N 1/3 LOTS 1-3 BLK 34 H M & R ADD & 1/2 VAC ST SEWARD   |
| THE ROCK LUTHERAN CHURCH                  | LOT 2 CNG ADDITION SEWARD                               |

|                                                                     |                                                                    |
|---------------------------------------------------------------------|--------------------------------------------------------------------|
| THE ROCK LUTHERAN CHURCH                                            | LOT 1 CNG 1ST ADDITION SEWARD                                      |
| SACRED HEART CHURCH                                                 | LTS 16-19 BLK 7 PIONEER TOWNSITE BEAVER CROSSING                   |
| SAINT GREGORY THE GREAT SEMINARY                                    | 49.83 AC TRACT IN S 1/2 SE 1/4 32-11-3                             |
| SAINT GREGORY THE GREAT SEMINARY                                    | LOT 1 SOUTHCREST 3RD ADD IN SE 1/4 32-11-3 4.52 AC                 |
| SAINT GREGORY THE GREAT SEMINARY                                    | LOT 2 SOUTHCREST 3RD ADD IN SE 1/4 32-11-3 6.96 AC                 |
| SALEM COUNTRY CHURCH                                                | N 214 1/2' OF W 198' TL 1 IN NW 1/4 NW 1/4 36-10-2 .97 AC          |
| SEWARD CHURCH OF CHRIST                                             | LT 4 CHURCH OF CHRIST ADDN SEWARD                                  |
| SEWARD CHURCH OF CHRIST                                             | LTS 5 & 6 CHURCH OF CHRIST ADDN SEWARD                             |
| SEWARD CHURCH OF CHRIST                                             | W 10' OF LT 7 CHURCH OF CHRIST ADDN SEWARD                         |
| SOUTHEAST NEBRASKA CASA                                             | #LOTS 1 & 4--TL 40 BLOCK 10 ORIGINAL TOWN SEWARD                   |
| SEWARD CO CHAPTER IZAAK WALTON LEAGUE OF NEB IMPRVMT ONLY ON SE4SE4 | 28-11-3 BD OF ED LAND                                              |
| SEWARD COUNTY HISTORICAL SOCIETY                                    | TL 20 IN NE 1/4 SE 1/4 17-10-2 6.30 AC GOEHNER                     |
| ST JOHN'S LUTHERAN CHURCH                                           | LT 8 & E 128.2' LTS 9-10 & #SE CRNR OF W120' LT 10 BLK 2 HILLCRST  |
| ST JOHN'S LUTHERAN CHURCH                                           | TL 48 & # VAC RR ROW SE4SW4 16-11-3 SEWARD 1.10 AC                 |
| ST JOHN'S LUTHERAN CHURCH                                           | LOT A ST JOHN;S ADMINISTRATIVE REPLAT SEWARD                       |
| ST JOHN'S LUTHERAN CHURCH of CORDOVA                                | LOTS 3-6 BLOCK 2 PETERSEN'S ADDITION CORDOVA                       |
| ST JOHN'S LUTHERAN CHURCH CORDOVA                                   | LOTS 7-8 BLOCK 2 PETERSEN'S ADDITION CORDOVA                       |
| ST PAULS LUTHERAN CHURCH UTICA NEBRASKA                             | TL 64 & S 501.5' TL 43 IN SW 1/4 29-11-1 UTICA 3.59 AC             |
| ST PAULS LUTHERAN CHURCH UTICA NEBRASKA                             | TL 44 & S 439' TL 38 & E 32' OF N 259' OF TL 38 29-11-1 UTICA 2.68 |
| ST PAULS LUTHERAN CHURCH UTICA NEBRASKA                             | TL 45 IN SW 1/4 UTICA                                              |
| ST PAULS LUTHERAN CHURCH UTICA NEBRASKA                             | TL 46 & W 91.3' OF N 259' TL 38 IN NE 1/4 SW 1/4 29-11-1 UTICA     |
| ST VINCENT DE PAUL CHURCH                                           | 8.19 AC TR IN ST VINCENT DEPAUL CH ADDN SEWARD                     |
| ST WENCESLAUS CATHOLIC CHURCH OF BEE, NE                            | LTS 8 THRU 21 BLK 3 ORIGINAL TOWN BEE                              |
| ST WENCESLAUS CATHOLIC CHURCH OF BEE, NE                            | LTS 22, 23, 24 BLK 3 ORIGINAL TOWN BEE                             |
| TRINITY EVANGELICAL LUTHERAN CHURCH                                 | LTS 1 THRU 9 BLK 10 ORIGINAL TOWN CORDOVA                          |
| TRINITY LUTHERAN CHURCH                                             | LTS 22-23 BLK 10 ORIGINAL TOWN CORDOVA                             |
| TRINITY EVANGELICAL LUTHERAN CHURCH                                 | LTS 1, 2, 3, B11 ORIGINAL TOWN CORDOVA                             |
| TRINITY EVANGELICAL LUTHERAN CHURCH                                 | CORDOVA LT 24 BLK 10 ORIGINAL TOWN CORDOVA                         |
| UNITED METHODIST CHURCH OF BEAVER CR                                | LT 7 BLOCK 19 DIMERY'S 2ND ADD BEAVER CROSSING                     |
| M E CHURCH - BEAVER CROSSING                                        | LT 6 & #5 -IS TL 17 BLK 19 DIMERY'S 2ND BEAVER CROSSING            |
| UNITED METHODIST CHURCH OF BEAVER CR                                | LTS 13,14,15,16 BLK 20 DIMERY'S 2ND BEAVER CROSSING                |
| UNITED METHODIST CHURCH OF BEAVER CR                                | N50' TL 62 IN NE 1/4 2-9-1 BEAVER CROSSING .06AC                   |
| UNITED METHODIST CHURCH OF BEAVER CR                                | TL 233 & 234 IN SW4 NE4 2-9-1 BEAVER CROSSING .21 AC               |
| METHODIST CHURCH - BEAVER CROSSING                                  | TAX LT 61 IN NE 1/4 2-9-1 BEAVER CROSSING .48 AC                   |
| UNITED METHODIST CHURCH OF SEWARD                                   | LTS 2-5 BLK 1 ROLFSMEIER ADDITION SEWARD                           |
| UNITED METHODIST CHURCH OF SEWARD                                   | N 20' LOT 8 BLOCK 1 NORM SCHULZ ADDITION SEWARD                    |
| UTICA UNITED METHODIST CHURCH                                       | LOTS 8-9 BLOCK 11 UTICA & WRIGHT'S 1ST ADD UTICA                   |
| FIRST UNITED M E CHURCH                                             | LOT 7 BLOCK 11 UTICA & WRIGHTS 1ST UTICA                           |
| FIRST UNITED M E CHURCH                                             | S 1/2 LOTS 4-6 BLOCK 11 UTICA & WRIGHTS 1ST ADD UTICA              |
| UTICA LODGE 96                                                      | LT 1 & E4' LT 2 BLK 13 UTICA&WRIGHT'S 1ST UTICA                    |
| V F W GERALD COFFEY POST 4755                                       | E 3/4 L10, 11 &12 BLOCK 42 HMR ADDN SEWARD                         |
| WEST BLUE CEMETERY ASSOCIATION                                      | 1.49 AC TRACT IN SE COR SE 1/4 36-9-3                              |
| WEST FAIRVIEW MENNONITE CHURCH                                      | BEG NE COR NE 1/4 330' S64' 330' N TO POB 9-9-2 2AC                |

|                               |                                                             |
|-------------------------------|-------------------------------------------------------------|
| ZION LUTHERAN CHURCH          | LTS 11-12 BLK 7 ORIGINAL TOWN GARLAND                       |
| ZION LUTHERAN CHURCH          | LTS 5-6 BLK 27 SOUTH & EAST ADDN GARLAND                    |
| ZION LUTHERAN CHURCH          | LTS 1, 2 & 3 BLK 7 ORIGINAL TOWN GARLAND                    |
| CONCORDIA TEACHERS COLLEGE    | L3-10 & VAC ALLEY & VAC AVES BLK B COLLEGE VW SEWARD        |
| CONCORDIA TEACHERS COLLEGE    | #TL 187 IN NW 1/4 NE 1/4 21-11-3 SEWARD                     |
| CONCORDIA TEACHERS COLLEGE    | #NW 1/4 NE 1/4 (#TL 294) 21-11-3 SEWARD 4.97 AC             |
| CONCORDIA TEACHERS COLLEGE    | LTS 17, 18, 19, & #16 & 1/2 VAC ALY BLK C COLLEGE VW SEW    |
| CONCORDIA TEACHERS COLLEGE    | LTS 13 & 14 & 1/2 VAC AVES & 1/2 ALY BLK C COLG VW SEW      |
| CONCORDIA TEACHERS COLLEGE    | L 1-12, 15, #16 & ALL L20&21, 1/2 VAC AVES BLK C COLGVW     |
| CONCORDIA TEACHERS COLLEGE    | TL 270 SE 1/4 NE 1/4 & 1/2 VAC LOCUST AVE 4.26 AC 21-11-3   |
| CONCORDIA TEACHERS COLLEGE    | L97 IN COLLVW & TL 186,273,274,295,187 IN NW 4 NE 4 21-11-3 |
| CONCORDIA TEACHERS COLLEGE    | #S 1/2 NE 1/4 NE 1/4 (TL 297&298&VAC AVES 21-11-3           |
| CONCORDIA TEACHERS COLLEGE    | #N 1/2 NE 1/4 NE 1/4 (#TL 294) 21-11-3 SEWARD 13.03 AC      |
| CONCORDIA UNIVERSITY          | LTS 1,2,11,12 & VAC ALY & 1/2 VAC COLL AVE BLK B COLL VW    |
| CONCORDIA UNIVERSITY NEBRASKA | #TL 286 IN SE 4 NE 4 21-11-3 NOW TL 330 SEWARD 1.13 AC      |
| CONCORDIA FOUNDATION INC      | LOT 7 & W 1/2 LOT 8 BLOCK F COLLEGE VW ADD SEWARD           |
| CONCORDIA FOUNDATION INC      | LOTS 1-6 BLOCK F COLLEGE VIEW ADDITION SEWARD               |
| CONCORDIA FOUNDATION INC      | LOTS 4 & 5 BLOCK E COLLEGE VIEW ADDITON SEWARD              |
| CONCORDIA TEACHERS COLLEGE    | #N 2 NE 4 NE 4 COMM AT SW COR (TL 293) 21-11-3 SEWARD 2 AC  |
| CONCORDIA FOUNDATION INC      | LOT 1 BLOCK E COLLEGE VIEW ADDITION SEWARD                  |
| CONCORDIA UNIVERSITY INC      | LOT 26 & W 7.67' BLOCK C COLLEGE VIEW ADD SEWARD            |
| CONCORDIA UNIVERSITY SEWARD   | 21-11-3 N 140' TL 286 & 1/2 VAC LOCUST AVE SE 1/4 NE 1/4    |
| CONCORDIA UNIVERSITY          | LOT 22 & 2 1/2 LOT 23 BLK C COLLEGE VIEW ADD SEW            |
| CONCORDIA UNIVERSITY          | TRACT IN E 2 SE 4 NE 4 21-11-3 4.77 AC                      |
| CONCORDIA UNIVERSITY NEBRASKA | LTS 11-12 BLK F & 1/2 VAC LOCUST AVE COLG VW ADD SEW        |
| CONCORDIA UNIVERSITY          | LTS 1-12, 1/2 VAC ALLEY & 1/2 VAC LOCUST, COLG AVE BLK A    |
| COLLEGE VIEW ADD'N SEWARD     |                                                             |
| CONCORDIA FOUNDATION INC      | LOT 10 BLOCK F COLLEGE VIEW ADDITION SEWARD                 |
| CONCORDIA UNIVERSITY          | LT 25, E 35' LT 27, LT 28 & 1/2 VAC LINDELL AVE BLK C CLGVW |
| CONCORDIA UNIVERSITY          |                                                             |
| CONCORDIA UNIVERSITY          | E 1/2 LOT 8 & ALL OF LT 9 BLK F COLG VW ADD SEW             |
| CONCORDIA UNIVERSITY          | E 1/2 LT 23 & ALL LT 24 BLK C COLG W ADD SEW                |
| CONCORDIA UNIVERSITY          | LOTS 1-2 BLOCK D COLLEGE VIEW ADDITION SEWARD               |

Affirmative Vote: Vrbka, Mundhenke, Schmieding, Culver

Motion Carried

Known items on the agenda for Board of Equalization on May 26, 2020 are as follows:

8:30 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of December 23, 2019
4. Discuss/Action – Assessor Information Update

Moved by Mundhenke and seconded by Schmieding to adjourn at 8:48 a.m.



Affirmative Vote: Mundhenke, Schmieding, Vrbka, Culver

Motion Carried

State of Nebraska)  
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 26<sup>th</sup> day of May 2020.

County Clerk

Chairperson

May 12, 2020

Seward County Board of Commissioners

State of Nebraska)  
County of Seward) ss.

A regular meeting of the Seward County Board of Commissioners was convened in open and public session at 9:00 a.m. on May 12, 2020 in the Commissioner’s room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner’s Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk’s Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Commissioners has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Commissioners convened on May 12, 2020 at 9:00 a.m.

Present:

Chairperson: John Culver

Members: Mike Mundhenke, Bob Vrbka, Ken Schmieding, Becky Paulsen,

County Clerk: Sherry Schweitzer

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Schmieding and seconded by Mundhenke to approve the minutes of May 5, 2020.

Affirmative Vote: Schmieding, Mundhenke, Vrbka, Culver

Motion Carried

Moved by Vrbka and seconded by Mundhenke to approve the claims through May 1, 2020 as follows:

| SEWARD COUNTY CLAIMS THROUGH MAY 1, 2020 |    |             |                      |    |            |
|------------------------------------------|----|-------------|----------------------|----|------------|
| ADP LLC                                  | SE | \$1,375.00  | MIDWEST DOOR         | SU | \$15.00    |
| AFFORDABLE INTRNT SOI                    | SE | \$74.99     | MIDWEST OFFICE AUTOM | SU | \$61.99    |
| AKRS EQUIPMENT                           | SU | \$9.25      | MIDWEST SERVICE      | SE | \$199.00   |
| AMAZON CAPITAL SERV                      | SE | \$212.36    | NE COUNTY ATTORNEYS  | SE | \$1,813.00 |
| AMERITAS LIFE INS                        | FE | \$15,912.68 | NE EQUIPMENT INC     | SU | \$42.59    |
| ANDERSON AUTO GRP                        | SE | \$205.50    | NE PUBLIC POWER DIST | UT | \$94.88    |
| KENNETH PANKOKE                          | SE | \$456.07    | NMC, INC             | EQ | \$5,223.90 |
| BLACK HILLS ENERGY                       | UT | \$1,258.88  | OFFICE DEPOT         | SU | \$37.96    |
| BLUESTEM NETWORK                         | UT | \$110.00    | OFFICENET            | SU | \$42.44    |
| BUEL TRUCKING, INC                       | SU | \$15,219.25 | O'KEEFE ELEVATOR CO  | SE | \$6,870.25 |

|                        |    |              |                                       |    |              |
|------------------------|----|--------------|---------------------------------------|----|--------------|
| CAMPBELL CLEANING      | SE | \$2,255.00   | ONESOURCE                             | SE | \$452.00     |
| CATTLE BANK & TRUST    | SE | \$39.84      | OREILLY AUTOMOTIVE                    | SE | \$393.84     |
| CITY OF SEWARD         | UT | \$10,650.35  | ORKIN LLC                             | SE | \$111.78     |
| CLEAN PRO CARPET       | SE | \$1,950.00   | PAC N SAVE                            | SU | \$29.34      |
| CONCRETE LEVELING SOL  | SE | \$9,945.00   | PENNER'S TIRE & AUTO                  | SE | \$678.36     |
| DOUGLAS COUNTY COURT   | SE | \$4.50       | PETTY CASH FUND                       | FE | \$101.40     |
| DUGAN PRINTING         | SE | \$695.00     | PHYSICIANS LAB SERV                   | SE | \$7.00       |
| E 911                  | SE | \$35,685.58  | POMP'S TIRE SERVICE                   |    | \$3,223.67   |
| EAKES OFFICE PLUS      | SU | \$1,213.32   | QUADIENT LEASING USA                  |    | \$139.73     |
| ELECTION SYS & SFTWR   | SU | \$2,859.13   | RDO TRUCK CENTERS                     |    | \$113.26     |
| EXPRESS LAWN CARE      | SE | \$550.00     | REDWOOD TOXIC LAB                     |    | \$12.50      |
| FARMERS COOP           | SU | \$640.97     | REGION V SERVICES                     |    | \$2,484.58   |
| FASTENAL COMPANY       | SU | \$47.63      | SACK LUMBER                           |    | \$282.98     |
| FIRST WIRELESS, INC    | UT | \$2,022.72   | SEWARD CO IND                         |    | \$2,805.29   |
| FLAGSHIP PUBLISHING    | SE | \$225.00     | SEWARD CO PUB TRAN                    |    | \$36.00      |
| GEHRING CONST          | SE | \$239,398.77 | SEWARD CO ROAD FUND                   |    | \$500,000.00 |
| GERHOLD CONCRETE       | SE | \$1,923.52   | SEW CO SHRF UNCOL FEES                |    | \$170.00     |
| RONALD STACHURA        | SE | \$343.61     | SEWARD ELECTRONICS                    |    | \$10.28      |
| HAYEK POURED WALLS     | SE | \$1,065.00   | SOFTWARE UNLIM CORP                   |    | \$3,024.00   |
| HELMINK PRINTING       | SU | \$14.50      | SPORTS EXPRESS                        |    | \$314.90     |
| HERPOLSHEIMERS INC     | SE | \$140.56     | ST OF NE DAS COMM                     |    | \$1,152.00   |
| HOBSON AUTO AND TIRE   | SE | \$57.00      | SUMMIT FOOD SERV                      |    | \$4,196.48   |
| HOMETOWN LEASING       | FE | \$224.20     | TRUCK EQUIP SERV                      |    | \$532.16     |
| INDOFF INC             | SU | \$243.69     | TWIN RIVERS HLTH CR                   |    | \$80.00      |
| INTERSTATE CNCRT PMP   | SE | \$450.00     | UNIVERSITY OF NEBR                    |    | \$10,522.84  |
| INTERSTATE POWER SYS   | SU | \$89.87      | VERIZON WIRELESS                      |    | \$1,660.35   |
| JACKS UNIFORMS         | SE | \$131.89     | VILLAGE OF GARLAND                    |    | \$49.17      |
| JONES BANK             | FE | \$3,740.00   | VILLAGE OF UTICA                      |    | \$53.60      |
| JONES BANK (FICA)      | FE | \$15,650.87  | VISA                                  |    | \$976.25     |
| KINER SUPPLY CO        | SU | \$116.47     | VOGTSCAPES, INC                       |    | \$57,885.21  |
| KONICA MINOLTA         | SU | \$131.48     | WELLS FARGO FIN LEAS                  |    | \$198.15     |
| LEE'S REFRIGERATION    | SE | \$399.67     | WINDSTREAM                            |    | \$134.20     |
| MADISON CO SHERIFF     | SE | \$18.50      | YORK COUNTY EMA                       |    | \$12.80      |
| MATHESON TRI-GAS       | UT | \$1,148.92   | SALARIES                              |    | \$228,322.87 |
| MCKESSON MED SURG      | SU | \$231.61     | GROSS SALARIES INCLUDE DEDUCTIONS TO: |    |              |
| MEDICAL ENTERPRISES    | SU | \$280.00     | COLONIAL SUPPLEMENTAL INSURANCE       |    |              |
| MEM HLTH CR SYS CLINIC | SE | \$270.44     | MID AMERICAN CO WISCONSIN             |    |              |
| METROCOUNT             | SU | \$4,701.00   | DELTA DENTAL                          |    |              |
| MEYER AUTOM            | SE | \$218.12     | VSP VISION                            |    |              |
| MID AMERICAN BENEFITS  | FE | \$119.00     | WADDELL & REED                        |    |              |

Affirmative Vote: Vrbka, Mundhenke, Schmieding, Culver                      Motion Carried

Moved by Vrbka and seconded by Schmieding to go into Executive Session at 9:05 a.m. to discuss pending litigation.

Affirmative Vote: Vrbka, Schmieding, Mundhenke, Culver                      Motion Carried

The Chairman stated the Executive Session, which is via Zoom, is for pending litigation.

Schmieding is absent at 9:45 a.m.

Moved by Vrbka and seconded by Mundhenke to go out of Executive Session at 9:46 a.m.

Affirmative Vote: Vrbka, Mundhenke, Culver Motion Carried

Known items on the agenda for Board of Commissioners on May 19, 2020 are as follows:

9:00 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of May 12, 2020

Other Business Matters to Address When Time Allows

1. Discuss/Action - Public/Officials/Boards
2. Commissioners Reports
3. Discuss/Action – Accept Clerk of the District Court Fee Report for April 2020 - \$705.71

4. Discuss/Action – Accept Sheriff Fee & Mileage Report for March 2020 – \$1,349.00 & \$939.74
5. Discuss/Action – Accept County Clerk Fee Report for April 2020 - \$37,934.25
6. Discuss/Action – Agenda for May 26, 2020

9:15 a.m. Discuss/Action – Request to Purchase Pickup for Building & Grounds Dept. using the State Bid

9:30 a.m. Discuss/Action – Res. – Short Form Plat for Duckett Addition in Precinct H In the E  $\frac{1}{2}$  NE  $\frac{1}{4}$  Section 24 T11N R4E

10:00 a.m. Discuss/Action – Hearing – Conditional Use Permit Review and Amendment for a Class L Liquor License to brew beer on a tract of land in Precinct H in the S  $\frac{1}{2}$  SW  $\frac{1}{4}$  of Section 34 T11N R4E

Discuss/Action – Res. - Conditional Use Permit Review and Amendment for a Class L Liquor License to brew beer on a tract of land in Precinct H in the S  $\frac{1}{4}$  NW  $\frac{1}{4}$  and the NW  $\frac{1}{4}$  SW  $\frac{1}{4}$  of Section 34 T11N R4E

10:15 a.m. Discuss/Action – Hearing – Request to Rezone a quarter section of land from A-1 to TA-1 located in I Precinct in the SE  $\frac{1}{4}$  of Section 29 T10N R4E

Discuss/Action – Res. - Request to Rezone a quarter section of land from A-1 to TA-1 located in I Precinct in the SE  $\frac{1}{4}$  of Section 29 T10N R4E

Moved by Mundhenke and seconded by Vrbka to adjourn at 9:47 a.m.

Affirmative Vote: Mundhenke, Vrbka, Culver

Motion Carried

State of Nebraska)

County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 19<sup>th</sup> day of May 2020.

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County Clerk

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Chairman

# May 19, 2020

## Seward County Board of Commissioners

State of Nebraska)  
County of Seward) ss.

A regular meeting of the Seward County Board of Commissioners was convened in open and public session at 9:00 a.m. on May 19, 2020 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Commissioners has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Commissioners convened on May 19, 2020 at 9:00 a.m.

Present: Chairperson: John Culver  
Members: Mike Mundhenke, Bob Vrbka, Ken Schmieding,  
Becky Paulsen  
County Clerk: Sherry Schweitzer

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Vrbka and seconded by Mundhenke to approve the minutes of May 12, 2020.  
Affirmative Vote: Vrbka, Mundhenke, Schmieding, Culver Motion Carried  
Abstain: Paulsen as she was not in attendance at such meeting.

Gary Petersen, Seward/York County Emergency Manager, updated the Commissioners on activities of his office.

Sherry Schweitzer, County Clerk, reported that Owen Eickhoff delivered a book to her office about Seward County Abandoned Cemeteries. He completed this book as part of his Eagle Scout Project.

Chairman Culver reported that the Safety Committee has met and plans are being made to open the county buildings June 1, 2020. A protocol is currently being developed by the Safety Committee. He stated that an area can be cordoned off in the courthouse for the DMV when they are in the courthouse, otherwise, the public will use the south door. He also reported that he has been involved with the Four Corners Health Dept. conference calls and reported that there are 8 or 9 people that currently have the coronavirus and no one is in the local hospital at the current time. The Justice Center and the West Wing Building have already been working on controlling entrances due to the coronavirus situation.

### Commissioners Reports:

Commissioner Mundhenke reported he checked on roads.

Commissioner Vrbka reported he attended the Ag Society meeting last night. He also has been working on a drainage issue near Beaver Crossing.

Commissioner Culver reported he has been involved with many conference calls involving the coronavirus situation and meetings to which he is a liaison. He received 2 calls on road issues, checked abandoned cemeteries and roads.

Commissioner Schmieding reported he checked abandoned cemeteries, will have a Visitors Committee meeting this week and checked on roads.

Commissioner Paulsen reported she worked with the Road Dept. on signs and other road work and participated in a call with Seward County Chamber and Development Partnership (SCCDP).

Eric Hofer, Supt. of Buildings and Grounds, was present to give information about his request for a new pickup. He had checked on the state bid and reported his findings to the Commissioners.

Moved by Paulsen and seconded by Schmieding to purchase a 2020 Ram pickup in the amount of \$25,357.00.

Affirmative Vote: Paulsen, Schmieding, Mundhenke, Vrbka, Culver Motion Carried

Moved by Vrbka and seconded by Paulsen to accept the Clerk of the District Court Fee Report for April 2020 in the amount of \$705.71.

Affirmative Vote: Vrbka, Paulsen, Mundhenke, Schmieding, Culver Motion Carried

Moved by Paulsen and seconded by Mundhenke to accept the Sheriff Fee and Mileage Report for March 2020 in the amount of \$1,349.00 and \$939.74 respectively.

Affirmative Vote: Paulsen, Mundhenke, Vrbka, Schmieding, Culver Motion Carried

Moved by Vrbka and seconded by Schmieding to accept the County Clerk Fee Report for April 2020 in the amount of \$37,934.25.

Affirmative Vote: Vrbka, Schmieding, Paulsen, Mundhenke, Culver Motion Carried

Moved by Paulsen and seconded by Mundhenke to adopt Resolution No. 3513 in regard to allowing Jones Bank to withdraw pledged securities.

Resolution No. 3513 of the  
Seward County Board of Commissioners

WHEREAS, the Jones Bank desires to withdraw the following securities:

| <u>DESCRIPTION</u> | <u>CUSIP#</u> | <u>MARKET VALUE</u> |
|--------------------|---------------|---------------------|
| ADAMS CO SD#3      | 006067DP4     | \$185,371.85        |
| FHLB AGENCY        | 31300AJ6Y0    | \$1,006,844.88      |

TOTAL MARKET VALUE \$1,292,216.73

Whereas: County will still be fully protected. Therefore, let it be resolved, the above withdrawal by the Jones Bank is approved by this County Board.

Moved by: Paulsen                      Seconded by: Mundhenke                      05/19/2020

Ayes: Robert Vrbka, Becky Paulsen, Mike Mundhenke, Ken Schmieding,  
John K. Culver, Chair of the Board

Attest: Sherry Schweitzer, Seward County Clerk

Affirmative Vote: Paulsen, Mundhenke, Vrbka, Schmieding, Culver Motion Carried

Schweitzer explained that there were stray cattle that were found on the real estate of Alvin Bender. He tried to find the owners and put an ad in the newspaper to no avail. He took the cattle to the Columbus Sale Barn and sold them. The money has been deposited in the County Treasurer's Fund and Mr. Bender is now requesting payment for his expenses in caring for the cows and taking them to the sale barn.

Moved by Vrbka and seconded by Schmieding to allow the payment for safekeeping stray cattle to Alvin Bender in the amount of \$298.80.

Affirmative Vote: Vrbka, Schmieding, Paulsen, Mundhenke, Culver Motion Carried

Commissioner Paulsen removed herself at 9:30 a.m.

Becky Paulsen, Seward County Weed/Zoning Administrator, presented a short form plat for the Commissioners consideration.

Moved by Vrbka and seconded by Mundhenke to adopt Resolution No. 3514 in regard to approving the Duckett Short Form Plat in Precinct H in the E ½ NE ¼ of Section 24 Township 11 North, Range 4 East of the 6th p.m.

**RESOLUTION NO. 3514 OF THE  
SEWARD COUNTY BOARD OF COMMISSIONERS**

WHEREAS, Steve and Nancy Duckett own 20.0 acres of land and have applied for a Short Form Plat Subdivision of 5.01 acres, and is described as a tract of land in the East 1/2 of the North East ¼ of, Section 24, Township 11N, Range 4E, Seward County, Nebraska, and

WHEREAS, the subdivision shall be called DUCKETT ADDITION SHORT FORM PLAT, and

WHEREAS, The Seward County Planning Commission held a meeting on April 20th, 2020 to consider the Short Form Plat, and

WHEREAS, the Planning Commission recommended approval of the DUCKETT ADDITION Short Form Plat with a vote of 6 For, 0 against, and 2 Absent and Not Voting, and

WHEREAS,   X   No one appeared to oppose the subdivision

       Individuals appeared to oppose the subdivision

  X   No one appeared to support the subdivision

       Individuals appeared to support the subdivision

       Individuals appeared without commitment and

THEREFORE, BE IT RESOLVED that the Seward County Board of Commissioners do hereby Approve   X  , Deny            the DUCKETT ADDITION Short Form Plat with Resolution NO: 3514.

Commissioner Paulsen was removed from the Board at the time this Resolution was passed.

Moved by: Vrbka                      Seconded by: Mundhenke                      05/19/2020  
Ayes: Robert Vrbka, Becky Paulsen, Mike Mundhenke, Ken Schmieding,  
John K. Culver, Chair of the Board  
Attest: Sherry Schweitzer, Seward County Clerk

Affirmative Vote: Vrbka, Mundhenke, Schmieding, Culver

Motion Carried

Commissioners Paulsen re-joined the Board at 9:34 a.m.

The Commissioners recessed at 9:37 a.m.

The Commissioners re-convened at 9:45 a.m.

The Commissioners discussed budget recommendations for the 2020-2021 budget. Schweitzer stated that the Commissioners can give a recommendation for allowance for the budget increases. She is about ready to send out information and wanted to know if the Commissioners wanted to give a recommendation for costs such as supplies and equipment. The consensus of the Board was a 2% increase.

Moved by Schmieding and seconded by Vrbka to recommend a 2% increase on items in the various budgets not to include salaries and their respective benefits.

Affirmative Vote: Schmieding, Vrbka, Paulsen, Mundhenke, Culver    Motion Carried

Commissioners Paulsen removed herself from the Board at 9:57 a.m.

The Commissioners recessed at 9:57 a.m.

The Commissioners re-convened at 10:00 a.m.

Moved by Vrbka and seconded by Schmieding to open a public hearing at 10:00 a.m. for a Conditional Use Permit Review and Amendment for a Class L Liquor License to brew beer on a tract of land in Precinct H in the S  $\frac{1}{2}$  SW  $\frac{1}{4}$  and NW  $\frac{1}{4}$  SW  $\frac{1}{4}$  of Section 34 Township 11 North Range 4 East of the 6th p.m.

Affirmative Vote: Vrbka, Schmieding, Mundhenke, Culver

Motion Carried

Paulsen gave information about the request and read the following into the record:  
A letter in favor of the proposal from Kevin Siebert:

Amendment to Conditional Use Permit Resolution #2903  
Class L Craft Brewery License by Junto LLC  
1356 182<sup>nd</sup> Road  
Seward Nebraska 68434

Planning Commissioners

In light of the restrictions on physical meetings at the Planning Commission, we thought it might be helpful to outline the basis for this request in writing. Please note the following:

1. Junto LLC currently holds a Class YK, farm winery/catering license. In addition to producing and selling wine at the farm winery, Junto also hosts, and has since the first week the winery was open, public and private events. These have included dozens of weddings and receptions, as well as reunions, business and other institution (government, university, non-profit) meetings, banquets, non-profit fundraisers, music performances and a variety of other events. These events have been attended by individuals from every state in the United States and over thirty foreign countries.
2. The winery would not be economically feasible without the ability to host events. Junto would not be able to attract events without serving beer at the events in addition to wine. That's just the business reality. In addition to creating a sought-after alternative venue for special events (Concordia University, the University of Nebraska Lincoln, regional governmental agencies and local and regional non-profits are frequent users) and attracting visitors to Seward County from across the country and around the world, the winery has created hundreds of thousands of dollars of new property tax base and over ten new full and part time jobs in the County.
3. The Nebraska Liquor Control Commission authorizes Nebraska farm wineries to hold three types of liquor licenses- Class Y licenses to produce wine, which Junto currently holds, Special Designated Licenses or SDLs, which permit the sale of beer at the winery and which Junto regularly obtains, and Class L licenses, which permit the sale of beer at the winery which is produced at the winery or pursuant to a contract brewing agreement with another Class L license holder.
4. Junto currently sells beer at events utilizing SDL licenses. This L license would permit Junto to instead sell beer that it produces or has produced for it by a third party Class L license holder. It is very common for farm wineries in Nebraska to hold Class L licenses. The federal agency governing production and sale of alcohol (the Alcohol and Tobacco Tax and Trade Bureau, or TTB) permits farm wineries to obtain a permit to produce and sell beer and in fact Junto already holds a TTB brewer's permit.
5. Receipt of the L license will not result in construction of new facilities at Junto (current facilities will support the production of limited amounts of beer in addition to wine), nor will it result in a change in the types or frequency of events hosted at the winery. It will simply allow Junto to produce and sell beer, itself or through a contracted third party Class L license holder, rather than purchase beer from others. While Junto

Thank you.  
Kevin Siebert  
Ben, Jessie, John and Ashley Siebert

Moved by: Vrbka      Seconded by: Schmieding      05/19/20  
Ayes: Robert Vrbka, Ken Schmieding, Mike Mundhenke,



John K. Culver, Chair of the Board  
Attest: Sherry Schweitzer, County Clerk

BEFORE THE PLANNING COMMISSION OF SEWARD COUNTY, NEBRASKA

IN THE MATTER OF )  
 REVIEW and a Modification of a )  
 CONDITIONAL USE PERMIT )  
 REQUEST BY: Seward County )  
 Board of Commissioners )  
 )  
 )

JUNTO Winery LLC  
APPLICANT

THIS MATTER came before the Planning Commission on the request of the Board of Commissioners for a REVIEW and Modification of a Conditional Use Permit. Public Hearing was held on the 20th day of April 2020. Notice of said hearing was publicized on the 1st day of April 2020.

THE PLANNING COMMISSION recommends to

  X   approve the conditional use permit

\_\_\_\_\_ deny the conditional use permit

upon the findings that:

1. Y The use, in all other respects, conforms to the applicable regulations of the district in which it is located.

\_\_\_\_\_ Does conform with Matrix for Conditional Use

2. Y The use has adequate water, sewer, and drainage facilities.

3. Y The use is in harmony with the character of the area and the most appropriate use of the land. \_\_\_\_\_

This use fits within the Seward County Matrix

4. Y The establishment, maintenance, or operation of the conditional use will not be detrimental to or endanger the public health, safety, moral, comfort, or general welfare of the county.

- 5 Y The use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purpose already permitted, nor substantially diminish and impair property values within the neighborhood.

6. Y The use will not impede the normal and orderly development of the surrounding property for uses permitted in the district.

\_\_\_\_\_ This use is allowed in a TA-1 district with a CUP

7. Y The use has adequate utilities, access roads, and drainage facilities.

8. Y That adequate measures have been or will be taken to provide ingress and egress so designed as to minimize traffic congestion in the public streets.

9. Y The use does not include noise, which is objectionable due to volume, frequency, or beat unless muffled or otherwise controlled.

10. Y The use does not involve any pollution of the air by fly-ash, dust, vapors or other substance which is harmful to health, animals, vegetation or other property or which can cause soiling, discomfort, or irritation.

11. Y The use does not involve any malodorous gas or matter, which is discernible on any adjoining lot or property.

12.   Y   The use does not involve any direct or reflected glare, which is visible from any adjoining property or from any public street, road, or highway.
- 13   Y   The use does not involve any activity substantially increasing the movement of traffic on public streets unless procedures are instituted to limit traffic hazards and congestion.
- No parking or staging will be allowed on the highway.
14.   Y   The use does not involve any activity substantially increasing the burden on any public utilities or facilities unless provisions are made for any necessary adjustments.

Specific Findings of fact

      \*Seward County Land Use Matrix

      \* Site Plan

      \* Nebraska State applicable License(s)

FURTHER recommend specific conditions that are necessary or desirable to address the most appropriate use of the land, the conservation and stabilization of the value of property, the provision of adequate open space for light and air, concentration of populations, congestion of public streets, and the promotion of the general health, safety, welfare, convenience, and comfort of the public

      This is a Allowed Use per Seward County Matrix as a Conditional Use Permit in a TA-1.

DATED THIS   19th   day of   May  , 2020

Affirmative Vote: Vrbka, Schmieding, Mundhenke, Culver

Motion Carried

Moved by Vrbka and seconded by Mundhenke to open a public hearing at 10:17 a.m. for a request to rezone a quarter section of land from A-1 to TA-1 located in I Precinct in the SE ¼ of Section 29 Township 11 North, Range 4 East of the 6th p.m.

Affirmative Vote: Vrbka, Mundhenke, Schmieding, Culver

Motion Carried

Paulsen gave information about the request and stated the Planning and Zoning Commission recommended denial of said request. She read the following letter into the record.

7602 Pinkney  
Omaha, NE 68134  
April 14, 2020

Mrs. Becky Paulsen  
Zoning Administrator  
529 Seward St #206  
Seward, NE 68434

Dear Mrs. Paulsen

RE: Rezone Request  
Parcel ID: 800002229  
Tim Curtis

I am opposed to the Rezone Application. The property is located in a water conservation area.

It close to the Culver Creek. There is highly erodible land in the area.

I was advised that a realtor in Milford is also involved. There is no reason to build another house.

There is no legitimate reason to allow this application because it will encroach on the Greenbelt Exemption of the many other landowners.

Any questions or comments? Please feel free to contact me.

Thank you.

With best wishes,  
Robert Glasson

Alice Ficke commented on the hearing.

Moved by Vrbka and seconded by Schmieding to close the public hearing at 10:24 a.m.  
Affirmative Vote: Vrbka, Schmieding, Mundhenke, Culver                      Motion Carried

Moved by Vrbka and seconded by Mundhenke to approve Resolution No. 3516 in regard to denying the request to rezone a quarter section of land from A-1 to TA-1 located in I Precinct in the SE ¼ of Section 29 Township 11 North, Range 4 East of the 6th p.m.

RESOLUTION NO. 3516 OF THE  
SEWARD COUNTY BOARD OF COMMISSIONERS

WHEREAS, Tim Curtis has applied for a Zoning District change for a quarter section of land from A-1 Agricultural District to TA-1 Transitional Agricultural District, and

WHEREAS, The land is described as a tract in the South East 1/4 of, Precinct I. Parcel ID: 800002229 Section 29, Township 10N, Range 4E, Seward County, Nebraska, and

WHEREAS, the owner of record is Tim Curtis, and

WHEREAS, Notice of Public Hearing by the Seward County Planning Commission was published in the Seward County Independent, the Milford Times, and was posted on the property, and

WHEREAS, the Planning Commission held a public hearing on the Zoning District change on April 20, 2020, and

WHEREAS, the Planning Commission had a recommendation to Deny with a vote of 6 in favor, 0 against, and 2 absent and not voting.

WHEREAS, The Seward County Board of Commissioners held a public hearing on the Zoning Change on May 19, 2020, and

WHEREAS, Notice of Public Hearing by the Seward County Board of Commissioners was published in the Seward County Independent, the Milford Times, and was posted on the property, and

WHEREAS,   X   No one appeared to oppose said amendment  
             Individuals appeared to oppose said amendment  
        X   No one appeared to support said amendment  
             Individuals appeared to support said amendment  
        X   Individuals appeared without commitment, and,

NOW, THEREFORE BE IT RESOLVED that the Seward County Board of Commissioners do hereby adopt Resolution   3516   to approve       , deny   X   the Zoning District Change from A-1 to TA-1.

Commissioner Paulsen was removed from the Board at the time this Resolution was passed.

Moved by: Vrbka      Seconded by: Mundhenke                      05/19/2020  
Ayes: Robert Vrbka, Mike Mundhenke, Ken Schmieding,  
John K. Culver, Chair of the Board  
Attest: Sherry Schweitzer, Seward County Clerk

Affirmative Vote: Vrbka, Mundhenke, Schmieding, Culver                      Motion Carried

Commissioner Paulsen re-joined the Board at 10:27 a.m.

The Commissioners recessed at 10:27 a.m.  
The Commissioners re-convened at 10:30 a.m.

Gary Petersen, Seward/York Emergency Manager, reported that he applied for a grant for safe rooms for the West Wing. The employees working there have nowhere to go in case of tornadic weather. He stated the grant is for 2 stand-alone shelters which would require installation by the County.

Moved by Paulsen and seconded by Schmieding to authorize the Emergency Management Director to complete the Safe Room Mitigation Grant Application and Associated Documentation.

Affirmative Vote: Paulsen, Schmieding, Vrbka, Mundhenke, Culver Motion Carried

Moved by Paulsen and seconded by Mundhenke to authorize the Chairman to sign the Local Match Commitment Letter for the Safe Room Mitigation Grant Project.

Affirmative Vote: Paulsen, Mundhenke, Schmieding, Vrbka, Culver Motion Carried

Moved by Vrbka and seconded by Schmieding to authorize the Chairman to sign the Nebraska Emergency Management Agency Authorized Representative Designation for the Safe Room Project.

Affirmative Vote: Vrbka, Schmieding, Mundhenke, Paulsen, Culver Motion Carried

Wendy Elston, County Attorney, was present to ask approval to advertise for a new Special Deputy County Attorney. She stated the Treasury Dept., after an audit, asked her to make a plan for spending the money in the Drug Enforcement Fund. She stated the Treasury Dept. approved to hire a back-fill position – which would take the place of work a current Deputy Attorney has if that employee would be assigned drug task force work. She mentioned that Drug Court would also be something this new hire would do. Culver asked her why Seward County needs another Attorney when other counties our size do not have that many. Schmieding stated he would like to look at case numbers before any decision is made. Elston gave a listing of cases her office has and noted that they have more cases than other counties because of the Interstate (I-80) and because we are in close proximity to Lincoln. Barb Armstead, Deputy County Attorney, stated that this county is active in this area of work. Sheriff Vance was present and he felt that it would be better if the new hire would be specifically for the Drug Task Force. He also stated that because of the coronavirus situation, his office has been just “citing” offenders rather than bringing them to jail. There was much discussion about various caseloads, and work this “back-fill” position would be asked to do.

Moved by Vrbka and seconded by Schmieding to allow the County Attorney to advertise for a Special Deputy County Attorney.

Affirmative Vote: Vrbka, Schmieding

Voting No: Paulsen, Mundhenke, Culver

Motion Failed

Elston stated that she will go ahead and fill the position without the Board approval.

Known items on the agenda for Board of Equalization on May 26, 2020 are as follows:

8:30 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of May 12, 2020
4. Discuss/Action – Assessor Information Update

Known items on the agenda for Board of Commissioners on May 26, 2020 are as follows:

9:00 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of May 19, 2020
4. Discuss/Action – Approve claims through May 15, 2020

Other Business Matters to Address When Time Allows

5. Discuss/Action - Public/Officials/Boards
6. Commissioners Reports
7. Discuss/Action – General Discussion on Coronavirus with Dept. Heads
8. Discuss/Action – Meeting protocol for County Board meetings
9. Discuss/Action – Agenda for June 2, 2020

Moved by Vrbka and seconded by Mundhenke to adjourn 11:39 a.m.  
Affirmative Vote: Vrbka, Mundhenke, Schmieding, Paulsen, Culver    Motion Carried

State of Nebraska)  
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 26<sup>th</sup> day of May 2020.

\_\_\_\_\_  
County Clerk

\_\_\_\_\_  
Chairperson

# May 26, 2020

## Seward County Board of Equalization

State of Nebraska)  
County of Seward) ss.

A regular meeting of the Seward County Board of Equalization was convened in open and public session at 8:30 a.m. on May 26, 2020 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Equalization has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Equalization convened on May 26, 2020 at 8:30 a.m.

Present: Chairperson: John Culver  
Members: Mike Mundhenke, Bob Vrbka, Ken Schmieding, Becky Paulsen  
Deputy County Clerk: Brandy Johnson  
County Assessor: Marilyn Hladky

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Vrbka and seconded by Paulsen to approve the minutes of May 12, 2020.  
Affirmative Vote: Vrbka, Paulsen, Mundhenke, Schmieding, Culver Motion Carried

Hladky updated the Commissioners on activities of her office.

Known items on the agenda for Board of Equalization on June 9, 2020 are as follows:

8:30 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of May 26, 2020
4. Discuss/Action – Assessor Information Update

Moved by Vrbka and seconded by Paulsen to adjourn at 8:55 a.m.

Affirmative Vote: Vrbka, Paulsen, Schmieding, Mundhenke, Culver Motion Carried

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 9th day of June 2020.

\_\_\_\_\_  
County Clerk

\_\_\_\_\_  
Chairperson

# May 26, 2020

## Seward County Board of Commissioners

State of Nebraska)  
County of Seward) ss.

A regular meeting of the Seward County Board of Commissioners was convened in open and public session at 9:00 a.m. on May 26, 2020 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Commissioners has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Commissioners convened on May 26, 2020 at 9:00 a.m.

Present: Chairperson: John Culver  
Members: Mike Mundhenke, Bob Vrbka, Ken Schmieding, Becky Paulsen  
Deputy County Clerk: Brandy Johnson

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Paulsen and seconded by Mundhenke to approve the minutes of May 19, 2020.

Affirmative Vote: Paulsen, Mundhenke, Schmieding, Vrbka, Culver Motion Carried

Moved by Vrbka and seconded by Paulsen to approve the claims through May 15, 2020.

Affirmative Vote: Vrbka, Paulsen, Schmieding, Mundhenke, Culver Motion Carried

### **SEWARD COUNTY CLAIMS THROUGH MAY 15, 2020**

|                          |    |              |                        |    |             |
|--------------------------|----|--------------|------------------------|----|-------------|
| ADVANCED CORRECTL HLTHCR | SE | \$2,794.31   | MIDWEST AUTOM          | SE | \$188.00    |
| ADVANCED OFFICE AUTOM    | SU | \$15.80      | MILLS & REITER         | SE | \$251.75    |
| AKRS EQUIPMENT           | SU | \$56.20      | MIPS INC               | SE | \$1,326.91  |
| ALL MAKES OFFICE EQUIP   | EQ | \$2,445.54   | MOTOROLA               | SE | \$7,272.40  |
| AMAZON CAPITAL SERV      | SE | \$264.02     | NE ASSN OF SENIOR CTRS | FE | \$40.00     |
| AMERITAS LIFE INS CORP   | FE | \$16,027.12  | NE HLTH & HMN SERV SYS | SE | \$90.00     |
| ANCHOR PROMOTIONS        | SE | \$3,942.83   | NEBRASKA INTERACTIVE   | FE | \$4.00      |
| AXON ENTERPRISES         | SU | \$7,680.00   | NORRIS PUB POW DIST    | UT | \$1,192.84  |
| BERRY LAW FIRM           | SE | \$6,222.50   | OFFICE DEPOT           | SU | \$769.99    |
| BLACK HILLS ENERGY       | UT | \$1,326.51   | OFFICENET              | SU | \$299.86    |
| BLUESTEM NETWORK         | UT | \$110.00     | OREILLY AUTOMOTIVE     | SU | \$84.12     |
| BUEL TRUCKING, INC       | EQ | \$22,898.25  | PAPER TIGER SHREDDING  | SE | \$30.00     |
| CANON SOLUTIONS          | SU | \$555.00     | PEREZ INTERPRETING     | SE | \$100.00    |
| CATTLE BANK & TRUST      | FE | \$112,661.64 | PETTY CASH FUND        | FE | \$133.47    |
| CENTRAL SAND & GRAVEL    | SU | \$58,922.54  | POLICE LEGAL SCIENCES  | SE | \$1,080.00  |
| CLERK OF THE DIST COURT  | SE | \$36.00      | POWERPLAN              | SE | \$488.70    |
| CONNER PSYCH SERVICES    | SE | \$730.00     | MOMS MEALS             | SE | \$126.94    |
| CORI J STAVA             | SE | \$270.25     | QUADIENT FINANCE USA   | SE | \$202.99    |
| CULLIGAN                 | SU | \$51.50      | QUADIENT LEASING USA   | SE | \$81.98     |
| DUGAN PRINTING           | SU | \$892.74     | REDIGER AUTOMOTIVE     | SE | \$164.56    |
| EAKES OFFICE PLUS        | SU | \$2,868.21   | REGION V SYSTEMS       | SE | \$10,038.50 |
| ELECTION WORKERS         | SE | \$9,195.41   | RURAL APPREH PROGR     | FE | \$15,800.00 |
| ENCARTELE INC            | SE | \$1,217.70   | SAPP BROS PETROLEUM    | SU | \$7,350.00  |
| EQUIFAX WRKFRCE/TALX     | SE | \$50.85      | BRITNEY SCHWEITZER     | SE | \$63.35     |

|                        |    |             |                                       |    |              |
|------------------------|----|-------------|---------------------------------------|----|--------------|
| FARMERS COOPERATIVE    | SU | \$9,265.27  | SEWARD CO BRIDGES                     | SE | \$665.33     |
| FASTENAL COMPANY       | SU | \$329.17    | SEWARD CO COURT                       | FE | \$248.00     |
| FEDEX                  | SE | \$1,646.76  | SEW CO HLTH CLM FND                   | FE | \$189,592.66 |
| FIRST WIRELESS, INC    | UT | \$3,739.95  | SEWARD CO INDEPENDENT                 | SE | \$53.85      |
| G & P DEVELOP LANDFILL | SE | \$55.86     | SEW CO SHERIFF'S DEPT                 | SE | \$19.00      |
| GENERAL FIRE & SAFETY  | SE | \$281.20    | SEWARD CO SINKING FND                 | FE | \$3,900.00   |
| GEOCOMM INC            | SE | \$1,127.00  | SEWARD ELECTRONICS                    | SU | \$77.79      |
| GERHOLD CONCRETE       | SU | \$1,181.10  | SEWARD LUMBER                         | SU | \$255.15     |
| GRAHAM TIRE            | SU | \$592.20    | SITE ONE LANDSCAPE                    | SE | \$759.02     |
| GREAT PLAINS UNIFORMS  | SE | \$116.75    | SMPC, LLC                             | SE | \$1,803.98   |
| H & H PLASTICS         | SU | \$379.88    | SOARIN GROUP, LLC                     | SE | \$10,826.00  |
| HALL COUNTY SHERIFF    | SE | \$25.26     | SPEECE LEWIS ENGINEERS                | SE | \$2,541.38   |
| WILLIAM F HARTMANN JR  | SE | \$259.36    | SPORTS EXPRESS INC                    | SU | \$1,250.20   |
| HEARTLAND ENTERTNMNT   | SE | \$2,500.00  | ST OF NE DAS STATE ACCTING            | FE | \$628.00     |
| HERPOLSHEIMERS INC     | SE | \$64.88     | SUMMIT FOOD SERVICE                   | SE | \$4,077.88   |
| HOMETOWN LEASING       | SE | \$491.78    | TELMATE LLC                           | SE | \$62.00      |
| HOTSY EQUIPMENT CO     | SU | \$9.82      | THOMSON REUTERS                       | SE | \$317.81     |
| HYDRAULIC EQUIP SERV   | SE | \$16.44     | TIME WARNER CABLE                     | UT | \$344.19     |
| INDOFF INC             | SU | \$669.72    | TRANSUNION RISK & ALT                 | FE | \$160.00     |
| INTERSTATE CONCRETE    | SU | \$450.00    | TWIN RIVERS HLTH CARE                 | SE | \$95.00      |
| JOHN DEERE FINANCIAL   | SE | \$104.50    | UNL PRINT AND COPY SERV               | SE | \$16.43      |
| JOHNSON SAND & GRAVEL  | SU | \$28,470.00 | VERIZON CONNECT NWF                   | UT | \$91.25      |
| JONES AUTOMOTIVE       | SE | \$60.83     | VERIZON WIRELESS                      | UT | \$1,948.55   |
| JONES BANK (FICA)      | FE | \$17,816.75 | VIRTUAL IMPRESSIONS                   | SE | \$20.00      |
| MARCIA KAREL           | SE | \$30.00     | VISA                                  | FE | \$4,604.63   |
| KIRBY ROTH INSURANCE   | SE | \$100.00    | WESTERN OIL II LLC                    | SU | \$443.71     |
| KONICA MINOLTA BUS SOL | SU | \$25.18     | WINDSTREAM                            | UT | \$12,486.26  |
| LANCASTER CO SHERIFF   | SE | \$44.43     | CANDICE C WOOSTER LAW                 | SE | \$543.70     |
| LEE'S REFRIGERATION    | SE | \$7,452.06  | 3RD MILLENNIUM CLASSRMS               | SE | \$60.00      |
| MATHESON TRI-GAS       | SE | \$254.48    | SALARIES                              |    | \$233,578.65 |
| HOLLY MATZKE           | SE | \$144.00    | GROSS SALARIES INCLUDE DEDUCTIONS TO: |    |              |
| MCKESSON MED SURG      | SU | \$19.84     | COLONIAL SUPPLEMENTAL INSURANCE       |    |              |
| MEMORIAL CLINIC        | SE | \$418.97    | MID AMERICAN CO WISCONSIN             |    |              |
| MEMORIAL HOSPITAL      | SE | \$705.07    | DELTA DENTAL                          |    |              |
| MEYER AUTOMOTIVE       | SE | \$41.25     | VSP VISION                            |    |              |
| MIDWEST AUTO PARTS     | SU | \$299.36    | WADDELL & REED                        |    |              |

Gary Peterson, Seward/York County Emergency Manager, updated the Commissioners on activities of his office.

### Commissioner Reports:

Commissioner Mundhenke reported that he checked roads.

Commissioner Vrbka reported he checked roads and abandoned cemeteries.

Commissioner Culver reported he checked roads, corresponded with constituents, participated in Zoom Meetings with Four Corners Health Department, worked on the Solid Waste Committee, corresponded with various departments and worked with the Safety Committee.

Commissioner Schmieding reported he corresponded with constituents, had a Visitors Committee Meeting, spoke with various departments and checked some bridges.

Commissioner Paulsen reported she checked some bridges, attended a Seward County Chamber and Development Partnership (SCCDP) Meeting and checked abandoned cemeteries.



Chairman Culver led the discussion on coronavirus with Department Heads. Gary Peterson said he put an order in for PPE and he has hand sanitizer if anyone runs low. He also has some masks that he can distribute.

During the meeting protocol for county board meetings discussion, Culver stated that the Board will continue holding meetings in the same manner they have been, using the option to call in. Schmieding stated that the Commissioners will have to plan how to distance the board member seating. He also asked if masks will be required and Culver said that will be up to the people in attendance if they want to wear them or not.

Chairman Culver led the discussion on the protocol for opening plan for Seward County facilities. He reported that the Sheriff’s Posse has volunteered to have two volunteers at the north entrance of the Courthouse for the entire month of June. Customers who come in will be asked to give their name, phone number and email address. This is a way to notify people of possible exposure if someone tests positive after being in the Courthouse. Paulsen stated that the DMV will not be coming to issue drivers licenses for two more months. Culver said that this will be a fluid process and things may have to be changed as different situations arise. The West Wing will control their own access from the entryway. The Commissioners will still recommend that people continue to do business over the phone and internet in order to try to limit the number of people in the buildings. There will be masks and hand sanitizer available at the entrance and individual offices may decide what they would like to wear for protection. Handrails will be wiped down hourly and each office will need to sanitize between customers.

The Recommendation for John Siebert to be Day to Day Operations Manager of JUNTO LLC was not discussed, as the Board wanted more information on this item and no one was available at the time of the meeting to give any additional details. This item will be forwarded to next week’s agenda.

Commissioner Paulsen removed herself from the Board at 9:32 a.m.

Becky Paulsen, Seward County Weed/Zoning Administrator, presented a short form plat for the Commissioners consideration.

Moved by Vrbka and seconded by Schmieding to adopt Resolution No. 3517 in regard to approving the Pankoke 2<sup>nd</sup> Addition in K Precinct in the S ½ SW ¼ of Section 30 Township 10 North, Range 2 East of the 6<sup>th</sup> p.m.

RESOLUTION NO   3517   OF THE  
SEWARD COUNTY BOARD OF COMMISSIONERS

WHEREAS, David, Gale, and Michael Pankoke P.O.A. have applied for a Short Form Plat Subdivision, and described as a tract of land in the South 1/2 of the South West ¼ of, Section 30, Township 10N, Range 2E, Seward County, Nebraska, and

WHEREAS, the subdivision shall be called PANKOKE 2ND SUBDIVISION SHORT FORM PLAT, and

WHEREAS, The Seward County Planning Commission held a meeting on May 18th, 2020 to consider the Short Form Plat, and

WHEREAS, the Planning Commission recommended to approve the PANKOKE 2ND SUBDIVISION SHORT FORM PLAT,

with a vote of 7 For, 0 against, and 1 Absent and Not Voting, and

WHEREAS,   X   No one appeared to oppose the subdivision

\_\_\_ Individuals appeared to oppose the subdivision

\_X\_ No one appeared to support the subdivision

\_\_\_ Individuals appeared to support the subdivision

\_\_\_ Individuals appeared without commitment, and

THEREFORE, BE IT RESOLVED that the Seward County Board of Commissioners do hereby Approve   X  , or Deny            the PANKOKE 2ND SUBDIVISION SHORT FORM PLAT, with Resolution NO:   3517  .

Commissioner Paulsen was removed from the Board at the time this Resolution was passed.

Moved by: Vrbka                      Seconded by: Schmieding                      05/26/20

Ayes: Robert Vrbka, Ken Schmieding, Mike Mundhenke

Chair of the Board: John K. Culver

Attest: Brandy Johnson, Deputy County Clerk

Affirmative Vote: Vrbka, Schmieding, Mundhenke, Culver

Motion Carried

Commissioner Paulsen re-joined the Board at 9:36 a.m.

Known items on the agenda for Board of Commissioners on June 2, 2020 are as follows:

9:00 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Public/Officials/Boards
4. Discuss/Action - Approve minutes of May 26, 2020

Other Business Matters to Address When Time Allows

5. Commissioners Reports
6. Discuss/Action – General Discussion on coronavirus with Dept. Heads
7. Discuss/Action – Protocol for Opening Plan for Seward County Facilities
8. Discuss/Action – Recommendation for John Siebert to be Day to Day Operations Manager of JUNTO LLC
9. Discuss/Action – Agenda for June 9, 2020

Moved by Vrbka and seconded by Schmieding to adjourn at 9:38 a.m.

Affirmative Vote: Vrbka, Schmieding, Mundhenke, Paulsen, Culver

Motion Carried

State of Nebraska)

County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 2<sup>nd</sup> day of June 2020.

\_\_\_\_\_  
County Clerk

\_\_\_\_\_  
Chairman

## June 2, 2020

### Seward County Board of Commissioners

State of Nebraska)  
County of Seward) ss.

A regular meeting of the Seward County Board of Commissioners was convened in open and public session at 8:30 a.m. on June 2, 2020 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Commissioners has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Commissioners convened on June 2, 2020 at 8:30 a.m.

Present: Chairperson: John Culver  
Members: Mike Mundhenke, Bob Vrbka, Ken Schmieding,  
Becky Paulsen  
County Clerk: Sherry Schweitzer

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Those officials reporting to the Commissioners during the first meeting of the month were Jeff Baker, Ann Dobesh, Marilyn Hladky, Barb Liska and Sherry Schweitzer.

Jonathan Jank, Executive Director of the Seward County Chamber & Development Partnership, updated the Commissioners on activities of his organization.

Moved by Schmieding and seconded by Vrbka to approve the minutes of May 26, 2020.  
Affirmative Vote: Schmieding, Vrbka, Mundhenke, Paulsen, Culver Motion Carried

#### Commissioners Reports:

Commissioner Mundhenke reported he checked roads.

Commissioner Vrbka reported he has been working on recruiting additional members for the Planning & Zoning Commission and reported about the County Fair.

Commissioner Culver reported he worked with the County Surveyor, Ron Nissen, on a project; participated in zoom meetings in regard to the coronavirus situation; and received calls on various road issues.

Commissioner Paulsen reported she received some calls in regard to nails found on the roads used by companies to mark utility lines.

Commissioner Schmieding reported he attended a virtual meeting with SENDD and checked some roads.

In regard to discussion on the coronavirus situation with the county buildings, Chairman Culver reported that the county buildings were opened up yesterday according to plan. He stated that although there were a few problems, most generally things went well.

Brea Ehmen, HR Director, presented a change for Holiday Pay in the Personnel Policy to the Commissioners for their consideration. She said the past policy stated Holiday Pay

should be given to those working on the "observed" holiday. The change would make it so holiday pay would be given to those working on the actual holiday.

Moved by Mundhenke and seconded by Paulsen to make the following change of the Holiday Pay into the Personnel Policy as follows:

#### HOLIDAY PAY

Each full-time employee, who is not required to be on duty, as their respective office is closed, will be allowed to be absent from work without loss of pay on a holiday, provided that such employee shall not be absent without approved paid leave on either the day prior to or the day after such holiday in order to qualify for said holiday pay.

Full-Time employees who do not actually work on a holiday shall receive eight hours of holiday pay only and said hours shall not be used in the accumulation of hours worked for overtime purposes.

Regular Part-time, 30 hour/week employees will be eligible for 6 hours of holiday pay, following the same criteria above.

#### Premium Holiday Pay

Non-exempt county employees who work on a declared holiday shall receive monetary payment at the rate of two and one-half (2 ½) times the employee's normal hourly rate for such hours actually worked on said holiday. No additional compensation shall be made for those hours worked. The employee shall be paid for said holiday hours worked and not applied to compensatory time. Holiday hours actually worked shall not be used in accumulation of hours worked for overtime purposes. All work on declared or observed holidays must be approved by the employee's supervisor.

#### Observed Holiday

If one of the above declared holidays falls on Sunday, it will be observed by offices who are normally closed on weekends, on the following Monday. If the declared holiday falls on a Saturday, it will be observed by offices who are closed on weekends, on the preceding Friday.

#### 24-hour schedule employees

Departments that operate a 24-hour schedule will recognize the declared holiday with regards to premium holiday pay on the "declared" holiday. The premium holiday pay of 2 ½ times will not apply to 24-hour schedule employees working on the "observed" holiday. The 24-hour schedule employee that does not work on the declared holiday shall only receive 8 hours of holiday pay. Should an employee work the observed holiday and the declared holiday, the employee will be compensated for normal worked hours on the observed holiday and shall receive the premium holiday pay of 2 ½ times all hours worked on the declared holiday.

The premium pay of 2 ½ times includes the aforementioned 8 hours of regular holiday pay and will not result in an additional 8 hours of regular holiday pay.

Affirmative Vote: Mundhenke, Paulsen, Vrbka, Schmieding, Culver Motion Carried

Moved by Vrbka and seconded by Mundhenke to adopt Resolution No. 3518 in regard to allowing Farmers & Merchants Bank to substitute pledged securities.

## Resolution No. 3518 of the Seward County Board of Commissioners

WHEREAS, the Farmers & Merchants Bank desires to make the following security substitution:

### Replacing

| Description                         | Amount       |
|-------------------------------------|--------------|
| Upper St. Clair Sch Dist #916507NQ5 | 1,235,000.00 |

### With

|                                 |            |
|---------------------------------|------------|
| Cedar Bluffs Neb Rec #15005WAL6 | 500,000.00 |
|---------------------------------|------------|

Whereas: County deposits would be fully insured

Therefore, let it be resolved, the above substitution by the Farmers & Merchants Bank be approved by this County Board.

Moved by: Vrbka      Seconded by: Mundhenke      06/02/2020  
Ayes: Ken Schmieding, Becky Paulsen, Mike Mundhenke, Robert Vrbka,  
John K. Culver, Chair of the Board  
Attest: Sherry Schweitzer, Seward County Clerk

Affirmative Vote: Vrbka, Mundhenke, Schmieding, Paulsen, Culver      Motion Carried

Moved by Paulsen and seconded by Vrbka to adopt Resolution No. 3519 to allow the release of pledged securities to Jones Bank.

## RESOLUTION NO. 3519 OF THE SEWARD COUNTY BOARD OF COMMISSIONERS

WHEREAS, the Seward County Clerk request to release the following pledged securities to Jones National Bank and Trust:

Adams Cnty NE School Dist. # 18 General Obligation Unltd Fed BQ Book,  
Cusip No. 006078DC0 in the amount of \$205,000

WHEREAS, after said release, the Seward County Clerk will continue to have sufficient pledged securities to cover the deposits in the Seward County Imprest Fund which exceed FDIC Coverage.

THEREFORE, LET IT BE RESOLVED: That the Seward County Board of Commissioners approves the release of said above described pledged securities.

Dated this 2<sup>nd</sup> day of June 2020.

Moved by: Paulsen      Seconded by: Vrbka      06/02/2020  
Ayes: Robert Vrbka, Ken Schmieding, Becky Paulsen, Mike Mundhenke,  
John K. Culver, Chair of the Board  
Attest: Sherry Schweitzer, Seward County Clerk

Affirmative Vote: Paulsen, Vrbka, Schmieding, Mundhenke, Culver      Motion Carried

Terry Wicht, Highway Supt., brought an agreement and accompanying resolution for the Board's consideration for a road project.

Moved by Paulsen and seconded by Schmieding adopt Resolution No. 3520 in regard to the Environmental Services Agreement for Project BRO-7080(54) Seward Northwest.

RESOLUTION  
ENVIRONMENTAL SERVICES AGREEMENT – BK1709-002  
SUPPLEMENTAL AGREEMENT NO. 2

SEWARD COUNTY  
Resolution No. 3520

Whereas: Seward County and HDR Engineering, Inc. have previously executed an Environmental Services agreement for a transportation project for which the Local Public Agency (LPA) would like to obtain Federal funds;

Whereas: Seward County understands that it must continue to strictly follow all Federal, State and local laws, rules, regulations, policies and guidelines applicable to the funding of this Federal-aid project; and

Whereas: Seward County and HDR Engineering, Inc. wish to enter into a supplemental Environmental Services agreement setting out modifications and/or additional duties and/or funding responsibilities for the Federal-aid project.

Be It Resolved: by the Board of Commissioners of Seward County, Nebraska that:

John Culver, Chair of the Seward County Board of Commissioners is hereby authorized to sign the attached Environmental Services Supplemental Agreement No. 2 between Seward County and HDR Engineering, Inc.

NDOT Project Number:               BRO-7080(54)  
NDOT Control Number:           13362  
NDOT Project Description:       Northwest of Seward

Adopted this 2<sup>nd</sup> day of June, 2020 at Seward, Nebraska.

Ayes: Robert Vrbka, Becky Paulsen, Mike Mundhenke, Ken Schmieding  
John K. Culver, Chair of the Board

Board/Council Member Paulsen  
Moved the adoption of said resolution  
Member Schmieding Seconded the Motion  
Roll Call:   5   Yes   0   No   0   Abstained   0   Absent  
Resolution adopted, signed and billed as adopted

Attest: Sherry Schweitzer, County Clerk

Affirmative Vote: Paulsen, Schmieding, Mundhenke, Vrbka, Culver   Motion Carried

Moved by Paulsen and seconded by Schmieding to authorize the Chairman to sign Environmental Services Agreement for Project BRO-7080(54) Seward Northwest.  
Affirmative Vote: Paulsen, Schmieding, Vrbka, Mundhenke, Culver   Motion Carried

Moved by Vrbka and seconded by Mundhenke to recommend John Siebert to be day to day Manager of Operations for JUNTO LLC.  
Affirmative Vote: Vrbka, Mundhenke, Schmieding, Paulsen, Culver   Motion Carried

The Commissioners discussed the Surplus Property Disposal Requests from the County Attorney’s Office.

Casey Tiemann of the County Attorney’s Office answered questions about the surplus items.

Moved by Paulsen and seconded by Mundhenke to authorize the Chairman sign a Surplus Property Disposal Request from the County Attorney's Office.  
Affirmative Vote: Paulsen, Mundhenke, Vrbka, Schmieding, Culver Motion Carried

Schweitzer then led discussion on the agenda item regarding the deductible for the county liability insurance through NIRMA.

Moved by Schmieding and seconded by Mundhenke to leave the deductible for liability insurance through the Nebraska Intergovernmental Risk Management Association (NIRMA) at \$500.  
Affirmative Vote: Schmieding, Mundhenke, Paulsen, Vrbka, Culver Motion Carried

Known items on the agenda for Board of Equalization on June 9, 2020 are as follows:

8:30 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of May 26, 2020
4. Discuss/Action – Assessor Information Update

Known items on the agenda for Board of Commissioners on June 9, 2020 are as follows:

9:00 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of June 2, 2020
4. Discuss/Action – Claims for the period through May 29, 2020

Other Business Matters to Address When Time Allows

5. Discuss/Action - Public/Officials/Boards
6. Commissioners Reports
7. Discuss/Action – Recommendation for appointment(s) to the Planning & Zoning Commission
8. Discuss/Action – General Discussion on County Operations due to Coronavirus
9. Discuss/Action – Protocol for Opening for Seward County Facilities
10. Discuss/Action – Agenda for June 16, 2020

Moved by Vrbka and seconded by Mundhenke to adjourn at 10:16 a.m.  
Affirmative Vote: Vrbka, Mundhenke, Paulsen, Schmieding, Culver

State of Nebraska)  
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 9<sup>th</sup> day of June 2020.

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County Clerk

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Chairperson

June 9, 2020  
Seward County Board of Equalization

State of Nebraska)  
County of Seward) ss.

A regular meeting of the Seward County Board of Equalization was convened in open and public session at 8:30 a.m. on June 9, 2020 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Equalization has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Equalization convened on June 9, 2020 at 8:30 a.m.

Present: Chairperson: John Culver  
Members: Mike Mundhenke, Bob Vrbka, Ken Schmieding, Becky Paulsen  
County Clerk: Sherry Schweitzer  
County Assessor: Marilyn Hladky

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Vrbka and seconded by Mundhenke to approve the minutes of May 26, 2020.  
Affirmative Vote: Vrbka, Mundhenke, Paulsen, Schmieding, Culver Motion Carried

Hladky updated the Commissioners on activities of her office.

Known items on the agenda for Board of Equalization on June 16, 2020 are as follows:

8:30 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of June 9, 2020

8:30 a.m. Discuss/Action – Protest Hearings

Moved by Vrbka and seconded by Paulsen to adjourn at 8:48 a.m.  
Affirmative Vote: Vrbka, Paulsen, Schmieding, Mundhenke, Culver Motion Carried

State of Nebraska)  
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal 16<sup>th</sup> day of June 2020.

County Clerk

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Chairperson



# June 9, 2020

## Seward County Board of Commissioners

State of Nebraska)  
County of Seward) ss.

A regular meeting of the Seward County Board of Commissioners was convened in open and public session at 9:00 a.m. on June 9, 2020 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Commissioners has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Commissioners convened on June 9, 2020 at 9:00 a.m.

Present: Chairperson: John Culver  
Members: Mike Mundhenke, Bob Vrbka, Ken Schmieding, Becky Paulsen,  
County Clerk: Sherry Schweitzer

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Mundhenke and seconded by Vrbka to approve the minutes of June 2,2020.

Affirmative Vote: Mundhenke, Vrbka, Schmieding, Paulsen, Culver Motion Carried

Moved by Paulsen and seconded by Schmieding to approve the claims through May 29, 2020 as follows:

### SEWARD COUNTY CLAIMS THROUGH MAY 29, 2020

|                           |    |             |                           |    |              |
|---------------------------|----|-------------|---------------------------|----|--------------|
| ACCURATE CONTROLS         | SE | \$9,654.93  | NIRMA                     | FE | \$266,714.00 |
| ACE IRRIGATION & MFG      | SU | \$2,200.00  | NATIONAL SHERIFFS ASSOC   | FE | \$129.00     |
| ADVANCED OFFICE AUTOM     | SE | \$187.77    | NE REG INTEROPERABILITY   | FE | \$2,400.00   |
| AMAZON CAPITAL SERVICES   | SE | \$608.20    | NE ASSN OF CNTY OFFICIALS | FE | \$2,599.76   |
| AMERICAN JAIL ASSOC       | FE | \$100.00    | NE ASSN OF TRANS PROV     | FE | \$85.00      |
| AMERITAS LIFE INS CORP    | FE | \$16,506.36 | NE EQUIPMENT INC          | EQ | \$267.76     |
| APPLIED CONCEPTS INC      | FE | \$100.00    | NE PUBLIC POWER DIST      | UT | \$72.64      |
| KENNETH PANKOKE           | SE | \$357.69    | NMC, INC                  | FE | \$273,900.00 |
| BERRY LAW FIRM            | SE | \$2,080.50  | OFFICE DEPOT              | SU | \$662.80     |
| BLUE VALLEY BEHAV HLTH    | SE | \$390.00    | OFFICENET                 | SU | \$81.75      |
| CAMPBELL CLEANING         | SE | \$2,387.00  | O'KEEFE ELEVATOR CO       | SE | \$815.63     |
| LANCASTER CO CHLD AD CENT | SE | \$4,625.00  | ONESOURCE                 | SE | \$66.00      |
| CITY OF SEWARD            | UT | \$14,238.03 | OREILLY AUTOMOTIVE INC    | SU | \$36.70      |
| CNTR FOR PROF & CORP EXC  | SE | \$350.00    | ORKIN LLC                 | SE | \$111.78     |
| CROSS AND SONS INC        | SE | \$181.00    | OVERHEAD DOOR CO          | SE | \$213.00     |
| CUMMINS SALES & SERVICE   | SE | \$2,167.62  | PEREZ INTERPRETING LLC    | SE | \$100.00     |
| DAVISSON FURNITURE CTR    | SU | \$757.00    | PLATTE VALLEY PRINTING    | SE | \$349.98     |
| DELL MARKETING L P        | SE | \$4,271.59  | POMP'S TIRE SERVICE       | EQ | \$2,313.65   |
| E 911                     | SE | \$35,685.58 | POSITIVE CONCEPTS         | SE | \$365.82     |
| EAKES OFFICE PLUS         | SU | \$1,844.30  | POSTMASTER                | SU | \$150.00     |
| AJ BURESH                 | SE | \$550.00    | POWERPLAN                 | SE | \$1,122.41   |
| FARMERS COOPERATIVE       | SU | \$278.08    | QUADIENT LEASING USA      | SE | \$234.53     |
| FASTENAL COMPANY          | SU | \$1,260.13  | REDWOOD TOXICOLOGY LAB    | SE | \$37.50      |
| FIRST WIRELESS, INC       | UT | \$290.00    | SENSTAR                   | SE | \$660.45     |
| GALLS LLC                 | SE | \$149.95    | SEWARD AGING SERVICES     | SE | \$333.20     |
| RONALD STACHURA           | SE | \$175.00    | SEWARD CO HLTH CLAIM FND  | FE | \$228,664.13 |
| GREAT PLAINS COMM         | UT | \$857.95    | SEWARD CO INDEPENDENT     | SE | \$1,892.31   |
| GWORKS                    | SE | \$7,875.00  | SEWARD CO PUB TRANS       | SE | \$18.00      |
| HELMINK PRINTING          | SE | \$32.00     | SEWARD CO ROAD FUND       | FE | \$447,068.00 |

|                         |    |             |                                        |    |              |
|-------------------------|----|-------------|----------------------------------------|----|--------------|
| HERPOLSHEIMERS INC      | SE | \$202.72    | SEWARD CO SINKING FUND                 | FE | \$3,100.00   |
| HOME DEPOT CREDIT SERV  | SU | \$770.00    | SEWARD LUMBER                          | SU | \$70.05      |
| HOMETOWN LEASING        | SE | \$74.35     | SMPC, LLC                              | SE | \$2,281.80   |
| HUSKER STEEL            | SU | \$1,843.20  | SOARIN GROUP, LLC                      | SE | \$6,060.00   |
| INDOFF INC              | SU | \$6,833.81  | ST OF NE DAS COMM                      | FE | \$1,152.00   |
| JEO CONSULTING GROUP    | SE | \$300.00    | NE DEPT OF CORR SERV                   | SE | \$2,226.64   |
| JOHNSON SAND & GRAVEL   | SU | \$8,236.48  | SUMMIT FOOD SERVICE, LLC               | SE | \$5,824.59   |
| JONES BANK (FICA)       | FE | \$7,042.42  | TOP QUALITY GLOVES                     | SU | \$260.00     |
| JUSTICE DATA SOLUTIONS  | SE | \$2,300.00  | TWIN RIVERS HEALTH CARE                | SE | \$25.00      |
| KONICA MINOLTA PREM FIN | FE | \$131.46    | UNIVERSITY OF NEBRASKA                 | SE | \$8,148.56   |
| LAUBER FUNERAL SERVICE  | SE | \$540.00    | UTICA AGING SERVICE                    | SE | \$99.40      |
| LEE'S REFRIGERATION     | SE | \$1,435.88  | VERIZON CONNECT NWF                    | SE | \$756.70     |
| MARLIN MATULKA          | SE | \$498.55    | VERIZON WIRELESS SERV                  | UT | \$2,322.69   |
| MCKESSON MED SURG       | SU | \$95.23     | VILLAGE OF UTICA                       | SE | \$53.36      |
| MEDICAL ENTERPRISES     | SU | \$3.75      | VISA                                   | FE | \$126.80     |
| MID-AMERICAN INS GRP    | FE | \$38,454.35 | WELLS FARGO FIN LEASING                | SE | \$198.15     |
| FREMAREK INC            | SE | \$228.49    | WINDSTREAM                             | UT | \$134.61     |
| MILFORD AGING SERV      | SE | \$119.70    | SALARIES                               |    | \$250,477.60 |
| MILLS & REITER          | SE | \$316.00    | GROSS SALARIES INCLUDED DEDUCTIONS TO: |    |              |
| MIPS INC                | SE | \$1,326.91  | COLONIAL SUPPLEMENTAL INSURANCE        |    |              |
| MOTIVATE 2 COMMUNIC     | SE | \$1,300.00  | MID AMERICAN CO WISCONSIN              |    |              |
| DAN'S CUSTOM WORKS      | SE | \$630.97    | DELTA DENTAL                           |    |              |

Affirmative Vote: Paulsen, Schmieding, Mundhenke, Vrbka, Culver                      Motion Carried

#### Commissioners Reports:

Commissioner Mundhenke reported there was a lot of tree damage in Milford and checked roads.

Commissioner Vrbka reported he checked roads by Milford.

Commissioner Culver reported he received damage from the storm and checked roads. He also stated he participated in several conference calls, preparing for evaluations of appointed individuals.

Commissioner Paulsen reported she had a meeting with the City of Seward at the Road Dept. and worked on various correspondences.

Commissioner Schmieding reported he attended a Region V meeting and a SENDD meeting.

Moved by Vrbka and seconded by Mundhenke to appoint Dale Niemann to the Planning & Zoning Board.

Affirmative Vote: Vrbka, Mundhenke, Schmieding, Culver

Abstain: Paulsen as she is the Zoning Director

Motion Carried

The Commissioners discussed opening county facilities that were closed previously due to the coronavirus situation. It was reported that last Wednesday, the driver license examiners were here and although there was a line, things went well. Other nearby county facilities are not open yet, so the Treasurer's Office is anticipating being busy on Wednesdays in the near future until other facilities are open.

Chairman Culver suggested opening all doors of the Courthouse next Monday, June 15, 2020. He stated there are presently only 4 active cases of Covid 19 in Seward County so he feels opening to the public is a possibility. The Commissioners will ask each office to make a list of visitors to their office and will ask the Sheriff's posse to help for the month of June. All doors will be open as well as the public restrooms.

Moved by Schmieding and seconded by Mundhenke that the Seward County facilities be fully open to the public effective June 15, 2020 and each office log a list of those that come into their office.

Affirmative Vote: Schmieding, Mundhenke, Paulsen, Vrbka, Culver

Motion Carried

Maria Hatfield, Justice Center Director, was present to discuss the Accurate Service Contract for the Justice Center. She stated that in January 2022, the current contract will end and a new contract will need to be entered into at around \$65,000 for 3 years. She stated that it is for the whole Justice Center, not just the Jail portion, and thought the Commissioners should know about it so they can plan and budget for it.

The Commissioners discussed the location of the Farmers Market. Gary Rolf was present and participates in Farmers Market. The Farmers Market is usually on the courthouse square but due to the coronavirus and social distancing, Farmers Market is now at the parking lot of a local grocery store. He asked if, after the current coronavirus situation, the Commissioners would endorse the idea of the coming back to the Courthouse area. Commissioner Paulsen said it has been suggested that Farmers Market be on the street to the East of the courthouse building. She stated it would save the grass and would alleviate congestion. Eric Hofer, Building and Grounds Supt., endorsed the idea of having Farmers Market in the street. Clark Kolterman also spoke on the issue and said the current space is not working out and stated the courthouse square is the best place. No action was taken.

Terry Wicht, Highway Supt., brought several documents for the Commissioners consideration.

Moved by Paulsen and seconded by Schmieding to adopt Resolution No. 3521 in regard to leasing a mini excavator.

RESOLUTION NO. 3521 OF THE  
SEWARD COUNTY BOARD OF COMMISSIONERS

WHEREAS, Seward County (the "Governmental Entity"), a body politic and corporate duly organized and existing as a political subdivision, municipal corporation or similar public entity of the State of Nebraska (the "State"), is authorized by the laws of the State to purchase, acquire and lease personal property for the benefit of the Governmental Entity and its inhabitants and to enter into contract with respect thereto; and

WHEREAS, In order to acquire such equipment, the Governmental Entity proposes to enter into a lease-purchase transaction pursuant to that certain Governmental Equipment Lease-Purchase Agreement (the "Agreement") with Caterpillar Financial Services Corporation, the form of which has been presented to the governing body of the Governmental Entity at this meeting;

NOW THEREFORE, BE IT RESOLVED;

Section 1. Approval of Documents. The form, terms and provisions of the Agreement and all other schedules and exhibits attached thereto are hereby approved in substantially the form presented at this meeting, with such insertions, omissions and changes as shall be approved by counsel of the Governmental Entity or other members of the governing body of the Governmental Entity executing the same, the execution of such documents being conclusive evidence of such approval; and the persons holding the titles listed below or any other officer of the Governmental Entity who shall have the power to execute contracts on its behalf are hereby authorized and directed to execute, acknowledge, countersign and deliver the Agreement and all exhibits attached thereto, and the Secretary/Clerk of the Governmental Entity is hereby authorized to attest to the foregoing and affix the seal of the Governmental Entity to such documents.

Section 2. Other Actions Authorized. The officers and employees of the Governmental Entity shall take all action necessary or reasonably required by the parties to the Agreement to carry out, give effect to and consummate the transactions contemplated thereby and to take all action necessary in conformity therewith, including, without limitation, the execution and delivery of any closing and other documents required to be delivered in connection with the Agreement.

Section 3. No General Liability. Nothing contained in this Resolution, the Agreement, or any other instrument shall be construed with respect to the Governmental Entity as incurring a pecuniary liability or charge upon the general credit of the Governmental Entity or against its taxing power, nor shall the breach of any agreement contained in

this Resolution, the Agreement, or any other instrument or document executed in connection therewith impose any pecuniary liability upon the Governmental Entity or any charge upon its general credit or against its taxing power, except to the extent that the payments payable under the Agreement are special limited obligations of the Governmental Entity as provided in the Agreement.

Section 4. Authorized Signatories. Following are the true names, correct titles and specimen signatures of the incumbent officers referred to in the foregoing resolution:

Adopted this 9th day of June, 2020 at Seward, Nebraska

The Board of Commissioners of Seward County

AYES: Robert Vrbka  
Mike Mundhenke  
Becky Paulsen  
Ken Schmieding  
John K. Culver

Board/County Member Paulsen  
Moved the adoption of said resolution  
Member Schmieding Seconded the Motion  
Roll Call: 5 Yes 0 No 0 Abstained 0 Absent  
Resolution adopted, signed and billed as adopted.

Attest: Sherry Schweitzer, Seward County Clerk

Affirmative Vote: Paulsen, Schmieding, Vrbka, Mundhenke, Culver                      Motion Carried

Moved by Schmieding and seconded by Vrbka to authorize the Chairman to sign a lease with Nebraska Machinery for a mini excavator.

Affirmative Vote: Schmieding, Vrbka, Mundhenke, Paulsen, Culver                      Motion Carried

Moved by Vrbka and seconded by Mundhenke to adopt Resolution No. 3522 in regard to leasing a tractor with AKRS Solutions for \$4,500.00.

RESOLUTION NO. 3522 OF THE  
SEWARD COUNTY BOARD OF COMMISSIONERS

WHEREAS, Seward County (the "Governmental Entity"), a body politic and corporate duly organized and existing as a political subdivision, municipal corporation or similar public entity of the State of Nebraska (the "State"), is authorized by the laws of the State to purchase, acquire and lease personal property for the benefit of the Governmental Entity and its inhabitants and to enter into contract with respect thereto; and

WHEREAS, In order to acquire such equipment, the Governmental Entity proposes to enter into a lease-purchase transaction pursuant to that certain Governmental Equipment Lease-Purchase Agreement (the "Agreement") with Akrs Equipment Solutions, the form of which has been presented to the governing body of the Governmental Entity at this meeting;

NOW THEREFORE, BE IT RESOLVED;

Section 1. Approval of Documents. The form, terms and provisions of the Agreement and all other schedules and exhibits attached thereto are hereby approved in substantially the form presented at this meeting, with such insertions, omissions and changes as shall be approved by counsel of the Governmental Entity or other members of the governing body of the Governmental Entity executing the same, the execution of such documents being conclusive evidence of such approval; and the persons holding the titles listed below or any other officer of the Governmental Entity who shall have the power to execute contracts on its behalf are hereby authorized and directed to execute, acknowledge, countersign and deliver the Agreement and all exhibits attached thereto,

and the Secretary/Clerk of the Governmental Entity is hereby authorized to attest to the foregoing and affix the seal of the Governmental Entity to such documents.

Section 2. Other Actions Authorized. The officers and employees of the Governmental Entity shall take all action necessary or reasonably required by the parties to the Agreement to carry out, give effect to and consummate the transactions contemplated thereby and to take all action necessary in conformity therewith, including, without limitation, the execution and delivery of any closing and other documents required to be delivered in connection with the Agreement.

Section 3. No General Liability. Nothing contained in this Resolution, the Agreement, or any other instrument shall be construed with respect to the Governmental Entity as incurring a pecuniary liability or charge upon the general credit of the Governmental Entity or against its taxing power, nor shall the breach of any agreement contained in this Resolution, the Agreement, or any other instrument or document executed in connection therewith impose any pecuniary liability upon the Governmental Entity or any charge upon its general credit or against its taxing power, except to the extent that the payments payable under the Agreement are special limited obligations of the Governmental Entity as provided in the Agreement.

Section 4. Authorized Signatories. Following are the true names, correct titles and specimen signatures of the incumbent officers referred to in the foregoing resolution:

Adopted this 9th day of June, 2020 at Seward, Nebraska

The Board of Commissioners of Seward County

AYES: Ken Schmieding  
Becky Paulsen  
Mike Mundhenke  
Robert Vrbka  
John K. Culver

Board/County Member Vrbka  
Moved the adoption of said resolution  
Member Mundhenke Seconded the Motion  
Roll Call: 5 Yes 0 No 0 Abstained 0 Absent  
Resolution adopted, signed and billed as adopted.

Attest: Sherry Schweitzer, Seward County Clerk

Affirmative Vote: Vrbka, Mundhenke, Schmieding, Paulsen, Culver                      Motion Carried

Moved by Paulsen and seconded by Schmieding to authorize the Chairman to sign a lease with AKRS Solutions for a tractor.

Affirmative Vote: Paulsen, Schmieding, Vrbka, Mundhenke, Culver                      Motion Carried

Moved by Vrbka and seconded by Schmieding to accept the County Clerk's Fee Report for May 2020 in the amount of \$30,062.50.

Affirmative Vote: Vrbka, Schmieding, Paulsen, Mundhenke, Culver                      Motion Carried

The Executive Session was postponed.

Known items on the agenda for Board of Commissioners on June 16, 2020 are as follows:

9:00 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of June 9, 2020

## Other Business Matters to Address When Time Allows

4. Discuss/Action - Public/Officials/Boards
  5. Commissioners Reports
  6. Discuss/Action – Accept the Clerk of the District Court Fee Report for May 2020 – \$1,122.75
  7. Discuss/Action – General Discussion on County Operations due to Coronavirus
  8. Discuss/Action – Agenda for June 23, 2020
- 9:15 a.m. Hearing – Amend the 2019-2020 Seward County Budget  
Discuss/Action – Res. – Amend the 2019-2020 Seward County Budget
- 9:30 a.m. Discuss/Action – Carmen Hinman/Hope Crisis Center – Annual Report and request for funding for 2020-2021 Fiscal Year
- 10:00 a.m. Discuss/Action – Options regarding East Seward St and East Seward Road Improvements to Goldenrod and Highway 34 Approach

Moved by Mundhenke and seconded by Vrbka to adjourn at 10:23 a.m.

Affirmative Vote: Mundhenke, Vrbka, Paulsen, Schmieding, Culver

**Motion Carried**

State of Nebraska)

County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 16<sup>th</sup> day of June 2020.

County Clerk

Chairman

# June 16, 2020

## Seward County Board of Equalization

State of Nebraska)  
County of Seward) ss.

A regular meeting of the Seward County Board of Equalization was convened in open and public session at 8:30 a.m. on June 16, 2020 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Equalization has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Equalization convened on June 16, 2020 at 8:30 a.m.

Present: Chairperson: John Culver  
Members: Mike Mundhenke, Bob Vrbka, Ken Schmieding,  
Becky Paulsen  
County Clerk: Sherry Schweitzer  
County Assessor: Marilyn Hladky

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Paulsen and seconded by Schmieding to approve the minutes of June 9, 2020.

Affirmative Vote: Paulsen, Schmieding, Vrbka, Mundhenke, Culver Motion Carried

The first Protest Hearing was for Scott Pekarek. He did not attend the hearing.

Moved by Mundhenke and seconded by Vrbka that after an inspection and review of the property, reduce the value of the change of condition or grade of property components for Lot 7 and N ½ of 10, Block 9, South Seward Addition, Seward to \$33,442 for property owned by Scott Pekarek.

Affirmative Vote: Mundhenke, Vrbka, Schmieding, Paulsen, Culver Motion Carried

The next hearing was for Arlene Kremer as protested by the Austin Company who manages the property. No one was present for this hearing.

Moved by Paulsen and seconded by Vrbka after an inspection and review of the property, reduce the value for the change of condition or grade components and recount the acres per GIS map and change the value to \$1,516,407 for property owned by Arlene Kremer.

Affirmative Vote: Paulsen, Vrbka, Schmieding, Mundhenke, Culver Motion Carried

Bill White was present for the next protest that he filed on behalf of himself and Ross Wilcox for property described as NE ¼ west of the river and E ¼ NW ¼ of Section 22, Township 10 North, Range 3 East of the 6th p.m.

Moved by Vrbka and seconded by Paulsen to accept the Assessor's recommendation based on the recount of acres per CFSA map for the protest filed for Bill White to \$559,438 for property described as the NE ¼ west of the river and E ¼ NW ¼ of section 22, Township 10 North, Range 3 East of the 6th p.m.

Affirmative Vote: Vrbka, Paulsen, Schmieding, Culver

Voting No: Mundhenke

Motion Carried

Moved by Vrbka and seconded by Mundhenke to adjourn at 9:15 a.m.

Affirmative Vote: Vrbka, Mundhenke, Paulsen, Schmieding, Culver Motion Carried

Known items on the agenda for Board of Equalization on June 23, 2020 are as

follows:

8:30 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of June 16, 2020

8:30 a.m. Discuss/Action – Protest Hearings

State of Nebraska)

County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 23<sup>rd</sup> day of June 2020.

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County Clerk

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Chairperson

## June 16, 2020 Seward County Board of Commissioners

State of Nebraska)

County of Seward) ss.

A regular meeting of the Seward County Board of Commissioners was convened in open and public session at 9:00 a.m. on June 16, 2020 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's



Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Commissioners has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Commissioners convened on June 16, 2020 at 9:19 a.m.

Present: Chairperson: John Culver  
Members: Mike Mundhenke, Bob Vrbka, Ken Schmieding,  
Becky Paulsen,  
County Clerk: Sherry Schweitzer

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Schmieding and seconded by Mundhenke to approve the minutes of June 9, 2020.

Affirmative Vote: Schmieding, Mundhenke, Vrbka, Paulsen, Culver Motion Carried

Moved by Paulsen and seconded by Vrbka to open the public hearing at 9:15 a.m. for amending the Seward County Budget for 2019-2020.

Affirmative Vote: Paulsen, Vrbka, Schmieding, Mundhenke, Culver Motion Carried

Schweitzer stated the reason for requesting the need to open the Health Claim Fund. Chelsea Smith of the Sheriff's Office stated the reason for needing the opening for the Sheriff Drug Fund Treasury and Sheriff Drug Fund Justice.

Moved by Vrbka and seconded by Paulsen to close the public hearing at 9:28 a.m.

Affirmative Vote: Vrbka, Paulsen, Mundhenke, Schmieding, Culver Motion Carried

Moved by Vrbka and seconded by Mundhenke to adopt Resolution No. 3523 in regard to amending the 2019-2020 Seward County Budget.

**RESOLUTION # 3523 OF THE  
SEWARD COUNTY BOARD OF COMMISSIONERS**

WHEREAS, the proposed County Budget for the Fiscal Year July 1, 2019 to June 30, 2020 as prepared by Sherry Schweitzer, Budget Making Authority, was adopted on September 10, 2019 by Resolution # 3471, and

WHEREAS, the Sheriff Drug Treasury Fund, Sheriff Drug Justice Fund and the Health Claim Fund has received monies in excess of what was originally budgeted. In order to utilize the monies, the budget must be amended.

WHEREAS, the Seward County Board of Commissioners desire to amend the budget to increase the Sheriff Drug Treasury Fund in the sum of \$300,000.00 with the income needed to fund this Amended Budget to be paid out of funds from the Sheriff Drug Treasury Fund. No additional tax monies are needed, and

WHEREAS, the Seward County Board of Commissioners desire to amend the budget to increase the Sheriff Drug Justice Fund in the sum of \$25,000.00 with the income needed to fund this Amended Budget to be paid out of funds from the Sheriff Drug Justice Fund. No additional tax monies are needed, and

WHEREAS, the Seward County Board of Commissioners desire to amend the budget to increase the Health Claim Fund in the sum of \$500,000.00 with the income needed to fund this Amended Budget to be paid out of funds from the Health Claim Fund. No additional tax monies are needed, and

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of Seward, County, Nebraska as follows: That the budget for the Fiscal Year July 1, 2019 to June 30, 2020, is amended to increase the Sheriff Drug Treasury Fund in the sum of \$300,000 with the income needed to fund this amendment to be paid out of funds from the Sheriff Drug Treasury Fund; the Sheriff Drug Justice Fund in the sum of \$25,000 with the income needed to fund this amendment to be paid out of funds from the Sheriff Drug Justice Fund; and the Health Claim Fund in the sum of \$500,000 with the income needed to fund this amendment to be paid out of funds from the Health Claim Fund. A copy of the Seward County Amended Budget is available for public inspection at the Seward County Clerk's Office and is adopted as the Amended Budget for Seward County for Fiscal Year 2019-2020.

Moved by: Vrbka      Seconded by: Mundhenke      06/16/2020  
Ayes: Robert Vrbka, Mike Mundhenke, Ken Schmieding, Becky Paulsen  
John K. Culver, Chair of the Board  
Attest: Sherry Schweitzer, Seward County Clerk

Affirmative Vote: Vrbka, Mundhenke, Schmieding, Paulsen, Culver    Motion Carried

Carmen Hinman of Hope Crisis Center was present to give the annual report of her organization and request funding for the 2020-2021 Fiscal Year.

#### Commissioners Reports:

Mundhenke reported he checked roads

Commissioner Vrbka reported he checked roads and abandoned cemeteries.

Commissioner Culver reported he participated in many zoom meetings, attended a 911 meeting, dealt with phone calls from constituents, checked roads, and corresponded with the Sheriff's Posse about handling the courthouse front door entrance. He also completed an employee evaluation.

Commissioner Paulsen reported she worked on some items with constituents.

Commissioner Schmieding said he visited with representatives with the Farmers Market and will meet with the Visitors Committee and the SENDD meeting in the coming week. He stated he has been contacted by a group who would like to conduct an Arbor Day

presentation with the County since a tree had to be cut down recently in the courthouse yard because of a storm.

Brett Baker and Joel Navis gave information about an issue with the East Seward St. and East Seward Road regarding road improvements along that road. He stated the City is going to pave East Seward St. east to the city limits. He stated he would like to see the area east of the city limits on East Seward St. to Goldenrod Lane paved also. Culver stated he would like Commissioner Paulsen and the Highway Supt. to get numbers together and see if the County could handle this project.

Moved by Mundhenke and seconded by Vrbka to accept the Clerk of the District Court Fee Report for May 2020 in the amount of \$1,122.75.

Affirmative Vote: Mundhenke, Vrbka, Paulsen, Schmieding, Culver                      Motion  
Carried

The Commissioners discussed the opening of the courthouse during the Coronavirus situation. The Sheriff's Posse will continue to stay at the front entrance of the courthouse during this week. No problems have been identified with the way the county facilities have opened.

Moved by Schmieding and seconded by Paulsen to approve the agreement for Emergency Protective Custody (EPC) with Region V.

Affirmative Vote: Schmieding, Paulsen, Mundhenke, Vrbka, Culver                      Motion  
Carried

Brea Ehmen, HR Director, was present for the Wage Range Plan item on the agenda. She analyzed the current step plan and found inconsistencies with it. She worked on the subject and formulated a new Wage Range Plan and would like the approval of it in time for the new fiscal year.

Moved by Schmieding and seconded by Mundhenke to nullify the adopted step plans from prior years and replace with a Wage Range effective July 1, 2020.

### Seward County Wage Range Plan

Adopted 6/16/2020

| Grade | Starting Wage | Maximum Wage |
|-------|---------------|--------------|
| 1     | \$9.00        | \$12.42      |
| 2     | \$9.36        | \$12.92      |
| 3     | \$9.73        | \$13.43      |
| 4     | \$10.12       | \$13.97      |
| 5     | \$10.53       | \$14.53      |
| 6     | \$10.95       | \$15.11      |
| 7     | \$11.39       | \$15.72      |
| 8     | \$11.84       | \$16.34      |
| 9     | \$12.32       | \$17.00      |
| 10    | \$12.81       | \$17.68      |
| 11    | \$13.32       | \$18.38      |
| 12    | \$13.86       | \$19.12      |

|           |         |         |
|-----------|---------|---------|
| <b>13</b> | \$14.41 | \$19.88 |
| <b>14</b> | \$15.00 | \$20.70 |
| <b>15</b> | \$15.60 | \$21.53 |
| <b>16</b> | \$16.07 | \$22.17 |
| <b>17</b> | \$16.55 | \$22.84 |
| <b>18</b> | \$17.05 | \$23.52 |
| <b>19</b> | \$17.56 | \$24.23 |
| <b>20</b> | \$17.99 | \$24.83 |
| <b>21</b> | \$18.08 | \$24.96 |
| <b>22</b> | \$18.63 | \$25.71 |
| <b>23</b> | \$18.72 | \$25.83 |
| <b>24</b> | \$19.19 | \$26.48 |
| <b>25</b> | \$19.76 | \$27.27 |
| <b>26</b> | \$20.35 | \$28.09 |
| <b>27</b> | \$20.97 | \$28.93 |
| <b>28</b> | \$21.59 | \$29.80 |
| <b>29</b> | \$22.24 | \$30.69 |
| <b>30</b> | \$22.91 | \$31.61 |
| <b>31</b> | \$23.60 | \$32.56 |
| <b>32</b> | \$24.30 | \$33.54 |
| <b>33</b> | \$25.03 | \$34.55 |
| <b>34</b> | \$25.78 | \$35.58 |
| <b>35</b> | \$26.56 | \$36.65 |
| <b>36</b> | \$27.35 | \$37.75 |
| <b>37</b> | \$28.18 | \$38.88 |
| <b>38</b> | \$29.02 | \$40.05 |
| <b>39</b> | \$29.89 | \$41.25 |
| <b>40</b> | \$30.79 | \$42.49 |
| <b>41</b> | \$31.71 | \$43.76 |
| <b>42</b> | \$32.66 | \$45.07 |

Affirmative Vote: Schmieding, Mundhenke, Paulsen, Vrbka, Culver Motion Carried

Moved by Vrbka and seconded by Mundhenke to adopt the Revised Wage and Compensation Policy to reflect nullification of prior Step Plan and new Wage Range Plan.

Subject: Wage and Compensation Practices

Policy: It shall be the policy of Seward County to have a well-designed compensation philosophy that supports governmental business goals, competitive outlook, operating objectives, and reasonable compensation for work performed.

In carrying out this philosophy, the County Board of Commissioners is responsible for a legally compliant compensation strategy and developing as well as implementing such plans that will best meet the business needs of Seward County. Compensation strategies must be flexible enough to ensure that the County is able to recruit, retain, and reward a highly qualified workforce, remain competitive, and assure internal equity, while providing the structure necessary to effectively manage the overall compensation program within the County's budget.

As part of the annual budgeting process, the County Board of Commissioners will review any changes to the compensation strategy as recommended by the Human Resources Director. Seward County may amend/deviate from this policy as necessary to respond to changes in Seward County's tax funding which affects its operations.

At a minimum, the following procedures will be considered a part of Seward County's core compensation strategy.

## 1. Compensation Plans

Seward County utilizes a wage range compensation model. All employees are subject to this wage range model unless specifically excluded, by approval of the County Board.

Elected Officials and their designated Deputies are excluded from this policy as their salary is established according to statute. For purposes of this statement, Deputies do not include Sheriff's Deputies by title, except for the Chief Deputy Sheriff, or any other job title including deputy that is not associated with the established statute mentioned above.

## 2. Compensation at Hire

A. New employees will be placed on the Compensation Plan according to the wage range associated with their job description classification. The wage will be determined by the Human Resources Director based on experience, in accordance with criteria listed in 2B below.

The Hiring Supervisor shall consult with Human Resources to determine the wage range for the position based on the County's most recent adopted wage study. Seward County acknowledges the importance of recognizing and compensating prior experience when hiring new employees. Upon approval of Human Resources, the position may start up to 6% higher than the designated starting wage based on a special exception as follows:

B. A special exception may be made if the candidate has:

- previous experience in the same or related field, or same type of position, in which the employee is to be hired;
  - the experience has been for at least three (3) years in the past seven (7) years.
- a. If a new hire has fewer than 3 years of experience, they will start at the designated starting wage. If a new employee has more than three, but less than six years of experience, they will start 2% higher than designated starting pay. If a new employee has more than six years of experience, but less than ten years of experience, they may start 4% higher than the designated starting pay. If an employee has ten or more years of experience, they may start 6% higher than the designated starting pay.

*Example Eligible: A deputy sheriff has previous experience working as a deputy sheriff of another county/state for 3 years in the last 7 years. A candidate who previously worked as a clerk in the Treasurer's Office for 3 years and is rehired as a clerk in the Treasurer's office within 7 years. In both examples, the candidates may be eligible for a special exception.*

### 3. Newly Created Positions

If the job is a newly created position, Human Resources will research comparable positions to determine the starting wage and corresponding wage range for the position and make a recommendation to the Department Head prior to recruitment for the new position. For the purpose of this policy, newly created position refers to adding additional staff or additional positions, in excess from the approved budget year personnel list, or creating a new job description, or a combination of both. Once the wage, grade placement, and job description has been agreed upon the Department Head will submit the request for the County Board of Commissioners for approval. (See Recruitment and Selection policy).

### 4. Special Law Enforcement Provision

In certain situations, an employee may be hired as a deputy sheriff or correction officer (referred to as law enforcement position) which requires certification and/or licensing. In the event the employee hired for a law enforcement position is awaiting the certification and/or license, the employee may be compensated at a rate 4% below the starting wage. Upon successful completion of the certification and/or license the employee will be placed at the starting wage for the certified position, and thus into a new wage range (certified position) with the adjustment to be made the next payroll period. Proof of certification and/or license is provided to the Human Resources department. The employee's next increase will be associated with their one-year anniversary in their new, certified position, thus moving within that certified wage range.

### 5. Introductory Period

Most Seward County offices utilize the first six months of a new hire's employment, or of an existing employee's newly designated job description, to evaluate the employee's abilities, work habits, and overall performance. Some departments utilize department-specific policies identifying an introductory period for certain positions of 12 months. Either the organization or the employee may end the employment relationship at any time during or at the end of the introductory period, or at any time in the employment relationship, with or without cause or advance notice. Any significant absence during the introductory period will extend the probation period by the length of absence. An evaluation, for feedback purposes, will be provided at the end of the introductory period. If the department head determines that the designated introductory period does not allow enough time to accurately evaluate the employee's performance, the period may be extended for a specified period of time, not to exceed six additional months. Human Resources will assist in the process of introductory extensions, and the employee will be notified in writing of the extension.

### 6. Annual Performance Evaluation

Each employee will have an annual performance evaluation, in which a positive evaluation will associate with a compensatory increase. An employee's first annual evaluation after hire (or promotion to new title/new office) will take place at the one-year anniversary of the employee's new position.

Upon completion of this one-year anniversary evaluation, the employee will begin following the annual budget year evaluation process and approved annual wage increase on July 1. In rare and unusual circumstances in which an employee would transfer laterally, or voluntary step down, Department heads should consult with

Human Resources with regards to assuring that employee's annual compensation performance increase not surpass 12 months.

*For example: An employee who has been on the annual July budget year increase cycle receives a promotion and wage increase in February. This date in February becomes the employee's new anniversary date, and they serve a 6-month introductory period for their new role. In July, they are not eligible for another increase, but will receive their performance-based increase upon one year of hire in that new role (February). Then they jump onto the budget year cycle in July.*

*For Example: An employee begins employment with Seward County in March. They do not receive the annual increase associated to the July budget year that occurs 4 months later as they have not completed their one year. They decide to transfer offices in October, receiving an increase in pay. They are now a new employee in that role, and their anniversary increase would occur in October of the following year. They then jump onto the budget year cycle in July, following their one-year October anniversary.*

Annual performance evaluations for all current Seward County employees who have completed their one-year mark will be conducted between May 1 and July 31 of each budget year. The original, or a copy must be submitted to Human Resources before or at the time of the increase for retention in their personnel file.

The Elected Official or Department Head shall review and sign with the employee their current job description on an annual basis to evaluate if any changes need to be made based on current job duties.

## 7. Annual Compensation Advancement

An employee's pay rate and position wage range are based on the duties and responsibilities of the job. How well an employee performs their duties will determine their progression through the wage range for their position. Any advancement, up to the approved maximum percent increase or designated salary analysis wage proposal, is contingent upon a documented satisfactory performance evaluation.

At the beginning of each budget year, the County Board will evaluate the compensation plan for the new budget year. This approved maximum percent increase amount associated with salary increases, or designated salary analysis wage proposal is the most an employee may be awarded based on their performance evaluation results. The amount in which an employee may receive is dependent upon their prior year's performance, and may fall between no increase awarded, and the approved maximum amount increase or approved salary proposal. After the County Board of Commissioners have approved the annual compensation advancement amount, the Elected Official or Department Head shall determine the appropriate percent change in an employee's wage associated with the feedback given in the performance appraisal.

*For example: If an employee has performed poorly over the course of the last budget year, a department head may award a 1% increase for the year, as opposed to the maximum approved annual compensation advancement amount of 2%.*

*If the maximum approved annual compensation advancement amount is 2% in the next budget year, the employee may be awarded 2% after a positive*

*performance evaluation in that new budget year after their evaluation is submitted and the budget has been approved.*

An employee who has started employment with Seward County will be eligible for their first annual compensation advancement on their anniversary date for the position in which they currently hold. They will then continue to be eligible for advancement, up to the approved amount at the budget year immediately following their one-year employment anniversary.

For an employee's first year performance evaluation in their current position, wage increases will be associated with the payroll immediately following receipt of the completed evaluation, so long as the payout would be timely feasible based on the status of the payroll process. The pay will be retroactive to the employees' one-year anniversary date. An anniversary date may be the hire date or could be a transfer/job title change/promotion date.

Annual wage increases for all other staff will be associated with your performance evaluation for that budget year will be approved by the Board of Commissioners after all budget hearings are completed and will retroactively pay the wage increase difference back to July 1.

#### **8. Wage Adjustments Outside Annual Increases**

In the event of a significant change of responsibilities (position promotion or demotion, job title change) beyond the natural changing nature of the work flow of the office, a current employee may be eligible for a wage advancement outside the employee's annual wage adjustment period (anniversary month or the budget year cycle). The adjusted wage shall be based on the new job position or a significantly revised job description for an employee's current position. Human Resources will conduct a wage analysis and recommend a wage for the modified position and discuss with the Department Head. The Department Head will then make the proposal to the County Board of Commissioners for approval.

#### **9. Longevity**

An Employee who has reached the maximum wage in the wage range, is not eligible to advance any further. Upon approval of the County Board of Commissioners, a longevity raise may be given to an Employee that has reached the maximum wage. The Elected Official or Department Head shall make the request prior to the submission of the annual budget. This section does not guarantee that a raise will be provided once the Employee has reached the maximum wage allowed for the position. In no event shall the raise be more than the maximum amount approved by the Board of Commissioners for the given budget year compensation advancement.

#### **10. Compensation Study and Analysis**

At a minimum, Seward County will conduct every three (3) years a compensation study and analysis based on the job descriptions and comparable market as determined by the County Board of Commissioners. A market analysis is the process in which the compensation plan of our organization is compared to other organizations of similar size and mission that are in our same competitive area. In addition to the market analysis discussed, difficult to fill positions may require more frequent analysis that could result in modifications, as explained below in 12. The competitive set will include similar sized government entities approved by the Board of Commissioner's for that year's study. After market data is collected or received, a thorough analysis will be conducted by the Human Resource Director



or designated sub-committee. In addition to externally comparing wages, internal comparisons of wage ranges and positions will be analyzed, comparing factors such as similar job responsibilities, reporting structures, etc. If additional data is necessary for comparison, (no data/not enough data collected by the third party) with approval of the county Board of Commissioners, Human Resources will seek out other Nebraska counties to obtain wage data for a similar position that may be considered in the analysis. Within the study, individual employees may receive a wage recommendation based on longevity associated with the position in which they currently hold. All recommendations will be brought before the Board for consideration, modifications, and/or approval.

Due to the unique nature of the certain positions within the County that cannot be matched to traditional market surveys, the position may be assessed by Human Resources and a recommendation may be made to the County Board of Commissioners for appropriate wage range.

If the Compensation Plan warrants adding grades or adjusting the starting wage due to the market analysis, the County Board of Commissioners may approve any modifications and grade additions to the Compensation Plan based on market, comparability, job evaluation analysis or other factors affecting the business needs of the County as described above. The modifications to the compensation plan would become effective at the start of the upcoming budget year.

#### 11. Difficult to Fill Positions

In cases in which a department head is advertising for a position, and no qualified applications are received within 30 days from the posting date, the department head may request their position be added to the difficult to fill policy, at the approval of Human Resources and the County Board of Commissioners.

If any position continues to have openings for more than 6 continuous months, despite advertising, that position may be added to the difficult to fill policy, at the approval of Human Resources and the County Board of Commissioners.

If a position is deemed difficult to fill, it may be eligible for a compensation analysis once annually, outside of any regular county-wide compensation analysis. The department head will work with Human Resources to evaluate market data, as well as internal comparison, and determine an appropriate starting wage utilizing the county wage range plan. When conducting such analysis, data should include at least three comparables for like positions from similar sized Nebraska counties, or counties with a similar sized business operation. A survey may/may not result in changes. All proposed changes must be approved by the County Board of Commissioners.

Affirmative Vote: Vrbka, Mundhenke, Schmieding, Paulsen, Culver Motion Carried

Moved by Vrbka and seconded by Paulsen to accept the Sheriff Fee and Mileage Reports for April 2020 in the amount of \$938.00 and \$611.51 respectively.

Affirmative Vote: Vrbka, Paulsen, Schmieding, Mundhenke, Culver Motion Carried

Sheriff Mike Vance and Chelsea Smith of the Sheriff's Office were present to ask that when a patrol car is sold, the proceeds be deposited in their sinking fund.

Moved by Mundhenke and seconded by Schmieding to allow income from sold vehicles of Seward Sheriff's Office to go into their sinking fund.

Affirmative Vote: Mundhenke, Schmieding, Vrbka, Paulsen, Culver Motion Carried

Moved by Paulsen and seconded by Vrbka to go into Executive Session at 10:48 a.m. to discuss Personnel, it being necessary to protect the reputation of the individual(s).

Affirmative Vote: Paulsen, Vrbka, Mundhenke, Schmieding, Culver Motion Carried

The Chairman stated the reason for Executive Session is for Personnel.

Moved by Paulsen and seconded by Vrbka to go out of Executive Session at 11:21 a.m.

Affirmative Vote: Paulsen, Vrbka, Schmieding, Mundhenke, Culver Motion Carried

The Chairman stated that Personnel was discussed and no action was taken.

The next item on the agenda was to approve a job description for a Seward County Homeland Security Investigations (HSI) Criminal Interdiction Task Force West (CIF-W) Coordinator. Ehmen led discussion on it and the severity of the duties.

Moved by Vrbka and seconded by Paulsen to approve the job description for the Seward County Homeland Security Investigations (HSI) Criminal Interdiction Task Force West (CITF-W) Coordinator with a Wage Range of 40.

Affirmative Vote: Vrbka, Paulsen, Schmieding, Mundhenke, Culver Motion Carried  
Terry Wicht, Highway Supt., was present to discuss the bidding for gravel, rock and culverts.

Moved by Paulsen and seconded by Mundhenke to authorize the Highway Supt. to advertise for gravel, rock and culverts on July 21, 2020.

Affirmative Vote: Paulsen, Mundhenke, Schmieding, Vrbka, Culver Motion Carried

Known items on the agenda for Board of Commissioners on June 23, 2020 are as follows:

9:00 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of June 16, 2020
4. Discuss/Action – Claims through June 12, 2020

Other Business Matters to Address When Time Allows

5. Discuss/Action – Public/Officials/Boards
6. Commissioners Reports
7. Discuss/Action – General Discussion on County Operations due to Coronavirus
8. Discuss/Action – Agenda for June 30, 2020

9:15 a.m. Discuss/Action – Megan Kahler/Seward County Bridges – Updated Contract with Seward County Bridges for grant writing, management and fiscal management  
9:30 a.m. Discuss/Action – Possible changes for Staffing at Extension Office  
9:45 a.m. Discuss/Action – Budget meeting for E911

Moved by Paulsen and seconded by Vrbka to adjourn at 11:51 a.m.  
Affirmative Vote: Paulsen, Vrbka, Mundhenke, Schmieding, Culver Motion Carried

State of Nebraska)  
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 23<sup>rd</sup> day of June 2020.

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County Clerk

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Chairman

# June 23, 2020

## Seward County Board of Equalization

State of Nebraska)  
County of Seward) ss.

A regular meeting of the Seward County Board of Equalization was convened in open and public session at 8:30 a.m. on June 23, 2020 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Equalization has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Equalization convened on June 23, 2020 at 8:30 a.m.

|          |                                                    |
|----------|----------------------------------------------------|
| Present: | Chairperson: John Culver                           |
|          | Members: Mike Mundhenke, Bob Vrbka, Ken Schmieding |
|          | County Clerk: Sherry Schweitzer                    |
|          | County Assessor: Marilyn Hladky                    |
| Absent:  | Member: Becky Paulsen                              |

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Vrbka and seconded by Mundhenke to approve the minutes of June 16, 2020.  
Affirmative Vote: Vrbka, Mundhenke, Schmieding, Culver                      Motion Carried

Hladky gave information on the County Board Valuation Notices that she has asked the Board to approve.

The first protest hearing for today was for Jonathan Lobmeyer. He was not present at said hearing.

Hladky gave information and a recommendation for said protest.

Moved by Vrbka and seconded by Mundhenke to accept the Assessor's recommendation that after an inspection and review of the property, reduce the value for the change of the Condition or Grade or for the correction of property components for the real estate protested by Jonathan Lobmeyer on property described as part of Lot 1, Block 4, Bader Jirovsky 4<sup>th</sup> Add., Seward, NE to a value of \$141,796.

Affirmative Vote: Vrbka, Mundhenke, Schmieding, Culver                      Motion Carried

The next protest was for Deanna Faimon who was not present at said hearing.

Hladky gave information and a recommendation for said protest.

Moved by Schmieding and seconded by Vrbka to accept the Assessor's recommendation that after an inspection and review of the property, reduce the value for the change of the Condition or Grade or for the correction of property components for the real estate protested by Deanna Faimon on property described as part of Lot 5 & 7, Block 1, Mary R Spears Add., Seward, NE to a value of \$55,742.

Affirmative Vote: Schmieding, Vrbka, Mundhenke, Culver                      Motion Carried

The 3<sup>rd</sup> hearing was for Nancy Brandt, who was in attendance at said hearing.

Moved by Vrbka and seconded by Schmieding to accept the recommendation of the Assessor and reduce the value of the property after receiving information presented by Nancy Brandt on property described as part of Block 2, Jones Add., Seward, NE to a value of \$132,646.  
Affirmative Vote: Vrbka, Schmieding, Mundhenke, Culver Motion Carried

The last protest hearing was for Kyle Royuk who was not present at his hearing.

Hladky gave information and a recommendation for said protest.

Moved by Vrbka and seconded by Mundhenke to accept the recommendation of the County Assessor that after review of the property, reduce the value to equalize with other like property for real estate owned by Kyle Royuk and described as Lot 7, Block 1, Seward Lumber and Fuel 2<sup>nd</sup> Addition to a value of \$216,983.  
Affirmative Vote: Vrbka, Mundhenke, Schmieding, Culver Motion Carried

Moved by Vrbka and seconded by Mundhenke to approve the County Board of Equalization Change of Valuation Notices as follows:

| <u>Name</u>                          | <u>Legal Description</u>                                                                |
|--------------------------------------|-----------------------------------------------------------------------------------------|
| Aschoff/James & Lisa                 | Milford 11-9-3 #N1/2 NW 1/4 NW 1/4 1.28 ac                                              |
| Bar EB Farms, LLC                    | 21-10-2 #N 1/2 NE 1/4 33.52 ac                                                          |
| Bar EB Farms, LLC                    | 21-10-2 S 495' of N 990' of E 868' & W 1784.4' of S 412.5' of N 99' B 1.2 BE 1.4 26,674 |
| Block/Kenneth & Marlene Trustees     | Seward Diers Addition Block 2 N 1/2 Lt 6                                                |
| Block/Kenneth & Marlene Trustees     | Seward Diers Addition Block 2 S 1/2 Lt 6                                                |
| Boardman/Shirley                     | Seward, Heartland Park Estates 6th Addition Lot A                                       |
| Bright/Mark & Sharon                 | Grover OT Blk 2 Lots 1-6 IOLL storage units                                             |
| Bromwich/Mitchell                    | 5-11-4 #S 1/2 SW 1/4 20.55 ac                                                           |
| Burkey/David A & Loretta R Trustee   | 34-10-2 N 1/2 E 1/2 SW 1/4 40 ac                                                        |
| Butzke/Neil & Cindy                  | 18-11-4 Tr in SE 1/4 SE 1/4 11.43 ac                                                    |
| Byerly/Brian Scott                   | 16-12-4 Irr Tr in SE 1/4 32.31 ac                                                       |
| Cihal/Alan & Dana                    | Seward, Diers Addition, Blk 3, Lot 17                                                   |
| Clarks Telecommunications Co         | Staplehurst, Original Town, Block 4, N50' Lot 7                                         |
| Cool/Amanda                          | Garland OT Blk 3 Lot 3 & E 35.4' Lot 4                                                  |
| Cunningham/Brett & Natalie           | 1-10-4 N 1/2 SE 1/4 NE 1/4 20.12 ac                                                     |
| Dinslage/Scott etal                  | 2-11-4 N 1/2 SE 1/4 NE 1/4 20.01 ac                                                     |
| Dittmar/Elaine E                     | Utica Wright's 3rd Addition block 36 Lots 7-9                                           |
| Dobrusky/James                       | Seward Schlueter Heights 1st Addition, Block 2, Lot 9 & N19' Lot 10                     |
| Fehlhafer/Doris                      | Seward Rolsfmeier Addition Block 3 Lot 5 except W 15'                                   |
| Felix/Carla J                        | Seward Mary R Spear's Addition Block 3 Lot 16                                           |
| Ficke/Alice                          | 30-10-4 Lot 1 Wolf Creek subdivision in E 1/2 SE 1/4 5.64 ac                            |
| Fisher/Danny                         | 17-10-4 #E 1/2 N 1/2 SE 1/4 10 ac                                                       |
| Fitzpatrick/David & Sharon           | Seward Cloyd's Addition Block 42 Lot 1 & N 24' Lot 2                                    |
| Gatherer/George & Barbara            | Seward HB Cummins Subdiv Block 2 Lot 6                                                  |
| Hagan/Ryan                           | 35-9-3 Kremer Subdivision in SW 1/4 4.75 ac                                             |
| Hansen/Arlene Trustee                | Milford 2-9-3 NW1/4 SE1/4 TL 152 (formerly Johnson's Addition) .95 ac                   |
| Harrold/Jay Life Use                 | 25-9-4 Tract in S1/2 SW 1/4 6.26 ac                                                     |
| Hauder/Terry & leanne                | 5-9-4 #SW 1/4 NE 1/4 29.08 ac                                                           |
| Hegy/Jeff & Mary                     | Seward Fensters Addition Block 1 Lots 6 & 7                                             |
| Herrold/Dustin & Stacy               | 17-11-4 #S 1/2 NE 1/4 23.34 ac                                                          |
| Heywood/Brad & Sondra                | 34-12-4 Heywood Addition in SW 1/4 SW 1/4 5 ac                                          |
| Heywood/Brad & Sondra                | 34-12-4 #SW 1/4 SW 1/4 35 acres                                                         |
| Hoeft/Larry & Terri                  | 1-11-4 #SW 1/4 3 ac                                                                     |
| Isaacson/James & Gailyn              | 13-12-4 Tr in N 1/2 SW 1/4 8 ac                                                         |
| Jacobsen/Chris                       | 15-11-4 Tr in NE 1/4 26.67 ac                                                           |
| Jacobsen/Scott                       | 12-11-4 #N 12/ NW 1/4 NW 1/4 14.79 ac                                                   |
| Jantze/Maurice                       | Milford 2-9-3 Replat of TLs 134 & 135 in E 1/2 W 1/2 W 1/2 SW 1/4 Lot 3                 |
| Jirsa/Donald L & Patricia J Trustees | 33-9-4 NW 1/4 SW 1/4 40 ac                                                              |
| Johnson/Beth                         | Utica Utica Addition Block 11 Lot 10 & W 16' Lot 11                                     |

|                                   |                                                                                       |
|-----------------------------------|---------------------------------------------------------------------------------------|
| Jones/Sarah & Ryan                | 35-12-4 Parcel A in NW 1/4 20.18 ac                                                   |
| Kach 508 llc                      | Seward Turners subdiv 21-11-3 #SW SE 1/4 Lts 1-2 & N100' Lt 7                         |
| Kach 526 LLC                      | Seward Turner's Subdiv 21-11-3 #SW 1/4 SE 1/4 Lot 3, N 1/2 Lot 4 & S75' of N175' Lt 7 |
| Karel/Michael & Lisa              | 15-12-4 #SE 1/4 NE 1/4 11.04 ac                                                       |
| Kopecky/Jeremy & Stacy            | 27-12-4 #N 1/2 SE 1/4 NE 1/4 18.42 ac                                                 |
| Larson/Gary & Margo               | 25-11-4 Tr in N 1/2 NE 1/4 6.77 ac                                                    |
| Lauber/William & Christine        | Milford 2-9-3 NE 1/4 SW 1/4 TL 160 1.62 ac                                            |
| Leif/Ryan & Nicole                | 24-9-1 #S 1/2 NE 1/4 42.71 ac                                                         |
| Lustrea/John                      | 1-11-4 #S 1/2 NE 1/4 NE 1/4 7.17 ac                                                   |
| Masters/Jeanette                  | 18-12-4 Tr in NW 1/4 SW 1/4 12 ac                                                     |
| McKeekin/Marcus                   | Seward Boyes Block 1 Lot 14                                                           |
| Medina/Angelique                  | 12-11-4 #NE 1/4 NW 1/4 11 ac                                                          |
| Melena/John Jr & Stephanie        | Milford Roth Subdiv in W1/2 W 1/2 SW 1/4 Lot 2 1.076ac                                |
| Muller/Anthony                    | Milford Roth Subdiv in W1/2 W 1/2 SW 1/4 Lot 1 1.07 ac                                |
| Nuttleman/Rudolph & Sandra        | Seward HM&R Block 90 Lots 11-12                                                       |
| Owens/John & Julie                | Seward Ridge Run 2nd Addition Lot 7                                                   |
| Owens/Stacey K Etal               | 35-11-1 NW 1/4 160 ac                                                                 |
| Peetz/Brad                        | 10-10-2 Tract in S 1/2 S 1/2 SE 1/4 4.5 ac                                            |
| Pohlmann/William & Debra          | Seward, Bader-Jirovsky 6th, Blk 2, Lot 14                                             |
| Policky/Mark & Maureen            | Seward Jirovsky & Feigion 2nd Subdiv Lot 4                                            |
| Rathjen/Darlene Life Use          | 2-11-4 #S 1/2 309.98 ac                                                               |
| Reed/Krista & Danial              | 13-11-4 #E 1/2 E 1/2 SE 1/4 20.08 ac                                                  |
| Rent Works LLC                    | Milford, Original Town, Block 2, W 1/2 Lot 1                                          |
| Rent Works LLC                    | Milford, Original Town, Block 2, E 27.6' Lot 2 (TLs 29-30)                            |
| Rekte/Kevin                       | 7-12-4 Irr Tr in N 1/2 NW 1/4 & #E 1/2 NW 1/4 33.53 ac                                |
| Rembert Investment LLC            | 2-9-4 Dona clark subdivision in SE 1/4 8.7 ac                                         |
| Robotham/John                     | 36-11-4 #NW1/4 NW 1/4 & #W 1/2 NE 1/4 NW 1/4 56.6 ac                                  |
| Rosenau/Kevin & Deborah           | 1-11-4 #N 1/2 NE 1/4 25.35 ac                                                         |
| Roth/Brock & Shalon               | Milford 2-9-3 Tract in W1/2 W1/2 SW 1/4 SW 1/4 1.06 ac                                |
| Roth/Jason & Stacie               | Milford 2-9-3 1 ac tract in SW 1/4 SW 1/4                                             |
| Roth/Randall etal                 | Milford 2-9-3 Tr in SW 1/4 SW 1/4 - TL 132 & #TL 133 3 ac                             |
| Schaefer/Rick & Melody            | 22-12-4 Tr in SW 1/4 SW 1/4 NW 1/4 5 ac                                               |
| Schreiner/Roger & Rosanna         | Milford Oakview Addition Blk 4 Lot 3                                                  |
| Schweitzer/Serena & Jade          | Milford Roth Subdiv in W1/2 W 1/2 SW 1/4 SW 1/4 Lot 3 1.06 ac                         |
| Shimek/Jeffrey                    | 16-11-4 #NW 1/4 NW 1/4 15.18 ac                                                       |
| Sommerer/Samuel & Rachel          | Seward Ridege Run Addition Lot 4                                                      |
| Stanczyk/Russell                  | 16-11-4 Tr in W 1/2 SW 1/4 NW 1/4 10.1 ac                                             |
| Stauffer/Barry & Brenda           | Milford Jantze 2nd Addition Lot 5 a replat of Lots 2 & 5                              |
| Stauffer/Lanny L & Bonnie A       | 4-9-2 #NE 1/4 151 ac                                                                  |
| Steckly/Maynard K & Wilma L Lf Us | 9-9-2 #W 1/2 W 1/2 SE 1/4 33.3 ac                                                     |
| Stutzman/Jimmy & Beth             | Milford 11-9-3 Tract in NW 1/4 NW 1/4 1 ac                                            |
| Tvrdy/Nathaniel & M Del Puerto    | Milford 2-9-3 Tract in NW 1/4 SW 1/4                                                  |
| Turek/Jason & Brandi              | 33-12-4 Turek Subdivision in SW 1/4 5.01 ac                                           |
| Van Der Heijden/Johannes & Joann  | 7-11-4 #S 1/2 SE 1/4 S of RR 15.25 ac                                                 |
| Van Slyke/Matthew & T Bachand     | 36-9-4 Tr in NW 1/4 4.26 ac                                                           |
| Walters/Michael & Rebecca         | 35-12-4 Irr Tr in S 2/3rds of NW 1/4 20.83 ac                                         |
| Wehner/Joseph & Amanda            | 13-11-4 #SE 1/4 NE 1/4 20 ac                                                          |

Affirmative Vote: Vrbka, Mundhenke, Schmieding, Culver

Motion Carried

Known items on the agenda for Board of Equalization on June 30, 2020 at 8:30 a.m. are as follows:

8:30 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of June 23, 2020
4. Discuss/Action – Valuation Protests

Moved by Vrbka and seconded by Schmieding to adjourn at 8:55 a.m.  
Affirmative Vote: Vrbka, Schmieding, Mundhenke, Culver Motion Carried

State of Nebraska)  
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 30<sup>th</sup> day of June 2020.

\_\_\_\_\_  
County Clerk Chairperson

June 23, 2020  
Seward County Board of Commissioners

State of Nebraska)  
County of Seward) ss.

A regular meeting of the Seward County Board of Commissioners was convened in open and public session at 9:00 a.m. on June 23, 2020 in the Commissioner’s room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner’s Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk’s Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Commissioners has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Commissioners convened on June 23, 2020 at 9:00 a.m.  
Present: Chairperson: John Culver  
Members: Mike Mundhenke, Bob Vrbka, Ken Schmieding  
County Clerk: Sherry Schweitzer  
Absent: Member: Becky Paulsen

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Vrbka and seconded by Mundhenke to approve minutes of June 16,2020.  
Affirmative Vote: Vrbka, Mundhenke, Schmieding, Culver Motion Carried

Gary Petersen, Seward/York Emergency Manager, updated the Commissioners on activities of his office.

Megan Kahler of Seward County Bridges was present to give the annual report of her organization and request for annual funding.

Commissioners Reports:  
Commissioner Mundhenke reported that there was a storm the prior night but had not received any complaints about it yet.

Commissioner Vrbka reported he attended a CASA meeting, completed an employee evaluation and fielded some constituent concerns.

Commissioner Culver reported he participated in Zoom meetings for the Planning and Zoning Commission and for Blue Valley Community Action. He also received a few constituent concerns and will have a Seward/Solid Waste meeting this evening.

Commissioner Schmieding reported he had a meeting with SENDD last week and received some constituent concerns.

Ann Dobesh of the Extension Office was present to request funds from their current budget be put in their sinking fund. She is concerned due to their present van needing some repairs, especially for the miles it has. Currently, they have a 7-passenger van and they are thinking that a SUV may better meet their needs. Commissioner Culver suggested they consider using the Emergency Management’s extra vehicle which is a Chevrolet Suburban.

Dobesh was also present to discuss proposed changes in staff hours at the Extension Office. She stated that the Extension Office currently has quite a few part-time staff and they would like to re-allocate hours so that communication and efficiency can be increased. The re-allocation will save the County funds.

Moved by Vrbka and seconded by Mundhenke to approve claims through June 20, 2020.

| SEWARD COUNTY CLAIMS THROUGH JUNE 12, 2020 |    |             |                               |    |              |
|--------------------------------------------|----|-------------|-------------------------------|----|--------------|
| ACE IRRIGATION & MFG                       | SE | \$40,986.50 | MIDWEST OFFICE AUTOM          | SU | \$71.43      |
| ADVANCED CORRCTL HLTHCR                    | SE | \$4,188.69  | MIDWEST SERVICE & SALES       | SE | \$958.75     |
| ADVANCED OFFICE AUTOM                      | SU | \$62.06     | MILLS & REITER                | SE | \$114.00     |
| AFFORDABLE INTERNET SOL                    | UT | \$74.99     | MOTIVATE 2 COMMUNICATE        | SE | \$300.00     |
| AKRS EQUIPMENT                             | SU | \$162.62    | NE EQUIPMENT INC              | SE | \$99.36      |
| ALL ROAD BARRICADES                        | SU | \$467.48    | NMC, INC                      | SE | \$6,182.04   |
| AMAZON CAPITAL SERVICES                    | SU | \$3,282.03  | NORRIS PUB POW DISTRICT       | UT | \$997.29     |
| AMERITAS LIFE INS CORP                     | FE | \$16,019.48 | PEGGY OBORNY                  | SE | \$2.88       |
| APPLIED CONCEPTS                           | SE | \$630.70    | OFFICE DEPOT                  | SU | \$109.17     |
| AUTOMON LLC                                | SE | \$4,858.92  | OFFICENET                     | SU | \$4,820.63   |
| KENNETH W PANKOKE                          | SE | \$224.88    | OREILLY AUTOMOTIVE            | SU | \$629.35     |
| SHEILA BEINS                               | SE | \$127.16    | PAC N SAVE                    | SU | \$244.42     |
| BERRY LAW FIRM                             | SE | \$2,033.00  | PAPER TIGER SHREDDING         | SE | \$135.00     |
| BIZCO INC                                  | SU | \$4,400.13  | PARAMOUNT LAUNDRY             | SE | \$53.67      |
| BLACK HILLS ENERGY                         | UT | \$1,340.05  | CHAD PHILLIPS                 | SE | \$10.35      |
| BLUE RIVER ELECTRIC                        | SE | \$1,866.30  | PHYSICIANS LABORATORY         | SE | \$2,050.00   |
| BLUE VALLEY BEHAV HLTH                     | SE | \$292.50    | PLANET TECHNOLOGIES           | EQ | \$5,068.80   |
| BLUESTEM FIBER LLC                         | UT | \$110.00    | PLATTE VALLEY PRINTING        | SU | \$299.99     |
| BOBS MOBIL                                 | SE | \$140.00    | POSTMASTER                    | SU | \$225.00     |
| BUEL TRUCKING, INC                         | EQ | \$10,645.75 | POWERPLAN                     | SE | \$263.35     |
| BUFFALO COUNTY COURT                       | SE | \$3.25      | PROFESSIONAL DEVEL ACADEMY    | SE | \$1,695.00   |
| CENTEC CAST METAL PROD                     | SU | \$991.52    | MOMS MEALS                    | SE | \$121.17     |
| CENTRAL SAND & GRAVEL                      | SU | \$84,977.67 | QUADIENT LEASING USA          | SE | \$81.98      |
| CENTRAL STATES HYDRAULIC                   | SE | \$47.68     | QUILL CORPORATION             | SE | \$275.90     |
| CHEMSEARCH                                 | SE | \$350.00    | RDO TRUCK CENTERS             | SE | \$4,352.24   |
| ROTH, DAVID                                | SE | \$9,970.00  | REDIGER AUTOMOTIVE            | SE | \$1,781.74   |
| CIVIL AIR PATROL MAGAZINE                  | SU | \$95.00     | REGION V SERVICES             | SE | \$2,484.58   |
| CLERK OF DISTRICT COURT                    | SE | \$276.00    | REGION V SYSTEMS              | SE | \$2,568.00   |
| CONSOLIDATED MANAGEMENT                    | SE | \$8.74      | RIGAKU ANALYTICAL DEVICES     | EQ | \$25,150.00  |
| CORNERSTONE                                | SU | \$1,655.02  | SCHMID AND SONS               | SE | \$151.70     |
| CORI J STAVA                               | SE | \$55.00     | SEW CO ASSESS REAPPRAISAL FND | FE | \$1,500.00   |
| CULLIGAN                                   | SE | \$74.00     | SEWARD CO AGRICULTURAL SOC    | FE | \$1,000.00   |
| DALLAS CHILDREN'S ADV CENT                 | FE | \$300.00    | SEWARD COUNTY BRIDGES         | FE | \$350.33     |
| GREGORY C. DAMMAN                          | SE | \$7,579.25  | SEWARD COUNTY COURT           | SE | \$474.26     |
| DELL MARKETING L P                         | SU | \$2,471.95  | SEWARD CO HEALTH CLM FUND     | FE | \$104,128.80 |
| DELTA DENTAL OF NE                         | SE | \$87.72     | SEWARD CO INDEPENDENT         | SE | \$889.62     |
| ANN DOBESH                                 | SE | \$70.00     | SEWARD COUNTY SHERIFF'S DEPT  | SE | \$78.67      |
| DODGE COUNTY SHERIFF                       | SE | \$19.21     | SEWARD CO SHERIFF UNCOLL FEES | FE | \$188.00     |
| DON'S PIONEER UNIFORMS                     | SE | \$20.00     | SEWARD CO SINKING FUND        | FE | \$46,200.00  |
| E911 SET ASIDE FUND                        | FE | \$30,772.27 | SEWARD CO TREASURER           | FE | \$80.00      |
| EAKES OFFICE PLUS                          | SU | \$7,078.20  | SEWARD LUMBER                 | SU | \$146.63     |
| EGAN SUPPLY CO                             | SU | \$1,732.95  | SMARTSIGN                     | SU | \$550.76     |



|                             |    |             |                                       |    |                |
|-----------------------------|----|-------------|---------------------------------------|----|----------------|
| ELECTRONIC CONTRACTING CO   | SE | \$5,284.00  | SMPC, LLC                             | SE | \$2,303.71     |
| ENCARTELE INC               | SU | \$1,060.00  | SOARIN GROUP, LLC                     | SE | \$761.17       |
| EQUIFAX WORKFORCE/TALX      | SE | \$67.80     | SOFTWARE TECHNOLOGY                   | SE | \$513.00       |
| FARMERS COOPERATIVE         | SU | \$11,180.81 | SPECIAL ROAD FUND                     | FE | \$1,026,115.37 |
| FIRST WIRELESS, INC         | UT | \$2,277.72  | SPORTS EXPRESS INC                    | SU | \$268.87       |
| FRONTIER COOPERATIVE CO     | SU | \$8,986.20  | ST OF NE DAS ST ACCOUNT               | FE | \$675.28       |
| GALLS LLC                   | SE | \$637.89    | STATE OF NE DEPT OF CORR.SERV         | SE | \$2,654.84     |
| GARAGE DOORS OF NE          | SE | \$209.00    | STEINMEYER, ZACH                      | SE | \$2.88         |
| GARCIA CLINICAL LAB         | SE | \$15.00     | SUMMIT FOOD SERVICE                   | SE | \$4,130.86     |
| GEOCOMM INC                 | UT | \$1,011.00  | TCA OUTDOOR POWER                     | SU | \$1,133.96     |
| LARRY GOLDSMITH             | SE | \$2,175.00  | THE HOME DEPOT PRO                    | SU | \$805.21       |
| GREAT PLAINS COMM           | UT | \$1,068.95  | THOMSON REUTERS-WEST                  | FE | \$317.81       |
| GREAT PLAINS UNIFORMS       | SE | \$2,809.58  | TIME WARNER CABLE                     | UT | \$344.19       |
| GRIMES APARTMENTS           | SE | \$200.00    | TRANSIT WORKS                         | SE | \$739.00       |
| GWORKS                      | SE | \$8,871.25  | TRANSUNION                            | FE | \$160.00       |
| H & H PLASTICS              | SU | \$217.00    | TRUCK EQUIP SERVICE CO                | SE | \$467.54       |
| HALL COUNTY SHERIFF         | SE | \$9.02      | U S POSTAL SERVICE                    | SU | \$460.94       |
| HEARTLAND TIRES & TREADS    | EQ | \$16,034.01 | US POST OFFICE                        | SU | \$99.00        |
| HERPOLSHEIMERS INC          | SE | \$278.73    | UNIV OF NEBRASKA LINCOLN              | SE | \$693.00       |
| HOMETOWN LEASING            | SE | \$641.63    | UPS                                   | SE | \$16.53        |
| HOPE CRISIS CENTER          | SE | \$15,000.00 | VERIZON CONNECT NWF                   | UT | \$847.95       |
| HYDRAULIC EQUIP SERV        | SE | \$25.00     | VERIZON WIRELESS SERV                 | UT | \$1,948.55     |
| INDOFF INC                  | SU | \$494.73    | VIGILANT SOLUTIONS, LLC               | SE | \$4,250.00     |
| INSIGHT PUBLIC SECTOR SLED  | SE | \$2,283.48  | VILLAGE OF GARLAND                    | FE | \$49.98        |
| JEO CONSULTING GROUP        | SE | \$600.00    | VIRTUAL IMPRESSIONS                   | SE | \$20.00        |
| JOHN DEERE FINANCIAL        | SE | \$1,308.84  | VISA                                  | FE | \$6,718.72     |
| JOHNSON SAND AND GRAVEL     | SU | \$21,132.66 | VISION SERVICE PLAN INS               | SE | \$23.29        |
| JONES AUTOMOTIVE            | SE | \$4,638.88  | VON HENGER KENNELS                    | SE | \$8,755.00     |
| JONES BANK                  | SE | \$9.96      | VOSS LIGHTING                         | SE | \$126.20       |
| JONES BANK (FICA)           | FE | \$14,770.92 | VRBKA, AMY                            | SE | \$20.70        |
| KONICA MINOLTA BUS SOL      | SE | \$26.02     | WAHLTEK                               | SE | \$2,954.00     |
| LANCASTER COUNTY SHERIFF    | SE | \$74.44     | WATCH GUARD VIDEO                     | SE | \$162.00       |
| LAUBER FUNERAL SERVICE      | SE | \$500.00    | WESTERN OIL II                        | SU | \$448.29       |
| LEE'S REFRIGERATION         | SE | \$8,198.01  | WINDSTREAM                            | UT | \$9,977.88     |
| LINCOLN POLICE GARAGE       | SE | \$1,238.41  | DOUG YODER                            | SE | \$29.90        |
| LINDAU, LISA                | SE | \$28.75     | YORK CO SHERIFF                       | SE | \$18.50        |
| MCKESSON MEDICAL SURGICAL   | SU | \$1,284.83  | SALARIES                              |    | \$235,295.74   |
| MEDICAL ENTERPRISES INC     | SU | \$35.00     | GROSS SALARIES INCLUDE DEDUCTIONS TO: |    |                |
| MEMORIAL HLTH CR SYS CLINIC | SE | \$102.00    | COLONIAL SUPPLEMENTAL INSURANCE       |    |                |
| MEYER AUTOMOTIVE INC        | SE | \$5,803.49  | MID AMERICAN CO WISCONSIN             |    |                |
| MID AMERICAN BENEFITS       | FE | \$127.50    | DELTA DENTAL OF NE                    |    |                |
| MIDWEST AUTO PARTS          | SU | \$138.97    | VSP VISION                            |    |                |
| MIDWEST AUTOMOTIVE          | SE | \$803.80    | WADDELL & REED                        |    |                |
| MIDWEST DOOR & HARDWARE     | SE | \$232.00    |                                       |    |                |

Affirmative Vote: Vrbka, Mundhenke, Schmieding, Culver

Motion Carried

Barb Liska, E911 Director, announced that she is retiring and this is the last budget that she will be presenting. She stated a budget committee for 911 Board did help complete it.

Moved by Vrbka and seconded by Mundhenke approves the 2020-2021 E911 budget as presented per the interlocal responsibility with the final approval given when Seward County approves their budget.

Affirmative Vote: Vrbka, Mundhenke, Schmieding, Culver

Motion Carried

Commissioner Culver also thanked Director Liska for her years of service to Seward County and stated that it was a pleasure to work with her.

Discussion was held on county operations due to the Coronavirus situation item on the agenda. Chairman Culver stated that the county facilities have been open 1 week and he feels everything has gone very well. He thanked the Sheriff's Posse who provided a service of handling the front door entrance during the re-opening of the courthouse.

Moved by Mundhenke and seconded by Vrbka to appoint the County Clerk as the designee to complete the Funding Request Certification form in order to be eligible for reimbursement claims for Covid-19 related expenses.

Affirmative Vote: Mundhenke, Vrbka, Schmieding, Culver

Motion Carried

Gary Petersen, Seward/York County Emergency Manager, was also present to request the Board to authorize him to apply for an Emergency Manager Performance Grant which helps pay for expenses of his office.

Moved by Vrbka and seconded by Culver to authorize the Emergency Manager to apply for the 2020 Emergency Management Performance Grant.

Affirmative Vote: Vrbka, Culver, Schmieding, Mundhenke

Motion Carried

The Commissioners recessed at 10:05 a.m.

The Commissioners re-convened at 10:15 a.m.

Shari Wurtz-Miller of Blue Valley Community Action gave an annual report of activities of her organization and request for funding for the next year.

Brea Ehmen, HR Director, led discussion on the agenda item pertaining to clarification of the effective date of the new Wage Range Plan.

Moved by Vrbka and seconded by Schmieding to approve the revision and clarification of the June 16, 2020 agenda item pertaining to a Wage Range Plan – Nullification of Adopted Step Plan from Prior Years and Replace with Wage Range Plan to be effective upon Board approval of the HR Recommended Budgeted Salaries retroactive to July 1, 2020.

Affirmative Vote: Vrbka, Schmieding, Mundhenke, Culver

Motion Carried

Ehmen also led discussion on the request to bypass advertising for Sheriff's Office Restructure and Position to include Homeland Security Investigations Criminal Interdiction Task Force-West Coordinator.

Barb Armstead, Deputy County Attorney, suggested that this job position should be advertised. She questioned the public's perception of adding a new job description without advertising.

Ehmen stated that they are restructuring and asked how this is different from when the County Attorney did not advertise for a position because of restructuring.

Moved by Mundhenke to approve the bypass of advertising for Homeland Security Investigations Criminal Interdiction Task Force-West Coordinator.

Motion died for lack of a second.

Moved by Vrbka and seconded by Schmieding to deny the request to bypass advertising for a Seward County Homeland Security Investigations Criminal Interdiction Task Force-West Coordinator.

Affirmative Vote: Vrbka, Schmieding, Culver

Voting No: Mundhenke

Motion Carried

Known items on the agenda for Board of Commissioners on June 30, 2020 are as follows:

9:00 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of June 23, 2020

Other Business Matters to Address When Time Allows

1. Discuss/Action – Public/Officials/Boards

2. Commissioners Reports
3. Discuss/Action – General Discussion on County Operations due to Coronavirus
4. Discuss/Action – Res. – Allow Jones Bank to withdraw pledged securities
5. Discuss/Action – Accept the resignation of Ron Nissen, County Surveyor
6. Discuss/Action – Res.- Add funds to the Public Transit Budget
7. Discuss/Action – Agenda for July 7, 2020

9:15 a.m. Discuss/Action – Jonathan Jank/Seward County Chamber & Development Partnership – Annual Report and request for Funding for 2020-2021 Fiscal Year

Moved by Vrbka and seconded by Schmieding to adjourn at 10:50 a.m.

Affirmative Vote: Vrbka, Schmieding, Mundhenke, Culver

Motion Carried

State of Nebraska)

County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 30<sup>th</sup> day of June 2020.

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County Clerk

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Chairman

# June 30, 2020

## Seward County Board of Equalization

State of Nebraska)  
County of Seward) ss.

A regular meeting of the Seward County Board of Equalization was convened in open and public session at 8:30 a.m. on June 30, 2020 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Equalization has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Equalization convened on June 30, 2020 at 8:30 a.m.

Present: Chairperson: John Culver  
Members: Mike Mundhenke, Bob Vrbka, Ken Schmieding, Becky Paulsen  
County Clerk: Sherry Schweitzer  
County Assessor: Marilyn Hladky

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Vrbka and seconded by Mundhenke to approve the minutes of June 23, 2020.

Affirmative Vote: Vrbka, Mundhenke, Schmieding, Culver

Abstain: Paulsen, as she was not in attendance at said meeting. Motion Carried

The first protest hearing was for Amy Haberman who was not in attendance at said hearing.

Hladky gave her recommendation for any change in the valuation.

Moved by Vrbka and seconded by Paulsen to accept the Assessor's recommendation and not change the value of \$198,189 for property protested by Amy Haberman on real estate described as Lot 11, Zima Subdivision, Utica, NE.

Affirmative Vote: Vrbka, Paulsen, Schmieding, Mundhenke, Culver Motion Carried

The next hearing was for Thomas and Debra Van Steenhoven who were not in attendance at said hearing.

Hladky gave her recommendation for any change in the valuation.

Moved by Mundhenke and seconded by Vrbka after review of the property, reduce the value to equalize with other like property to \$244,087 and described as Lots 14 & 15, Block 1, Mary R Spears Add., Seward, NE for property owned by Thomas and Debra Van Steenhoven.

Affirmative Vote: Mundhenke, Vrbka, Schmieding, Paulsen, Culver Motion Carried

The next hearing was for Robert Kempf who was not in attendance at said hearing.

Hladky gave her recommendation for any change in the valuation.

Moved by Schmieding and seconded by Vrbka to accept the Assessor's recommendation and not change the value of \$81,032 for property protested by Robert Kempf on real estate described as Lot 6, Block 26, HMR Addition, Seward, NE.

Affirmative Vote: Schmieding, Vrbka, Mundhenke, Paulsen, Culver Motion Carried

The last hearing was for Robert Daniels who was in attendance at said hearing. He gave reasons why he feels his property is overvalued.

Hladky gave her recommendation for any change in the valuation.

Moved by Vrbka and seconded by Paulsen to accept the Assessor’s testimony and recommendation and not change the value of \$160,478 for property protested by Robert Daniels on real estate described as Lot 15, Block 1, East Moffitt Addition, Seward NE.  
Affirmative Vote: Vrbka, Paulsen, Mundhenke Culver  
Abstain: Schmieding  
Motion Carried

Known items on the agenda for Board of Equalization on July 7, 2020 are as follows:  
8:30 a.m.

- 1. Convene and announce Open Meetings Law
- 2. Pledge of Allegiance
- 3. Discuss/Action - Approve minutes of June 30, 2020
- 4. Discuss/Action – Protest Hearings

Moved by Vrbka and seconded by Mundhenke to adjourn at 8:55 a.m.  
Affirmative Vote: Vrbka, Mundhenke, Schmieding, Paulsen, Culver  
Motion Carried

State of Nebraska)  
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 7<sup>th</sup> day of July 2020.

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County Clerk

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Chairperson

June 30, 2020  
Seward County Board of Commissioners

State of Nebraska)  
County of Seward) ss.

A regular meeting of the Seward County Board of Commissioners was convened in open and public session at 9:00 a.m. on June 30, 2020 in the Commissioner’s room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner’s Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk’s Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Commissioners has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Commissioners convened on June 30, 2020 at 9:00 a.m.  
Present: Chairperson: John Culver  
Members: Mike Mundhenke, Bob Vrbka, Ken Schmieding, Becky Paulsen,  
County Clerk: Sherry Schweitzer

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

The Commissioners discussed having Farmers Market return to the Courthouse lawn.

Carol Albrecht represented the Farmers Market and said she is requesting the Farmers Market return to the Courthouse Square. There isn't as much business at its current site which is the parking lot of Pac N Save.

Moved by Mundhenke and seconded by Schmieding to allow the Farmers Market return to the Courthouse Square.

Affirmative Vote: Mundhenke, Schmieding, Paulsen, Vrbka, Culver                      Motion Carried

Moved by Vrbka and seconded by Mundhenke to approve the minutes of June 23, 2020.

Affirmative Vote: Vrbka, Mundhenke, Schmieding, Culver

Abstain: Paulsen, as she was not in attendance at said meeting.                      Motion Carried

During the Public/Officials/Boards time on the agenda, Jeff Baker, Veterans Service Officer/Public Transit Director, explained why the Public Transit Office went over its budget. He stated it was because of purchases necessary for COVID 19 sanitizing.

#### Board Reports:

Commissioner Mundhenke reported he had received a comment from a constituent about the railroad blowing horn near their new house and wanted to know how to stop it. He also checked roads.

Commissioner Vrbka reported that he checked roads and inspected a drainage issue of which he was made aware.

Commissioner Culver reported he attended the Seward/Saline Solid Waste Meeting, checked on roads and worked on other various county business.

Commissioner Paulsen reported she has a meeting tomorrow in regard to the East Seward Road Project of the City of Seward.

Commissioner Schmieding reported he worked with the Visitors Committee last week and worked on various correspondences.

Jonathan Jank, Executive Director of the Seward County Chamber & Development Partnership (SCCDP), and Chairman of the Board, Ed Koster, were present to give information about their organization. Jank and Koster briefly gave information about 2 documents which the Board will be asked to sign for the 2020-2021 Fiscal Year in regard to the funding of this organization.

Jank also was present to request a sign be placed on the courthouse square for a retail promotion. He described the promotion and asked if a sign could be placed on the southwest corner of the courthouse lawn.

Moved by Vrbka and seconded by Mundhenke to give permission to place a double-sided roadside sign to promote "Spend the Weekend in Seward" activities for July 6 – 12, 2020.

Affirmative Vote: Vrbka, Mundhenke, Schmieding, Paulsen, Culver                      Motion Carried

Terry Wicht was present to give information on the need to declare a FEMA representative for the 2019 flooding disaster.

Moved by Paulsen and seconded by Mundhenke to appoint Highway Supt., Terry Wicht, as the FEMA Representative for the Federally Declared Disaster of March 2019.

Affirmative Vote: Paulsen, Mundhenke, Schmieding, Vrbka, Culver                      Motion Carried

Discussion was held on county operations due to the coronavirus. It was mentioned that there are lines of customers when the Driver's License Examiners are here are Wednesdays.

Moved by Schmieding and seconded by Vrbka to authorize the Chairman sign the Audit Engagement Letter with the State of Nebraska for the 2019-2020 audit.

Affirmative Vote: Schmieding, Vrbka, Paulsen, Mundhenke, Culver                      Motion Carried

Marci Fehlhafer, Executive Director for CASA, was present to give information about her organization and request for funding for the 2020-2021 fiscal year.

Moved by Vrbka and seconded by Paulsen to adopt Resolution No. 3524 in regard to allowing the withdrawal of pledged securities by Jones Bank.

Resolution No. 3524 of the  
Seward County Board of Commissioners

WHEREAS, the Jones Bank desires to withdraw the following securities:

| DESCRIP              | CUSIP#    | MARKET VALUE |
|----------------------|-----------|--------------|
| SARPY CO SCH DIST 37 | 80377OLH7 | 598,900.00   |
| FN FM2772            | 3140X6CJ8 | 1,045,935.15 |
| FNR 2015-92 PA       | 3136AQUZ1 | 858,404.81   |
| OMAHA NE HOTEL BONDS | 681663CJ7 | 572,150.00   |
| VLY CNTY SCH DIST 5  | 919563CU8 | 197,421.90   |

TOTAL MARKET VALUE 3,272,811.86

WHEREAS: County will still be fully protected. Therefore, let it be resolved, the above withdrawal by the Jones Bank is approved by this County Board.

Moved by: Vrbka                      Seconded by: Paulsen                      06/30/2020  
Ayes: Becky Paulsen, Robert Vrbka, Ken Schmieding, Mike Mundhenke  
John K. Culver, Chair of the Board  
Attest: Sherry Schweitzer, Seward County Clerk

Affirmative Vote: Vrbka, Paulsen, Mundhenke, Schmieding, Culver                      Motion Carried

Moved by Vrbka and seconded by Mundhenke to accept the letter of resignation of Ron Nissen, County Surveyor effective July 3, 2020 and a letter of thanks be sent to him thanking him for his years of service.  
Affirmative Vote: Vrbka, Mundhenke, Paulsen, Schmieding, Culver

Maria Hatfield, Detention Center Director, explained a grant that could be applied for that would help with some expenses due to the Corona virus.

Moved by Paulsen and seconded by Vrbka to authorize the Sheriff’s Office and Detention Center to apply for the Nebraska Coronavirus Emergency Supplemental Fund (CESF) Grant.  
Affirmative Vote: Paulsen, Vrbka, Schmieding, Mundhenke, Culver                      Motion Carried

Moved by Vrbka and seconded by Paulsen to adopt Resolution No. 3525 in regard to adding funds to the Public Transit budget for the 2019-2020 fiscal year.

RESOLUTION # 3525 OF THE  
SEWARD COUNTY BOARD OF COMMISSIONERS

WHEREAS, the budget of the Seward County Public Transit was set at \$224,730.00 for the 2019-2020 fiscal year, and

WHEREAS, necessary expenditures of said office are going to result in the expending over that amount, and

WHEREAS, an emergency exists requiring that said budget be expanded as provided by law, and

WHEREAS, said additional funds to be applied to said budget must be appropriated from a General Fund Budget of Seward County, Nebraska;

NOW, THEREFORE BE IT RESOLVED: that the budget of the Seward County Public Transit is increased in the amount of 3,500.00 for the 2019-2020 fiscal year, resulting in an amended budget of \$228,230.00

AND FURTHERMORE, BE IT RESOLVED: that the sum of \$3,500.00 which has been added to the budget of the Seward County Public Transit for the 2019-2020 fiscal year shall be appropriated from the Miscellaneous General Budget.

Moved by: Vrbka                      Seconded by: Paulsen                      06/30/2020

Ayes: Ken Schmieding, Robert Vrbka, Becky Paulsen, Mike Mundhenke  
John K. Culver, Chair of the Board

Attest: Sherry Schweitzer, Seward County Clerk

Affirmative Vote: Vrbka, Paulsen, Mundhenke, Schmieding, Culver

Motion Carried

The Commissioners recessed at 10:06 a.m.

The Commissioners re-convened at 10:15 a.m.

Megan Kahler of BRIDGES informed the Board about documents for the 2020-2021 Community Based Grant.

Moved by Paulsen and seconded by Vrbka to authorize the Chairman sign the following documents: Community Based Grant Sub-Award for the Seward High School's SCIP Program, Community Based Grant Sub-Award for Centennial Teammates, Community Based Grant Sub-Award for Seward County Community Planning & Aid, and the GrantVantage Memorandum of Understanding.

Affirmative Vote: Paulsen, Vrbka, Mundhenke, Schmieding, Culver

Known items on the agenda for Board of Commissioners on July 7, 2020 are as follows:

9:00 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Public/Officials/Boards
4. Discuss/Action - Approve minutes of June 30, 2020
5. Discuss/Action – Claims for the period through June 26, 2020

Other Business Matters to Address When Time Allows

6. Commissioners Reports
7. Discuss/Action – Agenda for July 14, 2020

Moved by Mundhenke and seconded by Vrbka to adjourn at 10:24 a.m.

Affirmative Vote: Mundhenke, Vrbka, Schmieding, Paulsen, Culver

Motion Carried

State of Nebraska)

County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 7<sup>th</sup> day of July 2020.

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County Clerk

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Chairman



# July 7, 2020

## Seward County Board of Equalization

State of Nebraska)  
County of Seward) ss.

A regular meeting of the Seward County Board of Equalization was convened in open and public session at 8:30 a.m. on July 7, 2020 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Equalization has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Equalization convened on July 7, 2020 at 8:30 a.m.

Present: Chairperson: John Culver  
Members: Mike Mundhenke, Bob Vrbka, Ken Schmieding, Becky Paulsen  
County Clerk: Sherry Schweitzer  
County Assessor: Marilyn Hladky

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Vrbka and seconded by Paulsen to approve the minutes of June 30, 2020.  
Affirmative Vote: Vrbka, Paulsen, Mundhenke, Schmieding, Culver Motion Carried

The first protest hearing was for Barbara Joy who was in attendance to said meeting who gave information about her protest.

Hladky then gave information for her recommendation.

Moved by Vrbka and seconded by Paulsen to reduce the value of the property after receiving information presented at the protest hearing and upon recommendation of the Assessor to \$120,241 for Barbara Joy on real estate described as Lot 4, Block 1, Cannon Addition, Seward, NE.

Affirmative Vote: Vrbka, Paulsen, Schmieding, Mundhenke, Culver Motion Carried

The next protest was for David Dudley who was in attendance and gave information about his protest.

Hladky then gave information for her recommendation.

Moved by Vrbka and seconded by Schmieding to reduce the value of the property after receiving information presented at the protest hearing and upon recommendation of the Assessor to \$138,913 for property belonging to David Dudley on real estate described as part of the N ½ NW ¼ Section 14 Township 12 North Range 4 East of the 6th p.m.

Affirmative Vote: Vrbka, Schmieding, Mundhenke, Culver

Voting No: Paulsen Motion Carried

The next protest hearing was for Larry Hudkins who was present for his 3 protests.

Hladky then gave information for her recommendation.

No decision on his protests were made due to Mr. Hudkins providing new maps at the protest hearing.

The last protest hearing was for Terry Richters who was present at said hearing.

Hladky then gave information for her recommendation.

Moved by Paulsen and seconded by Schmieding to make no change for a protest on real estate owned by Terry Richters and described as the NW ¼ of Section 31 Township 12 North, Range 2 East of the 6th p.m. based upon the Assessor's testimony and recommendation.  
Affirmative Vote: Paulsen, Schmieding, Mundhenke, Vrbka, Culver Motion Carried

Moved by Vrbka and seconded by Paulsen to adjourn at 9:27 a.m.  
Affirmative Vote: Vrbka, Paulsen, Mundhenke, Schmieding, Culver Motion Carried

Known items on the agenda for Board of Equalization on July 14, 2020 are as follows:

8:30 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of July 7, 2020
4. Discuss/Action – Protest Hearings
5. Discuss/Action – Assessor Information Update

State of Nebraska)  
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official this 14<sup>th</sup> day of July 2020.

County Clerk

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Chairperson

July 7, 2020  
Seward County Board of Commissioners

State of Nebraska)  
County of Seward) ss.

A regular meeting of the Seward County Board of Commissioners was convened in open and public session at 9:00 a.m. on July 7, 2020 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Commissioners has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Commissioners convened on July 7, 2020 at 9:31 a.m.

Present: Chairperson: John Culver  
Members: Mike Mundhenke, Bob Vrbka, Ken Schmieding, Becky Paulsen,  
County Clerk: Sherry Schweitzer

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Jonathan Jank, Executive Director of Seward County Chamber & Development Partnership, was present to update the Commissioners on the activities of his organization.

Those present and giving updates to the Commissioners during Public/Officials/Boards time on agenda were Terry Wicht, Highway Supt., and Jeff Baker, Veteran’s/Public Transit Director.

Commissioner Paulsen removed herself from the Board at 9:43 a.m.

Becky Paulsen, Seward County Weed/Zoning Administrator, gave information on a Short Form Plat application to create McCarty Addition in Precinct E in the N ½ SE ¼ of Section 17 Township 11 North, Range 1 East of the 6th p.m.

Moved by Vrbka and seconded by Mundhenke to adopt Resolution 3526 in regard to approving a short form Plat to create McCarty Addition in Precinct E in the N ½ SE ¼ of Section 17 Township 11 North, Range 1 East of the 6th p.m.

RESOLUTION NO 3526 OF THE  
SEWARD COUNTY BOARD OF COMMISSIONERS

WHEREAS, Owner Branden Scott McCarty has applied for a Short Form Plat Subdivision, and described as a tract of land in the North 1/2 of the South East ¼ of, Section 17, Township 11N, Range 1E, Seward County, Nebraska, and

WHEREAS, the subdivision shall be called McCarty ADDITION SHORT FORM PLAT, and

WHEREAS, The Seward County Planning Commission held a meeting on June 15th, 2020 to consider the Short Form Plat, and

WHEREAS, the Planning Commission recommended approval of the MCCARTY ADDITION Short Form Plat with a vote of 8 For, 0 against, and 0 Absent and Not Voting, and

WHEREAS,  X  No one appeared to oppose the subdivision

     Individuals appeared to oppose the subdivision

X  No one appeared to support the subdivision

     Individuals appeared to support the subdivision

     Individuals appeared without commitment, and

THEREFORE, BE IT RESOLVED that the Seward County Board of Commissioners do hereby Approve  X , Deny               the MCCARTY ADDITION Short Form Plat with Resolution NO:  3526 .

Paulsen was removed from the Board at the time this Resolution was passed.

Moved by: Vrbka                      Seconded by: Mundhenke                      07/07/2020  
Ayes: Ken Schmieding, Mike Mundhenke, Robert Vrbka,  
John K. Culver, Chair of the Board  
Attest: Sherry Schweitzer, Seward County Clerk

Affirmative Vote: Vrbka, Mundhenke, Schmieding, Culver                      Motion Carried

Commissioner Paulsen returned to the Board at 9:46 a.m.

Continuing with the Public/Officials/Boards time on the agenda was Ann Dobesh and Kara Kohel representing the Extension Office and Sherry Schweitzer, County Clerk.

Moved by Paulsen and seconded by Mundhenke to approve the minutes of June 30, 2020.  
Affirmative Vote: Paulsen, Mundhenke, Vrbka, Schmieding, Culver                      Motion Carried

Moved by Schmieding and seconded by Vrbka to approve the claims for the period through June 26, 2020.

## SEWARD COUNTY CLAIMS THROUGH JUNE 26, 2020

|                         |    |             |                                       |    |              |
|-------------------------|----|-------------|---------------------------------------|----|--------------|
| ADP LLC                 | FE | \$2,314.62  | NE PUBLIC POWER DIST                  | UT | \$61.65      |
| ADVANCED OFFICE AUTOM   | SE | \$15.73     | OREILLY AUTOMOTIVE INC                | SU | \$125.20     |
| AGING PARTNERS          | SE | \$64.91     | PETTY CASH FUND                       | FE | \$140.00     |
| AKRS EQUIPMENT          | EQ | \$59.62     | PHYSICIANS LAB SERVICES               | SE | \$545.00     |
| AMERITAS LIFE INS       | FE | \$16,097.14 | PITNEY BOWES INC                      | SU | \$82.47      |
| BERRY LAW FIRM          | SE | \$1,111.50  | PLANET TECHNOLOGIES                   | SU | \$8,110.08   |
| BLACK HILLS ENERGY      | UT | \$224.85    | POWERPLAN                             | SE | \$750.49     |
| COAST TO COAST COMPUT   | SU | \$189.98    | RDO TRUCK CENTERS                     | SE | \$379.90     |
| COMPLETE BEHAV HLTH     | FE | \$1,000.00  | SCHWARZ PAPER CO                      | SU | \$216.08     |
| CONTECH ENGINEERED SOL  | SE | \$1,322.40  | SECR OF STATE - ELECTIONS             | FE | \$20.00      |
| DON'S PIONEER UNIFORMS  | SE | \$132.48    | SEWARD AGING SERVICES                 | SE | \$565.60     |
| EAKES OFFICE PLUS       | SU | \$1,262.19  | SEWARD CO BRIDGES                     | FE | \$464.08     |
| EXPRESS LAWN CARE       | SE | \$550.00    | SEWARD COUNTY COURT                   | SE | \$2.75       |
| GALLS LLC               | SE | \$424.19    | SEWARD CO HLTH CLM                    | FE | \$158,101.43 |
| RONALD STACHURA         | SE | \$89.95     | SEW CO PERSONL IMPREST                | FE | \$88.39      |
| HELMINK PRINTING        | SU | \$144.00    | SIRCHIE ACQUISITION CO                | SE | \$393.08     |
| HYDRAULIC EQUIPMNT SERV | SE | \$6.50      | SITE ONE LANDSCAPE SUPP               | SU | \$154.25     |
| INDOFF INC              | SU | \$1,072.78  | SOARIN GROUP, LLC                     | SE | \$6,004.42   |
| JOHNSON SAND & GRAVEL   | SU | \$33,720.11 | ST OF NE DAS COMM                     | SE | \$1,152.00   |
| JONES AUTOMOTIVE        | EQ | \$4,332.85  | SUMMIT FOOD SERVICE                   | SE | \$4,414.04   |
| JONES BANK (FICA)       | FE | \$15,851.73 | TCA OUTDOOR POWER                     | SU | \$8.00       |
| KIRBY ROTH INSURANCE    | FE | \$50.00     | TRUCK EQUIP SERVICE CO                | SE | \$364.25     |
| LEE'S REFRIGERATION     | SE | \$246.25    | TWIN RIVERS HEALTH CARE               | SE | \$25.00      |
| MANATRON INC            | SE | \$1,102.82  | UNITED STATES TREASURY                | FE | \$450.80     |
| MEDICAL ENTERPRISES     | SU | \$35.00     | UTICA AGING SERVICE                   | SE | \$268.10     |
| MEYER AUTOMOTIVE        | SE | \$87.95     | VERIZON WIRELESS SERV                 | UT | \$1,936.17   |
| MID-AMERICAN INS GRP    | FE | \$38,146.45 | VERIZON WIRELESS-VSAT                 | SU | \$150.00     |
| MID STATES ORGAN CRIME  | SE | \$275.00    | VILLAGE OF UTICA                      | SE | \$53.48      |
| MIDWEST OFFICE AUTOM    | SU | \$61.99     | VOLZKE CORP                           | SE | \$16.00      |
| MIDWEST SPECIAL SVCS    | SE | \$2,349.00  | SALARIES                              |    | \$235,995.48 |
| MILFORD AGING SVCS      | SE | \$294.70    | GROSS SALARIES INCLUDE DEDUCTIONS TO: |    |              |
| MIPS INC                | SE | \$717.80    | COLONIAL SUPPLEMENTAL INSURANCE       |    |              |
| NATIONAL LOCK & SAFE    | SU | \$270.00    | MID AMERICAN CO WISCONSIN             |    |              |
| NE REG INTEROP NTRWK    | FE | \$2,400.00  | DELTA DENTAL                          |    |              |
| NE ASSN OF CNTY CLERKS  | FE | \$125.00    | VSP VISION                            |    |              |
| NE HEALTH & HUMAN SERV  | SE | \$93.00     | WADDELL & REED                        |    |              |

Affirmative Vote: Schmieding, Vrbka, Mundhenke, Paulsen, Culver      Motion Carried

Moved by Vrbka and seconded by Paulsen to appoint Susan Burkey as the Seward County Representative to the Aging Partners Area-Wide Board.

Affirmative Vote: Vrbka, Paulsen, Schmieding, Mundhenke, Culver                      Motion Carried

### Commissioners Reports:

Commissioner Mundhenke reported on road and gravel updates.

Commissioner Vrbka had no report.

Commissioner Culver reported he has been working with the application process for an E911 Director. He also reported that he has been working with Sheriff Vance who is helping in the process. He also checked roads, received constituent concerns and participated in a virtual meeting.

Commissioner Schmieding reported he attended a luncheon with the Road Dept. He also received a few complaints about roads, and wondered if the courthouse dome would need to be looked at.

Commissioner Paulsen reported she has been working with landowners and the City of Seward representatives on a 2<sup>nd</sup> St. project. She also reported she went to the Road Dept. luncheon.

Moved by Vrbka and seconded by Mundhenke to accept the Sheriff’s Fee and Mileage Report for May 2020 in the amount of \$700.60 and \$1,121.50 respectively.

Affirmative Vote: Vrbka, Mundhenke, Paulsen, Schmieding, Culver Motion Carried

Moved by Paulsen and seconded by Schmieding to accept the Clerk of the District Court Fee Report for June 2020 in the amount of \$3,663.88.

Affirmative Vote: Paulsen, Schmieding, Vrbka, Mundhenke, Culver Motion Carried

Moved by Schmieding and seconded by Vrbka to accept the County Clerk Fee Report for June 2020 in the amount of \$29,948.75.

Affirmative Vote: Schmieding, Vrbka, Paulsen, Mundhenke, Culver Motion Carried

Moved by Paulsen and seconded by Mundhenke to approve the Special Designated Liquor License for JUNTO LLC for an event on July 24-25, 2020.

Affirmative Vote: Paulsen, Mundhenke, Schmieding, Vrbka, Culver Motion Carried

Moved by Paulsen and seconded by Mundhenke to accept the County Treasurer’s Semi-Annual Report and 3 Year Unpaid Taxes Report which must be reported before the First Monday in July as per State Statute regarding Settlement of Accounts.

Affirmative Vote: Paulsen, Mundhenke, Vrbka, Schmieding, Culver Motion Carried

Known items on the agenda for Board of Commissioners on July 14, 2020 are as follows:

9:00 a.m.

- 1. Convene and announce Open Meetings Law
- 2. Pledge of Allegiance
- 3. Discuss/Action - Approve minutes of July 7, 2020

Other Business Matters to Address When Time Allows

- 4. Discuss/Action - Public/Officials/Boards
- 5. Commissioners Reports
- 6. Discuss/Action – Agenda for July 21, 2020

Moved by Vrbka and seconded by Schmieding at 10:51 a.m.

Affirmative Vote: Vrbka, Schmieding, Mundhenke, Paulsen, Culver Motion Carried

State of Nebraska)  
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 14<sup>th</sup> day of July 2020

\_\_\_\_\_  
County Clerk Chairman

# July 14, 2020

## Seward County Board of Equalization

State of Nebraska)  
County of Seward) ss.

A regular meeting of the Seward County Board of Equalization was convened in open and public session at 8:30 a.m. on July 14, 2020 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Equalization has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Equalization convened on July 14, 2020 at 8:30 a.m.

Present: Chairperson: John Culver  
Members: Mike Mundhenke, Bob Vrbka, Ken Schmieding, Becky Paulsen  
County Clerk: Sherry Schweitzer  
County Assessor: Marilyn Hladky

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.  
The Pledge of Allegiance was recited.

Moved by Vrbka and seconded by Mundhenke to approve the minutes of July 7, 2020.  
Affirmative Vote: Vrbka, Mundhenke, Schmieding, Paulsen, Culver Motion Carried

Moved by Vrbka and seconded by Mundhenke to approve Tax List Corrections 292-17R, 293-18R and 294-19R.  
Affirmative Vote: Vrbka, Mundhenke, Paulsen, Schmieding, Culver Motion Carried

Moved by Paulsen and seconded by Vrbka to approve the following County Board of Equalization Notices as follows:

|                                         |                                                                     |
|-----------------------------------------|---------------------------------------------------------------------|
| Bohuslavsky/Victor & Marry Lou Goggins  | Seward Country Club Addition Block 2 #E 1/2 Lt 2                    |
| Burkey/David                            | 26-10-2 IOLL Bulk Bins & Auger Burkey subdiv in SW 1/4 D & L Burkey |
| Dickinson/Douglas L & Sharon B Trustees | 23-11-2 Dickinson Addition in SW 1/4 SW 1/4 6.87 ac                 |
| Engler/Marilyn R Trustee                | Seward County Club Addition block 2 #W 1/2 Lt 2                     |
| Fisher/Danny                            | 17-10-4 #E 1/2 N 1/2 SE 1/4 10 ac                                   |
| Floribaska Holdings LLC                 | Seward Cox's Addition Blok 4 S40' Lot 4                             |
| Goodwin/Tammy                           | Utica Wright's 1st Addition Block 8 Lot 7                           |
| Hedrick/Marilyn R                       | 5-11-4 #S 1/2 NE 1/4 & #N 1/2 SE 1/4 155.55 ac                      |
| Hudkins/Larry D & Carol Lynn            | 13-12-4 S 1/2 SW 1/4 80 ac                                          |
| Hudkins/Larry D & Carol Lynn            | 24-12-4 NW 1/4 160 ac                                               |
| Jennings/O Warren & Avery               | 36-9-3 Havlat First Subdivision in SE 1/2 Lot 1 5.1 ac              |
| Lowther/Leann                           | Seward Jones Addition blk 2 W 86'10 Tax Lot 21                      |
| Luebbe/Michael                          | 22-11-4 W 1/2 NW 1/4 80 ac                                          |
| Meyer/Thaddeus & Bethany                | Seward Bader-Jirovsky 2nd Addtn block 3 lot 3                       |
| Miers/Mildred I                         | Seward HM&R addition Block 56 #Lot 11 & #lot 12                     |
| Oborny/Chad & Peggy                     | 5-11-4 Tract in SE 1/4 NE 1/4 SE 1/4 .96 ac                         |
| Rowe/Dennis & Elizabeth                 | 13-11-4 #S2 SE4 NE4 & #N2 N2 NE4 SE4 22.92 ac                       |
| Seward Airpark LLC                      | 5-10-3 #NE 1/4 SE 1/4 12.7 ac                                       |
| Seward Turkey Enterprises Inc           | 7-10-4 E 1/2 NW 1/4 80 ac                                           |
| Schegg/Kenton & Christina               | Seward Ridge Run Addition Lot 5 1.10 ac                             |
| Thrailkill/Donald & Debra               | Seward Bader-Jirovsky 6th Addition block 2 Lot 7                    |
| Wiemer/Eileen                           | Utica Wright's 3rd Addition Block 5 Lots 7-8                        |
| Eric D & Christal L Kaczor              | 27-12-4 Lot 10 in NE 1/4 (Oak Hills) 20.6 ac                        |

Affirmative Vote: Paulsen, Vrbka, Mundhenke, Schmieding, Culver

Motion Carried

The first protest was for Todd and Melissa Grantski who were not in attendance for said protest hearing.

The Assessor gave her recommendation on the protest.

Moved by Vrbka and seconded by Paulsen to reduce the value based upon testimony and evidence presented indicating a clerical error or correction of the Property Record Card and recommendation of the Assessor to \$191,436 for the protest filed by Todd and Melissa Grantski on real estate described as part of lots 7 & 8, Block 30, Wright's 2<sup>nd</sup> Addition, Utica.

Affirmative Vote: Vrbka, Paulsen, Mundhenke, Schmieding, Culver

Motion Carried

The next protest was for Michael Luebbe who was present for the 3 protests he filed.

The Assessor gave her recommendation on the protest.

Moved by Paulsen and seconded by Vrbka to accept the Assessor's recommendation based on the recount of acres per CVSA map and reduce the value of land owned by Michael Luebbe and described as the W ½ NW ¼ of Section 22 Township 11 North 4 East of the 6th p.m. to \$192,694.

Affirmative Vote: Paulsen, Vrbka, Schmieding, Mundhenke, Culver

Motion Carried

Moved by Vrbka and seconded by Paulsen to accept the Assessor's recommendation based on the recount of acres per CVSA map and reduce the value of land owned by Michael Luebbe and described as the N ½ SW ¼ of Section 22 Township 11 North 4 East of the 6th p.m. to \$193,275.

Affirmative Vote: Vrbka, Paulsen, Mundhenke, Schmieding, Culver

Motion Carried

Moved by Paulsen and seconded by Schmieding to accept the Assessor's recommendation based on the recount of acres per CVSA map and reduce the value of land owned by Michael Luebbe and described as part of the NE ¼ of Section 16 Township 11 North 4 East of the 6th p.m. to \$316,868.

Affirmative Vote: Paulsen, Schmieding, Mundhenke, Vrbka, Culver

Motion Carried

The next protest hearing was for Ruth Baack as filed by Arend Baack, Guardian. He was not in attendance at said hearing.

The Assessor gave her recommendation on the protest.

Moved by Paulsen and seconded by Schmieding that after inspection and review of the property, reduce the value for the change of the Condition or Grade or for the correction of property components for property owned by Ruth Baack and described as part of the NE ¼ Section 7 Township 10 North, Range 4 East of the 6th p.m. to a value of \$618,883.

Affirmative Vote: Paulsen, Schmieding, Vrbka, Mundhenke, Culver

Motion Carried

The Board of Equalization recessed at 9:10 a.m.

## July 14, 2020

### Seward County Board of Commissioners

State of Nebraska)  
County of Seward) ss.

A regular meeting of the Seward County Board of Commissioners was convened in open and public session at 9:00 a.m. on July 14, 2020 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse

bulletin board and on the Commissioner’s Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk’s Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Commissioners has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Commissioners convened on July 14, 2020 at 9:00 a.m.

Present:           Chairperson: John Culver  
                  Members: Mike Mundhenke, Bob Vrbka, Ken Schmieding, Becky Paulsen,  
                  County Clerk: Sherry Schweitzer

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Paulsen and seconded by Vrbka to approve the minutes of July 7, 2020.  
Affirmative Vote: Paulsen, Vrbka, Mundhenke, Schmieding, Culver   Motion Carried

Commissioners Reports:

Commissioner Mundhenke reported he checked roads.

Commissioner Vrbka reported he also checked roads and will attend many meetings this week.

Commissioner Culver reported he worked on interviews for a new E911 Director and dealt with various correspondence. He reported that there were storms in which a couple of trees were damaged and requested that the trees around the courthouse be inspected.

Commissioner Schmieding reported that he will have meetings this coming week. He said he met with the Buildings and Grounds Supt. in regard to the courthouse dome.

Commissioner Paulsen reported she has been working with the Hwy Supt. on road projects.

Moved by Vrbka and seconded by Mundhenke to accept the County Attorney’s Case Reports for the period of January 1, 2020 through March 31, 2020 and April 1, 2020 through June 30, 2020.

Affirmative Vote: Vrbka, Mundhenke, Schmieding, Paulsen, Culver                               Motion Carried

Moved by Vrbka and seconded by Mundhenke to adopt Resolution No. 3527 in regard to allowing Cattle Bank to pledge more securities to cover Seward County Deposits.

Resolution No. 3527 of the  
Seward County Board of Commissioners

WHEREAS, the Cattle Bank and Trust Co. desires to make additional pledging of securities as follows:

DOUGLAS CO SID 17--CUSIP #259327R97                               250,000.00

Whereas: County deposits need to be fully insured. Therefore, let it be resolved, the above additional pledging, as of 7/14 /2020, by the Cattle Bank & Trust Co. is approved by this County Board.

Moved by: Vrbka                               Seconded by: Mundhenke                               07/14/2020  
Ayes: Robert Vrbka, Mike Mundhenke, Becky Paulsen, Ken Schmieding  
Chair of the Board: John K. Culver  
Attest: Sherry Schweitzer, Seward County Clerk

Affirmative Vote: Vrbka, Mundhenke, Paulsen, Schmieding, Culver                               Motion Carried



Commissioner Paulsen removed herself from the Board at 9:30 a.m.

Becky Paulsen, Weed/Zoning Administrator, brought the name of Ryan Krenk for the Board’s consideration for a member of the Planning and Zoning Board.

Moved by Mundhenke and seconded by Vrbka to appoint Ryan Krenk as a member of the Planning and Zoning Board.

Affirmative Vote: Mundhenke, Vrbka, Schmieding, Culver Motion Carried

Paulsen returned to the Board at 9:32 a.m.

Moved by Schmieding and seconded by Mundhenke to approve the Special Designated Liquor License for JUNTO LLC for an event July 31, 2020 through August 1, 2020.

Affirmative Vote: Schmieding, Mundhenke, Vrbka, Paulsen, Culver Motion Carried

Known items on the agenda for Board of Commissioners on July 21, 2020 are as follows:

9:00 a.m.

- 1. Convene and announce Open Meetings Law
- 2. Pledge of Allegiance
- 3. Discuss/Action - Public/Officials/Boards
- 4. Discuss/Action - Approve minutes of July 14, 2020
- 5. Discuss/Action – Claims for the period through July 10, 2020

Other Business Matters to Address When Time Allows

- 6. Commissioners Reports
- 7. Discuss/Action – Accept Co. Treasurer’s 4<sup>th</sup> Quarter Annual Investment Report
- 8. Discuss/Action – Agenda for July 28, 2020

10:00 a.m. Discuss/Action – Budget meetings with Officials

Moved by Vrbka and seconded by Schmieding to adjourn at 9:38 a.m.

Affirmative Vote: Vrbka, Schmieding, Paulsen, Mundhenke, Culver Motion Carried

State of Nebraska)  
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 21<sup>st</sup> day of July 2020.

\_\_\_\_\_  
County Clerk

\_\_\_\_\_  
Chairman

The Board of Equalization resumed at 10:00 a.m.

The protest hearing for 10:00 a.m. was for Don Bloebaum who was present for his protest hearing.

The Assessor gave her recommendation on the protest.

Moved by Paulsen and seconded by Schmieding that after an inspection and review of the property to make no change based upon the Assessor’s testimony and recommendation for the property owned by Donald Bloebaum and described as part of lots 1 & 4, Block 10, Original Town, Seward, Nebraska.

Affirmative Vote: Paulsen, Schmieding, Vrbka, Mundhenke, Culver

Motion Carried

The next protest meeting was for NE Utica Propco, LLC and NE Milford Propco, LLC as filed by Robert C. Boxley II for 2 properties they protested. No one was in attendance at said meeting.

Moved by Paulsen and seconded by Vrbka that upon the Assessor's recommendation and after an inspection and review of the property, reduce the value for the change of the condition or grade or for the correction of property components for property owned by NE Utica Propco, LLC as filed by Robert C. Boxley II and reduce the value to \$464,732 on property described as SW ¼ SW ¼ Tax Lot 30, Section 29 Township 11 North Range 1 East of the 6<sup>th</sup> p.m.

Affirmative Vote: Paulsen, Vrbka, Schmieding, Mundhenke, Culver

Motion Carried

Moved by Paulsen and seconded by Schmieding upon the Assessor's recommendation that there be no change based upon the Assessor's testimony and recommendation for the protest for Milford Propco LLC as filed by Robert C. Boxley II on property described as a tract in NW ¼ SW ¼ Section 2 Township 9 North Range 3 East of the 6<sup>th</sup> p.m.

Affirmative Vote: Paulsen, Schmieding, Mundhenke, Vrbka, Culver

Motion Carried

The protest was for Westerberg Enterprises LLC and no one was in attendance at said hearing.

Moved by Vrbka and seconded by Mundhenke, that after inspection and review of the property, reduce the value for the change of the condition or grade or for the correction of property components and the Assessor's recommendation to \$194,484 for property owned by Westerberg Enterprise LLC and described as Lots 2 & 3, Block 1, Fenster Addition, Seward, NE.

Affirmative Vote: Vrbka, Mundhenke, Schmieding, Paulsen, Culver

Motion Carried

The next protest was for Scott M. Seevers who was not in attendance at said hearing.

Hladky gave her recommendation on the protest.

Moved by Paulsen and seconded by Vrbka to reduce the value of the property after receiving information presented at the protest hearing for Scott Seevers to \$595,000 on property described as Lot J, Ridge Run 1<sup>st</sup> Add., Seward, NE.

Affirmative Vote: Paulsen, Vrbka, Schmieding, Mundhenke, Culver

Motion Carried

The next protest was for Amy Miller who was in attendance at said hearing.

Hladky gave her recommendation on the protest.

Moved by Schmieding and seconded by Mundhenke that after inspection and review of the property, reduce the value for the change of the condition or grade or for the correction of property components and the Assessor's recommendation for Amy Miller to \$215,230 on real estate described as part of lots 7 & 9, Block 2, Hillcrest Addition, Seward, NE.

Affirmative Vote: Schmieding, Mundhenke, Vrbka, Paulsen, Culver

Motion Carried

The next protest was for Kimberly & Jason Clark who was not in attendance at said hearing.

Hladky gave her recommendation on the protest.

Moved by Vrbka and seconded by Paulsen that after inspection and review of the property, reduce the value for the change of the condition or grade or for the correction of property components and the Assessor's recommendation for Jason & Kimberly Clark to \$458,864 for real estate described as Lot 8, Lot 1, Ridge Run 4<sup>th</sup> Add., Seward, NE.

Affirmative Vote: Vrbka, Paulsen, Mundhenke, Schmieding, Culver

Motion Carried

The next protest was for Robert Tiedeman who was not in attendance at said hearing.

Hladky gave her recommendation on the protest.

Moved by Paulsen and seconded by Vrbka that after review of the property, reduce the value to equalize with other like property for Robert Tiedeman to \$573,527 for property described as Lot 4, Branched Oak Estates in Section 24 Township 12 North Range 4 East of the 6th p.m.  
Affirmative Vote: Paulsen, Vrbka, Mundhenke, Schmieding, Culver                      Motion Carried

The Commissioners recessed at 10:38 a.m.  
The Commissioners re-convened at 10:42 a.m.

The next 2 protest hearings were for Steve Behlen who was not in attendance at said hearing.

Hladky gave her recommendation on the protests.

Moved by Vrbka and seconded by Paulsen that after inspection and review of the property, reduce the value for the change of the condition or grade or for the correction of property components and the Assessor's recommendation to \$112,246 for Steve Behlen on real property described as part of Lot 19, Block 1, Gleisberg Replat, Seward, NE.  
Affirmative Vote: Vrbka, Paulsen, Schmieding, Mundhenke, Culver                      Motion Carried

Moved by Vrbka and seconded by Mundhenke to make no change based upon the Assessor's testimony and recommendation for a real estate protest filed for Steve Behlen on real estate property described as Lot 3, East Hilltop Acres., Section 27 Township 11 North, Range 3 East of the 6th p.m.  
Affirmative Vote: Vrbka, Mundhenke, Paulsen, Schmieding, Culver                      Motion Carried.

The next 2 hearings were for Monty Klintworth who was not in attendance for said hearings.

Hladky gave her recommendation on the protests.

Moved by Schmieding and seconded by Paulsen that after inspection and review of the property, reduce the value for the change of the condition or grade or for the correction of property components and the Assessor's recommendation for Monte Klintworth to \$204,734 on real estate described as part of the SE ¼ of Section 27, Township 11 North, Range 4 East of the 6th p.m.  
Affirmative Vote: Schmieding, Paulsen, Vrbka, Mundhenke, Culver                      Motion Carried

Moved by Paulsen and seconded by Vrbka to accept the Assessor's recommendation based on the recount of acres per CFSA map to \$174,426 on real estate described as Section 26, Township 11 North, Range 4 East of the 6th p.m.  
Affirmative Vote: Paulsen, Vrbka, Schmieding, Mundhenke, Culver                      Motion Carried

The Commissioners recessed at 10:56 a.m.  
The Commissioners re-convened at 11:00 a.m.

The next protest was for Erich and Joyce Helge. Erich Helge was in attendance at said hearing to give information about his protest.

Hladky gave her recommendation on the protest.

The Commissioners did not make a decision on this until the information from Mr. Helge is assessed.

Moved by Paulsen and seconded by Vrbka to make no change based upon the Assessor's testimony and recommendation for a protest filed by Larry Hudkins on property described as real estate in the SW ¼ of Section 14, Township 12 North Range 4 East of the 6th p.m.  
Affirmative Vote: Paulsen, Vrbka, Mundhenke, Schmieding, Culver                      Motion Carried

Moved by Paulsen and seconded by Vrbka to accept the Assessor recommendation based on the recount of acres per CFSA map and raise the valuation to \$414,701 on property described as the SE ¼ of Section 14, Township 12 North, Range 4 East of the 6th p.m.  
Affirmative Vote: Paulsen, Vrbka, Schmieding, Mundhenke, Culver                      Motion Carried

Moved by Paulsen and seconded by Vrbka to accept the Assessor recommendation based on the recount of acres per CFSA map and reduce the valuation to \$402,369 on property described as part of the SE ¼ of Section 26, Township 12 North, Range 4 East of the 6th p.m.  
Affirmative Vote: Paulsen, Vrbka, Mundhenke, Schmieding, Culver                      Motion Carried

Known items on the agenda for Board of Equalization on July 21, 2020 are as follows:  
8:30 a.m.

- 1. Convene and announce Open Meetings Law
- 2. Pledge of Allegiance
- 3. Discuss/Action - Approve minutes of July 14, 2020
- 4. Discuss/Action – Decisions on Protests
- 5. Discuss/Action – Assessor Information Update

Moved by Vrbka and seconded by Mundhenke to adjourn at 11:18 a.m.  
Affirmative Vote: Vrbka, Mundhenke, Paulsen, Schmieding, Culver                      Motion Carried

State of Nebraska)  
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 21<sup>st</sup> day of July 2020.

\_\_\_\_\_  
County Clerk

\_\_\_\_\_  
Chairperson

# July 21, 2020

## Seward County Board of Equalization

State of Nebraska)  
County of Seward) ss.

A regular meeting of the Seward County Board of Equalization was convened in open and public session at 8:30 a.m. on July 21, 2020 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Equalization has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Equalization convened on July 21, 2020 at 8:30 a.m.

Present: Chairperson: John Culver  
Members: Mike Mundhenke, Bob Vrbka, Ken Schmieding, Becky Paulsen  
County Clerk: Sherry Schweitzer  
County Assessor: Marilyn Hladky

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Vrbka and seconded by Mundhenke to approve the minutes of July 14, 2020.

Affirmative Vote: Vrbka, Mundhenke, Schmieding, Paulsen, Culver Motion Carried

Moved by Paulsen and seconded by Vrbka to approve Tax List Corrections 178-19P and 295-19R.

Affirmative Vote: Paulsen, Vrbka, Schmieding, Mundhenke, Culver Motion Carried

Moved by Paulsen and seconded by Schmieding to approve the County Assessor mail out County Board of Equalization Change of Valuation Notices to the following:

Novak, Keith & Ellen 26-9-4 # N2 W2 NE 4 18.74 ac Correcting market adjustment/Arch adj

SRB Investments 23-11-3 #SW 1/4 155.59 ac Recnt to crct irrig acres per UBB-NRD/CFSA map

Affirmative Vote: Paulsen, Schmieding, Mundhenke, Vrbka, Culver Motion Carried

Hladky then gave information for a protest hearing for Erich Helge. Mr. Helge gave information at his hearing last week and Hladky wanted to read through the information before giving her recommendation.

Moved to Vrbka and seconded by Paulsen to make no change in the valuation for the property owned by Erich Helge and described as Lot C of the Admin. Replat of Lots 3,4, & 5 of Block 2, Seward Country Club Addition, Seward, NE.

Affirmative Vote: Vrbka, Paulsen, Schmieding, Mundhenke, Culver Motion Carried

Hladky then updated the Commissioners on activities of her office.

Known items on the agenda for Board of Equalization on July 28, 2020 are as follows:

8:30 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance

3. Discuss/Action - Approve minutes of July 21, 2020
4. Discuss/Action – Assessor Information Update

Moved by Vrbka and seconded by Mundhenke to adjourn at 8:53 a.m.

Affirmative Vote: Vrbka, Mundhenke, Schmieding, Paulsen, Culver

Motion Carried

State of Nebraska)

County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 28<sup>th</sup> day of July 2020.

County Clerk

Chairperson

July 21, 2020  
Seward County Board of Commissioners

State of Nebraska)

County of Seward) ss.

A regular meeting of the Seward County Board of Commissioners was convened in open and public session at 9:00 a.m. on July 21, 2020 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Commissioners has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Commissioners convened on July 21, 2020 at 9:00 a.m.

Present: Chairperson: John Culver

Members: Mike Mundhenke, Bob Vrbka, Ken Schmieding, Becky Paulsen,

County Clerk: Sherry Schweitzer

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Eric Hofer, Building and Grounds Supt., reported he had looked at the subject of painting the dome at the request of Commissioner Schmieding. He had contacted the vendor who had painted it last time and was told that there is some minor loose paint and if the painting would be done now, there wouldn't be any sand blasting needed. He estimated the cost would be sizeable and that it would require publishing for bids. The Commissioners decided that the subject would be looked into after budget time.

Brea Ehmen, HR Director, was present to request funds for a retirement reception. According to the Personnel Policy, the Commissioners must approve funding for it.

Moved by Vrbka and seconded by Paulsen to approve up to \$150, per the personnel policy, for the retirement reception for Barb Liska, E911 Director.

Moved by Schmieding and seconded by Vrbka to approve the minutes of July 14, 2020.

Moved by Paulsen and seconded by Schmieding to approve claims for the period through July 10, 2020.

Affirmative Vote: Paulsen, Schmieding, Mundhenke, Vrbka, Culver

Moved by Vrbka and seconded by Paulsen to accept the County Treasurer's 4<sup>th</sup> Quarter Annual Investment Report.

Affirmative Vote: Vrbka, Paulsen, Mundhenke, Schmieding, Culver

Motion Carried

### Commissioners Reports:

Commissioner Mundhenke reported he checked on roads.

Commissioner Vrbka reported he attended an Ag Society Board meeting. He also received a compliment about the roads and will attend an NRD meeting this coming week.

Commissioner Culver reported he had a local Emergency Planning Meeting in York, attended the 911 Board meeting, met with constituents on different county matters, attended the Planning & Zoning meeting and checked roads.

Commissioner Schmieding reported he met with the Building & Grounds Supt. about the trees on the courthouse lawn and worked on the budget.

Commissioner Paulsen reported she dealt with various correspondences.

Gary Petersen, Seward/York Emergency Manager, explained the authorized representative for a Federal Disaster 4521 item on the agenda. After discussion, it was decided to have the Authorized Representative for the FEMA Disaster (CODI related costs) be the Emergency Manager.

Moved by Paulsen and seconded by Vrbka to open bids for culverts, rock and gravel.

Affirmative Vote: Paulsen, Vrbka, Schmieding, Mundhenke, Culver

Motion Carried

Bids for culverts were received from Midwest Services, Metal Culverts, Contech and Ace/Eaton.

Bids for rock and gravel were received from Beatrice Sand & Gravel and Johnson Sand and Gravel.

Moved by Paulsen and seconded by Mundhenke to approve a Special Designated Liquor License for JUNTO LLC for an event on August 8, 2020.

Affirmative Vote: Paulsen, Mundhenke, Schmieding, Vrbka, Culver

Motion Carried

Moved by Vrbka and seconded by Paulsen to approve a Special Designated Liquor License for JUNTO LLC for an event on August 15, 2020.

Affirmative Vote: Vrbka, Paulsen, Mundhenke, Schmieding, Culver

Motion Carried

Moved by Vrbka and seconded by Paulsen to approve a Special Designated Liquor License for JUNTO LLC for an event on August 22, 2020.

Affirmative Vote: Vrbka, Paulsen, Schmieding, Mundhenke, Culver

Motion Carried

Moved by Schmieding and seconded by Vrbka to approve a Special Designated Liquor License for JUNTO LLC for an event on August 29, 2020.

Affirmative Vote: Schmieding, Vrbka, Paulsen, Mundhenke, Culver

Motion Carried

Moved by Vrbka and seconded by Paulsen to go into Executive Session at 9:54 a.m. to discuss Pending Litigation.

Affirmative Vote: Vrbka, Paulsen, Mundhenke, Schmieding, Culver

Motion Carried

Culver stated the purpose of the Executive Session is for Pending Litigation.

Moved by Vrbka and seconded by Paulsen to go out of Executive Session at 10:15 a.m.

Affirmative Vote: Vrbka, Paulsen, Schmieding, Mundhenke, Culver

Motion Carried

Chairman Culver stated only Pending Litigation was discussed and no action was taken.



The Commissioners recessed at 10:17 a.m.  
The Commissioners reconvened at 10:22 p.m.

The Commissioners started budget meeting with officials.

The first one to meet with the Commissioners was Terry Wicht, Hwy Supt. Also in attendance was Heidi Johnson, Admin Asst. in the Road Dept.

The Commissioners recessed at 10:50 a.m.  
The Commissioners re-convened at 10:55 a.m.

The next budget meetings were held with Marilyn Hladky, County Assessor and Judge Stecker, District Judge.

The Commissioners recessed at 11:38 a.m.  
The Commissioners re-convened at 12:30 p.m.

The next budget meeting was for County Court with Sheila Beins, Clerk Magistrate, giving information about the submission.

Bob Dahms, County Treasurer, was the next one explaining his budget request to the Commissioners.

Jeff Baker, Veterans Service Officer/Public Transit Director, was present to explain his 2 budget requests for his offices.

Sheriff Mike Vance and Chelsea Smith, Admin. Asst., talked to the Commissioners about the Sheriff budget and Sheriff Drug Funds.

Maria Hatfield, Detention Center Director, was present to discuss her budget submission.

Known items on the agenda for Board of Commissioners on July 28, 2020 are as follows:

9:00 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of July 21, 2020

Other Business Matters to Address When Time Allows

1. Discuss/Action - Public/Officials/Boards
2. Commissioners Reports
3. Discuss/Action – Surplus Property Disposal Request from County Treasurer
4. Discuss/Action – Accept Annual Return of Disposed Items from Detention Center
5. Discuss/Action – Agenda for August 4, 2020

9:15 a.m. Discuss/Action – Executive Session – Potential Litigation

Moved by Vrbka and seconded by Schmieding to adjourn at 2:30 p.m.

Affirmative Vote: Vrbka, Schmieding, Paulsen, Mundhenke, Culver Motion Carried

State of Nebraska)  
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 28th day of July 2020.

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County Clerk

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Chairman

# July 28, 2020

## Seward County Board of Equalization

State of Nebraska)  
County of Seward) ss.

A regular meeting of the Seward County Board of Equalization was convened in open and public session at 8:30 a.m. on July 28, 2020 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Equalization has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Equalization convened on July 28, 2020 at 8:30 a.m.

Present: Chairperson: John Culver  
Members: Mike Mundhenke, Bob Vrbka, Ken Schmieding, Becky Paulsen  
County Clerk: Sherry Schweitzer  
County Assessor: Marilyn Hladky

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Paulsen and seconded by Vrbka to approve the minutes of July 21, 2020.

Affirmative Vote: Paulsen, Vrbka, Schmieding, Mundhenke, Culver Motion Carried

Hladky updated the Commissioners on her office activities.

Known items on the agenda for Board of Equalization on August 11, 2020 are as follows:

8:30 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of July 28, 2020
4. Discuss/Action – Assessor Information Update

Moved by Mundhenke and seconded by Schmieding to adjourn at 9:00 a.m.

Affirmative Vote: Mundhenke, Schmieding, Vrbka, Paulsen, Culver Motion Carried

State of Nebraska)  
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 11<sup>th</sup> day of August 2020.

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County Clerk

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Chairperson

# July 28, 2020

## Seward County Board of Commissioners

State of Nebraska)  
County of Seward) ss.

A regular meeting of the Seward County Board of Commissioners was convened in open and public session at 9:00 a.m. on July 28, 2020 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Commissioners has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Commissioners convened on July 28, 2020 at 9:00 a.m.

Present: Chairperson: John Culver  
Members: Mike Mundhenke, Bob Vrbka, Ken Schmieding, Becky Paulsen,  
County Clerk: Sherry Schweitzer

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Vrbka and seconded by Mundhenke to approve the minutes of July 21, 2020.

Affirmative Vote: Vrbka, Mundhenke, Paulsen, Schmieding, Culver Motion Carried

Sherry Schweitzer, County Clerk, updated the Commissioners on activities of her office.

Marilyn Hladky, Assessor, submitted the Assessor's 3 Year Plan of Assessment for the Commissioners' consideration.

Moved by Paulsen and seconded by Vrbka to accept the Seward County Assessor's 3 Year Plan of Assessment.

Affirmative Vote: Paulsen, Vrbka, Mundhenke, Schmieding, Culver Motion Carried

Moved by Vrbka and seconded by Mundhenke to accept the County Assessor's Cemetery Report as provided by the Seward County Assessor.

Affirmative Vote: Vrbka, Mundhenke, Paulsen, Schmieding, Culver Motion Carried

The Commissioners recessed at 9:15 a.m.

The Commissioners reconvened at 9:21 a.m.

Moved by Paulsen and seconded by Vrbka to go into Executive Session at 9:22 a.m. to discuss Potential Litigation.

Affirmative Vote: Paulsen, Vrbka, Mundhenke, Schmieding, Culver Motion Carried

Chairman Culver stated the Executive Session is for Potential Litigation.

Moved by Vrbka and seconded by Paulsen to go out of Executive Session at 9:48 a.m.

Affirmative Vote: Vrbka, Paulsen, Schmieding, Mundhenke, Culver Motion Carried

Chairman Culver stated that potential litigation had been discussed and no action was taken.

Terry Wicht, Highway Supt., was present to discuss awarding the bids for culverts, rock and gravel.

Moved by Paulsen and seconded by Schmieding to accept all bids for culverts as follows:

2020 Seward County Culvert Bids

2-2/3" x 1/2" RIVETED

| Size | Gage | <u>Ace/Eaton</u><br>Price<br>Per foot | <u>M.C.I</u><br>Price<br>Per foot | <u>Contech</u><br>Price<br>Per foot | <u>Midwest</u><br>Price<br>Per foot |
|------|------|---------------------------------------|-----------------------------------|-------------------------------------|-------------------------------------|
| 18"  | 16   | \$ 13.30                              | \$ 13.23                          | \$ 15.02                            | \$ 17.57                            |
| 24"  | 16   | \$ 17.70                              | \$ 17.71                          | \$ 18.65                            | \$ 22.26                            |
| 30"  | 14   | \$ 27.00                              | \$ 26.95                          | \$ 28.50                            | \$ 35.14                            |
| 36"  | 14   | \$ 32.25                              | \$ 32.14                          | \$ 36.04                            | \$ 42.18                            |
| 42"  | 12   | \$ 52.25                              | \$ 52.28                          | \$ 47.88                            | \$ 66.78                            |
| 48"  | 12   | \$ 59.50                              | \$ 59.56                          | \$ 61.10                            | \$ 76.15                            |
| 54"  | 12   | \$ 67.80                              | \$ 67.90                          | \$ 76.65                            | \$ 85.52                            |
| 60"  | 10   | \$ 95.00                              | \$ 94.56                          | \$ 92.70                            | \$ 120.67                           |
| 72"  | 10   | \$ 112.80                             | \$ 112.90                         | \$ 113.16                           | \$ 133.56                           |

|       |    |           |           |           |           |
|-------|----|-----------|-----------|-----------|-----------|
| 21x15 | 16 | \$ 15.35  | \$ 14.03  | \$ 15.75  | \$ 19.49  |
| 28x20 | 16 | \$ 19.70  | \$ 18.91  | \$ 19.60  | \$ 24.68  |
| 35x24 | 14 | \$ 29.00  | \$ 28.13  | \$ 30.00  | \$ 38.97  |
| 42x29 | 14 | \$ 34.25  | \$ 33.52  | \$ 37.45  | \$ 46.77  |
| 49x33 | 12 | \$ 55.25  | \$ 53.84  | \$ 50.16  | \$ 74.05  |
| 57x58 | 12 | \$ 61.50  | \$ 61.21  | \$ 63.70  | \$ 84.45  |
| 64x43 | 12 | \$ 70.80  | \$ 69.74  | \$ 79.60  | \$ 94.84  |
| 71x47 | 10 | \$ 100.00 | \$ 96.58  | \$ 96.80  | \$ 133.82 |
| 83x57 | 8  | \$ 136.80 | \$ 143.42 | \$ 162.60 | \$ 148.11 |

| <u>Ace/Eaton</u><br>Price<br>1' band | <u>M.C.I</u><br>Price<br>1' band | <u>Contech</u><br>Price<br>1' band | <u>Midwest</u><br>Price<br>1' band |
|--------------------------------------|----------------------------------|------------------------------------|------------------------------------|
| \$ 26.60                             | \$ 19.85                         | \$ 23.85                           | \$ 17.57                           |
| \$ 35.40                             | \$ 26.57                         | \$ 29.70                           | \$ 22.26                           |
| \$ 54.00                             | \$ 40.43                         | \$ 34.45                           | \$ 28.11                           |
| \$ 64.50                             | \$ 48.21                         | \$ 43.45                           | \$ 33.97                           |
| \$ 104.50                            | \$ 78.42                         | \$ 54.25                           | No Bid                             |
| \$ 119.00                            | \$ 89.34                         | \$ 62.10                           | No Bid                             |
| \$ 135.60                            | \$ 101.85                        | \$151.25                           | No Bid                             |
| \$ 190.00                            | \$ 141.84                        | \$158.00                           | No Bid                             |
| \$ 225.60                            | \$ 169.35                        | \$197.25                           | No Bid                             |

|           |           |          |          |
|-----------|-----------|----------|----------|
| \$ 30.70  | \$ 21.05  | \$ 26.25 | \$ 20.36 |
| \$ 39.40  | \$ 28.37  | \$ 32.67 | \$ 25.79 |
| \$ 58.00  | \$ 42.20  | \$ 37.90 | \$ 32.57 |
| \$ 68.50  | \$ 50.28  | \$ 47.58 | \$ 39.36 |
| \$ 110.50 | \$ 80.76  | \$ 59.70 | No Bid   |
| \$ 123.00 | \$ 91.82  | \$ 68.30 | No Bid   |
| \$ 141.60 | \$ 104.61 | \$158.80 | No Bid   |
| \$ 200.00 | \$ 144.87 | \$165.90 | No Bid   |
| \$ 273.60 | \$ 215.13 | \$207.20 | No Bid   |

| <u>Ace/Eaton</u> | <u>M.C.I</u>   | <u>Contech</u> | <u>Midwest</u> |
|------------------|----------------|----------------|----------------|
| Price            | Price          | Price          | Price          |
| <u>2' band</u>   | <u>2' band</u> | <u>2' band</u> | <u>2' band</u> |
| \$ 39.90         | \$ 26.46       | \$ 49.50       | \$ 44.02       |
| \$ 53.10         | \$ 35.42       | \$ 60.55       | \$ 55.76       |
| \$ 81.00         | \$ 53.90       | \$ 69.75       | \$ 70.43       |
| \$ 96.75         | \$ 64.28       | \$ 89.80       | \$ 85.10       |
| \$ 156.75        | \$104.56       | \$103.95       | \$ 99.78       |
| \$ 178.50        | \$119.12       | \$119.25       | \$ 111.52      |
| \$ 203.40        | \$135.80       | \$260.78       | \$ 129.13      |
| \$ 285.00        | \$189.12       | \$307.50       | \$ 143.80      |
| \$ 338.40        | \$225.80       | \$335.40       | \$ 173.15      |

|           |          |          |           |
|-----------|----------|----------|-----------|
| \$ 46.05  | \$ 28.06 | \$ 54.45 | \$ 50.98  |
| \$ 59.10  | \$ 37.82 | \$ 66.65 | \$ 64.58  |
| \$ 87.00  | \$ 56.26 | \$ 76.75 | \$ 81.57  |
| \$ 102.75 | \$ 67.04 | \$ 98.80 | \$ 98.57  |
| \$ 165.75 | \$107.68 | \$114.35 | \$ 115.56 |
| \$ 184.50 | \$122.42 | \$131.20 | \$ 129.15 |
| \$ 212.40 | \$139.48 | \$273.80 | \$ 149.55 |
| \$ 300.00 | \$193.16 | \$322.90 | \$ 166.54 |
| \$ 410.40 | \$286.84 | \$352.20 | No Bid    |

**2-2/3" x 1/2" HELICAL** with recorruagated ends

|      |      | <u>Ace/Eaton</u> | <u>M.C.I</u> | <u>Contech</u> | <u>Midwest</u> |
|------|------|------------------|--------------|----------------|----------------|
|      |      | Price            | Price        | Price          | Price          |
| Size | Gage | Per foot         | Per foot     | Per foot       | Per foot       |
| 18"  | 16   | \$ 13.25         | \$ 12.83     | \$ 11.25       | \$ 14.62       |
| 24"  | 16   | \$ 17.00         | \$ 17.18     | \$ 14.50       | \$ 18.51       |
| 30"  | 14   | \$ 26.50         | \$ 26.13     | \$ 22.50       | \$ 29.23       |
| 36"  | 14   | \$ 32.80         | \$ 31.16     | \$ 27.40       | \$ 35.08       |
| 42"  | 12   | \$ 52.00         | \$ 50.67     | \$ 42.75       | \$ 55.54       |
| 48"  | 12   | \$ 60.00         | \$ 57.72     | \$ 48.75       | \$ 63.33       |
| 54"  | 12   | \$ 68.00         | \$ 65.80     | \$ 51.20       | \$ 71.13       |
| 60"  | 10   | \$ 92.00         | \$ 91.61     | \$ 66.95       | \$ 100.36      |
| 72"  | 10   | \$ 107.50        | \$ 109.37    | \$ 79.95       | \$ 111.08      |

|       |    |          |          |          |           |
|-------|----|----------|----------|----------|-----------|
| 21x15 | 16 | \$13.75  | \$13.61  | \$11.85  | \$ 16.18  |
| 28x20 | 16 | \$17.75  | \$18.34  | \$15.30  | \$ 21.38  |
| 35x24 | 14 | \$27.50  | \$27.27  | \$23.80  | \$ 33.76  |
| 42x29 | 14 | \$35.30  | \$32.49  | \$28.90  | \$ 40.51  |
| 49x33 | 12 | \$54.00  | \$52.17  | \$45.10  | \$ 64.14  |
| 57x58 | 12 | \$62.50  | \$59.31  | \$51.65  | \$ 73.14  |
| 64x43 | 12 | \$70.00  | \$67.59  | \$54.20  | \$ 82.14  |
| 71x47 | 10 | \$96.00  | \$93.56  | \$71.10  | \$ 115.90 |
| 83x57 | 8  | \$134.50 | \$138.94 | \$134.60 | \$ 128.27 |

| <u>Ace/Eaton</u> | <u>M.C.I</u>   | <u>Contech</u> | <u>Midwest</u> |
|------------------|----------------|----------------|----------------|
| Price            | Price          | Price          | Price          |
| <u>1' band</u>   | <u>1' band</u> | <u>1' band</u> | <u>1' band</u> |
| \$ 26.50         | \$ 19.25       | \$ 23.85       | \$ 17.57       |
| \$ 34.00         | \$ 25.77       | \$ 29.70       | \$ 22.26       |
| \$ 53.00         | \$ 39.20       | \$ 34.45       | \$ 28.12       |
| \$ 65.60         | \$ 46.74       | \$ 43.45       | \$ 33.98       |
| \$ 104.00        | \$ 76.01       | \$ 54.25       | No Bid         |
| \$ 120.00        | \$ 86.58       | \$ 62.10       | No Bid         |

|           |           |          |        |
|-----------|-----------|----------|--------|
| \$ 136.00 | \$ 98.70  | \$151.25 | No Bid |
| \$ 184.00 | \$ 137.42 | \$158.00 | No Bid |
| \$ 215.00 | \$ 164.06 | \$197.25 | No Bid |

|          |          |          |         |
|----------|----------|----------|---------|
| \$27.50  | \$20.42  | \$26.25  | \$20.36 |
| \$35.50  | \$27.51  | \$32.67  | \$25.79 |
| \$55.00  | \$40.91  | \$37.90  | \$32.57 |
| \$70.60  | \$48.74  | \$47.58  | \$39.36 |
| \$108.00 | \$78.26  | \$59.70  | No Bid  |
| \$125.00 | \$88.97  | \$68.30  | No Bid  |
| \$140.00 | \$101.39 | \$158.80 | No Bid  |
| \$192.00 | \$140.34 | \$165.90 | No Bid  |
| \$269.00 | \$208.41 | \$207.20 | No Bid  |

| <u>Ace/Eaton</u> | <u>M.C.I</u>   | <u>Contech</u> | <u>Midwest</u> |
|------------------|----------------|----------------|----------------|
| <u>Price</u>     | <u>Price</u>   | <u>Price</u>   | <u>Price</u>   |
| <u>2' band</u>   | <u>2' band</u> | <u>2' band</u> | <u>2' band</u> |
| \$ 39.75         | \$ 25.66       | \$ 49.50       | \$ 44.02       |
| \$ 51.00         | \$ 34.36       | \$ 60.55       | \$ 55.76       |
| \$ 79.50         | \$ 52.26       | \$ 69.75       | \$ 70.44       |
| \$ 98.40         | \$ 62.32       | \$ 89.80       | \$ 85.11       |
| \$ 156.00        | \$101.34       | \$103.95       | \$ 99.78       |
| \$ 180.00        | \$115.44       | \$119.25       | \$ 111.52      |
| \$ 204.00        | \$131.60       | \$260.78       | \$ 129.13      |
| \$ 276.00        | \$183.22       | \$307.50       | \$ 143.81      |
| \$ 322.50        | \$218.74       | \$335.40       | \$ 173.15      |

|          |          |          |          |
|----------|----------|----------|----------|
| \$41.25  | \$27.22  | \$54.45  | \$50.98  |
| \$53.25  | \$36.68  | \$66.65  | \$64.58  |
| \$82.50  | \$54.54  | \$76.75  | \$81.57  |
| \$105.90 | \$64.98  | \$98.80  | \$98.57  |
| \$162.00 | \$104.34 | \$114.35 | \$115.56 |
| \$187.50 | \$118.62 | \$131.20 | \$129.15 |
| \$210.00 | \$135.18 | \$273.80 | \$149.55 |
| \$288.00 | \$187.12 | \$322.90 | \$166.54 |
| \$403.50 | \$277.88 | \$352.20 | \$200.53 |

2020 Seward County Culvert Bids

3" x 1" HELICAL with recorrugated ends

| Size | Gage | <u>Ace/Eaton</u> | <u>M.C.I</u>    | <u>Contech</u>  | <u>Midwest</u>  |
|------|------|------------------|-----------------|-----------------|-----------------|
|      |      | <u>Price</u>     | <u>Price</u>    | <u>Price</u>    | <u>Price</u>    |
|      |      | <u>Per foot</u>  | <u>Per foot</u> | <u>Per foot</u> | <u>Per foot</u> |
| 60"  | 14   | (12) \$96        | \$ 61.88        | \$ 56.95        | No Bid          |
| 72"  | 12   | \$ 339.00        | \$ 101.60       | \$ 93.50        | No Bid          |
| 84"  | 12   | (8) \$540        | \$ 118.27       | \$ 107.52       | No Bid          |
| 96"  | 12   | (8) \$600        | \$ 134.94       | \$ 123.48       | No Bid          |
| 108" | 10   | (8) \$669        | \$ 190.27       | \$ 177.25       | No Bid          |
| 120" | 10   | (8) \$735        | \$ 211.20       | \$ 197.75       | No Bid          |

|        |    |            |           |           |        |
|--------|----|------------|-----------|-----------|--------|
| 66x51  | 14 | (12) \$106 | \$ 64.25  | \$ 59.85  | No Bid |
| 81x59  | 12 | \$ 123.00  | \$ 104.81 | \$ 97.90  | No Bid |
| 95x67  | 12 | (8) \$190  | \$ 123.14 | \$ 113.90 | No Bid |
| 112x75 | 12 | (8) \$210  | \$ 141.47 | \$ 139.60 | No Bid |
| 128x83 | 10 | (8) \$233  | \$ 198.53 | \$ 195.68 | No Bid |

|        |    |           |           |           |        |
|--------|----|-----------|-----------|-----------|--------|
| 142x91 | 10 | (8) \$255 | \$ 225.12 | \$ 217.60 | No Bid |
|--------|----|-----------|-----------|-----------|--------|

| <u>Ace/Eaton</u><br>Price<br>2' band | <u>M.C.I.</u><br>Price<br>2' band | <u>Contech</u><br>Price<br>2' band | <u>Midwest</u><br>Price<br>2' band |
|--------------------------------------|-----------------------------------|------------------------------------|------------------------------------|
| (12) \$288                           | \$ 123.76                         | \$307.50                           | No Bid                             |
| \$ 339.00                            | \$ 203.20                         | \$335.40                           | No Bid                             |
| (8) \$540                            | \$ 236.54                         | \$422.80                           | No Bid                             |
| (8) \$600                            | \$ 269.88                         | \$437.75                           | No Bid                             |
| (8) \$669                            | \$ 380.54                         | \$448.65                           | No Bid                             |
| (8) \$735                            | \$ 422.40                         | \$498.85                           | No Bid                             |

|            |           |          |        |
|------------|-----------|----------|--------|
| (12) \$318 | \$ 128.50 | \$322.90 | No Bid |
| \$ 369.00  | \$ 209.62 | \$352.20 | No Bid |
| (8) \$570  | \$ 246.28 | \$443.90 | No Bid |
| (8) \$630  | \$ 282.94 | \$455.30 | No Bid |
| (8) \$699  | \$ 397.06 | \$476.60 | No Bid |
| (8) \$765  | \$ 450.24 | \$518.80 | No Bid |

2020 Seward County Culvert Bids

5" x 1" HELICAL with recorrugated ends

| <u>Size</u> | <u>Gage</u> | <u>Ace/Eaton</u><br>Price<br>Per foot | <u>M.C.I.</u><br>Price<br>Per foot | <u>Contech</u><br>Price<br>Per foot | <u>Midwest</u><br>Price<br>Per foot |
|-------------|-------------|---------------------------------------|------------------------------------|-------------------------------------|-------------------------------------|
| 60"         | 14          | (10) \$97                             | \$ 54.45                           | \$ 49.60                            | \$ 66.69                            |
| 60"         | 12          | \$ 90.00                              | \$ 75.27                           | \$ 68.80                            | \$ 91.55                            |
| 72"         | 12          | \$ 107.00                             | \$ 89.41                           | \$ 81.40                            | \$ 109.64                           |
| 72"         | 10          | \$ 120.00                             | \$ 112.61                          | \$ 102.20                           | \$ 145.80                           |
| 84"         | 12          | (8) \$172                             | \$ 104.03                          | \$ 99.90                            | \$ 127.72                           |
| 84"         | 10          | \$ 153.00                             | \$ 131.04                          | \$ 127.90                           | \$ 163.89                           |
| 96"         | 12          | (8) \$194                             | \$ 118.76                          | \$ 116.70                           | \$ 146.94                           |
| 96"         | 10          | \$ 180.00                             | \$ 149.47                          | \$ 141.00                           | \$ 187.63                           |
| 108"        | 10          | \$ 205.00                             | \$ 167.42                          | \$ 158.30                           | \$ 210.24                           |
| 108"        | 8           | \$ 215.00                             | \$ 206.40                          | \$ 214.50                           | \$ 255.45                           |
| 120"        | 10          | \$ 224.00                             | \$ 185.86                          | \$ 177.90                           | \$ 232.84                           |
| 120"        | 8           | \$ 237.00                             | \$ 229.15                          | \$ 238.00                           | \$ 282.58                           |

|        |    |            |          |          |           |
|--------|----|------------|----------|----------|-----------|
| 66x51  | 12 | (10) \$103 | \$77.42  | \$72.50  | \$ 95.67  |
| 81x59  | 12 | (10) \$126 | \$92.24  | \$86.50  | \$ 114.57 |
| 95x67  | 12 | (8) \$180  | \$108.32 | \$116.60 | \$ 133.46 |
| 95x67  | 10 | \$161.00   | \$135.46 | \$148.50 | \$ 171.26 |
| 112x75 | 12 | (8) \$202  | \$124.51 | \$138.70 | \$ 153.54 |
| 112x75 | 10 | \$188.00   | \$154.94 | \$160.90 | \$ 196.06 |
| 128x83 | 10 | \$213.00   | \$174.72 | \$190.85 | \$ 219.68 |
| 128x83 | 8  | \$223.00   | \$215.33 | \$228.90 | \$ 266.93 |
| 142x91 | 10 | \$232.00   | \$198.14 | \$219.40 | No Bid    |
| 142x91 | 8  | \$245.00   | \$244.22 | \$252.20 | \$ 295.28 |

| <u>Ace/Eaton</u><br>Price<br>2' band | <u>M.C.I.</u><br>Price<br>2' band | <u>Contech</u><br>Price<br>2' band | <u>Midwest</u><br>Price<br>2' band |
|--------------------------------------|-----------------------------------|------------------------------------|------------------------------------|
| (10) \$291                           | \$ 108.90                         | \$307.50                           | \$157.44                           |

|           |           |          |          |
|-----------|-----------|----------|----------|
| \$ 270.00 | \$ 150.54 | \$307.50 | \$157.44 |
| \$ 321.00 | \$ 178.82 | \$335.40 | \$189.57 |
| \$ 360.00 | \$ 225.22 | \$335.40 | \$189.57 |
| (8) \$516 | \$ 208.06 | \$422.80 | \$266.69 |
| \$ 459.00 | \$ 262.08 | \$422.80 | \$266.69 |
| (8) \$582 | \$ 237.52 | \$437.75 | \$305.24 |
| \$ 540.00 | \$ 298.94 | \$437.75 | \$305.24 |
| \$ 615.00 | \$ 334.84 | \$448.65 | \$340.59 |
| \$ 645.00 | \$ 412.80 | \$448.65 | \$340.59 |
| \$ 672.00 | \$ 371.72 | \$498.85 | \$520.52 |
| \$ 711.00 | \$ 458.30 | \$498.85 | \$520.52 |

|            |          |          |          |
|------------|----------|----------|----------|
| (10) \$309 | \$154.84 | \$322.90 | \$182.33 |
| (10) \$378 | \$184.48 | \$352.20 | \$219.54 |
| (8) \$540  | \$216.64 | \$443.90 | \$308.85 |
| \$483.00   | \$270.92 | \$443.90 | \$308.85 |
| (8) \$606  | \$249.02 | \$455.30 | \$353.50 |
| \$564.00   | \$309.88 | \$455.30 | \$353.50 |
| \$639.00   | \$349.44 | \$476.60 | \$394.44 |
| \$669.00   | \$430.66 | \$476.60 | \$394.44 |
| \$696.00   | \$396.28 | \$518.80 | No Bid   |
| \$735.00   | \$488.44 | \$518.80 | \$602.82 |

2020 Seward County Culvert Bids

END SECTIONS

| Size | Gage | <u>Ace/Eaton</u><br>Price | <u>M.C.I.</u><br>Price | <u>Contech</u><br>Price | <u>Midwest</u><br>Price |
|------|------|---------------------------|------------------------|-------------------------|-------------------------|
| 18"  | 16   | \$100.00                  | \$77.75                | \$85.80                 | \$108.00                |
| 24"  | 16   | \$140.00                  | \$115.95               | \$123.75                | \$162.96                |
| 30"  | 14   | \$275.00                  | \$198.60               | \$271.60                | \$322.32                |
| 36"  | 14   | \$375.00                  | \$319.60               | \$324.85                | \$438.96                |
| 42"  | 12   | \$600.00                  | \$680.15               | \$486.30                | \$881.16                |
| 48"  | 12   | \$700.00                  | \$776.90               | \$536.60                | \$1,026.96              |
| 54"  | 12   | \$875.00                  | \$955.50               | \$566.30                | \$1,189.80              |
| 60"  | 12   | \$1,200.00                | \$1,433.25             | \$752.40                | \$1,745.16              |
| 72"  | 12   | \$1,475.00                | \$1,708.00             | \$995.50                | \$2,081.16              |

|       |    |            |            |          |            |
|-------|----|------------|------------|----------|------------|
| 21x15 | 16 | \$95.00    | \$60.90    | \$98.70  | \$84.00    |
| 28x20 | 16 | \$130.00   | \$87.25    | \$142.30 | \$118.32   |
| 35x24 | 14 | \$220.00   | \$162.80   | \$298.80 | \$198.96   |
| 42x29 | 14 | \$350.00   | \$241.75   | \$357.40 | \$313.80   |
| 49x33 | 12 | \$375.00   | \$434.70   | \$534.95 | \$540.00   |
| 57x58 | 12 | \$675.00   | \$621.10   | \$589.60 | \$673.80   |
| 64x43 | 12 | \$925.00   | \$863.55   | \$647.80 | \$936.00   |
| 71x47 | 12 | \$1,150.00 | \$1,128.70 | \$823.20 | \$1,374.96 |
| 83x57 | 12 | \$1,425.00 | \$1,624.40 | \$988.70 | \$2,461.80 |

Affirmative Vote: Paulsen, Schmieding, Vrbka, Mundhenke, Culver

Motion Carried

Moved by Paulsen and seconded by Vrbka to accept the following bids for rock and gravel as recommended by the Highway Supt.



| BIDDERS      | Johnson<br>Sand & Gravel     | Beatrice Sand &<br>Gravel |
|--------------|------------------------------|---------------------------|
| PIT PRICE    | \$ 11.50                     | \$ 13.15                  |
| DELIVERED    |                              |                           |
| A            | \$ 20.43                     |                           |
| B            | \$ 19.38                     |                           |
| C            | \$ 18.70                     |                           |
| D            | \$ 17.60                     |                           |
| E            | \$ 18.70                     |                           |
| F            | \$ 19.78                     |                           |
| G            | \$ 20.68                     |                           |
| H            | \$ 21.76                     |                           |
| I            | \$ 22.52                     |                           |
| J            | \$ 21.35                     |                           |
| K            | \$ 20.37                     |                           |
| L            | \$ 20.42                     |                           |
| M            | \$ 20.60                     |                           |
| N            | \$ 21.76                     |                           |
| O            | \$ 22.38                     |                           |
| P            | \$ 23.57                     |                           |
| PIT LOCATION | 10 miles N, 2 W of<br>Shelby |                           |

| 3A Delivered |          |
|--------------|----------|
| MISSILE BASE | \$ 19.50 |

Affirmative Vote: Paulsen, Vrbka, Mundhenke, Schmieding, Culver

Motion Carried

Chelsea Smith from the Sheriff’s Office was present to discuss an invoice from Accurate Controls for 200 key cards for the Justice Center. She stated it was the least number of cards they could order and since they are for the whole Justice Center, she felt that it should not come out of the Sheriff’s Office budget. The Commissioners will see about paying it out of the Building and Grounds Dept.

Commissioners Reports:

Commissioner Mundhenke reported he checked on roads. He also was going to meet with some constituents about closing the railroad crossing North of Milford.

Commissioner Vrbka reported he attended an Upper Big Blue meeting and dealt with various road situations.

Commissioner Culver reported he participated in some Blue Valley Community Action surveys online, worked on Seward/Saline Solid Waste Agency items, met with a constituent on a road issue, and dealt with various correspondences.

Commissioner Schmieding reported he met with the Visitors Committee and received a constituent concern about surveyor's nails in the road. He reported he also dealt with various correspondences.

Commissioner Paulsen reported she attended a BRIDGES meeting.

Moved by Vrbka and seconded by Mundhenke to approve the Surplus Property Disposal Request from the County Treasurer.

Affirmative Vote: Vrbka, Mundhenke, Schmieding, Paulsen, Culver                      Motion Carried

Moved by Vrbka and seconded by Mundhenke to accept the Annual Return of Disposed Items from Detention Center.

Affirmative Vote: Vrbka, Mundhenke, Paulsen, Schmieding, Culver                      Motion Carried

Moved by Paulsen and seconded by Vrbka to authorize the Chairman sign a letter to Nebraska Emergency Management Agency appointing Gary Peterson as authorized representative for Federal Disaster 4521.

Affirmative Vote: Paulsen, Vrbka, Schmieding, Mundhenke, Culver                      Motion Carried

The Commissioners started budget meeting with officials. The first to have their meeting was Wendy Elston, County Attorney.

The next official meeting with the Commissioners was Ann Dobesh who represented the Extension Office.

The Commissioners recessed at 11:08 a.m.

The Commissioners re-convened at 11:10 a.m.

Brea Ehman, HR Director for Seward County, was next to visit with the Board to discuss her office budget.

Gary Petersen, Emergency Manager, was present to discuss his budget.

The Commissioners recessed at 11:30 a.m.

The Commissioners re-convened at 11:32 a.m.

Commissioner Paulsen asked to be removed from the Board at 11:32 a.m.

Becky Paulsen, Weed/Zoning Administrator, discussed her budget with the Commissioners.

Commissioner Paulsen re-joined the Board at 11:46 a.m.

Eric Hofer, Building and Grounds Supt., was next to discuss his budget with the Commissioners.

The Commissioners recessed at 12:00 p.m.

The Commissioners re-convened at 1:01 p.m.

Kathy Ruzicka, Seward County Aging Services Director, and Randy Jones from Aging Partners were present to discuss the Aging Services budget and also the amount Seward County owes to Lincoln/Lancaster Aging Services. They are the entity that receives grants on behalf of Seward County.

Sherry Schweitzer, County Clerk, went through her budgets and other miscellaneous budgets.

The Commissioners recessed at 2:52

The Commissioners re-convened at 3:01 p.m.

Known items on the agenda for Board of Commissioners on August 4, 2020 are as follows:

9:00 a.m.

- 1. Convene and announce Open Meetings Law
- 2. Pledge of Allegiance
- 3. Discuss/Action - Public/Officials/Boards
- 4. Discuss/Action - Approve minutes of July 28, 2020
- 5. Discuss/Action – Claims for the period through July 24, 2020

Other Business Matters to Address When Time Allows

- 6. Commissioners Reports
- 7. Discuss/Action – Authorize Chairman to sign Agreement with the Lancaster Youth Services Center for Juvenile Detention Services
- 8. Discuss/Action – Agenda for August 11, 2020

9:15 a.m. Discuss/Action – Leonard Wasserman & others – Drainage on Road in Grover Problem

10:00 a.m. Discuss/Action – Budget Discussion/Meeting with Officials

Moved by Vrbka and seconded by Schmieding to adjourn at 3:30 p.m.

Affirmative Vote: Vrbka, Schmieding, Paulsen, Mundhenke, Culver Motion Carried

State of Nebraska)  
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 4<sup>th</sup> day of August 2020.

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County Clerk

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Chairman

# August 4, 2020

## Seward County Board of Commissioners

State of Nebraska)  
County of Seward) ss.

A regular meeting of the Seward County Board of Commissioners was convened in open and public session at 8:30 a.m. on August 4, 2020 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Commissioners has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Commissioners convened on August 4, 2020 at 8:30 a.m.

Present: Chairperson: John Culver  
Members: Mike Mundhenke, Bob Vrbka, Becky Paulsen  
County Clerk Representative: Tracy Phillips  
Absent: Member: Ken Schmieding

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Those officials reporting to the Commissioners during the first meeting of the month were Gary Peterson, Kathy Ruzicka and Barb Liska.

Barb Liska made her final report and introduced her replacement, Andrew Matney. The Commissioners thanked Liska for her service and welcomed Matney to the County.

Jonathan Jank, Executive Director of the Seward County Chamber & Development Partnership, updated the Commissioners on activities of the organization.

Moved by Paulsen and seconded by Vrbka to approve the minutes of July 28, 2020.  
Affirmative Vote: Paulsen, Mundhenke, Vrbka, Culver Motion Carried

Moved by Vrbka and seconded by Paulsen to approve Seward County claims for the period through July 24, 2020.

### SEWARD COUNTY CLAIMS THROUGH JULY 24, 2020

|                          |    |             |                        |    |              |
|--------------------------|----|-------------|------------------------|----|--------------|
| ADP LLC                  | SE | \$2,504.50  | NE WEED CNTRL ASSN     | FE | \$120.00     |
| ADVANCED CORR HLTHCR     | SE | \$216.22    | NMC, INC               | EQ | \$243,750.00 |
| ADVANCED OFFICE AUTOM    | SU | \$385.45    | OFFICE DEPOT           | SU | \$330.79     |
| AMERITAS LIFE INS        | FE | \$16,364.73 | OFFICENET              | SU | \$15.58      |
| BAUER BUILT INC          | EQ | \$1,052.88  | OREILLY AUTOM          | SU | \$123.50     |
| BLACK HILLS ENERGY       | UT | \$195.04    | PHYSICIANS LAB SERV    | SE | \$2,487.00   |
| BLUESTEM NETWORK LLC     | UT | \$110.00    | POTTER REPAIR          | SE | \$182.53     |
| CAPITAL BUSINESS SYSTEMS | SU | \$47.19     | POWERPLAN              | SE | \$43.94      |
| CATERPILLAR FIN SERV     | EQ | \$5,100.00  | PRECISION TOOL         | SE | \$126.60     |
| CONNER PSYCH SERV        | SE | \$365.00    | QUADIENT, INC          | SU | \$160.00     |
| CULLIGAN                 | SE | \$30.00     | QUILL CORPORATION      | SU | \$40.99      |
| WENDY C. CUTTING         | SE | \$50.00     | REGION V SERVICES      | SE | \$2,484.58   |
| DELL MARKETING L P       | SU | \$33.20     | SEWARD AGING SERVICES  | SE | \$1,625.00   |
| DELTA DENTAL OF NEB      | SE | \$29.38     | SEW CO CHAMBER & DEV   | SE | \$1,500.00   |
| DOUGLAS CO SHERIFF OFF   | SE | \$23.84     | SEW CO HLTH CLM FUND   | FE | \$438,606.00 |
| EAKES OFFICE PLUS        | SU | \$671.81    | SEWARD CO INDEPENDENT  | SE | \$5.32       |
| EGAN SUPPLY CO           | SU | \$70.00     | SEW CO PERSNNL IMPREST | FE | \$5.40       |
| ENCARTELE INC            | SE | \$1,571.72  | SEW CO SHERIFF'S DEPT  | SE | \$76.17      |
| EQUIFAX WORKFORCE/TALX   | SE | \$145.05    | SEWARD ELECTRONICS     | SE | \$137.37     |
| FARMERS COOPERATIVE      | SU | \$4,782.96  | SOARIN GROUP, LLC      | SE | \$135.00     |

|                        |    |             |                                       |    |              |
|------------------------|----|-------------|---------------------------------------|----|--------------|
| GRAHAM TIRE LINCOLN    | SU | \$576.84    | SPORTS EXPRESS INC                    | SU | \$128.05     |
| GREAT PLAINS COMM      | UT | \$638.95    | ST OF NE DAS STATE ACCT               | FE | \$951.14     |
| JERRY GREEN            | SE | \$1,425.00  | ST OF NE DEPT OF CORR                 | SE | \$2,745.48   |
| HELMINK PRINTING       | SU | \$1,218.00  | SUMMIT FOOD SERV                      | SE | \$4,075.80   |
| HERPOLSHEIMERS INC     | SE | \$142.06    | TA TRUCK SERVICE                      | EQ | \$658.06     |
| HOMETOWN LEASING       | SE | \$149.85    | THOMSON REUTERS                       | SE | \$317.81     |
| HUSKER AUTO GROUP      | SU | \$618.71    | TITLE SERV OF BLUE VALLEY             | SE | \$150.00     |
| INDOFF INC             | SU | \$124.88    | UTICA AGING SERVICE                   | SE | \$1,500.00   |
| JONES AUTOMOTIVE       | SE | \$90.78     | VERIZON CONNECT NWF                   | SE | \$89.95      |
| JONES BANK (FICA)      | FE | \$14,959.93 | VERIZON WIRELESS SERV                 | UT | \$938.45     |
| KIWANIS CLUB OF SEW    | SE | \$400.00    | VISA                                  | FE | \$942.76     |
| LANDAUER               | SU | \$952.90    | WATSON FURNITURE GRP                  | SU | \$214.70     |
| LEE'S REFRIGERATION    | SE | \$62.50     | WELLS FARGO FIN LEASING               | SE | \$198.15     |
| MEDICAL ENTERPRISES    | SE | \$35.00     | WESTERN OIL II LLC                    | SU | \$1,098.55   |
| MEYER AUTOMOTIVE       | SE | \$144.53    | JEANNE WIEMER                         | SE | \$74.26      |
| MID-AMERICAN INS GRP   | FE | \$37,204.51 | YORK COUNTY EMA                       | SE | \$8.00       |
| MIDWEST OFFICE AUTOM   | SU | \$61.99     | SALARIES                              |    | \$240,418.09 |
| MILFORD AGING SERVICES | SE | \$1,625.00  | GROSS SALARIES INCLUDE DEDUCTIONS TO: |    |              |
| MILLS & REITER         | SE | \$394.25    | COLONIAL SUPPLEMENTAL INSURANCE       |    |              |
| MOTOROLA               | EQ | \$6,481.14  | MID AMERICAN CO WISCONSIN             |    |              |
| NE EQUIPMENT INC       | SE | \$55.63     | DELTA DENTAL OF NEBRASKA              |    |              |
| NE HHS SYSTEMS         | SE | \$90.00     | VSP VISION                            |    |              |
| NE PUB HLTH ENV LB     | SE | \$105.00    | WADDELL & REED                        |    |              |

Affirmative Vote: Vrbka, Paulsen, Mundhenke, Culver                      Motion Carried

#### Commissioners Reports:

Commissioner Mundhenke reported he checked roads.

Commissioner Vrbka reported he checked roads including another drainage issue. He also reported he received some nice comments about roads and the county from constituents.

Commissioner Culver reported he checked on roads and cemeteries, worked on budget issues, and dealt with correspondence.

Commissioner Paulsen reported she worked with the Road Department on the East Seward project, worked on budget issues, and dealt with correspondence.

Culver led discussion on vandalism to abandoned cemetery by Garland. He stated he received an email from Nolan Eickhoff indicating that there was vandalism and he would be willing to make the repairs if the County would cover the cost of materials which would be no more than \$50.00

Moved by Vrbka and seconded by Mundhenke to approve Nolan Eickhoff to make vandalism repairs to Union Cemetery with a maximum amount of \$50.00.

Affirmative Vote: Vrbka, Mundhenke, Paulsen, Culver                      Motion Carried

Moved by Vrbka and seconded by Paulsen to authorize the Chairman to sign Agreement with the Lancaster Youth Services Center for Juvenile Detention Services.

Affirmative Vote: Vrbka, Paulsen, Mundhenke, Culver                      Motion Carried

Moved by Vrbka and seconded by Paulsen to authorize the County Clerk to advertise for bids to Contract for County Surveyor.

Affirmative Vote: Vrbka, Paulsen, Mundhenke, Culver                      Motion Carried

Moved by Paulsen and seconded by Vrbka to authorize the Chairman to sign a Surplus Property Disposal from the County Treasurer's office.

Affirmative Vote: Paulsen, Vrbka, Mundhenke, Culver                      Motion Carried

Moved by Vrbka and seconded by Mundenke to accept Reconciliation of Dollars to be Collected, and Dollars that were Collected from Seward County Treasurer to County Sheriff.

Affirmative Vote: Vrbka, Mundhenke, Paulsen, Culver                      Motion Carried

Affirmative Vote: Paulsen, Mundhenke, Vrbka, Culver                      Motion Carried

Moved by Vrbka and seconded by Mundhenke to authorize the Chairman to sign Revised Safe Room Match Letter.

Affirmative Vote: Vrbka, Mundhenke, Paulsen, Culver                      Motion Carried

The authorization for Emergency Management Director to sign a renewal contract with Nixle/Everbridge was tabled. It will be on next week's agenda.

Moved by Paulsen and seconded by Vrbka to adopt Resolution No. 3528 in regard to the Board accepting the Treasurer's report on assessment errors and adjustments for the fiscal year 2019-2020.

Resolution # 3528 of the  
Seward County Board of Commissioners

The County Board accepts the following Treasurer's report on assessment errors and adjustments for the fiscal year 2019-2020.

|         |          |           | ADJUSTMENTS TO TAX ROLLS |           |          |          |          |
|---------|----------|-----------|--------------------------|-----------|----------|----------|----------|
|         |          |           | REAL ESTATE              |           |          |          |          |
|         |          |           | F/Y 2019-2020            |           |          |          |          |
|         |          |           | DEDUCTIONS               | ADDITIONS |          |          |          |
| CORRECT |          |           | FROM TAX                 | TO TAX    | TAX YEAR | TAX YEAR | TAX YEAR |
| NUMBER  | ID#      | DATE      | ROLL                     | ROLL      | 2014     | 2015     | 2016     |
|         | 80009368 |           |                          |           |          |          |          |
| 273-18R | 2        | 7/9/2019  |                          | 33.98     |          |          |          |
|         | 80009281 |           |                          |           |          |          |          |
| 270-16R | 3        | 7/17/2019 | (59.70)                  |           |          |          | (59.70)  |
|         | 80009281 |           |                          |           |          |          |          |
| 271-17R | 3        | 7/17/2019 | (63.02)                  |           |          |          |          |
|         | 80009281 |           |                          |           |          |          |          |
| 272-18R | 3        | 7/17/2019 | (62.24)                  |           | -        | -        |          |
|         | 80009369 | 10/22/201 |                          |           |          |          |          |
| 274-18R | 0        | 9         |                          | 84.94     |          |          |          |
|         |          | 12/10/201 |                          |           |          |          |          |
| 277-19R | 80083091 | 9         |                          |           |          |          |          |
|         | 80008107 | 12/23/201 |                          |           |          |          |          |
| 284-19R | 2        | 9         |                          |           |          |          |          |
|         | 80009272 | 12/23/201 |                          |           |          |          |          |
| 278-19R | 4        | 9         |                          |           |          |          |          |
|         | 80004739 | 12/23/201 |                          |           |          |          |          |
| 279-19R | 7        | 9         |                          |           |          |          |          |
|         | 80001177 | 12/23/201 |                          |           |          |          |          |
| 280-19R | 5        | 9         |                          |           |          |          |          |
|         |          | 12/23/201 |                          |           |          |          |          |
| 281-19R | 80029435 | 9         |                          |           |          |          |          |
|         | 80010648 | 12/23/201 |                          |           |          |          |          |
| 282-19R | 2        | 9         |                          |           |          |          |          |
|         | 80010763 | 12/30/201 |                          |           |          |          |          |
| 285.17R | 2        | 9         | -                        |           |          |          |          |
|         | 80022797 | 12/23/201 |                          |           |          |          |          |
| 286-19R | 5        | 9         |                          |           |          |          |          |
|         | 80006150 | 12/10/201 |                          |           |          |          |          |
| 276-19R | 0        | 9         | -                        |           |          |          |          |
|         | 80010775 | 12/23/201 |                          |           |          |          |          |
| 283-19R | 6        | 9         | -                        |           |          |          |          |
|         | 80006837 | 12/10/201 |                          |           |          |          |          |
| 275-19R | 8        | 9         | -                        |           |          |          |          |
|         | 80002454 |           |                          |           |          |          |          |
| 287-19R | 0        | 1/28/2020 | -                        |           |          |          |          |

|         |          |           |   |
|---------|----------|-----------|---|
|         | 80023017 |           |   |
| 289-19r | 0        | 2/11/2020 | - |
|         | 80025174 |           |   |
| 288-19R | 1        | 2/11/2020 | - |
|         | 80007682 |           |   |
| 291-19r | 6        | 2/25/2020 | - |
|         | 80020225 |           |   |
| 290-19R | 2        | 2/25/2020 | - |

|          |       |   |   |         |
|----------|-------|---|---|---------|
| (184.96) | 84.94 | - | - | (59.70) |
|----------|-------|---|---|---------|

| USE ONLY WHEN IT<br>IS IN 2018 TAX BOOK |          |            |            |                                  |
|-----------------------------------------|----------|------------|------------|----------------------------------|
| TAX YEAR                                | TAX YEAR | TAX YEAR   | TOTAL TAX  | NAME                             |
| 2017                                    | 2018     | 2019       |            |                                  |
|                                         |          | -----      |            |                                  |
| -                                       | 33.98    |            | 33.98      | ACCELERATED HOUSE & GARAGE SOLD  |
|                                         |          |            | (59.70)    | PARCEL COMBINE 800092848 GALEN   |
|                                         |          |            |            | BETTY                            |
| (63.02)                                 |          |            | (63.02)    | PARCEL COMBINE 800092848 GALEN   |
|                                         |          |            |            | BETTY                            |
| -                                       | (62.24)  |            | (62.24)    | PARCEL COMBINE 800092848 GALEN   |
|                                         |          |            |            | BETTY                            |
| -                                       | 84.94    |            | 84.94      | ACCELERATED HOUSE                |
|                                         |          |            |            | SOLD                             |
| -                                       |          | (100.52)   | (100.52)   | CORRECTION HOMESTEAD EXEMPT      |
| -                                       |          | (117.00)   | (117.00)   | HOMESTSTEAD CORRECTION           |
|                                         |          | (95.62)    | (95.62)    | CORRECTION HOMESTEAD EXEMPT      |
|                                         |          | 373.88     | 373.88     | CORRECTION HOMESTEAD EXEMPT      |
|                                         |          | (755.24)   | (755.24)   | CORRECTION HOMESTEAD EXEMPT      |
|                                         |          | (506.88)   | (506.88)   | CORRECTION HOMESTEAD EXEMPT      |
|                                         |          | 282.58     | 282.58     | CODE CHANGE 250 TO 150 HOMESTEAD |
| 1,349.08                                | -        |            | 1,349.08   | 2017 HOMESTEAD                   |
|                                         |          |            |            | DENIED                           |
|                                         |          | (169.86)   | (169.86)   | CORRECTION HOUSE QUARE FOOTAGE   |
|                                         | -        | (1,515.18) | (1,515.18) | CORRECTION HOMESTEAD EXEMPT      |
|                                         | -        | 207.92     | 207.92     | HOMESTEAD FROM 260 TO 160        |
|                                         | -        | (1,804.68) | (1,804.68) | CORRECTION HOMESTEAD EXEMPT      |
| -                                       | -        | 90.48      | 90.48      | ACCELERATRED HOUSE MOVES         |
|                                         | -        | (256.20)   | (256.20)   | correction error in valuation    |
|                                         |          | (2,827.82) | (2,827.82) | HOMESTEAD EXEMPTION CHANGE       |
|                                         | (994.22) | \$-        | (994.22)   | HOMESTEAD EXEMPTION CHANGE       |
|                                         |          | (380.70)   | (380.70)   | REMOVING MH FROM TAX ROLL        |

|          |          |            |            |
|----------|----------|------------|------------|
| 1,286.06 | (937.54) | (7,574.84) | (7,286.02) |
|----------|----------|------------|------------|

\$- \$-

| ADJUSTMENTS TO TAX ROLLS |          |           |          |        |          |          |       |
|--------------------------|----------|-----------|----------|--------|----------|----------|-------|
| PERSONAL PROPERTY        |          |           |          |        |          |          |       |
| F/Y 2019-2020            |          |           |          |        |          |          |       |
| DEDUCTION                |          |           |          |        |          |          |       |
| S                        |          |           |          |        |          |          |       |
| CORRECT                  |          |           | FROM TAX | TO TAX | TAX YEAR | TAX YEAR |       |
| NUMBER                   | ID#      | DATE      | ROLL     | ROLL   | 2014     | 2015     | 2016  |
|                          |          |           | -----    |        |          |          | ----- |
|                          | 80019173 |           |          |        |          |          |       |
| 170-18P                  | 0        | 7/9/2019  |          | 43.28  |          |          |       |
|                          | 80016202 |           |          |        |          |          |       |
| 171-18P                  | 1        | 8/13/2019 |          |        |          |          |       |
|                          | 80012397 | 12/23/202 |          |        |          |          |       |
| 172-19P                  | 2        | 0         |          |        |          |          |       |

|       |   |   |   |
|-------|---|---|---|
| 43.28 | - | - | - |
|-------|---|---|---|

Moved by: Paulsen                      Seconded by: Vrbka                      Absent: Schmieding  
Ayes: Becky Paulsen, Mike Mundhenke, Robert Vrbka,  
John K. Culver, Chair of the Board  
Attest: Sherry Schweitzer, Seward County Clerk                      Adopted: 08/04/2020

Moved by Mundhenke and seconded by Vrbka to accept the County Sheriff's Fee and Mileage Report for June 2020 in the amounts of \$1,244.00 and \$791.81 respectively. Affirmative Vote: Mundhenke, Vrbka, Paulsen, Culver Motion Carried

Mark Bright, Leonard Wasserman, and Dave Bledsoe, residents of Grover, were present to speak about a drainage issue in the Grover area of Milford. Discussion was held on what has been done and what needs to be done to correct the problem of standing water and water over a road in 3 or 4 places. Paulsen stated that the Corp of Engineers will most likely have to be involved because this area is in a floodplain. As Floodplain Administrator, she will contact them. Terry Wicht, Highway Supt., spoke about what the Road Dept. has found to be problems in the area. He has tried to contact the Corp of Engineers but they are not responding in a timely manner. Culver believes some of the problem was due to turnover in the Highway Supt. position. He believes with Wicht as Highway Supt. and Paulsen working as Floodplain Administrator, we will now be on the right track to find a solution to this problem.

Moved by Paulsen and seconded by Vrbka to authorize the Chairman to sign  
Amendment 5 to the Food Service Partnership Agreement for the Detention Center  
Affirmative Vote: Paulsen, Vrbka, Mundhenke, Culver                      Motion Carried



The Commissioners met with Maria Hatfield, Detention Center Director to discuss her budget.

The Commissioners recessed at 9:51 a.m.

The Commissioners re-convened at 10:00 a.m.

Kathy Ruzicka, Seward County Aging Services Director, and Randy Jones, Executive Director of Aging Partners of Lincoln, were present to discuss a 3-year Interlocal Agreement with the City of Lincoln for Aging Services Support. The State Auditor has suggested that any money passed on to counties should be done by an annual Sub Award Agreement. They are asking that the county sign the 3-year Interlocal Agreement and the Sub Award. This item will be tabled until next week.

The Commissioners recessed at 10:09 a.m.

The Commissioners re-convened at 10:15 a.m.

Jeff Baker, Veterans Service Officer/Public Transit Director, was present to discuss an agreement between Seward County and NDOT regarding Project # RPT-C801(020) for the Purchase of a Lowered Floor Minivan. He explained that the minivan would improve fuel efficiency. The County's share would be 10% of the purchase.

Moved by Paulsen and seconded by Mundhenke to authorize the Chairman to sign agreement between Seward County and NDOT regarding Project # RPT-C801(020) for the Purchase of a Lowered Floor Minivan.

Affirmative Vote: Paulsen, Mundhenke, Vrbka, Culver

Motion Carried

The Commissioners recessed at 10:20 a.m.

The Commissioners re-convened at 10:34 a.m.

The Commissioners met with Wendy Elston, Seward County Attorney, and Katrina Cole, Diversion Director, to discuss the County Attorney's budget.

The Commissioners then spent time on other areas of the budget that needed discussion.

Known items on the agenda for Board of Equalization on August 11, 2020 are as follows:

8:30 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of July 28, 2020
4. Discuss/Action – Assessor Information Update

Known items on the agenda for Board of Commissioners on August 11, 2020 are as follows:

9:00 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of August 4, 2020

Other Business Matters to Address When Time Allows

4. Discuss/Action - Public/Officials/Boards
5. Commissioners Reports
6. Discuss/Action – Authorize Chairman to sign Sub Award with the City of Lincoln in regard to Aging Services Support
7. Discuss/Action – Budget Discussion
8. Discuss/Action – Agenda for August 18, 2020

9:05 a.m. Discuss/Action – Authorize Chairman to sign Revised Safe Room Match Letter

9:15 a.m. Discuss/Action – Zane Francescato/Seward County Chamber & Development Partnership – Present Data from Recently Completed Seward County Housing Study and information to address housing needs

Moved by Vrbka and seconded by Paulsen to adjourn at 11:45 a.m.

Affirmative Vote: Vrbka, Paulsen, Mundhenke, Culver Motion Carried

State of Nebraska)  
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 11<sup>th</sup> day of August 2020.

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County Clerk

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Chairperson

# August 11, 2020

## Seward County Board of Equalization

State of Nebraska)  
County of Seward) ss.

A regular meeting of the Seward County Board of Equalization was convened in open and public session at 8:30 a.m. on August 11, 2020 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Equalization has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Equalization convened on August 11, 2020 at 8:30 a.m.

Present: Chairperson: John Culver  
Members: Mike Mundhenke, Bob Vrbka, Ken Schmieding, Becky Paulsen  
County Clerk: Sherry Schweitzer  
County Assessor: Marilyn Hladky

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Vrbka and seconded by Mundhenke to approve the minutes of July 28, 2020.

Affirmative Vote: Vrbka, Mundhenke, Paulsen, Schmieding, Culver Motion Carried

Hladky updated the Commissioners on activities of her office.

Known items on the agenda for Board of Equalization on August 25, 2020 are as follows:

8:30 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of August 11, 2020
4. Discuss/Action – Assessor Information Update

Moved by Vrbka and seconded by Schmieding to adjourn at 8:50 a.m.

Affirmative Vote: Vrbka, Schmieding, Paulsen, Mundhenke, Culver Motion Carried

State of Nebraska)  
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 25<sup>th</sup> day of August 2020.

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County Clerk

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Chairperson

# August 11, 2020

## Seward County Board of Commissioners

State of Nebraska)  
County of Seward) ss.

A regular meeting of the Seward County Board of Commissioners was convened in open and public session at 9:00 a.m. on August 11, 2020 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Commissioners has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Commissioners convened on August 11, 2020 at 9:00 a.m.

Present: Chairperson: John Culver  
Members: Mike Mundhenke, Bob Vrbka, Ken Schmieding, Becky Paulsen,  
County Clerk: Sherry Schweitzer

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Vrbka and seconded by Mundhenke to approve the minutes of August 4, 2020.

Affirmative Vote: Vrbka, Mundhenke, Paulsen, Culver

Abstain: Schmieding as he was not in attendance at said meeting. Motion Carried

Those officials present during public/officials/boards time on the agenda were Andrew Matney, Sherry Schweitzer and Becky Paulsen.

Gary Petersen, Seward/York Emergency Manager, was present for the Nixle Agreements item on the agenda. He reported that he had learned that there was an addendum that could be attached to the contract, and after consulting with Barb Armstead, Deputy County Attorney, it was decided to address the contracts at a later time.

### Commissioners Reports:

Commissioner Mundhenke reported he checked roads.

Commissioner Vrbka reported he looked into the Grover road drainage issue and also another concern about ditches.

Commissioner Culver reported he worked on some constituent complaints, various correspondences and attended Seward Police Chief Baldwin's retirement reception.

Commissioner Schmieding reported he checked on a road project on the edge of Seward, attended the County Fair and followed up on various correspondences.

Commissioner Paulsen reported she looked into a road situation dealing with right of way and attended training most of the week.

Zane Francescato representing the Seward County Chamber & Development Partnership was present to discuss the data from the recently completed Seward County Housing Study and Information to address the projected housing needs.

Affirmative Vote: Paulsen, Schmieding, Vrbka, Mundhenke, Culver      Motion Carried

Affirmative Vote: Vrbka, Mundhenke, Paulsen, Schmieding, Culver      Motion Carried

Affirmative Vote: Schmieding, Vrbka, Mundhenke, Paulsen, Culver      Motion Carried

Affirmative Vote: Paulsen, Vrbka, Mundhenke, Schmieding, Culver      Motion Carried

Resolution No. 3529 of the  
Seward County Board of Commissioners

WHEREAS, the Jones Bank desires to withdraw the following securities:

| DESCRIP  | CUSIP#    | MARKET VALUE |
|----------|-----------|--------------|
| FRANKLIN | 353127BU6 | 225,000.00   |
| BUFFALO  | 119466CX6 | 400,000.00   |
| BELLUVE  | 0792122J4 | 225,000.00   |

|                    |            |
|--------------------|------------|
| TOTAL MARKET VALUE | 850,000.00 |
|--------------------|------------|

Whereas: County will still be fully protected. Therefore, let it be resolved, the above withdrawal by the Jones Bank is approved by this County Board.

Moved by: Vrbka                      Seconded by: Schmieding                      Adopted: 08/11/20

Ayes: Becky Paulsen, Ken Schmieding, Michael Mundhenke, Robert Vrbka  
John K. Culver, Chair of the Board

Attest: Sherry Schweitzer, Seward County Clerk

Affirmative Vote: Vrbka, Schmieding, Paulsen, Mundhenke, Culver      Motion Carried

Moved by Schmieding and seconded by Vrbka to accept the Annual Return of Disposed Items for the District Judge Office.

Affirmative Vote: Schmieding, Vrbka, Mundhenke, Paulsen, Culver Motion Carried

Bob Dahms, County Treasurer, and Sherry Leising, Deputy County Treasurer, discussed the Distress Warrants they currently have. Some Distress Warrants are not collectable but there is one Distress Warrant that they feel needs to have some property seized.

Moved by Paulsen and seconded by Vrbka to adopt Resolution No. 3530 in regard to the Treasurer's recommendation for Distress Warrants.

Resolution No. 3530 of the  
Seward County Board of Commissioners

Whereas: this County Board accepts the County Treasurer's recommended action for the next issue of distress warrants. All warrants are to be reissued: Number 7, 54, 57, 69,81, 82 & 102. Also, personal property is to be seized to satisfy the continuing deficiency on warrant #102.

List of Distress Warrants attached to Resolution in Resolution file.

Moved by: Paulsen      Seconded by: Vrbka      Dated: 08/11/2020

Ayes: Ken Schmieding, Becky Paulsen, Michael Mundhenke, Robert Vrbka  
John K. Culver, Chair of the Board

Attest: Sherry Schweitzer, Seward County Clerk

Affirmative Vote: Paulsen, Vrbka, Schmieding, Mundhenke, Culver

Motion Carried

The Commissioners recessed at 9:55 a.m.  
The Commissioners re-convened at 10:00 a.m.

Andrew Matney, E911 Director, and Sheriff Mike Vance were both present to discuss the vehicle tow rotation in the dispatch center. Vance said there is a company called Auto Return that can help with the rotation of tow trucks for accidents. He said an app can be put on a Sheriff’s Deputy phone that can enable the rotation and said the State Patrol is also going with this company. Vance said there would be no cost to the county. They will talk to the City of Seward and Milford Law Enforcement Agencies and get their approval before asking to have a contract approved.

Sherry Schweitzer, County Clerk, led discussion on a request to name a 2<sup>nd</sup> Deputy for her office. Because her office has a wide variety of office subject matter, because she is also the Register of Deeds and Election Commissioner, she is requesting that she be able to appoint an extra deputy in her office. There are approximately 10 other counties that have an extra deputy for the same reasons.

Moved by Mundhenke and seconded by Vrbka to allow the County Clerk to have a 2<sup>nd</sup> Deputy in her office.

Affirmative Vote: Mundhenke, Vrbka, Schmieding, Culver

Voting No: Paulsen

Motion Carried

The Commissioners discussed the budget.

Known items on the agenda for Board of Commissioners on August 18, 2020 are as follows:

- 9:00 a.m.
- 1. Convene and announce Open Meetings Law
  - 2. Pledge of Allegiance
  - 3. Discuss/Action - Approve minutes of August 11, 2020
  - 4. Discuss/Action – Claims for the period through August 7, 2020

Other Business Matters to Address When Time Allows

- 1. Discuss/Action - Public/Officials/Boards
  - 2. Commissioners Reports
  - 3. Discuss/Action - Accept the 2019-2020 Annual Report of the Seward County Noxious Weed and Zoning Administrator
  - 4. Discuss/Action – Budget Discussion
  - 5. Discuss/Action – Agenda for August 25, 2020
- 9:30 a.m. Discuss/Action – Open bids for Contracted County Surveyor

Moved by Vrbka and seconded by Schmieding to adjourn at 11:53 a.m.

Affirmative Vote: Vrbka, Schmieding, Mundhenke, Paulsen, Culver

Motion Carried

State of Nebraska)  
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 18<sup>th</sup> day of August 2020.

\_\_\_\_\_  
County Clerk

\_\_\_\_\_  
Chairman

# August 18, 2020

## Seward County Board of Commissioners

State of Nebraska)  
County of Seward) ss.

A regular meeting of the Seward County Board of Commissioners was convened in open and public session at 9:00 a.m. on August 18, 2020 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Commissioners has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Commissioners convened on August 18, 2020 at 9:00 a.m.

Present: Chairperson: John Culver  
Members: Mike Mundhenke, Bob Vrbka, Ken Schmieding,  
Becky Paulsen  
County Clerk: Sherry Schweitzer

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Paulsen and seconded by Mundhenke to approve the minutes of August 11, 2020.

Affirmative Vote: Paulsen, Mundhenke, Vrbka, Schmieding, Culver Motion Carried

Moved by Vrbka and seconded by Schmieding to approve the claims through the period of August 7, 2020.

### SEWARD COUNTY CLAIMS THROUGH AUGUST 7, 2020

|                       |    |             |                       |    |              |
|-----------------------|----|-------------|-----------------------|----|--------------|
| ADVANCED CORR HLTHCR  | SE | \$4,188.69  | NE LAW ENFORC TRN CT  | FE | \$2,127.00   |
| ADVANCED OFFICE AUTOM | SU | \$161.53    | NE PUBLIC POWER DIST  | UT | \$56.62      |
| AFFORDABLE INT SOL    | SU | \$74.99     | NEBRASKA INTERACTIVE  | SE | \$12.00      |
| AMERITAS LIFE INS     | FE | \$16,417.40 | NEWMAN SIGNS, INC     | SU | \$3,709.65   |
| AXON ENTERPRISES      | EQ | \$5,928.00  | NORRIS PUB POW DIST   | UT | \$878.13     |
| BAUER BUILT INC       | EQ | \$5,141.42  | OFFICE DEPOT          | SU | \$111.92     |
| BEATRICE CONCRETE     | SU | \$398.31    | ONESOURCE             | SE | \$483.65     |
| KENNETH PANKOKE       | SE | \$618.57    | OREILLY AUTOM         | SU | \$486.44     |
| BENES HEATING & AIR   | SE | \$255.00    | ORKIN LLC             | SE | \$111.78     |
| BERRY LAW FIRM        | SE | \$9,478.50  | PAC N SAVE            | SU | \$257.48     |
| BLACK HILLS ENERGY    | UT | \$458.72    | PAPER TIGER SHREDDING | SE | \$165.00     |
| J. CIMPL BOHN, PSY.D. | SE | \$1,125.00  | PARAMOUNT LAUNDRY     | SE | \$110.91     |
| CAMPBELL CLEANING     | SE | \$2,255.00  | GRIFFIN PARSEY        | SE | \$10.00      |
| CENTRAL STATES HYDR   | EQ | \$3,314.44  | PENNER'S TIRE         | SU | \$543.28     |
| CITY OF SEWARD        | UT | \$13,951.98 | PETTY CASH FUND       | FE | \$99.10      |
| CLERK OF DIST CRT     | SE | \$465.00    | MOMS MEALS            | SE | \$103.86     |
| CONNER PSYCH SERV     | SE | \$730.00    | QUADIENT LEASING      | FE | \$81.98      |
| CO VETERANS SERV ASSN | SE | \$60.00     | QUADIENT, INC         | FE | \$234.53     |
| CORI J STAVA          | SE | \$145.50    | RDO TRUCK CENTERS     | SE | \$1,178.53   |
| GREGORY C. DAMMAN     | SE | \$451.25    | REGION V SYSTEMS      | SE | \$642.00     |
| DELTA DENTAL OF NE    | SE | \$58.76     | RUMERY LAWN           | SE | \$204.64     |
| DOUGLAS CO SHERIFF    | SE | \$43.81     | SECRETARY OF STATE    | SE | \$20.00      |
| E 911                 | SE | \$35,685.58 | SEWARD CO BRIDGES     | SE | \$595.33     |
| EAKES OFFICE PLUS     | SU | \$2,588.65  | SEWARD CO COURT       | SE | \$761.50     |
| EXPRESS LAWN CARE     | SE | \$550.00    | SEW CO HLTH CLM FUND  | FE | \$145,944.96 |
| FEHLHAFERS            | SE | \$65.00     | SEWARD CO INDEPENDENT | SE | \$1,327.57   |
| FIRST WIRELESS        | UT | \$523.14    | SEWARD CO PUB TRANS   | SE | \$54.00      |
| FRONTIER COOP CO      | SU | \$25,470.00 | SEWARD CO TREASURER   | FE | \$15.00      |
| GALLS LLC             | SE | \$156.48    | SEWARD LUMBER         | SU | \$746.87     |
| GENE STEFFY AUTO      | EQ | \$25,357.00 | JOANN SIECK           | SE | \$125.00     |

|                         |    |             |                                       |    |              |
|-------------------------|----|-------------|---------------------------------------|----|--------------|
| GENERAL FIRE & SAFETY   | SE | \$166.00    | SOARIN GROUP                          | SE | \$5,976.46   |
| GEOCOMM INC             | UT | \$1,011.00  | NEBRASKA DAS ST ACCTNG                | SE | \$71.00      |
| GERKENSMeyer FARM       | SE | \$125.00    | ST OF NE DAS COMM                     | SE | \$1,152.00   |
| LARRY GOLDSMITH         | SE | \$1,585.00  | TERRI STUTZMAN                        | SE | \$37.72      |
| GREAT PLAINS COMM       | UT | \$440.00    | SUMMIT FOOD SERV                      | SU | \$4,667.13   |
| GREAT PLAINS UNIFORMS   | SE | \$750.16    | THE HOME DEPOT PRO                    | SU | \$87.56      |
| H & H PLASTICS          | SU | \$199.26    | THOMSON REUTERS-WEST                  | FE | \$754.50     |
| HALL CO SHERIFF         | SE | \$71.44     | TIME WARNER CABLE                     | UT | \$344.19     |
| HELMINK PRINTING        | SE | \$327.00    | TRANSUNION                            | SE | \$160.00     |
| HERPOLSHAIMERS INC      | SE | \$196.88    | TRUCK EQUIP SERV                      | SE | \$12.12      |
| HOBSON AUTO             | SE | \$57.00     | TWIN RIVERS HLTH CARE                 | SE | \$25.00      |
| HOMETOWN LEASING        | FE | \$337.75    | US POST OFFICE                        | SU | \$55.00      |
| INDOFF INC              | SU | \$119.98    | UNIV OF NEBRASKA                      | SE | \$479.00     |
| MIKAELA JOBMAN          | EQ | \$3,000.00  | UPS                                   | SE | \$4.05       |
| JONES BANK (FICA)       | FE | \$15,642.62 | VERIZON WIRELESS                      | UT | \$3,150.96   |
| KONICA MINOLTA          | SU | \$131.50    | VILLAGE OF GARLAND                    | UT | \$50.52      |
| KUSTOM SIGNALS          | SU | \$2,379.00  | VILLAGE OF UTICA                      | UT | \$53.96      |
| LANCASTER CO SHERIFF    | SE | \$18.61     | VIRTUAL IMPRESSIONS                   | SE | \$20.00      |
| LAUBER FUNERAL SERV     | SE | \$1,800.00  | VISA                                  | FE | \$1,534.18   |
| LIFEGUARD MD            | SE | \$236.00    | WATCH GUARD VIDEO                     | EQ | \$11,250.00  |
| HOLLY MATZKE            | SE | \$62.50     | WELLS FARGO FIN                       | SE | \$198.15     |
| ROBERT MATZKE           | SE | \$62.50     | WINDSTREAM                            | UT | \$5,647.09   |
| MCKESSON MED SURG       | SU | \$14.73     | YORK COUNTY EMA                       | SE | \$22,033.40  |
| MEDICAL ENTERPRISES     | SU | \$35.00     | SALARIES                              |    | \$241,498.69 |
| MEDICOPY                | SE | \$35.00     | GROSS SALARIES INCLUDE DEDUCTIONS TO: |    |              |
| MID AMERICAN BENEFITS   | FE | \$123.25    | COLONIAL SUPPLEMENTAL INSURANCE       |    |              |
| MIDWEST AUTO PARTS      | SU | \$601.11    | MID AMERICAN CO WISCONSIN             |    |              |
| MIDWEST SERVICE & SALES | SE | \$268.65    | DELTA DENTAL                          |    |              |
| MILLS & REITER          | SE | \$1,353.75  | VSP VISION                            |    |              |
| MIPS INC                | SE | \$1,351.61  | WADDELL & REED                        |    |              |
| NE ASSN OF TRANS PROV   | FE | \$150.00    |                                       |    |              |

Affirmative Vote: Vrbka, Schmieding, Paulsen, Mundhenke, Culver Motion Carried

Those officials updating the Commissioners on activities of their office were Andrew Matney, Sherry Schweitzer, Marilyn Hladky and Becky Paulsen.

Sherry Schweitzer, County Clerk, led discussion on the wage for Deputy of Elections for the County Clerk's Office. She provided data of other counties that have an extra deputy for consideration of a wage for that position.

Moved by Vrbka and seconded by Schmieding to set the wage for Deputy of Elections in the County Clerk's Office at 65% of the County Clerk's Salary.

Affirmative Vote: Vrbka, Schmieding, Mundhenke, Paulsen, Culver Motion Carried

Moved by Paulsen and seconded by Vrbka to open bids for Contracting for the County Surveyor.

Affirmative Vote: Paulsen, Vrbka, Schmieding, Mundhenke, Culver Motion Carried

One bid was received from Brian Foral.

The awarding of the bid will be on the agenda next week.

### Commissioners Reports:

Commissioner Mundhenke reported he checked roads in Grover and other areas.

Commissioner Vrbka reported he checked on roads in Grover and attended a Fair Board meeting.

Commissioner Culver reported he attended the Planning and Zoning Meeting the previous night, met with several officials and sat in on Zoom meetings dealing with Covid and the funds to help pay for expenses for it. He has a BVCA meeting and a Seward/Saline County Solid Waste Meeting in the upcoming week.

Commissioner Schmieding reported he will attend a Visitors Committee meeting this coming week.



Commissioner Paulsen reported she attended an SCCDP meeting.

Moved by Mundhenke and seconded by Vrbka to accept the 2010-2020 annual report of Revenue of the Seward County Zoning Administrator.

Affirmative Vote: Mundhenke, Vrbka, Schmieding, Culver

Motion Carried

Abstain: Paulsen

The Commissioners discussed the Miscellaneous Taxing Districts of Seward County. Schweitzer gave an overview of the law in which the County is responsible for allowing them the ability to tax.

Moved by Schmieding and seconded by Vrbka to adopt Resolution No. 3531 in regard to setting the tax request of Miscellaneous entities.

**RESOLUTION # 3531 OF THE  
SEWARD COUNTY BOARD OF COMMISSIONERS**

WHEREAS, Pursuant to State Statute § 77-3443, each County Board shall adopt a Resolution by a majority vote of members present which determines a final allocation of levy authority to its political subdivisions, AND,

WHEREAS, political subdivisions as defined in § 77-3443 (1)(a) as “all political subdivisions other than school districts, community colleges, natural resource districts, educational service units, cities, villages, counties, municipal counties, rural and suburban fire protection districts that have levy authority pursuant to subsection (10) of section 77-3442, and sanitary and improvement districts”, AND,

WHEREAS, the political subdivisions may levy taxes as provided by law, provided they do not collectively total more than fifteen cents per one hundred dollars of taxable valuation on any parcel or item of taxable property for all governments for which allocations are made by the County, AND,

WHEREAS, on or before August 1st, all political subdivisions subject to county levy authority must submit a preliminary request for levy allocation to the County Board, AND,

WHEREAS, failure of a political subdivision to submit a preliminary request shall preclude the political subdivision from using the procedures set forth in §77-3444 to exceed the final levy allocation, AND,

WHEREAS, Seward County has four such political subdivisions, namely: Seward County Agricultural Society, Seward County Fire District, Pleasant Dale Cemetery District and J Precinct Cemetery District, AND,

WHEREAS, the following requests were received on or before the August 1<sup>st</sup>:

|                                    |                  |               |
|------------------------------------|------------------|---------------|
| Seward County Agricultural Society | Funding Request: | \$ 389,000.00 |
| Pleasant Dale Cemetery District    | Funding Request: | \$ 1,695.00   |
| J Precinct Cemetery District       | Funding Request: | \$ 1,482.00   |
| Seward County Fire District        | Funding Request: | \$ 790,129.86 |

and

WHEREAS, included in the above request from the Seward County Fire District was a request to include \$80,000 in Seward County’s five cent levy allocation allowed by law for Interlocal Agreements, and \$93,692.50 for their Bond Fund, AND,

WHEREAS, § 77-3343 provides that the County Board shall review and approve or disapprove the funding or levy request by September 1<sup>st</sup> of the current year.

NOW, THEREFORE, BE IT RESOLVED: That the Seward County Board of Commissioners hereby designate the following levy allocations pursuant to Nebraska State Statute § 77-3443 as follows:

|                                     |                                 |
|-------------------------------------|---------------------------------|
|                                     | <b><u>A Tax Request of:</u></b> |
| Seward County Agricultural Society: | <u>\$389,000.00</u>             |
| Pleasant Dale Cemetery District     | <u>\$ 1,695.00</u>              |
| J Precinct Cemetery District        | <u>\$ 1,482.00</u>              |
| Seward County Fire District         | <u>\$790,129.86</u>             |

FURTHER, A copy of this resolution is to be provided to the chairperson of the governing body of each of its political subdivisions.

Dated this 18th day of August 2020.

Moved by: Schmieding                      Seconded by:Vrbka  
Ayes: Robert Vrbka, Becky Paulsen, Ken Schmieding, Mike Mundhenke,  
Chair of the Board, John K. Culver  
Attest: Sherry Schweitzer, County Clerk

Affirmative Vote: Schmieding, Vrbka, Paulsen, Mundhenke, Culver    Motion Carried

The Commissioners discussed the budget.

Known items on the agenda for Board of Equalization on August 25, 2020 are as follows:

8:30 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of August 11, 2020
4. Discuss/Action – Assessor Information Update

Known items on the agenda for Board of Commissioners on August 25, 2020 are as follows:

9:00 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of August 18, 2020

Other Business Matters to Address When Time Allows

4. Discuss/Action - Public/Officials/Boards
5. Commissioners Reports
6. Discuss/Action – Award bid for Surveyor Bid
7. Discuss/Action – Agenda for September 1, 2020

9:05 a.m.        Discuss/Action – Authorize Chairman to sign Southeast Nebraska Community Wildfire Protection Plan  
Discuss/Action – Authorize Chairman to sign Nixle/Everbridge Services Agreement and Nixle/Everbridge Renewal Quote

9:15 a.m.        Discuss/Action – Authorize Chairman to sign the Equitable Sharing Agreement and Certification for the Seward County Attorney Drug Funds Annual Certification Report.

Moved by Schmieding and seconded by Mundhenke to adjourn at 10:28 a.m.  
Affirmative Vote: Schmieding, Mundhenke, Vrbka, Paulsen, Culver    Motion Carried

State of Nebraska)  
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 25<sup>th</sup> day of August 2020.

\_\_\_\_\_  
County Clerk

\_\_\_\_\_  
Chairperson

# August 25, 2020

## Seward County Board of Equalization

State of Nebraska)  
County of Seward) ss.

A regular meeting of the Seward County Board of Equalization was convened in open and public session at 8:30 a.m. on August 25, 2020 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Equalization has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Equalization convened on August 25, 2020 at 8:30 a.m.

Present: Chairperson: John Culver  
Members: Mike Mundhenke, Bob Vrbka, Ken Schmieding, Becky Paulsen  
County Clerk: Sherry Schweitzer  
Deputy County Assessor: Deanna Boyer

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Vrbka and seconded by Mundhenke to approve the minutes of August 11, 2020.  
Affirmative Vote: Vrbka, Mundhenke, Paulsen, Schmieding, Culver Motion Carried

Moved by Paulsen and seconded by Vrbka to approve the Change of Value notices for unreported buildings as listed below:

| <u>Parcel #</u> | <u>Name</u>             | <u>Legal Description</u>                | <u>Reason</u>                                       |
|-----------------|-------------------------|-----------------------------------------|-----------------------------------------------------|
| 800021495       | Wortman,J & M           | 26-9-4 #N 1/2 SE 1/4 20.24 ac           | For 2018: Add for unrprted new blding(s)            |
| 800021495       | Wortman,J & M           | 26-9-4 #N 1/2 SE 1/4 20.24 ac           | For 2019: Add for unrprted new blding(s)            |
| 800021495       | Wortman,J & M           | 26-9-4 #N 1/2 SE 1/4 20.24 ac           | For 2020: Add for unrprted new blding(s)            |
| 800107373       | Schliefert/B & J Newman | 33-10-4 #E2 SW4 SE4 & #W2 SE4 SE4 25 ac | For 2018: Add for unrprted new blding(s)            |
| 800107373       | Schliefert/B & J Newman | 33-10-4 #E2 SW4 SE4 & #W2 SE4 SE4 25 ac | For 2019: Add for unrprted new blding(s)            |
| 800107373       | Schliefert/B & J Newman | 33-10-4 #E2 SW4 SE4 & #W2 SE4 SE4 25 ac | For 2020: Add for unrprted new blding(s)            |
| 800043014       | Peek Property Mgt LLC   | 20-11-4 NW 4 NE4 & NE4 NW4 80 ac        | For 2018: Add for unrprted new blding(s)            |
| 800043014       | Peek Property Mgt LLC   | 20-11-4 NW 4 NE4 & NE4 NW4 80 ac        | For 2019: Add for unrprted new blding(s)            |
| 800043014       | Peek Property Mgt LLC   | 20-11-4 NW 4 NE4 & NE4 NW4 80 ac        | For 2020: Add for unrprted new blding(s)            |
| 800103025       | Behrends/K & B          | 33-10-4 W2 SW4 SE4 & #E2 SW4 SE4 25 ac  | For 2018: Add for unrprted new blding(s)            |
| 800103025       | Behrends/K & B          | 33-10-4 W2 SW4 SE4 & #E2 SW4 SE4 25 ac  | For 2019: Add for unrprted new blding(s)            |
| 800103025       | Behrends/K & B          | 33-10-4 W2 SW4 SE4 & #E2 SW4 SE4 25 ac  | For 2020: Add for unrprted new blding(s)            |
| 800021274       | PWR Ag Properties LLC   | 23-9-4 NE 1/4 & #S 1/2 468.12 ac        | For 2020: Add for unrprted new blding(s) & add site |
| 800222555       | Andrew & Tammy Duff     | 10-11-3 Lot 2 Plum Creek Ridge 5.85 ac  | For 2018: Add for unrprted new blding(s)            |
| 800222555       | Andrew & Tammy Duff     | 10-11-3 Lot 2 Plum Creek Ridge 5.85 ac  | For 2019: Add for unrprted new blding(s)            |
| 800222555       | Andrew & Tammy Duff     | 10-11-3 Lot 2 Plum Creek Ridge 5.85 ac  | For 2020: Add for unrprted new blding(s)            |
| 800103726       | Douglas A Havlat        | 10-9-4 S2 NE 4 & #N2 SE4 152.97 ac      | For 2018: Add for unrprted new blding(s)            |
| 800103726       | Douglas A Havlat        | 10-9-4 S2 NE 4 & #N2 SE4 152.97 ac      | For 2019: Add for unrprted new blding(s)            |
| 800103726       | Douglas A Havlat        | 10-9-4 S2 NE 4 & #N2 SE4 152.97 ac      | For 2020: Add for unrprted new blding(s)            |

Affirmative Vote: Paulsen, Vrbka, Schmieding, Mundhenke, Culver                      Motion Carried

Moved by Mundhenke and seconded by Vrbka to approve Tax List Correction 296-19R.  
Affirmative Vote: Mundhenke, Vrbka, Schmieding, Paulsen, Culver                      Motion Carried

Boyer updated the Commissioners on activities of the Assessor’s Office.

Known items on the agenda for Board of Equalization on September 8, 2020 are as follows:

- 8:30 a.m.
- 1. Convene and announce Open Meetings Law
  - 2. Pledge of Allegiance
  - 3. Discuss/Action - Approve minutes of August 25, 2020
  - 4. Discuss/Action – Assessor Information Update

Moved by Vrbka and seconded by Mundhenke to adjourn at 8:40 a.m.  
Affirmative Vote: Vrbka, Mundhenke, Paulsen, Schmieding, Culver                      Motion Carried

State of Nebraska)  
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 8<sup>th</sup> day of September 2020.

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County Clerk

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Chairperson

August 25, 2020  
Seward County Board of Commissioners

State of Nebraska)  
County of Seward) ss.

A regular meeting of the Seward County Board of Commissioners was convened in open and public session at 9:00 a.m. on August 25, 2020 in the Commissioner’s room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner’s Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk’s Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Commissioners has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Commissioners convened on August 25, 2020 at 9:00 a.m.

Present:

Chairperson: John Culver  
Members: Mike Mundhenke, Bob Vrbka, Ken Schmieding, Becky Paulsen,  
County Clerk: Sherry Schweitzer

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Schmieding and seconded by Vrbka to approve the minutes of August 18, 2020.  
Affirmative Vote: Schmieding, Vrbka, Mundhenke, Paulsen, Culver                      Motion Carried

During public/officials/boards time on the agenda, the Commissioners heard from Andrew Matney and Sherry Schweitzer.

Moved by Vrbka and seconded by Schmieding to authorize the Chairman sign the Southeast Nebraska Wildfire Protection Plan.

Affirmative Vote: Vrbka, Schmieding, Mundhenke, Paulsen, Culver                      Motion Carried

Moved by Mundhenke and seconded by Schmieding to authorize the Chairman sign the Nixle/Everbridge Services Agreement and Nixle/Everbridge Renewal Quote.

Affirmative Vote: Mundhenke, Schmieding, Paulsen, Vrbka, Culver                      Motion Carried

#### Commissioners Reports:

Commissioner Mundhenke reported he drove through the Grover area to see the drainage problem and also to see the Milford/Grover Road Shop.

Commissioner Vrbka reported he talked with a constituent about handicapped parking around the courthouse and met with the Road Dept. officials.

Commissioner Culver reported he met with officials, viewed a Blue Valley Community Action zoom meeting, attended the 911 Board meeting, dealt with various correspondences and checked on roads.

Commissioner Schmieding reported he attended a Visitors Committee meeting last week. He also attended the US Space Force flag dedication held in Seward and checked on some roads.

Commissioner Paulsen reported she was working on floodplain maps in regard to the Grover drainage problem and also attended a BRIDGES meeting and the 911 meeting.

Casey Tiemann of the County Attorney's Office presented the report for the Drug Funds.

Moved by Schmieding and seconded by Mundhenke to authorize the Chairman sign the Equitable Sharing Agreement and Certification for the Seward County Attorney Drug Funds Annual Certification Report.

Affirmative Vote: Schmieding, Mundhenke, Vrbka, Paulsen, Culver                      Motion Carried

Moved by Vrbka and seconded by Schmieding to authorize the Chairman sign the Equitable Sharing Agreement and Certification for the Seward County Sheriff Drug Funds Annual Certification Report.

Affirmative Vote: Vrbka, Schmieding, Mundhenke, Paulsen, Culver                      Motion Carried

The Commissioners considered awarding the bid for the County Surveyor.

Moved by Vrbka and seconded by Schmieding to award the bid for the County Surveyor to Brian Foral for \$90/hr. for his hourly rate for surveying, drafting and research.

Affirmative Vote: Vrbka, Schmieding, Paulsen, Mundhenke, Culver                      Motion Carried

Terry Wicht, Highway Supt., was present to explain that because the gravel bids received earlier were not accepted, he would like to re-bid.

Moved by Vrbka and seconded by Mundhenke to authorize the Highway Supt. to advertise for gravel bids.

Affirmative Vote: Vrbka, Mundhenke, Schmieding, Paulsen, Culver                      Motion Carried

Moved by Vrbka and seconded by Mundhenke to allow an extra 1% above the Restricted Funds for the 2020-2021 Seward County Budget.

Affirmative Vote: Vrbka, Mundhenke, Paulsen, Schmieding, Culver                      Motion Carried

Known items on the agenda for Board of Commissioners on September 1, 2020 are as follows:

8:30 a.m.

- 1. Convene and announce Open Meetings Law
- 2. Pledge of Allegiance
- 3. Discuss/Action - Public/Officials/Boards
- 4. Discuss/Action - Approve minutes of August 25, 2020
- 5. Discuss/Action – Claims for the period through August 21, 2020

Other Business Matters to Address When Time Allows

- 6. Commissioners Reports
- 7. Discuss/Action – Copy Machines for the County Clerk’s and Treasurer’s Offices
- 8. Discuss/Action – Authorize Chairman to sign the Surveyor Contract
- 9. Discuss/Action – Jail Inspection
- 10. Discuss/Action – Agenda for September 8, 2020

9:30 a.m.      Hearing – Adoption of the Seward County Budget for 2020-2021 Fiscal Year  
Discuss/Action – Res. – Adopt the Seward County Budget for 2020-2021 Fiscal Year

9:25 a.m.      Hearing – Set the Tax Request Different Than the Prior year  
Res. – Set the Tax Request Different Than the Prior Year

Moved by Mundhenke and seconded by Schmieding to adjourn at 9:43 a.m.  
Affirmative Vote: Mundhenke, Schmieding, Vrbka, Paulsen, Culver                      Motion Carried

State of Nebraska)  
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 1<sup>st</sup> day of September 2020.

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County Clerk

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Chairman

# September 1, 2020

## Seward County Board of Commissioners

State of Nebraska)  
County of Seward) ss.

A regular meeting of the Seward County Board of Commissioners was convened in open and public session at 8:30 a.m. on September 1, 2020 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Commissioners has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Commissioners convened on September 1, 2020 at 8:30 a.m.

|          |                                                    |
|----------|----------------------------------------------------|
| Present: | Chairperson: John Culver                           |
|          | Members: Mike Mundhenke, Bob Vrbka, Ken Schmieding |
|          | County Clerk: Sherry Schweitzer                    |
| Absent:  | Member: Becky Paulsen                              |

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Those officials giving updates to the Commissioners at their monthly meeting were Gary Petersen, Mike Vance, Brea Ehmen, Jeff Baker, Andrew Matney, Marilyn Hladky, Katrina Cole and Sherry Schweitzer.

Jonathan Jank, Executive Director of the Seward County Chamber & Development Partnership, updated the Commissioners on his organization.

Moved by Schmieding and seconded by Vrbka to approve the minutes of August 25, 2020.

Affirmative Vote: Schmieding, Vrbka, Mundhenke, Culver

Motion Carried

### Commissioners Reports:

Commissioner Mundhenke reported he checked a few roads.

Commissioner Vrbka reported he was unable to visit with City of Seward officials about a handicapped parking spot but was able to meet with constituents on several issues.

Commissioner Culver reported he met with several Dept. Heads, checked on road projects, and was going to meet with constituents about various subjects.

Commissioner Schmieding reported he did not have any meetings this week.

Sherry Schweitzer, County Clerk, discussed the copy machines on the 2<sup>nd</sup> floor of the courthouse. Due to their age, it may be cost savings to get new machines. She will bring more information to next week's meeting.

Moved by Vrbka and seconded by Mundhenke to authorize the Chairman sign the Surveyor Contract with Brian Foral.

Affirmative Vote: Vrbka, Mundhenke, Schmieding, Culver

Motion Carried

Moved by Vrbka and seconded by Mundhenke to authorize the Chairperson sign the Surplus Property Disposal Request for the Detention Center.  
Affirmative Vote: Vrbka, Mundhenke, Schmieding, Culver Motion Carried

Moved by Vrbka and seconded by Schmieding to adopt Resolution No. 3532 in regard to adding additional pledged securities from Jones Bank.

Resolution No. 3532 of the  
Seward County Board of Commissioners

WHEREAS, the Jones Bank desires to pledge the following securities:

| DESCRIP            | CUSIP#    | AMNT PLEDGED |
|--------------------|-----------|--------------|
| DOUGLAS CO SID#484 | 259290EF7 | 270,000.00   |
| DOUGLAS CO SID#473 | 25933EDB1 | 250,000.00   |
| GORDON NE WTR G.O  | 372779DV5 | 250,000.00   |
| ORD NE COMB UT REV | 685747BA4 | 250,000.00   |

Whereas: the county funds need to be protected at all times.  
Therefore, let it be resolved, the above pledging is approved by this County Board.

Adopted: September 1, 2020

Moved by: Vrbka Seconded by: Schmieding Absent: Paulsen  
Ayes: Ken Schmieding, Michael Mundhenke, Robert Vrbka,  
John K. Culver, Chair of the Board  
Attest: Sherry Schweitzer, Seward County Clerk

Affirmative Vote: Vrbka, Schmieding, Mundhenke, Culver Motion Carried

Moved by Schmieding and seconded by Vrbka to adopt Resolution No. 3533 in regard to adding additional pledged securities from Jones Bank.

Resolution No. 3532 of the  
Seward County Board of Commissioners

WHEREAS, the Jones Bank desires to pledge the following securities:

| DESCRIP               | CUSIP#    | AMNT PLEDGED |
|-----------------------|-----------|--------------|
| FURNAS CO SCH DIST 18 | 361091BNO | 300,000.00   |
| DOUGLAS CO SID        | 25929MDU7 | 250,000.00   |
| SARPY CO SCH DIST 46  | 803787CX6 | 200,000.00   |
| SARPY CO SID          | 80377BHM7 | 300,000.00   |

Whereas: the county funds need to be protected at all times. Therefore, let it be resolved, the above pledging is approved by this County Board.

Adopted: September 1, 2020

Moved by: Schmieding Seconded by: Vrbka Absent: Paulsen  
Ayes: Ken Schmieding, Michael Mundhenke, Robert Vrbka,  
John K. Culver, Chair of the Board  
Attest: Sherry Schweitzer, Seward County Clerk

Affirmative Vote: Schmieding, Vrbka, Mundhenke, Culver Motion Carried

Moved by Mundhenke and seconded by Vrbka to approve the Special Designated Liquor License for JUNTO LLC for an event on September 18, 2020  
Affirmative Vote: Mundhenke, Vrbka, Schmieding, Culver Motion Carried

Moved by Schmieding and seconded by Mundhenke to approve the Special Designated Liquor License for JUNTO LLC for an event on September 26, 2020



Affirmative Vote: Schmieding, Mundhenke, Vrbka, Culver

Motion Carried

The Commissioners discussed the jail inspection that the Commissioners are expected to visit quarterly. Due to covid, the Detention Center is not permitting visitors, so the quarterly visit will be delayed.

The Commissioners recessed at 9:28 a.m.

The Commissioners re-convened at 9:30 a.m.

Moved by Vrbka and seconded by Mundhenke to open the public hearing for the adoption of the Seward County 20-21 Budget.

Affirmative Vote: Vrbka, Mundhenke, Schmieding, Culver

Motion Carried

Chairman Culver read a statement that represents the budget message that is part of the budget.

No one appeared to oppose or support of said proposed budget.

Moved by Mundhenke and seconded by Vrbka to close the hearing at 9:36 a.m.

Affirmative Vote: Mundhenke, Vrbka, Schmieding, Culver

Motion Carried

Moved by Vrbka and seconded by Schmieding to adopt Resolution No. 3534 in regard to adopting the 20-21 Seward County Budget.

### RESOLUTION # 3534 OF THE SEWARD COUNTY BOARD OF COMMISSIONERS

WHEREAS, a proposed County Budget for the Fiscal Year July 1, 2020, to June 30, 2021, prepared by Sherry Schweitzer, Budget Making Authority, was transmitted to the County Board on the 14<sup>th</sup> day of July, 2020.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of Seward County, Nebraska as follows:

SECTION 1. That the budget for the Fiscal Year July 1, 2020, to June 30, 2021, as categorically evidenced by the Budget Document be, and the same hereby is, adopted as the Budget for Seward County for said fiscal year.

SECTION 2. That the offices, departments, activities and institutions herein named are hereby authorized to expend the amounts herein appropriated to them during the fiscal year beginning July 1, 2020 and ending June 30, 2021.

SECTION 3. That the income necessary to finance the appropriations made and expenditures authorized shall be provided out of the unencumbered cash balance in each fund, revenues other than taxation to be collected during the fiscal year in each fund, and tax levy requirements for each fund.

DATED AND PASSED THIS 1<sup>st</sup> DAY OF September, 2020.

Moved by: Vrbka      Seconded by: Schmieding      Absent: Paulsen

Ayes: Ken Schmieding, Michael Mundhenke, Robert Vrbka,  
John K. Culver, Chairman of the Board

Attest: Sherry Schweitzer, Seward County Clerk

Affirmative Vote: Vrbka, Schmieding, Mundhenke, Culver

Motion Carried

Moved by Mundhenke and seconded by Schmieding to approve the claims for the period through August 21, 2020.

| SEWARD COUNTY CLAIMS THROUGH AUGUST 21, 2020 |    |             |                                       |    |              |
|----------------------------------------------|----|-------------|---------------------------------------|----|--------------|
| AAA ROOFING CO                               | SE | \$855.00    | LIGHTFORCE USA INC                    | EQ | \$3,953.00   |
| ADP LLC                                      | SE | \$2,410.06  | OFFICENET                             | SU | \$14.40      |
| ADVANCED OFFICE AUTOM                        | SU | \$274.85    | OREILLY AUTOMOTIVE                    | SU | \$198.85     |
| AMERITAS LIFE INS                            | FE | \$18,019.86 | PETTY CASH FUND                       | FE | \$58.10      |
| AXON ENTERPRISES                             | SE | \$1,035.00  | PHYSICIANS LAB SERV                   | SE | \$4,340.00   |
| BERRY LAW FIRM                               | SE | \$2,000.00  | PITNEY BOWES INC                      | SU | \$343.41     |
| BLACK HILLS ENERGY                           | UT | \$201.84    | POTTER REPAIR                         | SE | \$164.94     |
| BLUE RIVER ELECTRIC                          | SE | \$285.30    | REDIGER AUTOMOTIVE                    | SE | \$51.59      |
| BLUESTEM FIBER LLC                           | UT | \$110.00    | REDWOOD TOXICLGY LAB                  | SE | \$60.00      |
| BOB BARKER CO                                | SE | \$125.60    | REGION V SERVICES                     | SE | \$2,484.58   |
| BOBS MOBIL                                   | SE | \$25.00     | REGION V SYSTEMS                      | SE | \$1,926.00   |
| BRYANLGH MED CENT                            | SE | \$155.00    | ROCKMOUNT RESEARCH                    | SE | \$240.98     |
| CAMPBELL CLEANING                            | SE | \$80.00     | RUMERY LAWN                           | SE | \$50.00      |
| CATHER & SONS CONST                          | SE | \$7,200.05  | SEWARD COUNTY COURT                   | SE | \$4.25       |
| CENTRAL SAND & GRAVEL                        | SU | \$63,499.07 | SEWARD CO HLTH CLM FUND               | FE | \$352,470.23 |
| GREGORY C. DAMMAN                            | SE | \$631.75    | SEWARD CO INDEPENDENT                 | SE | \$397.20     |
| DISTRICT 5 PROBATION                         | SE | \$36,082.30 | SEWARD CO SHERIFF'S DEPT              | SE | \$78.60      |
| E 911                                        | SE | \$38,690.83 | SEW CO SHRF UNCOLL FEES               | FE | \$298.00     |
| EAKES OFFICE PLUS                            | SU | \$320.28    | SOARIN GROUP, LLC                     | SE | \$135.00     |
| EGAN SUPPLY CO                               | SU | \$253.41    | SPORTS EXPRESS INC                    | SU | \$611.00     |
| ENCARTELE INC                                | SU | \$1,529.56  | ST OF NE DAS STATE ACCTNG             | SE | \$579.00     |
| EQUIFAX WORKFORCE                            | SE | \$16.95     | ST OF NE DAS COMMUNIC                 | SE | \$704.00     |
| FARMERS COOPERATIVE                          | SU | \$6,701.36  | ST OF NE DEPT CORR.SERV               | SE | \$4,158.75   |
| FIRST WIRELESS, INC                          | UT | \$1,519.38  | SUMMIT FOOD SERVICE                   | SE | \$4,683.48   |
| GLADSTONE INC                                | SU | \$406.20    | TELMATE LLC                           | SE | \$77.00      |
| GLOBAL EQUIPMENT CO                          | SU | \$212.90    | THOMSON REUTERS                       | SE | \$317.81     |
| GREAT PLAINS COMM                            | UT | \$1,108.95  | TOP QUALITY GLOVES                    | SU | \$233.00     |
| HELMINK PRINTING                             | SU | \$22.00     | UNL PRINT AND COPY SERV               | SU | \$16.90      |
| HERPOLSHEIMERS INC                           | SE | \$71.01     | VANGUARD APPRAISALS                   | SE | \$2,410.00   |
| HOMETOWN LEASING                             | SE | \$75.50     | VERIZON CONNECT NWF                   | EQ | \$823.72     |
| INDOFF INC                                   | SU | \$124.94    | VERIZON WIRELESS SERV                 | UT | \$931.86     |
| INLAND TRUCK PARTS CO                        | SU | \$302.50    | VILLAGE OF UTICA                      | FE | \$53.84      |
| JEO CONSULTING GRP                           | SE | \$1,325.00  | VISA                                  | FE | \$3,794.65   |
| MIKAELA JOBMAN                               | SE | \$1,200.00  | VOLZKE FUNERAL HOME                   | SE | \$50.00      |
| JOHN DEERE FINANCIAL                         | EQ | \$67,869.54 | WESTERN OIL II LLC                    | SU | \$501.83     |
| JONES BANK (FICA)                            | FE | \$18,517.40 | WINDSTREAM                            | UT | \$5,013.43   |
| DAVID KIMBLE                                 | SE | \$495.00    | WOODS & AITKEN LLP                    | SE | \$666.00     |
| LINCOLN POLICE GARAGE                        | SE | \$78.67     | CANDICE WOOSTER LAW                   | SE | \$522.50     |
| MCKESSON MED SURG                            | SU | \$90.41     | SUE WURM, CRT REPORTER                | SE | \$165.00     |
| MEDICAL ENTERPRISES                          | SU | \$175.00    | YORK COUNTY EMA                       | SE | \$11.20      |
| MEMORIAL CLINIC                              | SE | \$433.00    | SALARIES                              |    | \$263,699.77 |
| MEMORIAL HOSPITAL                            | SE | \$26.00     | GROSS SALARIES INCLUDE DEDUCTIONS TO: |    |              |
| MID-AMERICAN INS GRP                         | FE | \$37,526.64 | COLONIAL SUPPLEMENTAL INSURANCE       |    |              |
| MOTOROLA                                     | SU | \$71.43     | MID AMERICAN CO WISCONSIN             |    |              |
| NE CHLD SPRT ENFRC ASSC                      | SE | \$200.00    | DELTA DENTAL                          |    |              |
| NE HLTH & HMN SERV SYS                       | SE | \$90.00     | VSP VISION                            |    |              |
| NE PUB HLTH ENVIR LB                         | SE | \$105.00    | WADDELL & REED                        |    |              |

Affirmative Vote: Mundhenke, Schmieding, Vrbka, Culver

Motion Carried

The Commissioners recessed at 9:38 a.m.  
The Commissioners re-convened at 9:45 a.m.

Moved by Vrbka and seconded by Schmieding to open the hearing at 9:46 to "Set the Tax Request Different than the Prior Year."  
Affirmative Vote: Vrbka, Schmieding, Mundhenke, Culver

Motion Carried

No one spoke in favor or opposed said tax request.

Moved by Mundhenke and seconded by Schmieding to close the Public Hearing at 9:49 a.m.  
Affirmative Vote: Mundhenke, Schmieding, Vrbka, Culver

Motion Carried

Moved by Vrbka and seconded by Mundhenke to adopt Resolution No. 3535 in regard to "Setting the Tax Request Different than the Prior Year."

SEWARD COUNTY BOARD OF COMMISSIONERS  
RESOLUTION No. 3535  
SETTING THE PROPERTY TAX REQUEST

WHEREAS, Nebraska Revised Statute 77-1601.02 provides that the Seward County Board of Commissioners passes by a majority vote a resolution or ordinance setting the tax request; and

WHEREAS, a special public hearing was held as required by law to hear and consider comments concerning the property tax request;

NOW, THEREFORE, the Seward County Board of Commissioners resolves that:

1. The 2020-2021 property tax request be set at \$9,316,765.00
2. The total assessed value of property differs from last year's total assessed value by -.2%.
3. The tax rate which would levy the same amount of property taxes as last year, when multiplied by the new total assessed value of property, would be \$.277767 per \$100 of assessed value.
4. Seward County proposes to adopt a property tax request that will cause its tax rate to be \$.295624 per \$100 of assessed value.
5. Based on the proposed property tax request and changes in other revenue, the total operating budget of Seward County will exceed last years by 6%.
6. A copy of this resolution be certified and forwarded to the County Clerk on or before October 13, 2020.

Moved by: Vrbka      Seconded by: Mundhenke      Absent: Paulsen  
Ayes: Ken Schmieding, Michael Mundhenke, Robert Vrbka,  
John K. Culver, Chair of the Board  
Attest: Sherry Schweitzer, Seward County Clerk

NOTE 1: The Property Tax Request per the Budget Document is reported in total.

Affirmative Vote: Vrbka, Mundhenke, Schmieding, Culver

Motion Carried

The Commissioners recessed at 9:55 a.m.

The Commissioners re-convened at 10:00 a.m.

Maria Hatfield, Detention Center Director, was present to submit a job description for a Programs Coordinator for the Detention Center. This position is required in order for the Detention Center to house federal prisoners.

Moved by Vrbka and seconded by Mundhenke to approve the Programs Coordinator job description for the Detention Center.

Affirmative Vote: Vrbka, Mundhenke, Schmieding, Culver

Motion Carried

Brea Ehmen, HR Director, joined discussion for the wage range for the job description for the Programs Coordinator. She gave information about how the wage was decided.

Moved by Vrbka and seconded by Schmieding to put the wage of the Programs Coordinator of the Detention Center at \$20.35 an hour.

Affirmative Vote: Vrbka, Schmieding, Mundhenke, Culver

Motion Carried

Hatfield also gave information about the Health Care for Incarcerated Persons Agreement.

Moved by Vrbka and seconded by Schmieding to approve the agreement for the Provision of Healthcare to Incarcerated Patients with the Detention Center.

Affirmative Vote: Vrbka, Schmieding, Mundhenke, Culver Motion Carried

The 10:15 item will not be discussed as the item on the agenda needs to be clarified.

The Commissioners recessed at 10:15 a.m.

The Commissioners re-convened at 10:30 a.m.

Cameron Soester of Milford Public Schools was present to request permission to barricade .75 miles of county road between 252<sup>nd</sup> and 266<sup>th</sup> for a Cross Country run on September 10, 2020. He stated that in recent years, the race, which is hosted by Milford Schools, was held at Doane College in Crete. He stated that Doane does not want to have it at their school due to COVID and Soester asked if the race could be run near Milford and include a county road.

Moved by Schmieding and seconded by Vrbka to give permission to Milford Public Schools to use the West Milford road between 252<sup>nd</sup> and 266<sup>th</sup> road for Cross Country with the county providing the barricades to close off the county's road.

Affirmative Vote: Schmieding, Vrbka, Mundhenke, Culver Motion Carried

Known items on the agenda for Board of Equalization on September 8, 2020 are as follows:

8:30 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of August 25, 2020
4. Discuss/Action – Assessor Information Update

Known items on the agenda for Board of Commissioners on September 8, 2020 are as follows:

9:00 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of September 1, 2020

Other Business Matters to Address When Time Allows

4. Discuss/Action - Public/Officials/Boards
5. Commissioners Reports
6. Discuss/Action – Inventories from Seward County offices
7. Discuss/Action – Res.- Authorize Chairperson to sign Annual Certification of Program Compliance for the Seward County Road Department
8. Discuss/Action – Copy Machines for 2<sup>nd</sup> floor in Courthouse
9. Discuss/Action – Agenda for September 15, 2020

9:45 a.m. Public Hearing – Rezone a quarter section of real estate from A-1 District to TA-1 District located in H Precinct in the NE ¼ of Section 32, T11N R4E

Discuss/Action – Res. Rezone a quarter section of real estate from A-1 District to TA-1 District located in H Precinct in the NE ¼ of Section 32, T11N R4E

Public Hearing – Conditional Use Permit to construct a new telecommunication tower for Viaero in C Precinct in the W ½ NW ¼ Section 35 T12N R2E

Chairperson

# September 8, 2020

## Seward County Board of Equalization

State of Nebraska)  
County of Seward) ss.

A regular meeting of the Seward County Board of Equalization was convened in open and public session at 8:30 a.m. on September 8, 2020 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Equalization has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Equalization convened on September 8, 2020 at 8:30 a.m.

Present: Chairperson: John Culver  
Members: Mike Mundhenke, Bob Vrbka, Ken Schmieding, Becky Paulsen  
County Clerk: Sherry Schweitzer  
County Assessor: Marilyn Hladky

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Mundhenke and seconded by Schmieding to approve the minutes of August 25, 2020.

Affirmative Vote: Mundhenke, Schmieding, Vrbka, Paulsen, Culver Motion Carried

Moved by Vrbka and seconded by Schmieding to approve the County Board of Equalization Change of Value Notices as follows:

| <u>Years</u> | <u>Parcel #</u> | <u>Name</u>          | <u>Legal Description</u>              | <u>Reason</u>               |
|--------------|-----------------|----------------------|---------------------------------------|-----------------------------|
| 2015         | 800002377       | Robert & Kerri Meyer | E 1/2 NE 1/4 32-10-4 80 acres         | unreport add to exist bldng |
| 2016         | 800002377       | Robert & Kerri Meyer | E 1/2 NE 1/4 32-10-4 80 acres         | unreport add to exist bldng |
| 2017         | 800002377       | Robert & Kerri Meyer | E 1/2 NE 1/4 32-10-4 80 acres         | unreport add to exist bldng |
| 2018         | 800002377       | Robert & Kerri Meyer | E 1/2 NE 1/4 32-10-4 80 acres         | unreport add to exist bldng |
| 2019         | 800002377       | Robert & Kerri Meyer | E 1/2 NE 1/4 32-10-4 80 acres         | unreport add to exist bldng |
| 2020         | 800002377       | Robert & Kerri Meyer | E 1/2 NE 1/4 32-10-4 80 acres         | unreport add to exist bldng |
| 2018         | 800227205       | Gregory Smith        | Stutzman Add in SE 1/4 35-11-4 5.17 a | 2 unreport Dog Kennels      |
| 2019         | 800227205       | Gregory Smith        | Stutzman Add in SE 1/4 35-11-4 5.17 a | 2 unreport Dog Kennels      |
| 2020         | 800227205       | Gregory Smith        | Stutzman Add in SE 1/4 35-11-4 5.17 a | 2 unreport Dog Kennels      |

Affirmative Vote: Vrbka, Schmieding, Paulsen, Mundhenke, Culver Motion Carried

Hladky then updated the Commissioners on activities of her office.

Known items on the agenda for Board of Equalization on September 22, 2020 are as

follows:

8:30 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of September 8, 2020

Affirmative Vote: Vrbka, Mundhenke, Schmieding, Paulsen, Culver      Motion Carried

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

County Clerk

September 8, 2020  
Seward County Board of Commissioners

A regular meeting of the Seward County Board of Commissioners was convened in open and public session at 9:00 a.m. on September 8, 2020 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Commissioners has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

Moved by Mundhenke and seconded by Vrbka to approve the minutes of September 1, 2020.  
Affirmative Vote: Mundhenke, Vrbka, Schmieding, Culver  
Abstain: Paulsen as she was not in attendance at said meeting. Motion Carried

Commissioner Mundhenke reported he met with the Highway Supt. and checked roads.

Commissioner Culver reported he met with the Highway Supt., the 911 Director, attended both the 4 Corners Health District Update and the Leadership Meeting via Zoom. He also dealt with various correspondences.

Attest: Sherry Schweitzer, County Clerk



Affirmative Vote: Vrbka, Schmieding, Mundhenke, Paulsen, Culver

Motion Carried

Moved by Schmieding and seconded by Vrbka to adopt Resolution No. 3537 in regard to authorizing the Chairman sign the Annual Certification of Program Compliance for the Seward County Road Dept.

RESOLUTION  
SIGNING OF THE COUNTY ANNUAL  
CERTIFICATION OF PROGRAM COMPLIANCE FORM 2020

Resolution No. 3537

Whereas: State of Nebraska Statutes, sections 39-2115, 35-2119, 39-2120, 39-2121, and 39-2510(2), requires an annual certification of program compliance to the Nebraska Board of Public Roads Classifications and Standards; and

Whereas: State of Nebraska Statute, section 39-2120 also requires that the annual certification of program compliance by each county shall be signed by the County Board Chairperson and shall include a copy of a resolution of the governing body of the county authorizing the signing of the certification form.

Be it resolved that the County Board Chairperson of Seward County is hereby authorized to sign the attached County Annual Certification of Program Compliance form.

Adopted this 8<sup>th</sup> day of September 2020 at Seward Nebraska.

County Board Members

Robert Vrbka, Michael Mundhenke, Ken Schmieding, Becky Paulsen,  
John K. Culver, Chair of the Board

County Board Member Schmieding

Moved the adoption of said resolution

Member Vrbka Seconded the Motion

Roll Call: 5 Yes 0 No 0 Abstained 0 Absent

Resolution adopted, signed and billed as adopted

Attest: SherrySchweitzer, Seward County Clerk

Affirmative Vote: Schmieding, Vrbka, Paulsen, Mundhenke, Culver

Motion Carried

Moved by Schmieding and seconded by Mundhenke to accept the County Clerk Fee Report for August 2020 in the amount of \$40,582.01

Affirmative Vote: Schmieding, Mundhenke, Vrbka, Paulsen, Culver

Motion Carried

Andrew Matney, 911 Director, and Anna Thomas, Assistant 911 Director, were present to discuss a request for an additional part time staff member for the 911 Communication Dept. He stated that most of his staff have a lot of comp time. He also noted that safety during the evening/night hours is an issue. He stated that he is wanting to add approximately a 12-14 hour/week staff member.

Moved by Vrbka and seconded by Schmieding to approve the request for an additional part time staff member in the 911 Communications Dept.

Affirmative Vote: Vrbka, Schmieding, Mundhenke, Paulsen, Culver

Motion Carried

The Commissioners recessed at 9:35 a.m.

The Commissioners re-convened at 9:45 a.m.

Commissioner Paulsen removed herself from the Board at 9:45 a.m.

Moved by Vrbka and seconded by Schmieding to open the public hearing and 9:46 a.m. to re-zone a quarter section of real estate from A-1 District to TA-1 District located in H Precinct in the NE ¼ of Section 32, township 11 North, Range 4 East of the 6th p.m.

Motion Carried

Jeff Culp expressed his opposition to said re-zone application.

Motion Carried

Affirmative Vote: Schmieding, Vrbka, Culver

Motion Carried

Affirmative Vote: Mundhenke, Vrbka, Schmieding, Culver Motion Carried

Those speaking at the hearing of the Conditional Use Permit were:  
Chris Riha of Viaero gave information about the application and support of it;  
Russ Daehling expressed support for said application.  
Bobbi Blath, as a member of the Staplehurst Village Board, asked questions of Mr. Riha.

Affirmative Vote: Vrbka, Schmieding, Mundhenke, Culver                      Motion Carried

Moved by Vrbka and seconded by Schmieding to approve Resolution No. 3539 in regard to approving a Conditional Use Permit to construct a telecommunications tower for Viaero in C Precinct in the W ½ NW ¼ of Section 35, Township 12 North, Range 2 East of the 6th p.m.

**RESOLUTION NO 3539 OF THE**

WHEREAS, Industrial Tower West has applied for a Permitted Conditional Use Permit to construct a 195' telecommunications tower, and

WHEREAS, The Planning Commission held a public hearing to consider the application at a regular meeting August 17, 2020, and

WHEREAS, The Planning Commission recommended to Accept the Conditional Use Permit, with a vote of 9 In Favor, 0 Against, and 1 Absent and Not Voting, and

WHEREAS, notice of the public hearing was published in the Seward County Independent, the Milford Times, and

\_\_\_\_ Individuals appeared to oppose said Permitted Conditional Use

X Individuals appeared to support said Permitted Conditional Use

NOW, THEREFORE BE IT RESOLVED that the Seward County Board of Commissioners do hereby approve   X   or \_\_\_ deny the Conditional Use Permit for Industrial Tower to construct a telecommunications tower in

the West1/2 of the Northwest ¼ of, Section 35, Township 12N, Range 2E  
Seward County, Nebraska.

Paulsen was removed from the Board at the time this Resolution was  
passed.

BEFORE THE PLANNING COMMISSION OF SEWARD COUNTY, NEBRASKA

IN THE MATTER OF )  
 ) FINDINGS OF FACTS  
CONDITIONAL USE PERMIT )  
REQUEST BY: )  
 ) RECOMMENDATIONS  
 )

APPLICANT: Industrial Tower West representing VIAERO WIRELESS

THIS MATTER came before the Board of Commissioners on the recommendation of the  
Planning Commission for a CONDITIONAL USE PERMIT. Public Hearing was held on the 17th day  
of August 2020. Notice of said hearing was publicized on the 4th day of August 2020.

THE SEWARD COUNTY BOARD OF COMMISSIONERS recommends to

- X   Approve the Conditional Use Permit
- Deny the Conditional Use Permit

With a Roll Call Vote of:   4   For   0   Against   1   Absent or Not Voting

Upon Review of all necessary facts, the Seward County Board of Commissioners makes the  
following findings that the application is for the Installation and Use of a Telecommunication  
Tower, and therefore subject to Seward County's Comprehensive Plan and Land Use Matrix of the  
Seward County Zoning Regulations,

which states: Article 8: Section 8.01 Radio, Television and Wireless Communication towers.  
8.01.01 Intent. To regulate towers, telecommunications facilities and antennas in the county in  
conformance with the Communications Act without prohibiting or tending to prohibit any person  
from providing wireless service. promote and encourage shared use.

Upon Review of all the necessary facts, the Seward County Board of Commissioners makes  
the following findings that:

1.   Y   The use, in all other respects, conforms to the applicable regulations of the  
district in which it is located. Applicant went through the Zoning process
2.   Y   The use has adequate water, sewer, and drainage facilities. Currently in Place
3.   Y   The use is in harmony with the character of the area and the most  
appropriate use of the land. Land is currently used as a fallow field
4.   Y   The establishment, maintenance, or operation of the conditional use will not  
be detrimental to or endanger the public health, safety, moral, comfort, or  
general welfare of the county.
5.   Y   The use will not be injurious to the use and enjoyment of other property in  
the immediate vicinity for the purpose already permitted, nor substantially  
diminish and impair property values within the neighborhood.  
No evidence of property value diminishing
6.   Y   The use will not impede the normal and orderly development of the  
surrounding property for uses permitted in the district.  
Future growth of Staplehurst was considered.
7.   Y   The use has adequate utilities, access roads, and drainage facilities.  
Field has village alleyway access.

8.   Y   That adequate measures have been or will be taken to provide ingress and egress so designed as to minimize traffic congestion in the public streets.
9.   Y   The use does not include noise, which is objectionable due to volume, frequency, or beat unless muffled or otherwise controlled.
10.   Y   The use does not involve any pollution of the air by fly-ash, dust, vapors or other substance which is harmful to health, animals, vegetation or other property or which can cause soiling, discomfort, or irritation.
11.   Y   The use does not involve any malodorous gas or matter, which is discernible on any adjoining lot or property.
12.   Y   The use does not involve any direct or reflected glare, which is visible from any adjoining property or from any public street, road, or highway.
13.   Y   The use does not involve any activity substantially increasing the movement of traffic on public streets unless procedures are instituted to limit traffic hazards and congestion. Traffic flow will Not increase daily
14.   Y   The use does not involve any activity substantially increasing the burden on any public utilities or facilities unless provisions are made for any necessary adjustments. Electrical grid is in place

Specific Findings of fact   X   Allowable in TA-1 District.      Currently Zoned TA-1

This Conditional Use Permit is applicable to the Tower Only.

Every item, dish or antenna mounted on this tower, or boxes mounted on the ground requires a Separate Development Permit Each.

A Conditional Use Permit may be granted for a Telecommunication Tower in the designated zoning district: The following special conditions have been considered:

1.   Y   The effects on the adjacent property, traffic.
2.   Y   The public necessity and advantage.
3.   Y   The immediate and long-term effect on the environment and the public.
4.   Y   The concern for public safety.
5.   Y   The application includes documents to indicate conformance to all applicable governmental regulations and standards.
6.   Y   The application includes any affidavits or permits from the Environmental Protection Agency and/or the Nebraska Department of Environmental Quality, FAA and FCC in the event an approval is required by these agencies.

7.   Y   A decommission plan

FURTHER recommend specific conditions that are necessary or desirable to address the most appropriate use of the land, the conservation and stabilization of the value of property, the provision of adequate open space for light and air, concentration of populations, congestion of public streets, and the promotion of the general health, safety, welfare, convenience, and comfort of the public NONE

DATED THIS 8th day of September 2020

Chairman Culver

Chair John K. Culver 9/8/2020

Member Vrbka

Member Schmeiding

Member Mundhenke

Zoning Administrator Becky Paulsen

Moved by: Vrbka    Seconded by: Schmieding      09/08/2020

Ayes: Robert Vrbka, Michael Mundhenke, Ken Schmieding,

John K. Culver, Chair of the Board  
Attest: Sherry Schweitzer, Seward County Clerk

Affirmative Vote: Vrbka, Schmieding, Mundhenke, Culver

Motion Carried

Commissioner Paulsen joined the board at 10:39 a.m.

Brea Ehmen, HR Director, gave information about the Wage Range Table subject on the agenda.

Moved by Vrbka and seconded by Schmieding to edit the Seward County Wage Range Table as follows:

| Adopted 6/16/2020 |               |              |
|-------------------|---------------|--------------|
| Grade             | Starting Wage | Maximum Wage |
| 1                 | \$9.00        | \$12.42      |
| 2                 | \$9.36        | \$12.92      |
| 3                 | \$9.73        | \$13.43      |
| 4                 | \$10.12       | \$13.97      |
| 5                 | \$10.53       | \$14.53      |
| 6                 | \$10.95       | \$15.11      |
| 7                 | \$11.39       | \$15.72      |
| 8                 | \$11.84       | \$16.34      |
| 9                 | \$12.32       | \$17.00      |
| 10                | \$12.81       | \$17.68      |
| 11                | \$13.32       | \$18.38      |
| 12                | \$13.86       | \$19.12      |
| 13                | \$14.41       | \$19.88      |
| 14                | \$15.00       | \$20.70      |
| 15                | \$15.60       | \$21.53      |
| 16                | \$16.07       | \$22.17      |
| 17                | \$16.55       | \$22.84      |
| 18                | \$17.05       | \$23.52      |
| 19                | \$17.56       | \$24.23      |
| 20                | \$18.08       | \$24.96      |
| 21                | \$18.63       | \$25.71      |
| 22                | \$18.72       | \$25.83      |
| 23                | \$19.19       | \$26.48      |
| 24                | \$19.76       | \$27.27      |
| 25                | \$20.35       | \$28.09      |
| 26                | \$20.97       | \$28.93      |
| 27                | \$21.59       | \$29.80      |
| 28                | \$22.24       | \$30.69      |
| 29                | \$22.91       | \$31.61      |
| 30                | \$23.60       | \$32.56      |
| 31                | \$24.30       | \$33.54      |
| 32                | \$25.03       | \$34.55      |
| 33                | \$25.78       | \$35.58      |
| 34                | \$26.56       | \$36.65      |
| 35                | \$27.35       | \$37.75      |
| 36                | \$28.18       | \$38.88      |
| 37                | \$29.02       | \$40.05      |
| 38                | \$29.89       | \$41.25      |
| 39                | \$30.79       | \$42.49      |
| 40                | \$31.71       | \$43.76      |
| 41                | \$32.66       | \$45.07      |

Affirmative Vote: Vrbka, Schmieding, Paulsen, Mundhenke, Culver

The Commissioners discussed inventories as submitted by the various offices. The Commissioners will spot check the offices in which they are liaison to and will report back next week.

The Commissioners discussed new copy machines for the second floor of the courthouse. There were questions about pros and cons of purchase or lease. Schweitzer is to get more information and present it at next week's meeting.

Known items on the agenda for Board of Commissioners on September 15, 2020 are as follows:

9:00 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of September 8, 2020
4. Discuss/Action – Claims for the period through September 4, 2020

## Other Business Matters to Address When Time Allows

5. Discuss/Action – Public/Officials/Boards
6. Commissioners Reports
7. Discuss/Action – Inventories from Seward County Offices
8. Discuss/Action – Copy machines for 2<sup>nd</sup> floor in Courthouse
9. Discuss/Action – Agenda for September 22, 2020

9:15 a.m. Discuss/Action – Maricela Galdmez/Region V-Information about Nebraska Strong Recovery Project-Help regarding Covid 19 and Floods from previous year

Moved by Schmieding and seconded by Vrbka to adjourn at 11:12 a.m.

Affirmative Vote: Schmieding, Vrbka, Paulsen, Mundhenke, Culver      Motion Carried

State of Nebraska)

County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 15<sup>th</sup> day of September 2020.

County Clerk

Chairman

# September 15, 2020

## Seward County Board of Commissioners

State of Nebraska)  
County of Seward) ss.

A regular meeting of the Seward County Board of Commissioners was convened in open and public session at 9:00 a.m. on September 15, 2020 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Commissioners has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Commissioners convened on September 15, 2020 at 9:00 a.m.

Present: Chairperson: John Culver  
Members: Mike Mundhenke, Bob Vrbka, Ken Schmieding,  
Becky Paulsen  
County Clerk: Sherry Schweitzer

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Mundhenke and seconded by Vrbka to approve the minutes of September 8, 2020.

Affirmative Vote: Mundhenke, Vrbka, Paulsen, Schmieding, Culver Motion Carried

Moved by Vrbka and seconded by Mundhenke to approve the claims for the period through September 4, 2020 as follows:

### SEWARD COUNTY CLAIMS THROUGH SEPTEMBER 4, 2020

|                         |    |             |                          |    |             |
|-------------------------|----|-------------|--------------------------|----|-------------|
| ADVANCED CRRCTL HLTHCR  | SE | \$4,188.69  | MILLER SEED & SUPPLY     | SU | \$500.00    |
| AFFORDABLE INTERNET SOL | SE | \$74.99     | MIPS INC                 | SE | \$1,351.61  |
| AMERITAS LIFE INS CORP  | FE | \$16,908.94 | MOTIVATE 2 COMM          | SE | \$150.00    |
| AWARDS UNLIMITED, INC   | SU | \$84.00     | NE ASSOC OF CO ASSESSORS | FE | \$50.00     |
| KENNETH PANKOKE         | SE | \$254.65    | NEBRASKA DEPT OF TRANSP  | SE | \$3,795.50  |
| BIZCO INC               | SE | \$4,390.13  | NE PUBLIC POWER DIST     | UT | \$55.44     |
| BLACK HILLS ENERGY      | UT | \$86.83     | NEBRASKA TRAVEL ASSOC    | FE | \$150.00    |
| JENNIFER CIMPL BOHN     | SE | \$1,437.50  | NMC, INC                 | SE | \$511.24    |
| CAMPBELL CLEANING       | SE | \$2,255.00  | NORRIS PUBLIC POWER DIST | UT | \$935.75    |
| CATERPILLAR FIN SERV    | EQ | \$47,311.35 | OFFICENET                | SE | \$1.52      |
| CATHER & SONS CONST     | SE | \$852.15    | ONESOURCE                | SU | \$1,195.65  |
| CHEMSEARCH              | SE | \$350.00    | OREILLY AUTOMOTIVE INC   | SU | \$1,284.89  |
| CITY OF SEWARD          | UT | \$14,088.81 | PAC N SAVE               | SU | \$312.43    |
| CLERK OF THE DIST CRT   | SE | \$537.00    | PARAMOUNT LAUNDRY        | SE | \$53.67     |
| CONSOLIDATED MGT CO     | SE | \$20.56     | PEREZ INTERPRETING LLC   | SE | \$100.00    |
| TOPPING OUT INC         | SU | \$1,164.37  | PETTY CASH FUND          | FE | \$200.00    |
| GREGORY C. DAMMAN       | SE | \$2,118.50  | MOMS MEALS               | SE | \$121.17    |
| DELL MARKETING L P      | SE | \$16.33     | QUADIENT LEASING USA     | SE | \$81.98     |
| DELTA DENTAL OF NE      | FE | \$58.76     | QUILL CORPORATION        | SU | \$242.97    |
| DES MOINES STAMP MFG    | SU | \$73.55     | RAY ALLEN MFG            | SU | \$489.93    |
| DON'S PIONEER UNIF      | SE | \$234.89    | RDO TRUCK CENTERS        | SE | \$4,493.40  |
| EAKES OFFICE PLUS       | SU | \$582.95    | RED PATH GALLERY         | SE | \$54.00     |
| EHLERS ELECTRONICS      | SE | \$100.00    | REDIGER AUTOMOTIVE       | SE | \$74.63     |
| ERAD GROUP, LLC         | SE | \$1,500.00  | REGION V SERVICES        | SE | \$2,636.58  |
| EXPRESS LAWN CARE       | SE | \$550.00    | REGION V SYSTEMS         | SE | \$17,261.50 |
| FARMERS COOP            | SU | \$6,104.45  | RIXSTINE TROPHY          | SU | \$32.39     |
| FRONTIER COOP           | SU | \$26,440.00 | SEC OF STATE - ELECTIONS | SU | \$10.00     |
| G & P DEVELOP LANDFILL  | SU | \$10.00     | SEWARD AGING SERVICES    | SE | \$468.30    |



|                         |    |             |                                       |    |              |
|-------------------------|----|-------------|---------------------------------------|----|--------------|
| GALLS LLC               | SE | \$443.13    | SEWARD CO CLERK                       | SE | \$52.00      |
| GARCIA CLINICAL LAB     | SE | \$28.00     | SEWARD COUNTY COURT                   | SE | \$854.00     |
| GRAHAM TIRE             | SE | \$509.20    | SEWARD CO HLTH CLM FND                | FE | \$49,752.05  |
| GREAT PLAINS COMM       | UT | \$225.00    | SEWARD CO INDEPENDENT                 | SE | \$869.74     |
| KV ENTERPRISES          | SU | \$1,236.46  | SEWARD CO PUB TRANSIT                 | SE | \$48.00      |
| HALL COUNTY SHERIFF     | SE | \$18.50     | SEW CO SHRF UNCOLL FEES               | FE | \$182.00     |
| HERPOLSHEIMERS INC      | SE | \$1,224.68  | SEWARD COUNTY 911                     | SE | \$55.00      |
| HIRERIGHT LLC           | SE | \$129.00    | SEWARD LUMBER                         | SU | \$99.87      |
| KEARNEY INVESTMENT      | SE | \$199.90    | SID DILLON                            | SE | \$586.43     |
| HOMETOWN LEASING        | SE | \$390.17    | SIG SAUER INC                         | SE | \$4,079.88   |
| HUMAN REL MEDIA         | SU | \$401.23    | SOARIN GROUP, LLC                     | SE | \$6,279.00   |
| INDOFF INC              | SU | \$75.98     | SOFTWARE UNLIMITED                    | SU | \$3,031.40   |
| JEO CONSULTING          | SE | \$4,525.00  | S. E. NEB DEV DISTRICT                | FE | \$11,721.00  |
| JOHN DEERE FINANCIAL    | SU | \$683.94    | ST OF NE DAS COMM                     | SE | \$448.00     |
| JONES BANK (FICA)       | FE | \$17,122.28 | SUMMIT FOOD SERVICE                   | SE | \$4,434.42   |
| KERFORD LIMESTONE       | SU | \$966.25    | THOMSON REUTERS-WEST                  | FE | \$325.50     |
| KIRBY ROTH INSURANCE    | SE | \$50.00     | TRUCK EQUIP SERV                      | SE | \$159.52     |
| KONICA MINOLTA          | SE | \$131.48    | UTICA AGING SERVICE                   | SE | \$378.00     |
| LANCASTER CO SHERIFF    | SE | \$81.87     | VERIZON WIRELESS SERV                 | UT | \$1,673.46   |
| MAGICAL LIGHTS LLC      | SU | \$2,500.00  | VETERANS INFO SERVICE                 | SE | \$28.00      |
| MCKESSON MED SURG       | SU | \$12.69     | VILLAGE OF GARLAND                    | FE | \$49.98      |
| MEDICAL ENTERPRISES     | SU | \$70.00     | WESTERN OIL II                        | SU | \$415.86     |
| MID AMERICAN BENEFITS   | FE | \$123.25    | WINDSTREAM                            | UT | \$5,375.46   |
| MIDWEST AUTOMOTIVE      | SE | \$318.85    | SALARIES                              |    | \$247,589.08 |
| MIDWEST OFFICE AUTOM    | SU | \$77.51     | GROSS SALARIES INCLUDE DEDUCTIONS TO: |    |              |
| MIDWEST PETROLEUM EQUIP | SU | \$22.50     | COLONIAL SUPPLEMENTAL INSURANCE       |    |              |
| MIDWEST SERVICE & SALES | EQ | \$4,971.49  | MID AMERICAN CO WISCONSIN             |    |              |
| MILFORD AGING SERVICES  | SE | \$265.30    | DELTA DENTAL OF NE                    |    |              |
| MILFORD POLICE DEPT     | SE | \$622.53    | VSP VISION                            |    |              |
|                         |    |             | WADDELL & REED                        |    |              |

Affirmative Vote: Vrbka, Mundhenke, Schmieding, Paulsen, Culver Motion Carried

Andrew Matney and Sherry Schweitzer updated the Commissioners on activities of their offices.

#### Commissioners Reports:

Commissioner Mundhenke reported he checked roads and worked on the issue of closing a railroad crossing near Milford.

Commissioner Vrbka reported he attended the Ag Society meeting and dealt with various correspondences.

Commissioner Culver reported he participated in a pandemic briefing and dealt with various correspondences.

Commissioner Schmieding reported he will attend a Visitors Committee meeting and SENDD meeting this coming week.

Commissioner Paulsen reported she has talked with a constituent concerning a road issue.

Moved by Vrbka and seconded by Mundhenke to give permission to use .75 miles of County Road between 252<sup>nd</sup> and 266<sup>th</sup> for the Milford Cross Country meet on an alternative date.

Affirmative Vote: Vrbka, Mundhenke, Schmieding, Paulsen, Culver Motion Carried

Maricela Gladmez and Jennifer Igo of Region V gave information about the Nebraska Strong Recovery Project. It is a grant financed group/initiative to provide help regarding Covid 19 and the floods from the previous year.

Moved by Vrbka and seconded by Schmieding to approve the Special Designated Liquor License for the Maverick Group D/B/A Chez Bubba Café for an event on October 10, 2020.

Affirmative Vote: Vrbka, Schmieding, Paulsen, Mundhenke, Culver Motion Carried

Seward County office inventories were briefly discussed.

Moved by Schmieding and seconded by Vrbka to approve the purchase of 2 copy machines for the 2<sup>nd</sup> floor of the courthouse for \$6,170 from Capital Business Systems.  
Affirmative Vote: Schmieding, Vrbka, Mundhenke, Paulsen, Culver Motion Carried

Jeff Baker, Veterans Services Officer, was present to request the Commissioners' authorization to fly MIA/POW flags around the courthouse on September 18, 2020.

Moved by Vrbka and seconded by Mundhenke to give authorization for the VFW to fly MIA/POW flags around the courthouse on POW/MIA Recognition Day on September 18, 2020.

Affirmative Vote: Vrbka, Mundhenke, Paulsen, Schmieding, Culver Motion Carried

The Commissioners recessed at 9:35 a.m.

The Commissioners re-convened at 9:45 a.m.

Terry Wicht, Highway Supt., brought a Surplus Property Disposal Request from the Road Dept. for the Commissioners consideration.

Moved by Mundhenke and seconded by Schmieding to authorize the Chairman sign the Surplus Property Disposal Request from the Road Dept. for 2 dump trucks.

Affirmative Vote: Mundhenke, Schmieding, Paulsen, Vrbka, Culver Motion Carried

Wicht also discussed the 1 & 6 Year Road Plan for 2021. The Commissioners suggested different projects that should be considered to be put on the plan.

The Commissioners recessed at 9:55 a.m.

The Commissioners re-convened at 10:00 a.m.

Moved by Mundhenke and seconded by Vrbka to go into Executive Session at 10:00 a.m.

Affirmative Vote: Mundhenke, Vrbka, Schmieding, Paulsen, Culver Motion Carried

The Chairman stated that the Executive Session is for Pending Litigation.

Moved by Vrbka and seconded by Mundhenke to go out of Executive Session at 10:17 a.m.

Affirmative Vote: Vrbka, Mundhenke, Schmieding, Paulsen, Culver Motion Carried

The Chairman stated pending litigation was discussed and no decision was made.

Known items on the agenda for Board of Equalization on September 22, 2020 are as follows:

8:30 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of September 8, 2020
4. Discuss/Action – Assessor Information Update

Known items on the agenda for Board of Commissioners on September 22, 2020 are as follows:

9:00 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of September 15, 2020

Other Business Matters to Address When Time Allows

4. Discuss/Action - Public/Officials/Boards
5. Commissioners Reports
6. Discuss/Action - Inventories

7. Discuss/Action – Agenda for September 29, 2020  
9:30 a.m. Discuss/Action – Open and award gravel bids for the stockpiles in Garland and Grover

Moved by Vrbka and seconded by Schmieding to adjourn the meeting at 10:18 a.m.  
Affirmative Vote: Vrbka, Schmieding, Paulsen, Mundhenke, Culver Motion Carried

State of Nebraska)  
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 29<sup>th</sup> day of September 2020.

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County Clerk

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Chairperson

# September 22, 2020

## Seward County Board of Equalization

State of Nebraska)  
County of Seward) ss.

A regular meeting of the Seward County Board of Equalization was convened in open and public session at 8:30 a.m. on September 22, 2020 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Equalization has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Equalization convened on September 22, 2020 at 8:40 a.m.

Present: Chairperson: John Culver  
Members: Mike Mundhenke, Bob Vrbka, Ken Schmieding, Becky Paulsen  
County Clerk: Sherry Schweitzer  
County Assessor: Marilyn Hladky

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Mundhenke and seconded by Vrbka to approve the minutes of September 8, 2020.  
Affirmative Vote: Mundhenke, Vrbka, Schmieding, Paulsen, Culver Motion Carried

Hladky updated the Commissioners on activities of her office.

Known items on the agenda for Board of Equalization on October 13, 2020 are as follows:

8:30 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of September 22, 2020
4. Discuss/Action – Set levies for Seward County Entities
5. Discuss/Action – Assessor Information Update

Moved by Paulsen and seconded by Vrbka to adjourn at 9:02 a.m.

Affirmative Vote: Paulsen, Vrbka, Schmieding, Mundhenke, Culver Motion Carried

State of Nebraska)  
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 13<sup>th</sup> day of October 2020.

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County Clerk

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Chairperson

# September 22, 2020

## Seward County Board of Commissioners

State of Nebraska)  
County of Seward) ss.

A regular meeting of the Seward County Board of Commissioners was convened in open and public session at 9:00 a.m. on September 22, 2020 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Commissioners has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Commissioners convened on September 22, 2020 at 9:06 a.m.

Present: Chairperson: John Culver  
Members: Mike Mundhenke, Bob Vrbka, Ken Schmieding, Becky Paulsen,  
County Clerk: Sherry Schweitzer

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Schmieding and seconded by Paulsen to approve the minutes of September 15, 2020.

Affirmative Vote: Schmieding, Paulsen, Mundhenke, Vrbka, Culver Motion Carried

Gary Petersen, Seward/York Emergency Manager, brought a grant application for the Commissioners' consideration.

Moved by Vrbka and seconded by Schmieding to authorize the Chairman to sign the 2020 Emergency Management Performance Grant (EMPG) Sub-recipient Agreement.

Affirmative Vote: Vrbka, Schmieding, Mundhenke, Paulsen, Culver Motion Carried

The Commissioners recessed at 9:13 a.m.

The Commissioners re-convened at 9:15 a.m.

Jonathan Jank, Executive Director of Seward County Chamber and Development Partnership, was present to ask the Commissioners to sign 2 agreements in regard to membership and funding in the organization.

Moved by Vrbka and seconded by Paulsen to authorize the Chairman to sign Seward County Chamber Partnership Membership Agreement.

Affirmative Vote: Vrbka, Paulsen, Mundhenke, Schmieding, Culver Motion Carried

Moved by Vrbka and seconded by Paulsen to authorize the Chairman to sign the Seward County Funding Disbursement Agreement.

Affirmative Vote: Vrbka, Paulsen, Schmieding, Mundhenke, Culver Motion Carried

During public/officials/board time, Becky Paulsen, Seward County Weed/Zoning Director, updated the Board about a Planning & Zoning meeting activity.

### Commissioners Reports:

Commissioner Mundhenke reported he had a discussion with the Milford Mayor about a railroad crossing near Milford and checked roads.

Commissioner Vrbka reported he spent time checking inventories.

Commissioner Culver reported he dealt with many issues on the phone, getting ready for the Seward Solid Waste meeting and checked roads.

Commissioner Schmieding reported he went to the Visitors meeting and the SENDD meeting the past week and worked on inventories.

Commissioner Paulsen reported she worked on a road issue near Beaver Crossing and other issues with various Depts.

Moved by Paulsen and seconded by Vrbka to open bids for gravel at 9:32 a.m.

Affirmative Vote: Paulsen, Vrbka, Schmieding, Mundhenke, Culver      Motion Carried

Bids were received from Central Sand and Gravel, Preferred Sands and Dale R Johnson Ent. Inc.

Moved by Paulsen and seconded by Vrbka to accept all bids for the stockpiles of Garland and Grover as follows:

| <b>BIDDERS</b>      | <b>Johnson Sand &amp; Gravel</b> | <b>Central Sand &amp; Gravel</b> | <b>Johnson Trucking</b> | <b>Preferred Sands</b> |
|---------------------|----------------------------------|----------------------------------|-------------------------|------------------------|
| Delivered - Garland | No Bid                           | \$24.47                          | \$22.36                 | \$26.00                |
| Delivered - Grover  | No Bid                           | \$25.20                          | No Bid                  | \$26.00                |
| <b>PIT LOCATION</b> | Columbus                         | Columbus                         | Columbus                | Genoa                  |

Affirmative Vote: Paulsen, Vrbka, Mundhenke, Schmieding, Culver      Motion Carried

Jeff Baker, Veterans Officer/Public Transit Director, presented an agreement for the Commissioners' consideration.

Moved by Vrbka and seconded by Mundhenke to authorize the Chairman to sign the 5311 Operating Assistance Certifications for Fiscal Year 2021 for Public Transit.

Affirmative Vote: Vrbka, Mundhenke, Schmieding, Paulsen, Culver    Motion Carried

Maria Hatfield, Detention Center Director, presented an agreement for the fingerprint machine for the Commissioners' consideration.

Moved by Schmieding and seconded by Paulsen to authorize the Chairman to sign Extension to Maintenance and Support Agreement with Idemia for fingerprint machine in the Detention Center.

Affirmative Vote: Schmieding, Paulsen, Mundhenke, Vrbka, Culver      Motion Carried

Moved by Paulsen and seconded by Vrbka to approve a Special Designated Liquor License for JUNTO LLC for an event on October 10, 2020.

Affirmative Vote: Paulsen, Vrbka, Schmieding, Mundhenke, Culver      Motion Carried

Moved by Vrbka and seconded by Mundhenke to approve a Special Designated Liquor License for JUNTO LLC for an event on October 17, 2020.

Affirmative Vote: Vrbka, Mundhenke, Schmieding, Paulsen, Culver                      Motion Carried

Moved by Vrbka and seconded by Paulsen to adopt Resolution No. 3540 in regard to naming the Seward County Treasurer as the County Investment Officer and has authority to invest idle funds.

Resolution No. 3540 of the  
Seward County Board of Commissioners

Resolution # 3540 of the Seward County Board of Commissioners.

Whereas, it is in the best interests of the County to have surplus funds invested.

Therefore, let it be resolved, the Seward County Treasurer invests Seward County surplus funds within the parameters of State Statutes, and the County Treasurer is the investment officer for Seward County.

Moved by: Vrbka                      Seconded by: Paulsen                      09/22/2020  
Ayes: Robert Vrbka, Becky Paulsen, Ken Schmieding, Michael Mundhenke,  
John K. Culver, Chair of the Board  
Attest: Sherry Schweitzer, Seward County Clerk

Affirmative Vote: Vrbka, Paulsen, Mundhenke, Schmieding, Culver                      Motion Carried

Inventories of Seward County offices were discussed.

Moved by Mundhenke and seconded by Vrbka to authorize the Chairman to sign the Sales Order Agreement and Aftermarket Support Agreement with Capital Business Systems in regard to the purchase of 2 copy machines for the Courthouse.

Affirmative Vote: Mundhenke, Vrbka, Schmieding, Paulsen, Culver                      Motion Carried

Known items on the agenda for Board of Commissioners on September 29, 2020 are as follows:

9:00 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of September 22, 2020
4. Discuss/Action – Claims for the period through September 18, 2020

Other Business Matters to Address When Time Allows

1. Discuss/Action - Public/Officials/Boards
2. Commissioners Reports
3. Discuss/Action – Inventories of Seward County Offices
4. Discuss/Action – Agenda for October 6, 2020

9:30 a.m.      Gary Jewell – Fire Safety and Prevention – New Generation Fire Extinguishers

Moved by Schmieding and seconded by Paulsen to adjourn at 9:59 a.m.

Affirmative Vote: Schmieding, Paulsen, Vrbka, Mundhenke, Culver                      Motion Carried

State of Nebraska)  
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 29<sup>th</sup> day of September 2020.

\_\_\_\_\_  
County Clerk

\_\_\_\_\_  
Chairman

# September 29, 2020

## Seward County Board of Commissioners

State of Nebraska)  
County of Seward) ss.

A regular meeting of the Seward County Board of Commissioners was convened in open and public session at 9:00 a.m. on September 29, 2020 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Commissioners has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Commissioners convened on September 29, 2020 at 9:00 a.m.

Present: Chairperson: John Culver  
Members: Mike Mundhenke, Bob Vrbka, Ken Schmieding, Becky Paulsen  
County Clerk: Sherry Schweitzer

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Vrbka and seconded by Mundhenke to approve the minutes of September 22, 2020.

Affirmative Vote: Vrbka, Mundhenke, Schmieding, Paulsen, Culver Motion Carried

Moved by Mundhenke and seconded by to approve the claims through the period of September 18, 2020.

### SEWARD COUNTY CLAIMS THROUGH SEPTEMBER 18, 2020

|                        |    |              |                            |    |              |
|------------------------|----|--------------|----------------------------|----|--------------|
| ACCURATE CONTROLS      | SE | \$522.90     | MIDWEST CONNECT            | UT | \$5,051.70   |
| ACE IRRIGATION         | SE | \$7,297.90   | MIDWEST OFFICE AUTOM       | SU | \$61.99      |
| ADVANCED CORR HLTHCR   | SE | \$21.85      | MIDWEST SPECIAL SERV       | SE | \$1,200.00   |
| ADVANCED OFFICE AUTOM  | SU | \$338.99     | MILLS & REITER             | SE | \$313.50     |
| AKRS EQUIPMENT         | EQ | \$2,354.90   | NE ASSN OF CO OFFICIALS    | FE | \$50.00      |
| AMERITAS LIFE INS CORP | FE | \$18,440.82  | NE HHS SYSTEMS             | SE | \$96.00      |
| BLACK HILLS ENERGY     | UT | \$575.24     | NE WEED CONTROL ASSN       | FE | \$120.00     |
| BLUESTEM NETWORK       | UT | \$110.00     | OREILLY AUTOMOTIVE         | SU | \$31.96      |
| BOB BARKER CO          | SE | \$185.35     | PENNER'S TIRE & AUTO       | SE | \$710.00     |
| BUTLER CO LANDFILL     | SE | \$273.78     | PER MAR SECURITY SERV      | SE | \$469.68     |
| CATTLE BANK & TRUST    | FE | \$138,271.81 | PETTY CASH FUND            | FE | \$17.00      |
| CENTRAL SAND & GRAVEL  | SU | \$72,185.01  | PLATTE VALLEY PRINTING     | SE | \$599.99     |
| CHAPTERS BOOKS & GIFTS | SU | \$68.75      | POTTER REPAIR              | SE | \$234.90     |
| COLUMBUS ARTS COUNCIL  | FE | \$318.95     | KEARNEY LODGING            | TR | \$156.00     |
| CONSOLIDATED MGT CO    | SE | \$122.47     | REDWOOD TOXICOLOGY LAB     | SE | \$48.50      |
| CROSS AND SONS         | SE | \$1,899.11   | JOCELYN E ROLAND, PHD      | SE | \$450.00     |
| DERBY INDUSTRIES       | SE | \$168.72     | SEWARD CO HLTH CLM FUND    | FE | \$170,571.44 |
| DERKSEN PORTABLE BLDGS | SE | \$5,495.00   | SEWARD CO INDEPENDENT      | SE | \$451.89     |
| DES MOINES STAMP MFG   | SU | \$105.95     | SID DILLON                 | EQ | \$33,170.00  |
| ANN DOBESH             | SE | \$35.00      | SOARIN GROUP, LLC          | SE | \$135.00     |
| EAKES OFFICE PLUS      | SU | \$395.43     | SPEECE LEWIS ENGINEERS     | SE | \$97.50      |
| NOLAN EICKHOFF         | SE | \$46.34      | ST OF NE DAS STATE ACCTING | SE | \$675.28     |
| FARMERS COOPERATIVE    | SU | \$1,274.23   | SUMMIT FOOD SERVICE        | SE | \$5,851.48   |
| FIRST WIRELESS, INC    | UT | \$1,239.94   | THOMSON REUTERS            | SE | \$317.81     |
| GEOCOMM INC            | SE | \$1,011.00   | TIME WARNER CABLE          | UT | \$347.50     |
| GREAT PLAINS COMM      | UT | \$628.95     | TRUCK EQUIP SERVICE        | SE | \$661.34     |
| GREAT PLAINS UNIFORMS  | SE | \$365.75     | TWIN RIVERS HLTH CARE      | SE | \$20.00      |
| HAMILTON EQUIPMENT     | SU | \$90.43      | UNIVERSITY OF NEBR         | SE | \$30.00      |



|                       |    |              |                                       |    |              |
|-----------------------|----|--------------|---------------------------------------|----|--------------|
| HEARTLAND TIRES       | SU | \$870.56     | VAN DIEST SUPPLY CO                   | SU | \$4,026.60   |
| HELMINK PRINTING      | SE | \$52.00      | VANGUARD APPRAISALS                   | SE | \$10,438.75  |
| NORTH PLATTE LODGING  | TR | \$384.00     | VERIZON CONNECT NWF                   | UT | \$89.95      |
| HOMETOWN LEASING      | SE | \$246.13     | VERIZON WIRELESS                      | UT | \$1,047.20   |
| HUSKER AUTO GROUP     | SE | \$60.42      | VIRTUAL IMPRESSIONS                   | SE | \$20.00      |
| INDOFF INC            | SU | \$459.79     | VISA                                  | FE | \$5,455.54   |
| JEO CONSULTING GRP    | SE | \$5,490.00   | WINDSTREAM                            | UT | \$5,005.23   |
| JOHN DEERE FINANCIAL  | EQ | \$33,934.77  | CHUCK WISEHEART                       | SE | \$1,000.00   |
| JOHNSON SAND & GRAVEL | SU | \$53,502.01  | SUE WURM, COURT REP                   | SE | \$41.25      |
| JONES BANK            | FE | \$138,271.81 | 3RD MILLENNIUM CLSRMS                 | FE | \$120.00     |
| JONES BANK (FICA)     | FE | \$17,869.44  | SALARIES                              |    | \$270,046.01 |
| KIWANIS CLUB OF SEW   | FE | \$1,708.66   | GROSS SALARIES INCLUDE DEDUCTIONS TO: |    |              |
| LIFEGUARD MD, INC     | SE | \$2,046.00   | COLONIAL SUPPLEMENTAL INSURANCE       |    |              |
| MADISON CO SHERIFF    | SE | \$16.29      | MID AMERICAN CO WISCONSIN             |    |              |
| MCKESSON MED SURG     | SU | \$150.00     | DELTA DENTAL                          |    |              |
| MEDICAL ENTERPRISES   | SE | \$35.00      | VSP VISION                            |    |              |
| MEMORIAL CLINIC       | SE | \$68.00      | WADDELL & REED                        |    |              |
| MEYER AUTOMOTIVE      | SE | \$24.03      |                                       |    |              |

Affirmative Vote: Mundhenke, Vrbka, Paulsen, Schmieding, Culver    Motion Carried

Andrew Matney and Sherry Schweitzer updated the Commissioners on activities of their offices.

Commissioners Reports:

Commissioner Mundhenke reported he attended the 911 Board meeting, talked to the Mayor of Milford on various issues and checked roads.

Commissioner Vrbka reported he checked roads.

Commissioner Culver reported he attended the Seward/Saline County Solid Waste meeting and dealt with phone calls and emails. He will attend the virtual meeting with NIRMA during this week.

Commissioner Schmieding reported he attended a Visitors Committee Meeting and Chamber of Seward meeting.

Commissioner Paulsen reported she is working with an issue by Beaver Crossing and attended the 911 Board meeting.

Moved by Mundhenke and seconded by Schmieding to approve the following inventories for Seward County offices:

|                    |              |                 |                  |
|--------------------|--------------|-----------------|------------------|
| Aging Services     | Assessor     | Attorney        | Clerk            |
| Commissioners      | County Court | Custodian       | District Court   |
| District Judge     | E-911        | Emergency Mgr   | Extension Office |
| Fleet              | Hwy Supt     | Human Resources | Jail             |
| Pretrial Diversion | Probation    | Public Defender | Public Transit   |
| Real Estate        | Road Dept    | Sheriff         | Surveyor         |
| Treasurer          | Veterans     | Victim Advocate | Weed/Zoning      |

Affirmative Vote: Mundhenke, Schmieding, Vrbka, Paulsen, Culver    Motion Carried

The Commissioners recessed at 9:18 a.m.  
The Commissioners re-convened at 9:30 a.m.

Gary Jewell of AKE Safety Equipment gave a presentation about fire extinguishers. It is a compressed gas fire extinguisher which is different than the dry chemical fire extinguisher.

Blake Swicord and Chelsea Smith of the Sheriff's Office gave information about the additional Drug Fund Paid Position for Task Force Restructure item on the agenda. Swicord led the discussion on the issue. He stated that due to the Task Force expanding because of more extraditions, they are needing extra room. He said there is a building where the Sheriff's Office can relocate some staff positions and have kennels to house their animals. They would also be able to house a machine that would x ray cars for drugs. This building would require someone to be an Operations Manager to oversee the startup and the continuing operations in the building. That would require the Operations Manager positions to be back-filled at the Justice Center which would be paid by the Drug Funds. When asked about the timeline of this change, Swicord said approximately the first of the year. The issue will be put back on the agenda for next week.

Known items on the agenda for Board of Commissioners on October 6, 2020 are as follows:

8:30 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Public/Officials/Boards
4. Discuss/Action - Approve minutes of September 29, 2020

Other Business Matters to Address When Time Allows

5. Commissioners Reports
6. Discuss/Action – Meeting on Election Day, November 3, 2020
7. Discuss/Action – Jail Inspection
8. Discuss/Action – Agenda for October 13, 2020

Moved by Vrbka and seconded by Mundhenke to adjourn at 10:14 a.m.

Affirmative Vote: Vrbka, Mundhenke, Paulsen, Schmieding, Culver Motion Carried

State of Nebraska)  
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 6<sup>th</sup> day of October, 2020.

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County Clerk

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Chairperson

# October 6, 2020

## Seward County Board of Commissioners

State of Nebraska)  
County of Seward) ss.

A regular meeting of the Seward County Board of Commissioners was convened in open and public session at 8:30 a.m. on October 6, 2020 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Commissioners has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Commissioners convened on October 6, 2020 at 8:30 a.m.

Present:           Chairperson: John Culver  
                      Members: Mike Mundhenke, Bob Vrbka, Ken Schmieding,  
                      Becky Paulsen  
                      County Clerk: Sherry Schweitzer

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Those officials updating the Commissioners on activities of their office were: Andrew Matney, Terry Wicht, Ann Dobesh, Kathy Ruzicka, Maria Hatfield, Marilyn Hladky, Barb Armstead, Jeff Baker & Sherry Schweitzer.

Jonathan Jank, Executive Director of Seward County Chamber & Development Partnership, updated the Commissioners on activities of the organization.

Moved by Vrbka and seconded by Mundhenke to approve the minutes of September 29, 2020.

Affirmative Vote: Vrbka, Mundhenke, Schmieding, Paulsen, Culver   Motion Carried

### Commissioners Reports:

Commissioner Mundhenke reported he checked on roads.

Commissioner Vrbka reported he checked on roads and reported information to the Assessor's office.

Commissioner Culver reported he met with the 911 Dept. on some IT concerns with the new Zuercher project, received some concerns about roads, participated in a zoom NIRMA meeting. He also met with several employees at the proposed Task Force Building.

Commissioner Schmieding reported he worked with fellow Commissioner Paulsen on county issues and received various comments on county issues.

Commissioner Paulsen reported she attended a BRIDGES meeting and received some calls from constituents.

The Commissioners discussed having a meeting on November 3, 2020. Schweitzer asked if the Board could cancel that meeting due to it being Election Day.

Moved by Mundhenke and seconded by Vrbka to not have a meeting on November 3, 2020.

Affirmative Vote: Mundhenke, Vrbka, Paulsen, Schmieding, Culver Motion Carried

Moved by Schmieding and seconded by Vrbka to accept the County Clerk's Fee Report for September 2020 in the amount of \$30,904.98.

Affirmative Vote: Schmieding, Vrbka, Paulsen, Mundhenke, Culver Motion Carried

Moved by Vrbka and seconded by Mundhenke to adopt Resolution No. 3541 in regard to allowing Jones Bank to pledge additional pledged securities.

## Resolution No. 3541 of the Seward County Board of Commissioners

WHEREAS, the Jones Bank desires to pledge the following security:

| DESCRIP             | CUSIP#    | AMNT PLEDGE |
|---------------------|-----------|-------------|
| DOUGLAS CO SAN DIST | 25937XCB6 | 190,000.00  |

Whereas: the county funds need to be protected at all times.

Therefore, let it be resolved, the above pledging is approved by this County Board.

Moved by: Vrbka Seconded by: Mundhenke 10/6/20

Ayes: Robert Vrbka, Mike Mundhenke, Ken Schmieding, Becky Paulsen

John K. Culver, Chair of the Board

Attest: Sherry Schweitzer, Seward County Clerk

Affirmative Vote: Vrbka, Mundhenke, Schmieding, Paulsen, Culver Motion Carried

Brian Foral, Seward County Surveyor, was in attendance to meet the Commissioners as the newly contracted County Surveyor.

The agenda item for the Public Transit Software Agreement will not be discussed at this time due to the County Attorney's Office not having completed the review.

Jeff Baker, Public Transit Director, discussed the agenda item in regard to invoices for the Trip Master Software and Equipment. He stated the cost of the equipment was not included in his budget and will be totally reimbursed by the CARES Act. Baker asked if the cost could be paid out of the Inheritance Fund and when the reimbursement is received, it goes back into the Inheritance Fund. The Commissioners will decide on this issue when the Software Agreement is reviewed by the County Attorney's Office and the item is put back on the agenda.

The Jail Inspection, which was on the agenda, will not happen due to the pandemic.

The Commissioners recessed at 9:28

The Commissioners reconvened at 9:30

Sheriff Vance and Chelsea Smith, Operations Manager of the Sheriff's Office, were present to give information about the request for a Task Force and K9 Facility. Vance stated that they will use the building for training for task members, including members from other counties, and house vehicles that are seized due to an interdiction arrest. Homeland Security is going to have an office with personnel there also. They will annually reimburse Seward County for the amount of the lease for having an office on the premises. Vance said they will have a lift there that will assist with vehicles that get towed because of an arrest. The owner of the building will carry insurance and pay for the utilities on the building and offered to mow the area around the building. Dog kennels will also be placed there for training. He stated there is a vault in the building which would be a benefit for storing seized drugs and drugs they use to train the dogs.

It is wired for IT. Commissioner Schmieding asked what explanation would be given to the public if asked why a new building is needed to house the Sheriff's Office. Vance stated that he wants to be transparent and the public should be told that the additional facility will be used without the use of any tax dollars; only Drug Funds will be used for expenses.

Moved by Paulsen and seconded by Mundhenke to proceed with acquiring and working on a lease for the Task Force facility and K-9 facility at 2731 Van Dorn Road, Milford, NE.

Affirmative Vote: Paulsen, Mundhenke, Vrbka, Schmieding, Culver Motion Carried

The next item on the agenda was for a position at the Task Force & K9 Facility. Sheriff Vance said he would like to move the current Operation Manager of the Sheriff's Office to the new facility. The Drug Fund will pay to back-fill an Operation Manager position at the Sheriff's Office. He stated that a current employee will fill the Sheriff's Operation Manager and a new person will be sought for the position left vacant. Questions arose about the job descriptions of the office personnel. Brea Ehmen, HR Director, said that new job descriptions will be made for these positions.

Moved by Paulsen and seconded by Schmieding to approve the Drug Fund-Paid Task Force position for the Sheriff's Office to be effective with job description separation and wage change per county policy.

Affirmative Vote: Paulsen, Schmieding, Vrbka, Mundhenke, Culver Motion Carried

Megan Kahler, representing the Seward County Christmas Festival, explained activities they would like to have around the Courthouse in November and requested permission for use of the courthouse lawn and to have the public restroom open.

Moved by Paulsen and seconded by Vrbka to give permission for the Seward County Christmas Festival for the decorating/lighting of the Christmas Tree north of the Courthouse, installation of the Santa House and use of the Courthouse lawn with access to the public restrooms in the courthouse to happen between November 1, 2020 and November 28, 2020.

Affirmative Vote: Paulsen, Vrbka, Schmieding, Mundhenke, Culver Motion Carried

Eric Hofer, Building and Grounds Supt., discussed an invoice he received in regard to the Internet at the Justice Center. Without approval, Windstream had listed this account as paperless and thus the bill was not received to pay. The invoice is for the costs for a whole year and is almost \$10,000. Discussion about what phones this bill actually covers was held. Phone costs for the Probation Office and E911 need to be paid separately. Hofer will look into it and get back to the Commissioners.

Known items on the agenda for Board of Equalization on October 13, 2020 are as follows:

8:30 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of September 22, 2020
4. Discuss/Action – Tax List Corrections 179-19P and 297-19R-317-19R
5. Discuss/Action – Assessor Information Update

Known items on the agenda for Board of Commissioners on October 13, 2020 are as follows:

9:00 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of October 6, 2020
4. Discuss/Action – Claims for the period through October 9, 2020

Other Business Matters to Address When Time Allows

5. Discuss/Action – Public/Officials/Boards

6. Commissioners Reports
7. Discuss/Action – Agenda for October 20, 2020

9:30 a.m. Public Hearing – For a Conditional Use Permit for a Temporary Asphalt Plant on a tract of land in J Precinct in the N $\frac{1}{2}$  NW $\frac{1}{4}$  of Section 25 T10 R3

Discuss/Action – Res. - For a Conditional Use Permit for a Temporary Asphalt Plant on a tract of land in J Precinct in the N $\frac{1}{2}$  NW $\frac{1}{4}$  of Section 25 T10 R3

Moved by Vrbka and seconded by Schmieding to adjourn at 10:33.

Affirmative Vote: Vrbka Schmieding Mundhenke Paulsen Culver

State of Nebraska)  
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 13th day of October 2020.

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County Clerk

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Chairperson

October 13, 2020  
Seward County Board of Equalization

State of Nebraska)  
County of Seward) ss.

A regular meeting of the Seward County Board of Equalization was convened in open and public session at 8:30 a.m. on October 13, 2020 in the Commissioner’s room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner’s Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk’s Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Equalization has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Equalization convened on October 13, 2020 at 8:30 a.m.  
Present: Chairperson: John Culver  
Members: Bob Vrbka, Ken Schmieding, Becky Paulsen  
County Clerk: Sherry Schweitzer  
County Assessor: Marilyn Hladky  
Deputy County Treasurer: Sherry Leising

(Commissioner Mundhenke passed away on October 9, 2020)

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Paulsen and seconded by Vrbka to approve the minutes of September 22, 2020.  
Affirmative Vote: Paulsen, Vrbka, Schmieding, Culver Motion Carried

Moved by Vrbka and seconded by Schmieding to approve the following vehicle exemptions for Concordia University:  
2020 Ford Transit 350 VIN # 1FBAX2YG5LKB43908  
2018 Chevrolet Equinox SUV VIN# 3GNAXJEV6JS562416  
2013 Chevrolet Equinox SUV VIN # 1GNALDEK1DZ113414  
Affirmative Vote: Vrbka, Schmieding, Paulsen, Culver Motion Carried

Moved by Vrbka and seconded by Schmieding to approve Tax List Correction 179-19P and 297-19R through 317-19R.  
Affirmative Vote: Vrbka, Schmieding, Paulsen, Culver Motion Carried

Moved by Paulsen and seconded by Vrbka to authorize the Assessor to send out County Board Change of Value Notices as follows:

| 13-Oct-20 |           | 2020                  |                                         | CBOE Change of Valuation Notices |                         |
|-----------|-----------|-----------------------|-----------------------------------------|----------------------------------|-------------------------|
| Years     | Parcel #  | Name                  | Legal Description                       |                                  | Reason                  |
| 2019      | 800105265 | Kevin Siebert Trustee | Tract SW4 NW4 & NW4 SW4 34-11-4 10.4 ac |                                  | Unreported house & barn |
| 2020      | 800105265 | Kevin Siebert Trustee | Tract SW4 NW4 & NW4 SW4 34-11-4 10.4 ac |                                  | Unreported house & barn |
| 2018      | 800009444 | Ken & Corrine Bruns   | Fraction SW 1/4 20-10-1 115.13 acres    |                                  | Unreported bldings      |
| 2019      | 800009444 | Ken& Corrine Bruns    | Fraction SW 1/4 20-10-1 115.13 acres    |                                  | Unreported bldings      |
| 2020      | 800009444 | Ken & Corrine Bruns   | Fraction SW 1/4 20-10-1 115.13 acres    |                                  | Unreported bldings      |

Affirmative Vote: Paulsen, Vrbka, Schmieding, Culver Motion Carried

Moved by Vrbka and seconded by Schmieding to set the levies for the following entities:

|                                     |                                        |                 |            |                          |
|-------------------------------------|----------------------------------------|-----------------|------------|--------------------------|
| Set 10/13/2020                      |                                        |                 |            |                          |
| Exhibit A                           |                                        |                 |            |                          |
| SEWARD COUNTY LEVIES                |                                        |                 |            |                          |
| 2020-2021                           |                                        |                 |            |                          |
| SUBDIVISION                         | FUNDS - List<br>each one<br>separately | VALUATION       | FINAL LEVY | 2016-2017 Tax<br>Request |
| County                              |                                        |                 |            |                          |
| Seward County                       | General                                | \$3,151,561,382 | 0.257547   | \$8,116,765.00           |
| Seward County                       | Debt Service                           | \$3,151,561,382 | 0.038076   | \$1,200,000.00           |
| Seward County                       | Veteran's Aid                          | \$3,151,561,382 | 0.000000   | \$0.00                   |
| Total Seward County                 | Total                                  | \$3,151,561,382 | 0.295624   | \$9,316,765.00           |
|                                     |                                        |                 |            |                          |
| Schools                             |                                        |                 |            |                          |
| SD#5-Milford                        | General                                | \$664,158,520   | 0.855854   | \$5,684,225.00           |
| SD#5-Milford                        | Bond                                   | \$664,158,520   | 0.000000   | \$0.00                   |
| SD#5-Milford                        | Special Bldg.                          | \$664,158,520   | 0.075283   | \$500,000.00             |
| Total Milford School Dist           |                                        |                 | 0.931137   | \$6,184,225.00           |
|                                     |                                        |                 |            |                          |
| SD 9-Seward                         | General                                | \$1,628,308,485 | 0.844453   | \$13,750,299.00          |
| SD 9-Seward                         | Bond                                   | \$1,628,284,970 | 0.090921   | \$1,480,455.00           |
| SD 9-Seward                         | Spec. Bldg.                            | \$1,628,308,485 | 0.012626   | \$205,593.00             |
| SD 9-Seward                         | Qual.Cap.Purpose<br>Fd.                | \$1,628,308,485 | 0.008437   | \$137,374.00             |
| Total Seward School Dist.           |                                        |                 | 0.956437   | \$15,573,721.00          |
|                                     |                                        |                 |            |                          |
| SD#67-Centennial                    | General                                | \$1,535,945,715 | 0.432945   | \$6,649,798.00           |
| SD#67-Centennial                    | Bond - K-12                            | \$1,535,945,715 | 0.053399   | \$820,172.00             |
| SD#67-Centennial                    | Special Bldg.                          | \$1,535,945,715 | 0.042970   | \$660,000.00             |
| Total Centennial School<br>District |                                        |                 | 0.529314   | \$8,129,970.00           |
| Cities & Villages                   |                                        |                 |            |                          |
| Beaver Crossing                     | General                                | \$18,350,846    | 0.500000   | \$91,754.23              |
| Bee                                 | General                                | \$9,766,196     | 0.409044   | \$39,948.00              |
| Cordova                             | General                                | \$7,244,441     | 0.151841   | \$11,000.00              |
| Garland                             | General                                | \$10,905,934    | 0.394281   | \$43,000.00              |
| Goehner                             | General                                | \$10,791,233    | 0.333531   | \$35,992.06              |
| Milford                             | General                                | \$109,048,117   | 0.387838   | \$422,930.00             |
| Milford                             | Bond                                   | \$109,048,117   | 0.124349   | \$135,600.00             |
| Pleasant Dale                       | General                                | \$12,658,393    | 0.399995   | \$50,633.00              |
| Seward                              | General                                | \$546,539,892   | 0.318000   | \$1,737,997.00           |
| Seward Airport                      | General                                | \$546,539,892   | 0.025022   | \$136,755.95             |
| Seward Airport                      | Bond                                   | \$546,539,892   | 0.009978   | \$54,533.00              |
| Staplehurst                         | General                                | \$8,951,421     | 0.449996   | \$40,281.00              |
| Utica                               | General                                | \$49,344,770    | 0.322566   | \$159,169.45             |
| Utica                               | Bond                                   | \$49,344,770    | 0.104457   | \$51,544.07              |
| Miscellaneous                       |                                        |                 |            |                          |
| J Precinct Cemetery                 | General                                | \$183,612,036   | 0.000798   | \$1,465.74               |
| Pleasant Dale Cemetery              | General                                | \$167,657,350   | 0.001011   | \$1,695.00               |
| Seward County Ag. Society           | General                                | \$3,151,561,382 | 0.012343   | \$389,000.00             |
| Seward Fire District                | General                                | \$2,649,899,911 | 0.019950   | \$528,665.87             |
| Seward Fire District                | Sinking                                | \$2,649,899,911 | 0.006331   | \$167,771.49             |
| Seward Fire District                | Bond                                   | \$2,649,899,911 | 0.003536   | \$93,692.50              |



Affirmative Vote: Vrbka, Schmieding, Paulsen, Culver

Motion Carried

Hladky updated the Commissioners on activities of her office.

Known items on the agenda for Board of Equalization on October 27, 2020 are as follows:

- 8:30 a.m.
- 1. Convene and announce Open Meetings Law
  - 2. Pledge of Allegiance
  - 3. Discuss/Action - Approve minutes of October 13, 2020
  - 4. Discuss/Action – Assessor Information Update

Moved by Paulsen and seconded by Vrbka to adjourn at 8:58 a.m.

Affirmative Vote: Paulsen, Vrbka, Schmieding, Culver

Motion Carried

State of Nebraska)  
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 27<sup>th</sup> day of October 2020.

\_\_\_\_\_

\_\_\_\_\_

County Clerk

Chairperson

October 13, 2020

Seward County Board of Commissioners

State of Nebraska)  
County of Seward) ss.

A regular meeting of the Seward County Board of Commissioners was convened in open and public session at 9:00 a.m. on October 13, 2020 in the Commissioner’s room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner’s Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk’s Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Commissioners has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Commissioners convened on October 13, 2020 at 9:00 a.m.

Present: Chairperson: John Culver

Members: Bob Vrbka, Ken Schmieding, Becky Paulsen,

County Clerk: Sherry Schweitzer

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Chairman Culver stated that Commissioner Mike Mundhenke passed away at home on October 9, 2020 and asked for a moment of silence.

Moved by Vrbka and seconded by Schmieding to approve the minutes of October 6, 2020.  
Affirmative Vote: Vrbka, Schmieding, Paulsen, Culver Motion Carried

Jeff Baker, Veteran Service Director/Public Transit Director, presented an agreement for the Commissioners consideration. It is the agreement for the TripMaster Software and License Agreement with CTS Software for the Seward County Public Transit.

Moved by Paulsen and seconded by Schmieding to authorize the Chairman sign the TripMaster Software and License Agreement with CTS Software for the Seward County Public Transit.  
Affirmative Vote: Paulsen, Schmieding, Vrbka, Culver Motion Carried

Baker also requested that funds for the TripMaster Agreement be purchased out of the Inheritance Fund and when the funds are reimbursed through the CARES Act, they will be deposited back in the Inheritance Fund.

Moved by Vrbka and seconded by Schmieding to authorize the Public Transit Director to submit invoices for payment from the Inheritance fund and deposit CARES ACT reimbursement funds for costs associated with TripMaster Software and equipment back into the Inheritance Fund as received.

Affirmative Vote: Vrbka, Schmieding, Paulsen, Culver Motion Carried

Terry Wicht, Highway Supt., and Dan Forbes and Brian Hoffbein were present to discuss road improvements for the KXL Pump Station. Due to the wrong address submitted for the agenda, the item will be on next week's agenda.

Moved by Vrbka and seconded by Paulsen to approve all claims except the claim for employee 10106# and claims associated with salary deductions.

## SEWARD COUNTY CLAIMS THROUGH OCTOBER 2, 2020

|                       |    |             |                            |    |              |
|-----------------------|----|-------------|----------------------------|----|--------------|
| ADP LLC               | FE | \$2,825.68  | OFFICE DEPOT               | SU | \$148.28     |
| ADVANCED CORR HLTHCR  | FE | \$4,690.45  | OFFICENET                  | SU | \$189.50     |
| AFFORDABLE INTRNT SOL | SE | \$74.99     | ONESOURCE                  | SE | \$766.90     |
| AKRS EQUIPMENT        | SE | \$72.79     | OREILLY AUTOM              | SU | \$761.66     |
| AMAZON CAPITAL SERV   | SE | \$140.83    | ORKIN LLC                  | SE | \$111.78     |
| AMERITAS              | FE | \$16,820.98 | OWENS EDUCATIONAL SERV     | SE | \$371.83     |
| CHARLES W CAMPBELL    | SE | \$84.00     | PAC N SAVE                 | SU | \$206.92     |
| BAUER BUILT INC       | EQ | \$2,077.43  | PACESETTER K9 LLC          | FE | \$6,000.00   |
| KEN PANKOKE           | SE | \$323.81    | PER MAR SECURITY SERV      | SE | \$184.15     |
| BINSWANGER ENT        | SU | \$876.00    | PEREZ INTERPRETING         | SE | \$300.00     |
| BIZCO INC             | SU | \$8,780.26  | PETTY CASH FUND            | FE | \$20.00      |
| BLACK HILLS ENERGY    | UT | \$70.83     | POLLACK AND BALL           | SE | \$4,982.75   |
| BLUE VALLEY COMM      | FE | \$12,641.00 | POTTER REPAIR              | SE | \$326.33     |
| ETHAN BUCHLI          | SE | \$15.00     | POWERPLAN                  | SE | \$552.82     |
| BUTLER CO SHERIFF     | SE | \$18.00     | MOMS MEALS                 | SE | \$126.94     |
| CAMPBELL CLEANING     | SE | \$2,255.00  | QUADIENT LEASING USA       | FE | \$81.98      |
| CENTENNIAL TEAMMATES  | FE | \$255.00    | RAY ALLEN MFG              | SU | \$280.89     |
| CITY OF SEWARD        | UT | \$13,077.21 | REDIGER AUTOMOTIVE         | SE | \$51.59      |
| CONSOLIDATED MGT CO   | SE | \$152.02    | REDWOOD TOX LAB            | SE | \$575.00     |
| CRUSADERS CARGO CARR  | EQ | \$706.25    | REGION V SERVICES          | SE | \$2,484.58   |
| COMMUNITY TRANSPORT   | SE | \$250.00    | REGION V SYSTEMS           | FE | \$10,038.50  |
| CUSTER COUNTY COURT   | SE | \$1.50      | SACK LUMBER                | SU | \$30.00      |
| DELTA DENTAL OF NE    | SE | \$117.10    | SECR OF ST - ELECTIONS     | SU | \$10.00      |
| ANN DOBESH            | SE | \$58.08     | SEWARD CO CHAMBER          | FE | \$55,000.00  |
| DUGAN PRINTING        | SU | \$1,254.50  | SEWARD CO COURT            | FE | \$697.25     |
| E 911                 | SE | \$36,687.33 | SEW CO HLTH CLM FND        | FE | \$323,882.11 |
| EAKES OFFICE PLUS     | SU | \$472.03    | SEW CO INDEPENDENT         | SE | \$1,047.80   |
| ENCARTELE INC         | SU | \$1,392.81  | SEW CO PERSONNEL IMPREST   | FE | \$12.23      |
| EXPRESS LAWN CARE     | SE | \$550.00    | SEWARD CO PUB TRANS        | SE | \$54.00      |
| FARMERS COOP          | SU | \$9,763.32  | SEW CO SHERIFF'S DEPT      | SE | \$4.98       |
| FASTENAL CO           | SU | \$586.55    | SEW CO SHERIFF UNCOLL FEES | FE | \$262.00     |
| FIRST WIRELESS        | UT | \$556.76    | SEWARD CO TREASURER        | FE | \$58.00      |
| FRONTIER COOP         | SU | \$22,174.73 | SEWARD COUNTY 911          | SE | \$55.00      |
| GALLS LLC             | SE | \$443.63    | SEWARD LUMBER              | SU | \$56.77      |
| GEOCOMM INC           | SE | \$1,011.00  | SHAFFER COMM               | SE | \$1,023.00   |
| GRAHAM TIRE           | SE | \$1,108.00  | SID DILLON                 | EQ | \$38,020.00  |

|                         |    |             |                                       |    |              |
|-------------------------|----|-------------|---------------------------------------|----|--------------|
| GREAT PLAINS COMM       | UT | \$450.00    | SILVER STATE CONSULTING GRP           | SE | \$600.00     |
| GREAT PLAINS UNIFORMS   | SE | \$845.83    | SIOUXLAND TRAILER SALES               | SE | \$117.12     |
| HAMILTON EQUIP          | SU | \$7.40      | SPEECE LEWIS ENGINEERS                | SE | \$6,600.00   |
| HERPOLSHEIMERS          | SE | \$223.63    | ST OF NE DAS COMM                     | SE | \$1,152.00   |
| HOMETOWN LEASING        | FE | \$390.17    | ST OF NE DEPT OF CORR.SERV            | SE | \$4,008.43   |
| HOPE CRISIS CENTER      | FE | \$9,000.00  | STOP STICK LTD                        | SE | \$422.00     |
| HYDRAULIC EQUIPMENT     | SE | \$7.12      | SUMMIT FOOD SERVICE                   | SE | \$6,490.72   |
| IDEMIA IDENTITY         | SE | \$960.34    | SUPERIOR CONTROLS & SEC               | EQ | \$1,576.27   |
| INDOFF INC              | SU | \$264.77    | BURDEN SALES COMPANY                  | SU | \$133.05     |
| INT ASSOC OF ASSESSING  | FE | \$220.00    | TELMATE LLC                           | SE | \$104.00     |
| JOHN DEERE FINANCIAL    | FE | \$114.41    | THOMSON REUTERS                       | SE | \$325.50     |
| JONES BANK (FICA)       | FE | \$16,578.72 | TOP QUALITY GLOVES                    | SU | \$466.00     |
| KERFORD LIMESTONE CO    | SU | \$11,413.29 | TRANSUNION RISK & ALT                 | FE | \$324.00     |
| KINER SUPPLY COMPANY    | SU | \$108.76    | DANNY TROYER                          | SE | \$300.00     |
| KONICA MINOLTA BUS SOL  | SU | \$244.66    | UNIVERSITY OF NEBRASKA                | SE | \$129.00     |
| KONICA MINOLTA PREM FIN | SU | \$131.48    | UNIV OF NEBRASKA LINCOLN              | SE | \$2,723.46   |
| LANCASTER CO SHERIFF    | SE | \$94.31     | VANGUARD APPRAISALS                   | FE | \$15,800.00  |
| MAXIMUS INC             | SU | \$2,600.00  | VERIZON CONNECT NWF                   | UT | \$744.74     |
| MEYER AUTOMOTIVE        | SE | \$325.29    | VERIZON WIRELESS SERV                 | UT | \$3,557.90   |
| MID AMERICAN BENEFITS   | FE | \$123.25    | VIGILANT SOLUTIONS                    | EQ | \$35,781.70  |
| MID-AMERICAN INS GRP    | FE | \$36,867.79 | VILLAGE OF GARLAND                    | FE | \$49.26      |
| MIDWEST AUTO PARTS      | SE | \$254.67    | VILLAGE OF UTICA                      | FE | \$53.24      |
| MIDWEST AUTOMOTIVE      | SE | \$853.25    | VISA                                  | FE | \$55.29      |
| MILLS & REITER          | SE | \$266.00    | VOSS LIGHTING                         | SE | \$126.20     |
| MILLS CO CLERK OF COURT | SE | \$51.20     | WELLS FARGO FIN LEAS                  | FE | \$396.30     |
| MIPS INC                | SE | \$1,351.61  | WESTERN OIL II LLC                    | SU | \$485.63     |
| MORSE WATCHMANS         | SU | \$10,013.00 | WINDSTREAM                            | UT | \$9,596.93   |
| MUELLER, KALEIGH        | SE | \$350.00    | YORK COUNTY EMA                       | SE | \$11.20      |
| NE ASSN OF CO OFFICIALS | FE | \$375.00    | SALARIES                              |    | \$246,415.92 |
| NE EQUIPMENT INC        | SU | \$19.82     | GROSS SALARIES INCLUDE DEDUCTIONS TO: |    |              |
| NE PUBLIC POWER DIST    | UT | \$55.50     | COLONIAL SUPPLEMENTAL INSURANCE       |    |              |
| NE SHERIFFS ASSOC       | FE | \$200.00    | MID AMERICA CO WISCONSIN              |    |              |
| NEBRASKA INTERACTIVE    | FE | \$8.00      | DELTA DENTAL                          |    |              |
| NMC, INC                | SE | \$3,985.56  | VSP VISION                            |    |              |
| NORRIS PUB POWER DIST   | UT | \$347.72    | WADDELL & REED                        |    |              |

Affirmative Vote: Vrbka, Paulsen, Schmieding, Culver

Motion Carried

Sherry Schweitzer, County Clerk, gave an update of her office activities.

Commissioner Paulsen removed herself from the board at 9:31 a.m.

Moved by Vrbka and seconded by Schmieding to open a public hearing at 9:32 a.m. for an application by Constructors, Inc. for a Conditional Use Permit for a Temporary Asphalt Plant on a tract of land in J Precinct in the N ½ NW ¼ of Section 25 Township 10 North Range 3 East of the 6th p.m.

Affirmative Vote: Vrbka, Schmieding, Culver

Motion Carried

Becky Paulsen, Seward County Weed/Zoning Administrator, explained the application and gave information from the Planning & Zoning Commission.

Greg Lebers, of Constructors Inc., was present to explain that his company has been contracted to work on Interstate 80.

Moved by Vrbka and seconded by Schmieding to close the public hearing at 9:38 a.m.

Affirmative Vote: Vrbka, Schmieding, Culver

Motion Carried

Moved by Vrbka and seconded by Schmieding to adopt Resolution No. 3542 in regard to approving the application of Constructors, Inc for a Conditional Use Permit for a Temporary Asphalt Plant on a tract of land in J Precinct in the N ½ NW ¼ of Section 25 Township 10 North Range 3 East of the 6th p.m.

RESOLUTION NO 3542 OF THE SEWARD COUNTY BOARD OF  
COMMISSIONERS

WHEREAS, Constructors INC. has applied for a Conditional Use Permit for a Temporary Asphalt Plant, and

WHEREAS, the property is described as a tract in the North ½ of the North West ¼ of, Section 25, Township 10N, Range 3E, Seward County, Nebraska, and

WHEREAS, The Planning Commission held a public hearing to consider the application at a regular meeting Sept 21, 2020, and

WHEREAS, notice of the public hearing was published in the Seward County Independent, the Milford Times and posted on the property, and

WHEREAS, The Planning Commission recommended Approval of the Conditional Use Permit on the conditions and finding of facts presented, with a vote of 6 In Favor, 0 Against, and 4 Absent, and 0 Abstain and Not Voting, and

WHEREAS, The Seward County Board of Commissioners held a public hearing to consider the application at a regular meeting October 13, 2020, and

WHEREAS, notice of the public hearing was published in the Seward County Independent, the Milford Times and posted on the property, and

WHEREAS,   X   No one appeared to oppose said Conditional Use

       Individuals appeared to oppose said Conditional Use

       No one appeared to support said Conditional Use

  X   Individuals appeared to support said Conditional Use,

       Individuals appeared without commitment, and

NOW, THEREFORE BE IT RESOLVED that the Seward County Board of Commissioners do hereby approve   X   or        deny the Conditional Use Permit for Constructors INC. to have a Temporary Asphalt Plant at the described location parcel Id 800108337, on a tract of ground located in the North ½ of the North West ¼ of, Section 25, Township 10N, Range 3E Seward County Nebraska.

Paulsen was removed from the Board at the time this Resolution was passed.

Mike Mundhenke had passed away prior to the meeting.

Moved by: Vrbka                      Seconded by: Schmieding                      10/13/2020  
Ayes: Robert Vrbka, Ken Schmieding, John K. Culver, Chair of the Board  
Attest: Sherry Schweitzer, Seward County Clerk

BEFORE THE BOARD OF COMMISSIONERS OF  
SEWARD COUNTY, NEBRASKA

|                          |   |                     |
|--------------------------|---|---------------------|
| IN THE MATTER OF         | ) |                     |
|                          | ) | <u>  NO. 3542  </u> |
| CONDITIONAL USE PERMIT   | ) |                     |
| REQUEST BY:              | ) |                     |
|                          | ) | RECOMMENDATIONS     |
|                          | ) |                     |
| <u>Constructors Inc.</u> |   |                     |
| APPLICANT                |   |                     |

THIS MATTER came before the Planning Commission on the request of the Applicant for a CONDITIONAL USE PERMIT. Public hearing was held on the 13th day of October 2020. Notice of said hearing was publicized on the 2nd day of October 2020.

THE BOARD OF COMMISSIONERS recommends to

☒ Approve the Conditional Use Permit  
☐ Deny the Conditional Use Permit

With a Roll Call Vote of:   3   For   0   Against   0   Absent Not Voting

Upon Review of all necessary facts, the Seward County Board of Commissioner makes the following findings that the application is for the Installation and Use of a Temporary Asphalt Plant, and therefore subject to Seward County's Comprehensive Plan and Land Use Matrix of the Seward County Zoning Regulations, which states: In the Seward County Matrix that this use is allowed with a Conditional Use Permit. Temporary Asphalt Plant

Upon Review of all the necessary facts, the Seward County Planning Commission makes the following findings that:

1. ☒ The use, in all other respects, conforms to the applicable regulations of the district in which it is located. Applicant went through the Zoning process.
2. ☒ The use has adequate water, sewer, and drainage facilities. Currently in Place
3. ☒ The use is in harmony with the character of the area and the most appropriate use of the land. Land is currently used as a follow field.
4. ☒ The establishment, maintenance, or operation of the conditional use will not be detrimental to or endanger the public health, safety, moral, comfort, or general welfare of the county.
5. ☒ The use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purpose already permitted, nor substantially diminish and impair property values within the neighborhood. No evidence of property value diminishing.
6. ☒ The use will not impede the normal and orderly development of the surrounding property for uses permitted in the district.
7. ☒ The use has adequate utilities, access roads, and drainage facilities.
8. ☒ That adequate measures have been or will be taken to provide ingress and egress so designed as to minimize traffic congestion in the public streets.
9. ☒ The use does not include noise, which is objectionable due to volume, frequency, or beat unless muffled or otherwise controlled.
10. ☒ The use does not involve any pollution of the air by fly-ash, dust, vapors or other substance which is harmful to health, animals, vegetation or other property or which can cause soiling, discomfort, or irritation.

11.   x   The use does not involve any malodorous gas or matter, which is discernible on any adjoining lot or property.

12.   x   The use does not involve any direct or reflected glare, which is visible from any adjoining property or from any public street, road, or highway.

13.   x   The use does not involve any activity substantially increasing the movement of traffic on public streets unless procedures are instituted to limit traffic hazards and congestion. Traffic flow will not increase on a daily basis.

14.   x   The use does not involve any activity substantially increasing the burden on any public utilities or facilities unless provisions are made for any necessary adjustments. Electrical grid is in place.

Specific Findings of fact   X   Allowable in A-1 District with a Conditional Use Permit. Currently Zoned A-1.

This Conditional Use Permit is applicable to this Site Only.

A Conditional Use Permit may be granted for a Temporary Asphalt Plant in the designated zoning district: The following special conditions have been considered:

1.   x   The effects on the adjacent property, traffic.
2.   x   The public necessity and advantage.
3.   x   The immediate and long-term effect on the environment and the public.
4.   x   The concern for public safety.
5.   x   The application includes documents to indicate conformance to all applicable governmental regulations and standards.
6.   x   The application includes any affidavits or permits from the Environmental Protection Agency and/or the Nebraska Department of Environmental Quality, FAA and FCC in the event an approval is required by these agencies.
7.   x   A decommission plan

FURTHER recommend specific conditions that are necessary or desirable to address the most appropriate use of the land, the conservation and stabilization of the value of property, the provision of adequate open space for light and air, concentration of populations, congestion of public streets, and the promotion of the general health, safety, welfare, convenience, and comfort of the public.

  NONE  

DATED THIS 13th day of October 2020

Zoning Administrator Becky Paulsen

Affirmative Vote: Vrbka, Schmieding, Culver

Motion Carried

Commissioner Paulsen joined the Board at 9:43 a.m.

### Commissioners Reports:

Commissioner Vrbka reported he had checked roads and construction sites the past week.

Commissioner Culver reported he worked on emails, phone calls, and reviewed information about different projects.

Commissioner Schmieding reported that he had several meetings coming up.

Commissioner Paulsen reported she attended a Seward County Chamber & Development Partnership.

Sheriff Mike Vance and HR Director, Brea Ehman, gave information about the Operation Manager job descriptions for the Task Force and the Sheriff's Office.

Moved by Schmieding and seconded by Vrbka to approve the Operations Manager-Task Force and Operations Manager- Seward Sheriff Office job descriptions.

Affirmative Vote: Schmieding, Vrbka, Paulsen, Culver

Motion Carried

Ehmen also gave information about policies that she has updated and presented to the Board for their approval – namely Smoking, Personnel Records, Harassment and Retaliation and Separation of Employment. Barb Armstead, Deputy County Attorney, stated that she had some questions on each of them and asked that the Commissioners wait to approve these.

Moved by Paulsen and seconded by Vrbka to go into Executive Session at 10:00 a.m. to discuss personnel, it being necessary to protect the reputation of the individual(s).

Affirmative Vote: Paulsen, Vrbka, Schmieding, Culver

Motion Carried

The Chairman stated that the Executive Session is for personnel.

Moved by Paulsen and seconded by Schmieding to go out Executive Session at 10:07 a.m.

Affirmative Vote: Paulsen, Schmieding, Vrbka, Culver

Motion Carried

The Chairman stated that personnel was discussed and no action was taken.

Moved by Schmieding and seconded by Vrbka to accept the Sheriff Fee and Mileage Report for August 2020 in the amount of \$1,304.00 and \$942.88 respectively.

Affirmative Vote: Schmieding, Vrbka, Paulsen, Culver

Motion Carried

Known items on the agenda for Board of Commissioners on October 20, 2020 are as follows:

9:00 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of October 13, 2020

### Other Business Matters to Address When Time Allows

1. Discuss/Action - Public/Officials/Boards
2. Commissioners Reports
3. Discuss/Action – Commissioner Committees and Office Liaisons
4. Discuss/Action – Agenda for October 27, 2020

9:15 a.m. Discuss/Action – Personnel Manual Policies for review: Smoking; Personnel Records; Harassment & Retaliation; Separation of Employment

9:30 a.m. Discuss/Action – Ryan Poots/Eagle View Pictometry – Demonstration on pictometry

10:00 a.m. Discuss/Action – Road Improvements on Yankee Hill and 280<sup>th</sup> for the KXL Pump Station will include a 72" culvert on Yankee Hill Road and road surface upgrades

Moved by Vrbka and seconded by Paulsen to adjourn at 10:11 a.m.  
Affirmative Vote: Vrbka, Paulsen, Schmieding, Culver

Motion Carried

State of Nebraska)  
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 20<sup>th</sup> day of October 2020.

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County Clerk

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Chairman



October 20, 2020  
Seward County Board of Commissioners

State of Nebraska)  
County of Seward) ss.

A regular meeting of the Seward County Board of Commissioners was convened in open and public session at 9:00 a.m. on October 20, 2020 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Commissioners has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Commissioners convened on October 20, 2020 at 9:00 a.m.

Present: Chairperson: John Culver  
Members: Bob Vrbka, Ken Schmieding, Becky Paulsen  
County Clerk: Sherry Schweitzer

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Paulsen and seconded by Vrbka to approve the minutes of October 13, 2020.  
Affirmative Vote: Paulsen, Vrbka, Schmieding, Culver Motion Carried

Commissioner Reports:

Commissioner Vrbka reported he attended the Ag Society meeting and received a comment about road repairs needed.

Commissioner Culver reported he worked with Dept. heads on several items of county business and attended a Planning & Zoning Meeting.

Commissioner Schmieding reported he will attend the Visitors Committee meeting today and Ag Recognition event at the Harvest Hall later in the evening. He also stated he will go to SENDD meeting on Thursday.

Commissioner Paulsen reported she attended a Seward County Chamber Development and Partnership meeting the past week.

The Commissioners discussed the different committees and officials in which they are liaison to. Since Commissioner Mundhenke has passed away, temporary committee assignments were assigned until a new Commissioner is appointed.

The Commissioners talked about recommitting to the Nebraska Intergovernmental Risk Management Association (NIRMA). NIRMA is a pool of 80+ counties that provides liability and workers compensation insurance. Seward County has been asked to decide if it would like to re-commit. After a short discussion, it was decided to re-commit for 3 additional years. A resolution will be put on the agenda next week for action on the item.

Moved by Schmieding and seconded by Vrbka to accept the 1<sup>st</sup> Quarter Investment Report as submitted by the Seward County Treasurer.  
Affirmative Vote: Schmieding, Vrbka, Paulsen, Culver Motion Carried

Moved by Vrbka and seconded by Paulsen to adopt Resolution No. 3543 in regard to allowing Farmers and Merchants bank to substitute pledged securities.

Resolution No. 3543 of the  
Seward County Board of Commissioners

WHEREAS, the Farmers & Merchants Bank desires to make the following security substitution:

|                                 | Replacing |              |
|---------------------------------|-----------|--------------|
| Description                     |           | Amount       |
| Cedar Bluffs Neb rec #15005WAL6 |           | 500,000.00   |
|                                 | With      |              |
| Bellevue Neb #0792124x1         |           | 1,025,000.00 |

Whereas: County deposits would be fully insured

Therefore, let it be resolved, the above substitution by the Farmers & Merchants Bank be approved by this County Board.

Moved by: Vrbka      Seconded by: Paulsen      Adopted: 10/20/2020  
Ayes: Robert Vrbka, Ken Schmieding, Becky Paulsen,  
John K. Culver, Chair of the Board  
Attest: Sherry Schweitzer, Seward County Clerk

Affirmative Vote: Vrbka, Paulsen, Schmieding, Culver

Motion Carried

Moved by Vrbka and seconded by Schmieding to accept the Clerk of the District Court Fee Report for September 2020 in the amount of \$5,015.81.

Affirmative Vote: Vrbka, Schmieding, Paulsen, Culver

Motion Carried

The Commissioners recessed at 9:20 a.m.

The Commissioners re-convened at 9:30 a.m.

Ryan Poots of Eagle View Pictometry gave a demonstration of how pictometry works and how it could benefit Seward County. Marilyn Hladky, Assessor, stated that she had asked Mr. Poots to come and provide information on the subject.

The next item discussed by the Commissioners was road improvements on Yankee Hill and 280<sup>th</sup> Road for the KXL Pump Station that will include a 72-inch culvert. Dan Forbes representing TC Energy discussed needing a culvert for a route needed when the Transcanada pipeline is constructed. He stated the culvert is partially rusted out and is requesting it be replaced. Terry Wicht, Highway Supt., said it was planned to be replaced. Forbes said that his company would pay for the replacement. He also mentioned the roads in the area would need to be stabilized. The culvert would need to be done this fall and the road work would be done in the spring. Seward County has a haul route agreement with Transcanada. The road improvement would be paid by Transcanada and would be a 2-million-dollar improvement.

Moved by Paulsen and seconded by Schmieding to allow road improvements on Yankee Hill and 280<sup>th</sup> Road for the KXL Pump Station that will include a 72-inch culvert and road surface upgrades.

Affirmative Vote: Paulsen, Schmieding, Vrbka, Culver

Motion Carried

Known items on the agenda for Board of Equalization on October 27, 2020 are as follows:

8:30 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of October 13, 2020
4. Discuss/Action – Assessor Information Update

Known items on the agenda for Board of Commissioners on October 27, 2020 are as follows:

9:00 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of October 20, 2020
4. Discuss/Action – Claims for the period through October 16, 2020

Other Business Matters to Address When Time Allows

5. Discuss/Action - Public/Officials/Boards
6. Commissioners Reports
7. Discuss/Action – Res. – Re-commitment to the Nebraska Intergovernmental Risk Management Association for Liability and Workers Compensation Insurance
8. Discuss/Action – Res. – Allow Jones Bank to withdraw Pledged Securities
9. Discuss/Action – Authorize Chairman to sign the Seward County Certification of Cost Allocation Plan for Maximus
10. Discuss/Action – Agenda for October 27, 2020

Moved by Schmieding and seconded by Vrbka to adjourn at 10:28 a.m.

Affirmative Vote: Schmieding, Vrbka, Paulsen, Culver

Motion Carried

State of Nebraska)

County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 27<sup>th</sup> day of October 2020.

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County Clerk

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Chairperson

October 27, 2020  
Seward County Board of Equalization

State of Nebraska)  
County of Seward) ss.

A regular meeting of the Seward County Board of Equalization was convened in open and public session at 8:30 a.m. on October 27, 2020 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Equalization has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Equalization convened on October 27, 2020 at 8:30 a.m.

Present: Chairperson: John Culver  
Members: Bob Vrbka, Ken Schmieding, Becky Paulsen  
County Clerk: Sherry Schweitzer  
County Assessor: Marilyn Hladky

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Paulsen and seconded by Schmieding to approve the minutes of October 13, 2020.  
Affirmative Vote: Paulsen, Schmieding, Vrbka, Culver Motion Carried

Moved by Vrbka and seconded by Schmieding to approve Tax List Corrections 180-19P and 318-19R.

Affirmative Vote: Vrbka, Schmieding, Paulsen, Culver Motion Carried

Moved by Vrbka and seconded by Paulsen to approve the County Board of Equalization Change of Value notices as listed below:

|       | 27-Oct-20 | 2020                  | CBOE Change of Valuation Notices                      |                                                                    |
|-------|-----------|-----------------------|-------------------------------------------------------|--------------------------------------------------------------------|
| Years | Parcel #  | Name                  | Legal Description                                     | Reason                                                             |
| 2020  | 800218159 | Mountain Tower & Land | 25-10-3-Cell Strinz Subdiv in N 1/2                   | Omitted equip,bldng,fence,concrete                                 |
| 2020  | 800218574 | Mountain Tower & Land | 5-10-1-Viaero subd in NE 1/4 NW 1/4                   | Omitted equip,bldng,fence,concrete                                 |
| 2020  | 800226445 | Mountain Tower & Land | Sew Evang Free Ch Add Lot A Admin.<br>Replat of Lot 6 | Omitted equip bldng,fence,concrete<br>& Correct land value for all |

Affirmative Vote: Vrbka, Paulsen, Schmieding, Culver Motion Carried

Hladky updated the Commissioners on activities of her office.

Known items on the agenda for Board of Equalization on November 10, 2020 are as follows:

8:30 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of October 27, 2020
4. Discuss/Action – Assessor Information Update

Moved by Schmieding and seconded by Vrbka to adjourn at 10:45 a.m.

Affirmative Vote: Schmieding, Vrbka, Paulsen, Culver

State of Nebraska)  
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do

hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this November 10, 2020

\_\_\_\_\_  
County Clerk

\_\_\_\_\_  
Chairperson

October 27, 2020  
Seward County Board of Commissioners

State of Nebraska)  
County of Seward) ss.

A regular meeting of the Seward County Board of Commissioners was convened in open and public session at 9:00 a.m. on October 27, 2020 in the Commissioner’s room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner’s Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk’s Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Commissioners has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Commissioners convened on October 27, 2020 at 9:00 a.m.  
Present: Chairperson: John Culver  
Members: Bob Vrbka, Ken Schmieding, Becky Paulsen,  
County Clerk: Sherry Schweitzer

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Paulsen and seconded by Schmieding to approve the minutes of October 20, 2020.  
Affirmative Vote: Paulsen, Schmieding, Vrbka, Culver Motion Carried

Moved by Schmieding and seconded by Vrbka to approve the claims through October 16, 2020 as listed below:

| SEWARD COUNTY CLAIMS THROUGH OCTOBER 16, 2020 |    |             |                        |    |             |
|-----------------------------------------------|----|-------------|------------------------|----|-------------|
| ADP LLC                                       | SE | \$2,495.70  | NEBR RURAL RADIO ASSOC | SE | \$350.00    |
| ADVANCED CORRECTL HLTH                        | SE | \$331.20    | NEBRASKA INTERACTIVE   | SE | \$8.00      |
| ADVANCED OFFICE AUTOM                         | SU | \$127.46    | NORRIS PUB POW DIST    | UT | \$592.83    |
| AGING SERVS FUND                              | FE | \$30,375.00 | OREILLY AUTOMOTIVE     | SU | \$39.21     |
| AMERITAS LIFE INS                             | FE | \$17,787.13 | PAC N SAVE             | SU | \$354.77    |
| BAUER BUILT INC                               | SE | \$1,488.23  | PAPER TIGER SHRED      | SE | \$161.00    |
| BLACK HILLS ENERGY                            | UT | \$777.97    | PETTY CASH FUND        | FE | \$156.57    |
| BLUE VALLEY BEHAV HLTH                        | SE | \$292.50    | POTTER REPAIR          | SE | \$660.35    |
| BLUESTEM NETWORK                              | UT | \$110.00    | QUADIENT, INC          | SE | \$1,174.80  |
| BUTLER CO LANDFILL                            | SE | \$273.78    | RADAR SHOP INC         | EQ | \$936.00    |
| CAPITAL BUSINESS SYS                          | SU | \$13.34     | RAY ALLEN MFG          | SE | \$280.89    |
| CATERPILLAR FINANCIAL                         | EQ | \$56,149.73 | SACK LUMBER            | SU | \$319.48    |
| CENTRAL SAND & GRAVEL                         | SU | \$60,298.42 | SEILER INSTRUMENT      | EQ | \$6,350.00  |
| CENTRAL STATES HYDRAUL                        | SE | \$824.52    | SEWARD AGING SERV      | SE | \$1,921.10  |
| CHILD HOSP & MED CENT                         | SE | \$100.00    | SEWARD CO CHAMBER      | FE | \$1,000.00  |
| CLERK OF THE DIST COURT                       | SE | \$450.00    | SEW CO HLTH CLM FUND   | FE | \$39,842.33 |
| CONNER PSYCH SERV                             | SE | \$365.00    | SEW CO INDEPENDENT     | SE | \$541.15    |
| GREGORY C. DAMMAN                             | SE | \$1,283.50  | SEWARD CO SHERIFF      | SE | \$33.73     |
| DOUGLAS CO SHERIFF                            | SE | \$20.21     | SEW CO SINKING FND     | FE | \$20,000.00 |

|                        |    |             |                                       |    |              |
|------------------------|----|-------------|---------------------------------------|----|--------------|
| EAKES OFFICE PLUS      | SU | \$279.64    | SHINETECH SOFTWARE                    | EQ | \$6,364.00   |
| ELECTION SYS & SFTWR   | SU | \$10,774.15 | SID DILLON                            | SE | \$1,195.16   |
| EQUIFAX WORKFORCE      | SE | \$90.45     | SITE ONE LANDSCAPE                    | SE | \$108.21     |
| KEARNEY HOSPITALITY    | SE | \$314.85    | SOARIN GROUP                          | SE | \$7,446.00   |
| FARMERS COOP           | SU | \$1,021.97  | ST OF NE DAS STATE ACCTNG             | FE | \$650.00     |
| FASTENAL CO            | SU | \$182.89    | SUMMIT FOOD SERVICE                   | SE | \$2,182.96   |
| FEDEX                  | SE | \$89.16     | THE HOME DEPOT PRO                    | SU | \$208.84     |
| FIRST WIRELESS         | UT | \$430.00    | THOMSON REUTERS-WEST                  | SE | \$317.81     |
| FOXSTER OPCO           | EQ | \$31,765.00 | TIME WARNER CABLE                     | UT | \$346.74     |
| G & P DEVELOP LANDFILL | SE | \$15.30     | TWIN RIVERS HLTH CARE                 | SE | \$30.00      |
| CHAD GERDIN            | SE | \$275.00    | UNL PRINT AND COPY SERV               | SU | \$27.81      |
| GREAT PLAINS COMM      | UT | \$628.95    | UPS                                   | SE | \$8.80       |
| HELMINK PRINTING       | SU | \$619.00    | UTICA AGING SERVICE                   | SE | \$1,661.70   |
| KEARNEY INVESTMENT     | SE | \$269.85    | VERIZON CONNECT NWF                   | UT | \$834.15     |
| HOMETOWN LEASING       | FE | \$171.78    | VERIZON WIRELESS                      | UT | \$1,037.86   |
| HOTSY EQUIPMENT CO     | EQ | \$541.43    | VIRTUAL IMPRESSIONS                   | SE | \$20.00      |
| INDOFF INC             | SU | \$374.97    | VISA                                  | FE | \$4,786.05   |
| JOHNSON SAND & GRAVEL  | SU | \$30,418.35 | WATCH GUARD VIDEO                     | SE | \$304.95     |
| JONES BANK (FICA)      | FE | \$19,785.63 | WHITNEY,NEWMAN...                     | SE | \$456.00     |
| KACH 510 INVESTMENTS   | FE | \$2,500.00  | WINDSTREAM                            | UT | \$10,282.07  |
| LA QUINTA INN & SUITES | TR | \$617.70    | SALARIES                              |    | \$259,152.20 |
| LANCASTER CO SHERIFF   | SE | \$37.22     | GROSS SALARIES INCLUDE DEDUCTIONS TO: |    |              |
| MEMORIAL CLINIC        | SE | \$34.00     | COLONIAL SUPPLEMENTAL INSURANCE       |    |              |
| MILFORD AGING SERV     | SE | \$1,765.00  | MID AMERICAN CO WISCONSIN             |    |              |
| MILLER SEED & SUPPLY   | SU | \$700.00    | DELTA DENTAL                          |    |              |
| NE HHS SYSTEMS         | SE | \$90.00     | VSP VISION                            |    |              |
|                        |    |             | WADDELL & REED                        |    |              |

Affirmative Vote: Schmieding, Vrbka, Paulsen, Culver

Motion Carried

Schweitzer updated the Commissioners on activities of her office.

#### Commissioners Reports:

Commissioner Vrbka reported he checked on roads and reported information to County Officials.

Commissioner Culver reported he attended a Blue Valley Community Action meeting via Zoom, helped with a personnel matter, checked on 2 cemeteries, and will have a Seward Saline Solid Waste meeting this coming week.

Commissioner Schmieding reported he attended a Visitors Committee meeting, a Farmers Appreciation event and the 4<sup>th</sup> of July Committee meeting during the week.

Commissioner Paulsen had no report.

Sheriff Vance was present to update the Commissioners on the Task Force. He stated that the lease for the building is being worked on; and the spare generator from the Road Dept. is being serviced and will be able to be hooked up to the building the Task Force will be working out of. He will be adding a member to the Task Force and so he will "back-fill" that position with a new employee in his office. The counties of Johnson, Otoe and Fillmore will be joining the Task Force but their members will not be working in Seward County. Remodeling of offices and installing of cameras are being done, with the Drug Fund paying all costs. He also reported that Homeland Security has asked that a member of his department travel and give information about a traffic stop which netted \$1.9 million, with costs to be paid by Homeland Security.

Moved by Vrbka and seconded by Paulsen to go into Executive Session to discussion potential litigation at 9:36 a.m.

Affirmative Vote: Vrbka, Paulsen, Schmieding, Culver

Motion Carried

The Chairman reiterated that the Executive Session is to discuss Potential Litigation.

Moved by Paulsen and seconded by Schmieding to go out of Executive Session at 9:48 a.m.

Affirmative Vote: Paulsen, Schmieding, Vrbka, Culver

Motion Carried

Chairman Culver stated that no action was taken during Executive Session.

Moved by Vrbka and seconded by Schmieding to authorize the Chairman to sign a Settlement and General Release Agreement between the County of Seward and Denise R. Janssen.

Affirmative Vote: Vrbka, Schmieding, Paulsen, Culver

Motion Carried

Moved by Vrbka and seconded by Schmieding to authorize the Chairman sign the Pre-Determination Settlement between the Nebraska Equal Opportunity Commission and Denise R. Janssen, Complainant, and Seward County, Respondent.

Affirmative Vote: Vrbka, Schmieding, Paulsen, Culver

Motion Carried

Brea Ehmen, HR Director, presented changes to current personnel policies that she is requesting to be approved. She gave information on the language she suggested for each policy.

Moved by Vrbka and seconded by Schmieding to approve the following policies:

**BEREAVEMENT LEAVE**

**REVISED: 10/2020**

Seward County recognizes that time off from work may be necessary due to a death of a family member. This includes family as defined below. Bereavement pay will be paid time and will not require an employee to use vacation or sick leave. Bereavement leave is only allocated and paid days that the employee is/was scheduled to work.

All full-time Seward County employees will be eligible for up to 40 hours leave with pay upon the death of an family member defined as: a spouse, domestic partner, parent, stepparent, parents-in-law, sibling, stepsibling, child, or stepchild. Funeral leave will need approval of the department head. Employees with a part-time status (half-time or more) will be eligible for up to 20 hours of leave with pay for the death of an immediate family member as defined above.

All full-time Seward County employees will be eligible for up to 24 hours leave with pay upon the death of a family member defined as: a grandparent, grandparent-in-law, brother/sister-in-law, son/daughter-in-law, or grandchild. Funeral leave will need approval of the department head. Employees with a part-time status (half-time or more) will be eligible for up to 10 hours of leave with pay for the death of a family member listed above.

All full-time and part-time (scheduled 20 hours or more) Seward County employees will be eligible for up to 8 hours of leave with pay upon the death of an employee's extended family member, with the approval of the department head. An extended family member is an aunt, uncle, or cousin.

Funerals that fall on holidays or regularly scheduled days off are not eligible for paid funeral leave. Bereavement leave is paid based on the employee's base rate at the time of the absence. Time off for bereavement leave will not be considered hours worked for purposes of performing overtime calculation.

Bereavement leave requests will be considered on a case-by-case basis by the employee's supervisor and Human Resources as to assure the absence would not significantly impact normal operations. Each request would follow the guidelines listed above. Seward County reserves the right to require verification of the need for leave.

If additional time off due to the death of an immediate family member is needed, an employee may request the use of vacation leave, comp time, or an unpaid leave of absence (if benefits are exhausted). The department head will do its best to accommodate the employee's request on a case-by-case basis. In some circumstances, FMLA guidelines may apply.

In the event that the death of a family member occurs while utilizing vacation or comp time, the employee should notify their immediate supervisor. The supervisor and/or department head will be authorized to grant bereavement leave consistent with the above guidelines in place of the scheduled vacation or comp hours.

## **PERSONNEL RECORDS**

**REVISED: 10/2020**

Your personnel file contains important information such as your application, job description, and other such records and acknowledgements. It also includes your performance evaluation reports, warnings or other disciplinary notices, as well as your salary history. Personnel records are the property of Seward County and no information can be removed from the personnel records by any person including the employee for whom the file is kept. Such conduct will result in severe disciplinary or corrective action.

Information pertaining to benefits, FMLA, I-9 form, medical documentation, and background checks will be maintained in confidential files that are separate from the employee's personnel file. Only Human Resources has access to these files.

Personnel records are confidential. Only you, your supervisor, Department Head, Human Resources, and County Commissioners have access to them. You may view your personnel file upon written request. Personnel files will be viewed in the presence of a Human Resources representative. Personnel files may not leave the Human Resources department.

Requests for viewing of personnel files by current employees, past employees and supervisors/department heads will be reasonably accommodated. Requests for copies after review of a file shall be kept to the minimum need as to best control cost and labor. At the discretion of the Human Resources Director, copies of personnel file records of more than 75 pages will result in incurred charges of \$0.25 per additional page for the cost of paper and labor.

Past employees will be able to access their personnel file, upon written request, for up to 4 years after termination.

## **SEPARATION FROM EMPLOYMENT**

**REVISED: 10/2020**

At any time, an employee has the right to terminate employment with the County, for any reason or for no reason, and Seward County retains the same right to terminate an employee for any lawful reason, as we are an "at-will" employer.

It shall be the responsibility of the County or the employee, as applicable, to provide notice of termination of employment as indicated below. Reasonable notice is necessary to minimize disruption of County service.

### Reduction in Force

An employee may be laid off because of a reduction in required personnel, reorganization of a Department or Seward County function, a decrease in workload, or a lack of funds. Whenever



possible, employees who are to be laid off in one department shall be integrated into another department by transfer.

This policy applies to all employees who have successfully passed their initial introductory period with Seward County. Employees who have not completed their introductory period are generally the lesser senior with regards to their tenure with Seward County and will be first to be laid off.

For those employees who have completed their introductory period with Seward County, the following procedure, including, but not limited to the factors herein, will be utilized when a layoff is necessary:

1. The Department Head will determine how many employees are to be laid off from their department.
2. The Department Head will determine which employees will be laid off from their department based upon each employee's job duties, or multiple job duties recently currently being performed by the employee. This includes:
  - a) skill levels, work record and abilities of the employee
  - b) seniority and length of service
  - c) performance appraisal of employee, including recent or pending disciplinary actions of the employee
3. The Department Head will determine those employees who are in critical jobs, which are exempted from this procedure. A critical job is defined as one, which requires special skills, education, training or specialized knowledge.
4. The Department Head will review any lay-off determination with the County Commissioners prior to issuing formal notice to affected employees.
5. The employment policies and staffing needs of the department, together with contracts, ordinances and statutes related thereto;
6. Required federal, state, or local certificates or licenses.

Seward County will endeavor to give two (2) weeks' notice of a layoff. Formal written notice of the layoff will be issued by the Department Head and will contain the following information:

1. Notice of the last day to be worked.
2. Benefit coverage and date of expiration.
3. Reason for the layoff and anticipated length of the layoff.

Notices will be personally given to the affected employees by the Department Head and their immediate supervisor or will be sent to their last known address by certified mail.

#### Resignation and Retirement

An employee, who desires to resign or retire from his/her position with Seward County in good standing, shall provide a written resignation, at least two weeks prior to the effective date to his/her Department Head, County Commissioners or appropriate authority stating the effective date of their resignation or retirement.

If you cease working for the county on or after age 55, you are considered "retired" for plan and policy purposes.

Exiting employment without giving two-week notice will generally result in ineligibility for rehire. The County Board may approve exceptions to this policy on a case-by-case basis, as recommended by the Department Head. Resignations will be effective at the end of the shift on the final day the employee is working for Seward County, as indicated in the resignation notice.

If an employee's decision to terminate employment is based on a situation that could be corrected, the employee is encouraged to discuss it with his/her department head or the Human Resource Director before making their decision.

Employees resigning must repay any salary received for sick leave drawn in excess of their total allowed accumulation. This repayment will be adjusted on their final paycheck.

At the discretion of the supervisor, new requests for vacation leave and compensatory time may be allowed during the two-week notice period. A request is not guaranteed to be granted if doing so is not in the best interest of the department staffing needs or workload. Only under extreme circumstances will vacation leave and compensatory time be allowed on the last day of active service. Pre-approved time off submitted prior to giving notice will generally be granted, unless circumstances would not allow. Compensation for earned and accrued vacation leave and compensatory time will be awarded to the employee on their final paycheck. This includes existing paid time banks and compensatory time banks for employees who had changed from full-time employment to part-time employment had ceased accruing benefits. Vacation and comp banks for employees who have since become an elected official will also be paid out upon resignation from the county, or election of another official leading to termination of employment with the county.

During an employee's two-week notice of resignation or retirement, any absence related to sickness for more than two days (consecutive or non-consecutive) must be supported by a physician's note documenting their sickness and need to be absent. Further absences, beyond two days (consecutive or non-consecutive) not supported with a physician's note may be supplemented with pay utilizing comp time, vacation time, or unpaid leave if requested. Sick time that is found to be fraudulently requested by an employee during an employee's two-week notice could be grounds for ineligibility for rehire, and may result in unpaid sick leave. Absences or sickness covered by such legal protection via law or statute (i.e. FFCRA, FMLA) or was approved sick leave prior to giving notice for a healthcare-related appointment will be exceptions to this policy.

For employees leaving voluntarily, an Exit Interview will be arranged on or prior to the employee's last day of active service. Exit interviews shall be conducted in person or can be mailed to the employee with a return envelope if the employee prefers. Exit interviews are confidential and shall be viewed only by Human Resources.

The employee will turn in all Seward County uniforms, equipment, key cards, ID badges, and materials issued during their employment on or before the last working day of their employment.

## **SOLICITATION**

### **REVISED 10/2020**

Solicitation and distribution of literature or sale of items for charitable purposes or other reasons shall be allowed among or by County employees or non-employees during working hours and in working areas, unless such request is approved in advance by the County Commissioners. *"Working hours"* are any time during which an employee is expected to carry out their job duties. This definition excludes meal or rest breaks

*Solicitation* is any form of requesting money, support or participation for products, groups, organizations or causes which are unrelated to our company. These include but are not limited to:

- Seeking funds or donations for a non-profit organization
- Asking for signatures for a petition
- Selling merchandise or service
- Requesting support or funding for a political candidates or campaigns
- Engaging in religious proselytism
- Selling goods for personal profit.
- Unauthorized posting of non-work-related material on company bulletin boards.
- Solicitation or distribution of non-business literature towards customers, partners, and vendors.
- Proselytizing others to groups or initiatives that violate non-discrimination and equal opportunity policies

Non-employees are likewise prohibited from distributing material or soliciting employees on the County's premises that are not open to the general public at any time.

Violations of such prohibited activity may result in discipline, up to and including termination.

#### **PEDDLING**

##### **REVISED 10/2020**

Violations of such prohibited activity may result in discipline, up to and including termination.

Peddling is the act of engaging in the illegal, illicit sale of drugs or stolen items. Peddling is strictly prohibited and not allowed at any time.

Violations of such prohibited activity may result in discipline, up to and including termination.

#### **SMOKE-FREE WORKPLACE**

##### **REVISED: 10/2020**

Smoking, including the use of electronic cigarettes by the public and County employees shall be prohibited in all Seward County buildings and Seward County vehicles. Smoking in outdoor areas shall not be done within 10 feet of any public entrance or exit to a Seward County building.

#### **POLITICAL ACTIVITY**

##### **REVISED: 10/2020**

No employee shall be prohibited from participating in political activities except during office hours or when otherwise engaged in the performance of his or her official duties. No employee shall engage in any political activity while wearing a uniform required by the County. Employees wishing to take part in political activities (other than voting exception below) during normal scheduled work hours must use vacation, comp time, or leave without pay (if no benefits available) to cover this period of absence.

All employees have the right of protection from political coercion of any type from any person. Employees may not be interrupted while on duty by political activities unless a safety concern exists. All employees have the right to vote as they choose and to express their opinions in an appropriately respectful and a non-disruptive manner on political subjects and candidates.

#### **Voting**

Most polling facilities for elections for public office have hours that are scheduled to accommodate working voters. Seward County, therefore, requests that employees schedule their voting for before or after their work shifts. Any registered voter who does not have two consecutive hours in the period of time between the opening and closing of polls shall be entitled on election day to be absent from employment for a period of up to two consecutive hours between the time of the opening and closing of polls. If the registered voter requests such leave prior to or on election day, the registered voter shall not be liable for any penalty or deduction in salary or wages. The employer may specify or schedule the hours during which the employee may be absent from their scheduled shift.

## UNLAWFUL HARASSMENT

REVISED: 10/2020

Policy Statement. It is the policy of Seward County ("County") that all employees, including elected officials, shall treat their peers with respect. All County Employees are entitled to a workplace free of discrimination and harassment. Harassment in the workplace is a form of discrimination and is prohibited by state and federal law. All harassment complaints will be taken seriously and will be investigated appropriately. Corrective action will be taken as warranted. This policy applies to all County employees and elected officials, as well as members of the public, contractors, customers or other persons conducting business with the County or on County owned or leased property.

### 1. Definitions

*Discrimination:* Discrimination shall be defined as differential treatment on the basis of race, color, religion, sex, national origin, age, disability, medical condition, veteran status, citizenship, sexual orientation, gender identification, marital status, genetic information, or any characteristic protected by state or federal law. Sex-based Discrimination involves treating someone of either sex unfavorably in any aspect of employment due to that person's sex. Sex-based discrimination includes discrimination on the basis of pregnancy, gender identity, or sexual orientation.

*Harassment:* a form of employment discrimination that violates Title VII of the Civil Rights Act of 1964, the Age Discrimination in Employment Act of 1967, (ADEA), and the Americans with Disabilities Act of 1990, (ADA). Harassment is unwelcome conduct that is based on race, color, religion, sex, national origin, age, disability or genetic information. Harassment becomes unlawful where (i) enduring the offensive conduct becomes a condition of continued employment, or (ii) the conduct is severe or pervasive enough to create a work environment that a reasonable person would consider intimidating, hostile, or abusive. The complaining party may be anyone affected by the conduct of another and need not be the person to whom the conduct was addressed. Harassment includes, but is not limited to, conduct that is offensive, derogatory or shows hostility toward an employee due to race, color, religion, sex, national origin, age, disability, medical condition, veteran status, citizenship, sexual orientation, gender identification, marital status or any other characteristic protected by state or federal law. Petty slights, annoyances, and isolated incidents will generally not rise to the level of illegality. Some examples of such conduct violations include, but are not limited to: verbal harassment or abuse, posting or distributing derogatory bulletins, pictures, or cartoons, or offensive language, characterizations, or humor.

*Sexual Harassment:* a form of harassment that includes harassment on the basis of sex, or unwelcome sexual advances, requests for sexual favors, and other verbal or physical harassment of a sexual nature. It shall include making unwelcome sexual advances, requesting sexual favors, and engaging in other verbal or physical conduct of a sexual nature if (a) submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment, (b) submission to or rejection of such conduct by an individual is used as the basis for employment decisions affecting such individual, or (c) such conduct has the purpose or effect of unreasonably interfering with an individual's work performance or creating an intimidating, hostile, or offensive working environment. Examples of such conduct violations include, but are not limited to: or innuendos of sexual nature, physical contact such as patting, pinching or hugging, unwelcomed materials or photographs of a sexual nature in the workplace, and sexual comments of a provocative or suggestive nature.

### 2. Discrimination and Harassment Prohibited

Any conduct which constitutes discrimination or harassment in the workplace or which contributes to the existence of a hostile working environment is prohibited. Any County employee who engages in such conduct shall be subject to disciplinary action including, but not limited to, suspension, demotion, or termination of employment.

Discrimination and harassment are not limited to the workplace itself. Either can occur

while on business travel, at business-sponsored events, or away from the workplace during non-work hours. Telephone calls, text messages, emails, and social media usage by employees can also constitute unlawful workplace harassment.

3. Reporting.

Individuals who believe they have experienced or witnessed discrimination, harassment, or related retaliation should report it to his/her supervisor or Department Head immediately. Individuals who do not feel comfortable reporting harassment to their supervisors or Department Head should report the discrimination, harassment or related retaliation to the Human Resources Director and County Legal Counsel.

Complaints may be either written or verbal.

Allegations of discrimination, harassment, or related retaliation shall be investigated and dealt with in a fair, unbiased, and timely manner. If the complaint is found to be invalid, all involved parties will be so notified. If the complaint is found to have merit, corrective action will be implemented. Such action shall include, but is not limited to, eliminating any prohibited conduct or conditions and imposing appropriate disciplinary sanctions. Sanctions are action up to and including suspension, demotion, or termination of employment.

Duty to Report. Supervisors and administrators who knowingly condone, fail to report, or fail to take action to remedy incidents of harassment or retaliation may themselves be subject to discipline.

4. Confidentiality. Confidentiality is required so individuals feel free to come forward and so that reputations may be protected. Confidentiality is important to the fair investigation of a harassment complaint and all parties to the complaint are encouraged to maintain confidentiality at all times.

However, complete confidentiality cannot be guaranteed in all instances. In order to conduct an effective investigation and, when necessary, to impose appropriate sanctions, it may be necessary to reveal information regarding the complaint to the alleged harasser and potential witnesses. Appropriate supervisors will be informed about the progress of the complaint and/or investigation strictly on a need-to-know basis.

## **RETALIATION**

Any retaliation in the form of adverse action against any employee because he/she files a complaint under this policy, cooperates with any investigation, or otherwise pursues his/her legal rights is unlawful and will not be tolerated. Retaliation need not be job-related or occur in the workplace in order to constitute unlawful retaliation.

Activity is protected under this policy when a person has:

- made a complaint of harassment, either internally or with any anti-discrimination agency;
- testified or assisted in a proceeding involving harassment under the Human Rights Law or other anti-discrimination law;
- opposed harassment by making a verbal or informal complaint to management, or by simply informing a supervisor or manager of harassment;
- reported that another employee has been harassed; or
- encouraged a fellow employee to report harassment.

If it is determined that any alleged harassment does not constitute a violation of this policy, the reporting individual is protected from retaliation if that person had a good faith belief that the practices were in violation of this policy. However, this is not intended to protect persons who make reports of harassment that he/she knows to be false.

## **PERFORMANCE EVALUATIONS**

**REVISED 10/2020**

All employees, with the exception of elected officials, their deputies, and the 911 Director, shall receive a written evaluation from their Supervisor or Department Head after

completing their first year of employment (anniversary eval), and annually thereafter at the beginning the next budget year . Though documented evaluations under this policy are only done annually, it is encouraged that positive or negative performance, be addressed as issues are encountered or recognition is deserved. The annual evaluation will include areas of improvement and achievements related to the past 12 months of the employee’s work. The annual evaluation will, at a minimum, consider the following:

- 1.The quality of work performed as compared to other similar workers.
- 2.The quantity of work, where applicable.
- 3.General employment considerations (i.e. attitude, compliance with policies or procedures, disciplinary action within the past 12 months, record of absenteeism, etc.)

The immediate supervisor or department head in charge of the employee will complete a report and then review its contents with the employee, at which time the employee has the right to add comments. The employee will be given the opportunity to attach written comments within thirty (30) days of the date of the report, if desired.

Supervisors and department heads shall utilize the most recent version of the Seward County evaluation template or another comparable evaluation template that includes the minimum requirements for the evaluation as listed above.

The results of this review will be used to determine salary recommendations and support recommendations for promotion or discharge. Maximum wage increase allowances for employees will be approved by the County Commissioners annually during budget hearings. Wage adjustment recommendations are not automatic for every employee and may be awarded at a lesser rate based on the employee’s most recent annual evaluation. Any employee who fails to meet all expectations of their job description throughout the prior 12 months of work may not receive the full amount of the Board-approved recommended wage increase. This adjustment will be determined by the employee’s supervisor and/or department head through the evaluation process. Any wage adjustment for performance concerns must be communicated to Human Resources prior to the annual budget approval or the employee’s one-year anniversary date.

An employee who transfers into a different county position (including promotions, demotions, new job title or transfer to a different department) will be considered a “new” employee for the purposes of this policy. The employee’s first performance evaluation and eligibility for performance increase will be associated with the one-year anniversary of the date they changed their title, position, or department.

The evaluation will become an official part of the employee’s personnel record.

Affirmative Vote: Vrbka, Schmieding, Paulsen, Culver

Motion Carried

Moved by Vrbka and seconded by Paulsen to adopt Resolution No. 3544 in regard to recommitting to the Nebraska Intergovernmental Risk Management Association for liability and workers compensation insurance.

RESOLUTION No. 3544  
FOR AMENDMENT AND ADDENDUM TO  
NIRMA/NIRMA II INTERGOVERNMENTAL/INTERLOCAL AGREEMENTS

WHEREAS, Seward County has previously entered into Intergovernmental/Interlocal Agreements with various other Nebraska Counties and other public agencies to form and participate in the Nebraska Intergovernmental Risk Management Association (NIRMA) and the Nebraska Intergovernmental Risk Management Association II (NIRMA II) as authorized by the Intergovernmental Risk Management Act (Neb. Rev. Stat. §44-4301 et seq.)



Moved by: Schmieding                      Seconded by: Paulsen  
Date Adopted:        10/27/2020  
Ayes: Robert Vrbka, Ken Schmieding, Becky Paulsen,  
John K. Culver, Chair of the Board  
Sherry Schweitzer, Seward County Clerk

Affirmative Vote: Schmieding, Paulsen, Vrbka, Culver                      Motion Carried

Moved by Vrbka and seconded by Schmieding to accept the Certification of Distress Warrants to be Collected for Tax Year 2019 as submitted by the County Treasurer.

Affirmative Vote: Vrbka, Schmieding, Paulsen, Culver                      Motion Carried

Known items on the agenda for Board of Commissioners on November 10, 2020 are as follows:

9:00 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Public/Officials/Boards
4. Discuss/Action - Approve minutes of October 27, 2020
5. Discuss/Action – Claims for the period through October 30, 2020

Other Business Matters to Address When Time Allows

1. Discuss/Action - Public/Officials/Boards
2. Commissioners Reports
3. Discuss/Action – Discuss/Action – Authorize Chairman to sign the Seward County Certification of Cost Allocation Plan for Maximus
4. Discuss/Action – Agenda for November 17, 2020

Moved by Schmieding and seconded by Vrbka to adjourn at 10:40 a.m.

Affirmative Vote: Schmieding, Vrbka, Paulsen, Culver                      Motion Carried

State of Nebraska)  
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 10<sup>th</sup> day of November 2020.

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County Clerk

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Chairman



# November 10, 2020

## Seward County Board of Equalization

State of Nebraska)  
County of Seward) ss.

A regular meeting of the Seward County Board of Equalization was convened in open and public session at 8:30 a.m. on November 10, 2020 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Equalization has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Equalization convened on November 10, 2020 at 8:30 a.m.

Present: Chairperson: John Culver  
Members: Bob Vrbka, Ken Schmieding,  
County Clerk: Sherry Schweitzer  
County Assessor: Marilyn Hladky  
Absent: Member: Becky Paulsen

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Schmieding and seconded by Vrbka to approve the minutes of October 27, 2020.  
Affirmative Vote: Schmieding, Vrbka, Culver Motion Carried

Hladky updated the Commissioners on activities of her office.

Known items on the agenda for Board of Equalization on November 24, 2020 are as follows:

8:30 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of November 10, 2020
4. Discuss/Action – Assessor Information Update

Moved by Vrbka and seconded by Schmieding to adjourn at 8:39 a.m.

Affirmative Vote: Vrbka, Schmieding, Culver Motion Carried

State of Nebraska)  
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 24<sup>th</sup> day of November 2020.

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County Clerk

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Chairperson

# November 10, 2020

## Seward County Board of Commissioners

State of Nebraska)  
County of Seward) ss.

A regular meeting of the Seward County Board of Commissioners was convened in open and public session at 9:00 a.m. on November 10, 2020 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Commissioners has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Commissioners convened on November 10, 2020 at 9:00 a.m.

Present: Chairperson: John Culver  
Members: Bob Vrbka, Ken Schmieding  
County Clerk: Sherry Schweitzer  
Absent: Member: Becky Paulsen

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Those officials updated the Commissioners on activities of their offices were Mike Vance, Brea Ehmen and Sherry Schweitzer.

Jonathan Jank, Executive Director of the Seward County Chamber & Development Partnership, updated the Commissioners on activities of his organization.

Moved by Vrbka and seconded by Schmieding to approve the claims for the period through October 30, 2020 as follows:

| SEWARD COUNTY CLAIMS THROUGH OCTOBER 30, 2020 |    |             |                      |    |             |
|-----------------------------------------------|----|-------------|----------------------|----|-------------|
| ADVANCED CORRTL HLTHCR                        | SE | \$4,439.57  | VERIZON WIRELESS     | UT | \$1,758.58  |
| ADVANCED OFFICE AUTOM                         | SU | \$257.30    | WELLS FARGO FIN LEAS | SE | \$198.15    |
| ALL MAKES OFFICE EQUIP                        | EQ | \$795.00    | WINDSTREAM           | UT | \$997.01    |
| AMAZON CAPITAL SERV                           | SE | \$401.72    | YORK COUNTY COURT    | SE | \$2.00      |
| AMERITAS LIFE INS                             | FE | \$16,825.81 | AFFORDABLE INT SOL   | SE | \$74.99     |
| ANCHOR PROMOTIONS                             | SU | \$284.73    | KENNETH PANKOKE      | SE | \$595.24    |
| ASSN STATE FLOODPLN MGRS                      | SE | \$165.00    | BLACK HILLS ENERGY   | UT | \$123.42    |
| CAMPBELL CLEANING                             | SE | \$2,995.00  | DALE JOHNSON ENT     | SU | \$73,672.84 |
| CAPITAL BUSINESS SYS                          | EQ | \$6,195.00  | FASTENAL COMPANY     | SU | \$813.85    |
| CAPITAL SANITARY SUPP                         | SU | \$521.58    | FRONTIER COOP        | SU | \$15,140.00 |
| CHARM-TEX                                     | SU | \$267.80    | JOHNSON SAND & GRVL  | SU | \$26,562.81 |
| CITY OF SEWARD                                | UT | \$11,134.03 | KERFORD LIMESTONE    | SU | \$3,266.19  |
| CULLIGAN                                      | SE | \$24.50     | MAINELLI WAGNER      | SE | \$815.00    |
| DELL MARKETING L P                            | SE | \$1,760.30  | MEDICAL ENTERPRISES  | SU | \$6.25      |
| DON'S PIONEER UNIF                            | SE | \$130.59    | MIDWEST AUTO PARTS   | SE | \$417.15    |
| E 911                                         | SE | \$36,687.33 | NE EQUIPMENT INC     | SU | \$472.61    |
| EAKES OFFICE PLUS                             | SU | \$1,252.09  | NE PUB POW DIST      | UT | \$63.44     |
| FARM & HOME PUBLISH                           | SE | \$1,200.00  | NEWMAN SIGNS         | SU | \$2,912.36  |
| FARMERS COOPERATIVE                           | SU | \$118.27    | PENNER'S TIRE        | SE | \$332.40    |
| FIRST WIRELESS, INC                           | UT | \$50.00     | POWERPLAN            | SE | \$615.84    |
| GALLS LLC                                     | SE | \$78.85     | REED ELECTRIC        | SE | \$99.17     |
| GUARDIAN RFID                                 | EQ | \$3,196.00  | SACK LUMBER          | SU | \$370.96    |
| H & H PLASTICS                                | SU | \$390.29    | SUNBELT RENTALS      | SE | \$336.16    |
| HAGERTY, SHAWN                                | SE | \$75.00     | TRUCK CENTER CO      | SU | \$292.93    |

|                         |    |              |                                       |    |              |
|-------------------------|----|--------------|---------------------------------------|----|--------------|
| HERPOLSHEIMERS INC      | SE | \$184.56     | TRUCK EQUIP SERVICE                   | SE | \$3,384.79   |
| JONES BANK (FICA)       | FE | \$14,219.77  | VERMEER HIGH PLAINS                   | UT | \$335.36     |
| KIESLER POLICE SUPPLY   | SU | \$3,861.98   | VILLAGE OF UTICA                      | FE | \$53.36      |
| KIRBY ROTH INSURANCE    | SE | \$50.00      | WARRIOR STRUCT INTEG                  | SE | \$525.00     |
| KONICA MINOLTA          | SE | \$131.48     | GEHRING CONST                         | SE | \$1,387.00   |
| HOLLY MATZKE            | SE | \$144.00     | SOARIN GROUP, LLC                     | SE | \$10,084.87  |
| MCKESSON MED SURG       | SU | \$194.12     | PAC N SAVE                            | SU | \$561.26     |
| MID AMERICAN BENEFITS   | FE | \$123.25     | VANGUARD APPRAISALS                   | SE | \$312.50     |
| MID-AMERICAN INS GRP    | FE | \$37,098.91  | MOBILE BINDER                         | SE | \$7,500.00   |
| MILLS & REITER          | SE | \$166.25     | DELTA DENTAL OF NE                    | SE | \$117.10     |
| MIPS INC                | SE | \$1,351.61   | CREATIVE PROD SOURC                   | SU | \$453.12     |
| NAT'L ASSN OF COUNTIES  | FE | \$450.00     | PETERS, BRIAN                         | SE | \$173.65     |
| NE ASSN OF CO OFFICIALS | FE | \$125.00     | A. SOMMERFELD                         | SE | \$50.92      |
| NEBRASKA SEC OF STATE   | SU | \$30.00      | HD ARMS LLC                           | SE | \$592.50     |
| OFFICE DEPOT            | SU | \$157.87     | A&A HARRIS ENT                        | SE | \$6,499.00   |
| ONESOURCE               | SE | \$214.50     | STALKER RA                            | SE | \$2,549.50   |
| OREILLY AUTOMOTIVE      | SE | \$37.03      | BIZCO INC                             | SU | \$4,138.42   |
| PAPER TIGER SHREDDING   | SE | \$300.75     | FED SURPLUS PROP                      | EQ | \$14,500.00  |
| PARAMOUNT LAUNDRY       | SE | \$110.91     | GRAHAM TIRE                           | SE | \$1,366.00   |
| PEREZ INTERPRETING      | SE | \$100.00     | GREAT PLAINS COMM                     | UT | \$440.00     |
| PETTY CASH FUND         | FE | \$48.70      | JOHN JONES AUTO GRP                   | EQ | \$32,807.00  |
| PLATTE VALLEY PRINT     | SU | \$299.99     | MOTOROLA                              | EQ | \$6,481.14   |
| REGION V SYSTEMS        | SE | \$1,284.00   | RAY ALLEN MFG                         | SE | \$24.99      |
| SEWARD COUNTY COURT     | SE | \$49.00      | SEW CO SHERIFF POSSE                  | SE | \$2,000.00   |
| SEW CO HLTH CLM FND     | FE | \$212,434.69 | SHINETECH SOFTWARE                    | SU | \$6,590.00   |
| SEWARD CO INDEPENDENT   | SE | \$3,830.12   | TRITECH SOFTWARE SYS                  | SU | \$13,300.33  |
| SEW CO SHRF UNCOLL FEES | FE | \$298.00     | GEOCOMM INC                           | UT | \$7,711.00   |
| SEWARD CO TREASURER     | FE | \$10.00      | HOMETOWN LEASING                      | FE | \$74.35      |
| SEWARD LUMBER           | SU | \$147.86     | WINDSTREAM COMM                       | UT | \$2,588.38   |
| ST OF NE DAS COMM       | SE | \$1,152.00   | SALARIES                              |    | \$246,114.58 |
| ST OF NE DEPT CORR.SERV | SE | \$3,922.79   | GROSS SALARIES INCLUDE DEDUCTIONS TO: |    |              |
| SUMMIT FOOD SERVICE     | SE | \$4,510.71   | COLONIAL SUPPLEMENTAL INSURANCE       |    |              |
| TWIN RIVERS HLTH CR     | SE | \$50.00      | MID AMERICAN CO WISCONSIN             |    |              |
| UNIV OF NEBRASKA        | SE | \$11,986.43  | DELTA DENTAL                          |    |              |
| UPS                     | SE | \$20.75      | VSP VISION                            |    |              |
|                         |    |              | WADDELL & REED                        |    |              |

Affirmative Vote: Vrbka, Schmieding, Culver

Motion Carried

Moved by Vrbka and seconded by Schmieding to authorize the Chairman to sign the Motorola System Agreement for the E911 Dept.

Affirmative Vote: Vrbka, Schmieding, Culver

Motion Carried

Moved by Vrbka and seconded by Schmieding to approve the minutes of October 27, 2020.

Affirmative Vote: Vrbka, Schmieding, Culver

Motion Carried

### Commissioners Reports:

Commissioner Vrbka reported he will attend some meetings in the coming week.

Commissioner Culver reported he dealt with HR Dept. on issues and also dealt with a landowner on a drainage issue. He also attended the Seward Saline Solid Waste Management meeting the prior week.

Commissioner Schmieding reported he attended a Region V meeting yesterday and dealt with various correspondences.

Moved by Schmieding and seconded by Vrbka to authorize the Chairman to sign the Seward County Certification of Cost Allocation plan for Maximus.

Affirmative Vote: Schmieding, Vrbka, Culver

Motion Carried

Moved by Vrbka and seconded by Schmieding to accept the County Clerk Fee Report for October 2020 in the amount of \$24,763.50.

Affirmative Vote: Vrbka, Schmieding, Culver

Motion Carried

Moved by Schmieding and seconded by Vrbka to accept the Sheriff fee and mileage report for September 2020 in the amount of \$1,492.00 and \$1,011.55 respectively.

Affirmative Vote: Schmieding, Vrbka, Culver

Motion Carried

Moved by Vrbka and seconded by Schmieding to accept the Clerk of the District Court Fee Report for October 2020 in the amount of \$4,158.84.

Affirmative Vote: Vrbka, Schmieding, Culver

Motion Carried

The Commissioners discussed a Corporate Manager Application from the Nebraska Liquor Commission for Thornridge Golf Course. They discussed the fact that the application was not fully completed.

Moved by Vrbka and seconded by Schmieding to send the application for Corporate Manager Application for Thornridge Golf Course back to the Nebraska Liquor Commission without approving or denying said application due to more information being needed since the application is incomplete.

Affirmative Vote: Vrbka, Schmieding, Culver

Motion Carried

Marilyn Hladky, County Assessor, was present to discuss going out for bids for oblique imagery for Seward County. She stated that because of the estimated cost, bids would need to be sought.

Moved by Vrbka and seconded by Schmieding to authorize the Assessor to go out for bids for oblique imagery for Seward County

Affirmative Vote: Vrbka, Schmieding, Culver

Motion Carried

The Commissioners talked about modifying the Nepotism Policy in the Seward County Personnel Policy Manual. The Attorney's Office had worked on 3 suggested versions which were read and discussed. Thoughts on the issue were given by Brea Ehmen, HR Director; Wendy Elston, County Attorney; and Mike Vance, County Sheriff. After lengthy discussion, it was decided that the issue would be put on next week's agenda so the Commissioners can study the issue.

Moved by Vrbka and seconded by Schmieding to table the item of Modifying the Nepotism Policy in the Seward County Personnel Policy and schedule it for next week.

Affirmative Vote: Vrbka, Schmieding

Voting No: Culver

Motion Carried

Chairman Culver stated there will be no Executive Session for Personnel as listed on the agenda.

Known items on the agenda for Board of Commissioners on November 17, 2020 are as follows:

9:00 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of November 10, 2020

Other Business Matters to Address When Time Allows

1. Discuss/Action - Public/Officials/Boards
2. Commissioners Reports
3. Discuss/Action – Agenda for November 25, 2020

9:30 a.m. Discuss/Action – Modify Nepotism Policy in Seward County Personnel Policy

Known items on the agenda for Board of Commissioners on November 20, 2020 are as follows:

8:00 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action – Claims for the period through November 13, 2020

Moved by Vrbka and seconded by Schmieding to adjourn at 10:37 a.m.

Affirmative Vote: Vrbka, Schmieding, Culver

Motion Carried

State of Nebraska)

County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 17<sup>th</sup> day of November 2020.

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County Clerk

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Chairman

# November 17, 2020

## Seward County Board of Commissioners

State of Nebraska)  
County of Seward) ss.

A regular meeting of the Seward County Board of Commissioners was convened in open and public session at 9:00 a.m. on November 17, 2020 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Commissioners has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Commissioners convened on November 17, 2020 at 9:00 a.m.

Present:           Chairperson: John Culver  
                      Members: Misty Ahmic, Bob Vrbka, Ken Schmieding, Becky Paulsen  
                      County Clerk: Sherry Schweitzer

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

It was noted that Misty Ahmic, the newly appointed Commissioner to fulfill the term of Mike Mundhenke, is present.

Moved by Vrbka and seconded by Schmieding to approve the minutes of the November 10, 2020.

Affirmative Vote: Vrbka, Schmieding, Culver

Abstain: Paulsen, Ahmic as they were not in attendance at said meeting. Motion Carried

Those officials updating the Commissioners about their offices were Mike Vance, Andrew Matney, and Sherry Schweitzer.

### Commissioners Reports:

Commissioner Ahmic thanked those present for the opportunity to serve as Commissioner.

Commissioner Vrbka reported he attended the Ag Society meeting the previous week.

Commissioner Culver reported he dealt with various officials and emails, and attended the Planning & Zoning meeting the previous week.

Commissioner Schmieding reported he was contacted by a constituent about buying Road Dept. surplus items.

Paulsen reported that she has a zoom meeting for Seward County Chamber & Development Partnership. She also went on a bridge inspection with Road Dept. personnel.

Andrew Matney, E911 Director, was present to give information about a Motorola invoice for a radio contract that was not paid in 2019. He stated that an invoice was received for 2019 and 2020 each in amounts over \$30,000. Sheriff Vance was also in

attendance and stated that the costs may be able to be paid from the Sheriff's Drug Fund. Vance will look into it and the item will be on next week's agenda.

Chairman Culver gave information on the Nepotism Policy modification subject on the agenda. He stated that the Nepotism Policy has been questioned many times over the last 4 years. He also stated that in a county the size of Seward County, there are many people related to another which would make it hard for a person to attain employment.

Moved by Culver to approve the "Employment of Relatives and Domestic Partners".

Motion died for lack of a second.

Brea Ehmen, HR Director, was present to give information about a Wellness Challenge for employees. She stated the "Maintain-Don't Gain" was a challenge that was successfully implemented last year and she would like to offer the challenge again.

Moved by Vrbka and seconded by Ahmic to approve the Wellness Challenge with a budget of \$150.00.

Affirmative Vote: Vrbka, Ahmic, Schmieding, Paulsen, Culver                      Motion Carried

Known items on the agenda for Board of Equalization on November 24, 2020 are as follows:

8:30 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of November 10, 2020
4. Discuss/Action – Assessor Information Update

Known items on the agenda for Board of Commissioners on November 24, 2020 are as follows:

9:00 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of November 17, 2020

Other Business Matters to Address When Time Allows

4. Discuss/Action - Public/Officials/Boards
5. Commissioners Reports
6. Discuss/Action - Res. – Authorize the Chairman to sign the Year End Certification for the County Highway Supt.
7. Discuss/Action – Committee Liaisons for new Commissioner
8. Discuss/Action – Repairs for Abandoned Cemeteries
9. Discuss/Action – Agenda for December 1, 2020

9:15 a.m.      Discuss/Action - Payment of Motorola Service Agreement for E911

9:45 a.m.      Discuss/Action – Res. – New Snow Removal Policy for rural roads to be effective this winter season

Moved by Vrbka and seconded by Schmieding to adjourn at 10:12 a.m.

Affirmative Vote: Vrbka, Schmieding, Paulsen, Ahmic, Culver                      Motion Carried

State of Nebraska)

County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 24<sup>th</sup> day of November 2020.

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County Clerk

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Chairperson

# November 20, 2020

## Seward County Board of Commissioners

State of Nebraska)  
County of Seward) ss.

A regular meeting of the Seward County Board of Commissioners was convened in open and public session at 8:00 a.m. on November 20, 2020 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Commissioners has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Commissioners convened on November 20, 2020 at 8:02 a.m.

Present:           Chairperson: John Culver  
                      Members: Bob Vrbka, Ken Schmieding, Becky Paulsen  
                      County Clerk: Sherry Schweitzer  
Absent:           Member: Misty Ahmic

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Vrbka and seconded by Paulsen to approve all claims as listed below except amending the payroll for Employee # 10163 to \$1,075,90.

| SEWARD COUNTY CLAIMS THROUGH NOVEMBER 13, 2020 |    |             |                          |    |              |
|------------------------------------------------|----|-------------|--------------------------|----|--------------|
| ADP LLC                                        | SE | \$2,494.25  | VERIZON CONNECT NWF      | UT | \$818.50     |
| ADVANCED OFFICE AUTOM                          | SU | \$96.33     | VERIZON WIRELESS SERV    | UT | \$794.97     |
| AMERITAS LIFE INS CORP                         | FE | \$18,932.26 | VIRTUAL IMPRESSIONS      | SE | \$20.00      |
| BLACK HILLS ENERGY                             | UT | \$1,249.91  | VISA                     | FE | \$2,405.49   |
| BLUE VALLEY BEHAV HLTH                         | SE | \$292.50    | WATER ENGINEERING        | SE | \$1,260.00   |
| BLUESTEM NETWORK LLC                           | UT | \$110.00    | WINDSTREAM               | UT | \$10,533.93  |
| CAMPBELL CLEANING                              | SE | \$415.24    | BAUER BUILT INC          | SE | \$20.00      |
| CLERK OF THE DIST CRT                          | SE | \$504.00    | CENTRAL SAND & GRAVEL    | SU | \$208,080.25 |
| GREGORY C. DAMMAN                              | SE | \$1,715.00  | CENTRAL STATES HYDR SERV | SE | \$478.67     |
| EAKES OFFICE PLUS                              | EQ | \$5,336.16  | DALE JOHNSON ENT, INC    | SE | \$6,796.10   |
| ELECTION WORKERS                               | SE | \$10,904.01 | INLAND TRUCK PARTS CO    | EQ | \$5,183.22   |
| EQUIFAX WORKFORCE                              | SE | \$19.15     | JEO CONSULTING GRP       | SE | \$599.80     |
| FARMERS COOPERATIVE                            | SU | \$12,950.91 | JOHN DEERE FINANCIAL     | SE | \$110.57     |
| FIRST WIRELESS, INC                            | UT | \$835.00    | JOHNSON SAND & GRAVEL    | SU | \$25,179.66  |
| GALLS LLC                                      | SE | \$297.98    | MEDICAL ENTERPRISES INC  | SU | \$245.00     |
| GRAHAM TIRE                                    | SE | \$254.00    | NMC, INC                 | EQ | \$43,845.66  |
| GREAT PLAINS COMM                              | UT | \$1,184.95  | NORRIS PUBLIC POWER DIST | UT | \$1,054.71   |
| HALL CO SHERIFF                                | SE | \$24.15     | PAC N SAVE               | SU | \$176.13     |
| HAMILTON NORMAN                                | SE | \$515.00    | POMP'S TIRE SERVICE      | SE | \$457.16     |
| HELMINK PRINTING                               | SU | \$78.00     | RDO TRUCK CENTERS        | EQ | \$6,048.20   |
| HOMETOWN LEASING                               | SE | \$337.75    | SAPP BROS PETROLEUM      | SU | \$11,945.49  |
| IDEMIA IDENTITY                                | SE | \$480.17    | TRUCK CENTER CO          | SE | \$968.19     |
| JONES BANK (FICA)                              | FE | \$13,682.28 | UTICA PARTS AND SERV     | SE | \$33.52      |
| KONICA MINOLTA                                 | SE | \$57.56     | VERMEER HIGH PLAINS      | UT | \$141.59     |
| LANCASTER CO SHERIFF                           | SE | \$66.67     | VILLAGE OF GARLAND       | FE | \$48.99      |
| MCKESSON MED SURG                              | SU | \$159.59    | WELLER TRACTOR SLVGE     | EQ | \$7,300.00   |
| MEMORIAL HOSPITAL                              | SE | \$26.00     | CATTLE BANK & TRUST      | FE | \$102,205.00 |
| MERLES GARDEN CENT                             | SU | \$148.00    | JONES BANK               | FE | \$444,240.00 |
| MIDWEST OFFICE AUTOM                           | SU | \$84.35     | FLAGSHIP PUBLISHING      | SE | \$225.00     |
| MIDWEST SPECIAL SERV                           | SE | \$1,839.00  | NE RURAL RADIO ASSOC     | FE | \$65.00      |
| MILLS & REITER                                 | SE | \$408.50    | SEWARD CO AG SOCIETY     | FE | \$200.00     |



|                            |    |            |                                       |    |              |
|----------------------------|----|------------|---------------------------------------|----|--------------|
| NATL ASSOC CO VET SERV OFF | FE | \$50.00    | MOMS MEALS                            | SE | \$126.94     |
| NE HLTH & HUMAN SERV SYS   | SE | \$93.00    | US POST OFFICE                        | SU | \$55.00      |
| NEBRASKA INTERACTIVE       | SE | \$4.00     | PETERS, BRIAN                         | SE | \$38.11      |
| OFFICE DEPOT               | SU | \$129.79   | ALTAR CONSTR GRP                      | SE | \$18,247.60  |
| OFFICENET                  | SU | \$1.85     | BOBS MOBIL                            | SU | \$150.00     |
| OREILLY AUTOMOTIVE         | SU | \$510.25   | GREAT PLAINS UNIF                     | SE | \$1,902.75   |
| PAPER TIGER SHREDDING      | SE | \$135.00   | HERPOLSHEIMERS INC                    | SE | \$914.02     |
| PER MAR SECURITY SERV      | SE | \$861.82   | HOLTHUS CONV CNTR                     | FE | \$2,100.00   |
| POTTER REPAIR              | SE | \$99.64    | JONES AUTOMOTIVE                      | SE | \$1,323.20   |
| QUADIEN FINANCE USA        | SE | \$53.99    | LINCOLN POLICE GARAGE                 | SE | \$1,482.08   |
| QUADIEN LEASING USA        | SE | \$81.98    | MIDWEST AUTOMOTIVE                    | SE | \$152.48     |
| QUADIEN, INC               | SE | \$554.53   | PRAETORIAN DIGITAL                    | SE | \$1,650.00   |
| QUILL CORPORATION          | SU | \$114.96   | MACHO PRODUCTS                        | SU | \$1,572.47   |
| REDIGER AUTOMOTIVE         | SE | \$117.78   | SEWARD KIWANIS                        | SE | \$1,169.00   |
| REGION V SERVICES          | SE | \$2,484.58 | SHINETECH SOFTWARE                    | EQ | \$6,473.00   |
| SEWARD COUNTY COURT        | SE | \$930.00   | TRANSUNION                            | FE | \$160.00     |
| SEWARD CO INDEPENDENT      | SE | \$244.76   | WESTERN OIL II LLC                    | SU | \$526.50     |
| SEWARD CO PUB TRANSIT      | SE | \$66.00    | CENTENNIAL TEAMMATES                  | SE | \$569.50     |
| SEWARD CO SHERIFF'S DEPT   | SE | \$18.50    | SOARIN GROUP, LLC                     | SE | \$197.00     |
| SEWARD CO SINKING FUND     | FE | \$1,000.00 | ENCARTELE INC                         | SE | \$4,768.24   |
| SEWARD LUMBER              | SU | \$14.97    | SALARIES                              |    | \$279,145.33 |
| ST OF NE DAS STATE ACCTNG  | SE | \$675.28   | GROSS SALARIES INCLUDE DEDUCTIONS TO: |    |              |
| SUMMIT FOOD SERVICE, LLC   | SE | \$2,908.58 | COLONIAL SUPPLEMENTAL INSURANCE       |    |              |
| TELMATE LLC                | SE | \$80.00    | MID AMERICAN CO WISCONSIN             |    |              |
| THOMSON REUTERS-WEST       | FE | \$643.31   | DELTA DENTAL                          |    |              |
| TIME WARNER CABLE          | UT | \$346.74   | VSP VISION                            |    |              |
| TOP QUALITY GLOVES         | SU | \$682.50   | WADDELL & REED                        |    |              |

Affirmative Vote: Vrbka, Paulsen, Schmieding, Culver

Motion Carried

Known items on the agenda for Board of Equalization on November 24, 2020 are as follows:

8:30 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of November 10, 2020
4. Discuss/Action – Assessor Information Update

Known items on the agenda for Board of Commissioners on November 24, 2020 are as follows:

9:00 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of November 17, 2020
4. Discuss/Action – Approve minutes of November 20, 2020

Other Business Matters to Address When Time Allows

5. Discuss/Action - Public/Officials/Boards
6. Commissioners Reports
7. Discuss/Action – Committee Liaisons for new Commissioner
8. Discuss/Action – Repairs for Abandoned Cemeteries
9. Discuss/Action – Res.- Completion of the County Bridge Match Program Agreement
10. Discuss/Action – Authorize Chairman to sign Audit Letter for the 2019-2020 Audit
11. Discuss/Action – Agenda for December 1, 2020

9:15 a.m. Discuss/Action - Payment of Motorola Service Agreement for E911

9:45 a.m. Discuss/Action – Res. – New Snow Removal Policy for rural roads to be effective this winter season

Discuss/Action - Res. – Authorize the Chairman to sign the Year End Certification for the County Highway Supt.

Discuss/Action – Res.- Completion of the County Bridge Match Program Agreement

Moved by Vrbka and seconded by Schmieding to adjourn at 8:28 a.m.  
Affirmative Vote: Vrbka Schmieding Paulsen Culver Motion Carried

State of Nebraska)  
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 24<sup>th</sup> day of November 2020.

\_\_\_\_\_  
County Clerk

\_\_\_\_\_  
Chairperson

# November 24, 2020

## Seward County Board of Equalization

State of Nebraska)  
County of Seward) ss.

A regular meeting of the Seward County Board of Equalization was convened in open and public session at 8:30 a.m. on November 24, 2020 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Equalization has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Equalization convened on November 24, 2020 at 8:30 a.m.

Present: Chairperson: John Culver  
Members: Misty Ahmic, Bob Vrbka, Ken Schmieding, Becky Paulsen  
County Clerk: Sherry Schweitzer  
County Assessor: Marilyn Hladky

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Vrbka and seconded by Schmieding to approve the minutes of November 10, 2020.

Affirmative Vote: Vrbka, Schmieding, Paulsen, Culver

Abstain: Ahmic as she was not in attendance at said meeting. Motion Carried

Hladky explained to the Board information about the Tax List Corrections on the agenda.

Moved by Vrbka and seconded by Paulsen to approve Tax List Corrections 319-18R, 320-19R and 321-19R.

Affirmative Vote: Vrbka, Paulsen, Schmieding, Ahmic, Culver Motion Carried

### **Known items on the agenda for Board of Equalization on December 8, 2020 are as follows:**

8:30 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of November 24, 2020
4. Discuss/Action – Assessor Information Update

Moved by Vrbka and seconded by Schmieding to adjourn at 8:43 a.m.

Affirmative Vote: Vrbka, Schmieding, Ahmic, Paulsen, Culver Motion Carried

State of Nebraska)  
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 8<sup>th</sup> day of December 2020.

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County Clerk

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Chairperson

# November 24, 2020

## Seward County Board of Commissioners

State of Nebraska)  
County of Seward) ss.

A regular meeting of the Seward County Board of Commissioners was convened in open and public session at 9:00 a.m. on November 24, 2020 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Commissioners has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Commissioners convened on November 24, 2020 at 9:00 a.m.

Present: Chairperson: John Culver

Members: Misty Ahmic, Bob Vrbka, Ken Schmieding, Becky Paulsen

County Clerk: Sherry Schweitzer

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Vrbka and seconded by Schmieding to approve the minutes of November 17, 2020.  
Affirmative Vote: Vrbka, Schmieding, Ahmic, Paulsen, Culver Motion Carried

Gary Petersen and Sherry Schweitzer gave an update on activities of their offices.

The Commissioners considered the Motorola Service agreement for 911. An invoice was received back in 2019 but was not paid. Andrew Matney, E911 Director, was present and will contact Motorola to see if they will send invoices showing the correct amount to pay.

### **Commissioners Reports:**

Commissioner Ahmic reported she reached out to the Aging Services Director.

Commissioner Vrbka reported he has looked into right of way issues and also an issue of county roads that may be used for a development that may occur in York County, but adjacent to Seward County.

Commissioner Culver reported he attended a Blue Valley Community Action Committee meeting via Zoom, Safety Committee meeting, met with several officials, dealt with actions by other Board members, road issues and various correspondences.

Commissioner Schmieding reported he attended a SENDD meeting via Zoom.

Commissioner Paulsen reported her committees are meeting via Zoom and she dealt with interdepartmental problems.

The Commissioners talked about committee liaisons for new Commissioner Ahmic. After Commissioner Mundhenke passed away, the current Commissioners divided up his responsibilities. It was decided that for the current time, she would take over the committees and office liaisons of former Commissioner Mundhenke.

Under the "Change Commissioners Committee Liaisons" item on the agenda, Commissioner Paulsen requested that Commissioner Culver be removed as a member of the 911 Board Committee. No discussion on the issue was held at this time. The issue *may* be discussed later in the meeting.

Moved by Vrbka and seconded by Ahmic to adopt Resolution No. 3546 in regard to authorizing the Chairman to sign the Year End Highway Supt. Certification for 2020.

**RESOLUTION**  
**SIGNING OF THE**  
**YEAR-END CERTIFICATION OF COUNTY HIGHWAY SUPERINTENDENT**  
**2020**

Resolution No. 3546

**Whereas:** State of Nebraska Statutes, sections 39-2302, and 39-2501 through 39-2505 details the requirements that must be met in order for a county to qualify for an annual Incentive Payment; and

**Whereas:** The State of Nebraska Department of Transportation (NDOT) requires that each county must annually certify (by December 31<sup>st</sup> of each year) the appointment of the County highway Superintendent to the NDOT using the Year-End Certification of County Highway Superintendent; and

**Whereas:** The NDOT requires that such certification shall also include a copy of the meeting minutes showing the appointment of the County Highway Superintendent by their name as it appears on their License (if applicable), their License Number and Class of License (if applicable), the type of appointment, i.e., employed or under contract (consultant, or interlocal agreement with another county and/or incorporated municipality), and the beginning date of the appointment; and

**Whereas:** The NDOT also requires that such Year-End Certification of County Highway Superintendent form shall be signed by the County Board Chairperson and shall include a copy of a resolution of the County Board authorizing the signing of the Year-End Certification of County Highway Superintendent form by the County Board Chairperson.

**Be it resolved** that the County Board Chairperson of SEWARD County is hereby authorized to sign the attached Year-End Certification of County Highway Superintendent form.

Adopted this 24<sup>th</sup> day of November, 2020 at Seward, Nebraska.

County Board Members:

Aye: Robert Vrbka, Misty Ahmic, Ken Schmieding, Becky Paulsen, John K. Culver

County Board Member Vrbka  
Moved the adoption of said resolution  
Member Ahmic Seconded the Motion  
Roll Call: 5 Yes 0 No 0 Abstained 0 Absent  
Resolution adopted, signed and billed as adopted

Attest: Sherry Schweitzer

Affirmative Vote: Vrbka, Ahmic, Paulsen, Schmieding, Culver

Motion Carried

Terry Wicht, Highway Supt., gave information about the requested change of the Seward County Snow Policy.

Moved by Schmieding and seconded by Vrbka to adopt Resolution No. 3547 in regard to changing the current Seward County Snow Policy (which is attached to the resolution).

BEFORE THE BOARD OF COMMISSIONERS  
OF SEWARD COUNTY, NEBRASKA

AUTHORIZING THE SNOW REMOVAL )  
POLICY OF RURAL ROADS IN ) RESOLUTION NO. 3547  
SEWARD COUNTY )

WHEREAS, in the judgement of the Seward County Board of Commissioners, it is deemed advisable that the Snow Removal Policy be updated and changed for Seward County Roads.

THEREFORE, BE IT RESOLVED, by the Board of County Commissioners of Seward County, Nebraska, that authorization is hereby given to adopt the new snow removal policy on rural roads.

Moved by: Schmieding                      Seconded by: Vrbka                      11/21/2020  
Ayes: Robert Vrbka, Misty Ahmic, Ken Schmieding, Becky Paulsen,  
John K. Culver, Chair of the Board  
Attest: Sherry Schweitzer, Seward County Clerk

**Snow and Ice removal plan for Seward County rural roads**

The plan for snow and ice removal covers the procedures that are to be followed in the event of a winter snow or ice storm. It is a guide and may be deviated from at the discretion of the County Highway Superintendent and Assistant Highway Superintendent. It is the County’s policy to make the best possible use of the County personnel and equipment in the administration of this service. It is not the intent of Seward County to have a “bare road” policy, but rather to use its personnel and equipment according to this plan.

It is the County’s intent to open all roads as outlined consistently and timely. Sanding and clearing of snow will be for the movement of traffic and to provide as much traction as possible to the motorists. There will be times that roads are very slick and snow covered. During very heavy snows, some roads may be completely blocked or have one-lane traffic for long periods of time. In these situations, motorists must exercise caution in operating their vehicle. Any vehicle which becomes stalled or abandoned on the county road system during a snow or ice storm is the responsibility of the owner.

Definitions:

**One Lane** – A single pass with equipment to remove snow to allow one opened lane of traffic.

**Passable** – Multiple passes with equipment so two motor vehicles can pass each other going in opposite directions.

**Emergency** – An event of an urgent nature that would require immediate snow removal intervention to respond to a specific location.

**Normal Working Hours** – 7:00am to 3:30pm Monday through Friday.

**Other Arterial and Collectors** – Entrance and Exit roads to a town; Highway to highway access; Emergency response personnel; Traffic emergency alternatives routes; Potentially high risk access/evacuation areas (i.e. chemical spill, electrical stations); School bus and postal routes.

**Bare Road** – Road surface totally free of snow and ice.

\*Snow removal crews will be dispatched when snow accumulation is at measurable depth on paved roads and two inches on gravel roads or at the discretion of Highway Superintendent of Assistant Highway Superintendent. Snow removal will begin when

visibility is adequate and safe for machine operation or at the discretion of Highway Superintendent or Assistant Highway Superintendent. The goal is to obtain two-way traffic as soon as possible after snow removal operations have begun. This goal will be accomplished with expanded hours early or late, depending on snow amounts and wind.

Routes designated as Other Arterial and Collector roads will be plowed first with other areas or less traveled roads following.

Each operator will be furnished a map of their area showing the priority roads.

\*Operator schedules will be adjusted as needed for initial snow removal. Expanded snow removal will primarily be done during normal working hours. Emergency plowing or sanding for Emergency Services and Utility Services will be done by the designated operator. Gravel roads will not be sanded or salted under any conditions. Hard surfaced roads will be sanded and/or salted in the following areas per storm as needed, or at the discretion of the Highway Superintendent or Assistant Highway Superintendent. Examples: curves, hills, stop signs, intersections, bridges.

Operators of snow equipment will have at least one meeting in September outlining their duties. They will be furnished a map of their area of responsibility along with a copy of the snow plan.

Affirmative Vote: Schmieding, Vrbka, Paulsen, Ahmic, Culver

Motion Carried

Moved by Vrbka and seconded by Schmieding to adopt Resolution No. 3548 in regard to the Completion of the County Bridge Match Program Agreement.

#### **RESOLUTION CERTIFYING PROPER COMPLETION OF PROJECT**

Seward County  
Resolution No. 3548

**WHEREAS**, Seward County and State entered into an agreement entitled "County Bridge Matching Program Agreement", for the structure numbers C008002905P the Project, Program Agreement number BL 1832 signed by State on the 17<sup>th</sup> day of April, 2018; and

**WHEREAS**, Seward County has now completed the construction of the Project that was identified in the Program Agreement; and

**WHEREAS**, this Resolution is to formally notify State of the proper completion of the Project according to the terms of the Program Agreement.

**Be It Resolved:** by the Board of Commissioners of Seward County:

1. The Project, for Structure No. C008001105, C008002905P has been properly constructed by County and its contractor, in accordance with the terms of the Program Agreement.
2. The bridge was constructed in strict compliance with
  - a) The plans and specifications including any State-approved change orders,
  - b) All applicable design standards, and
  - c) The conditions and requirements of the Program Agreement.
3. County understands that it is the owner of the bridge, and that it is solely responsible for the design, inspection, construction, reconstruction, repair, and operation of the bridge and roadway and is responsible for meeting any environmental or other post-construction permit or legal commitments applicable to the project
4. The project costs were fair, reasonable and necessary for the proper construction of the project.

NDOT Project Number: STWD-CBMP(1)  
NDOT Control Number: 00974  
NDOT LPA Control Number: 00974R

NDOT Project Name: County Bridge Match Program

Adopted this 24<sup>th</sup> day of November, 2020 at Seward Nebraska.

The Board of Commissioners of Seward County

Robert Vrbka

Misty Ahmic

Ken Schmieding

Becky Paulsen

John K. Culver

Board/Council Member Vrbka

Moved the adoption of said resolution

Member Schmieding Seconded the Motion

Roll Call: 5 Yes 0 No 0 Abstained 0 Absent

Resolution adopted, signed and billed as adopted

Attest: Sherry Schweitzer, County Clerk

Affirmative Vote: Vrbka, Schmieding, Ahmic, Paulsen, Culver

Motion Carried

Wicht gave information about his department activities. He reported information about gravel, culverts, equipment, box culvert issues, and right of way issues.

The Board discussed going into Executive Session. Questions arose about employee notification if the Executive Session is about that person.

Barb Armstead, Deputy County Attorney, asked that the Board recess so she could reach out to give answer to the question.

The Commissioners recessed at 10:10 a.m.

The Commissioners re-convened at 10:16 a.m.

The Commissioners discussed the offer of upkeep of abandoned cemeteries. Nolan Eickhoff had done work with the abandoned cemeteries as a 4-H Project and now contacted the Commissioners about taking continued care of them. It was discussed that some of the cemeteries have already been "adopted" by 4-H Clubs and the Road Dept. does perform upkeep with tree removal, etc. Commissioner Ahmic also said Girl Scout groups may want to take on a volunteer project also.

Moved by Vrbka and seconded by Schmieding to send a letter to Nolan Eickhoff thanking him for his efforts but that there are plans already in place to deal with the upkeep of the abandoned cemeteries.

Affirmative Vote: Vrbka, Schmieding, Paulsen, Ahmic, Culver

Motion Carried

The Commissioners discussed the Executive Session listed on the agenda.

Wendy Elston, County Attorney, was present and explained information about an Executive Session.

Moved by Paulsen and seconded by Vrbka to go into Executive Session at 10:20 a.m. for personnel, it being necessary to protect the reputation of the individual(s).

Affirmative Vote: Paulsen, Vrbka, Ahmic, Schmieding

Voting No: Culver

Motion Carried

Jeff Baker, a member of the public, stated he objected to the motion and challenged the action of going into Executive Session.

Before going into Executive Session, Chairman Culver stated that the Executive Session is for personnel.

Moved by Vrbka and seconded by Schmieding to go out of Executive Session at 11:34 a.m.



Affirmative Vote: Vrbka, Schmieding, Paulsen, Ahmic, Culver

The Chairman stated personnel was discussed and no action was taken.

The Commissioners discussed.

Moved by Vrbka and seconded by Paulsen to accept the resignation of Brea Ehmen, HR Director, with regrets, effective December 1, 2020.

Affirmative Vote: Vrbka, Paulsen, Schmieding, Ahmic

Voting No: Culver

Motion Carried

Moved by Schmieding and seconded by Ahmic to authorize the Chairman to sign the audit letter for the 2019-2020 Audit.

Affirmative Vote: Schmieding, Ahmic, Paulsen, Vrbka, Culver

Motion Carried

The Commissioners discussed changing the Commissioner Committee Liaisons.

Moved by Paulsen to remove Commissioner Culver as a member of the 911 Board due to breach of confidentiality and mishandling of employees.

Motion died for lack of a second.

**Known items on the agenda for Board of Commissioners on December 1, 2020 are as follows:**

8:30 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Public/Officials/Boards
4. Discuss/Action – Approve minutes of November 20, 2020
5. Discuss/Action - Approve minutes of November 24, 2020

**Other Business Matters to Address When Time Allows**

6. Commissioners Reports
7. Discuss/Action – Res. – Short Form Plat to create Petri Addition in H Precinct located in part of the NE ¼ NW¼ of Section 18, T11N R4E
8. Discuss/Action – Agenda for December 8, 2020

9:15 a.m. Discuss/Action – Payment of Motorola Service Agreement for E911

Moved by Schmieding and seconded by Vrbka to adjourn at 11:42 a.m.

Affirmative Vote: Schmieding, Vrbka, Ahmic, Paulsen, Culver

Motion Carried

State of Nebraska)

County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 1<sup>st</sup> day of December 2020.

\_\_\_\_\_  
County Clerk

\_\_\_\_\_  
Chairman

# December 1, 2020

## Seward County Board of Commissioners

State of Nebraska)  
County of Seward) ss.

A regular meeting of the Seward County Board of Commissioners was convened in open and public session at 8:30 a.m. on December 1, 2020 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Commissioners has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Commissioners convened on December 1, 2020 at 8:30 a.m.

Present: Chairperson: John Culver  
Members: Misty Ahmic, Bob Vrbka, Ken Schmieding, Becky Paulsen  
County Clerk: Sherry Schweitzer

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Those officials present for the meeting with the Commissioners were: Andrew Matney, Ann Dobesh and Sherry Schweitzer.

Jonathan Jank, Executive Director of Seward County Chamber & Development Partnership, updated the Commissioners on activities of his organization.

Moved by Vrbka and seconded by Schmieding to approve the minutes of November 20, 2020.

Affirmative Vote: Vrbka, Schmieding, Paulsen, Ahmic, Culver Motion Carried

Moved by Schmieding and seconded by Vrbka to approve the minutes of November 24, 2020.

Affirmative Vote: Schmieding, Vrbka, Ahmic, Paulsen, Culver Motion Carried

### Commissioners Reports:

Commissioner Ahmic reported she met with the Veteran's Service Officer/Public Transit Director the past week.

Commissioner Vrbka reported he met with the Road Dept. on several issues and reported that CASA received donations for the organization.

Commissioner Culver reported that he dealt with the Road Dept. on an issue received from a constituent, worked on various correspondences, and checked roads.

Commissioner Schmieding reported he followed up on various correspondences.

Commissioner Paulsen reported she will attend a meeting on a wetlands project the coming week.

Moved by Vrbka and seconded by Paulsen to re-consider the motion approving the minutes of November 20, 2020.

Affirmative Vote: Vrbka, Paulsen, Schmieding, Culver  
Abstain: Ahmic

Motion Carried

Moved by Vrbka and seconded by Paulsen to amend the motion to correct the vote of the minutes of November 20, 2020 that Ahmic abstains as she was absent from said meeting.

Affirmative Vote: Vrbka, Paulsen, Schmieding, Ahmic, Culver

Motion Carried

Commissioner Paulsen removed herself from the Board at 8:51 a.m.

Becky Paulsen, Weed/Zoning Administrator, brought a Short Form Plat for the Commissioners consideration. Said plat was to create Petri Addition in H Precinct located in part of the NE ¼ NW ¼ of Section 18, Township 11 North, Range 4, East of the 6th p.m.

Moved by Schmieding and seconded by Ahmic to adopt Resolution No. 3549 in regard to creating Petri Addition in H Precinct located in part of the NE ¼ NW ¼ of Section 18, Township 11 North Range 4 East of the 6th p.m.

RESOLUTION No. 3549 OF THE  
SEWARD COUNTY BOARD OF COMMISSIONERS

WHEREAS, Mark Petri has applied for a Short Form Plat Subdivision of property owned by himself, and described as a tract of land in part of the Northeast 1/4, of the Northwest 1/4 of, Section 18, Township 11N, Range 4E, Seward County, Nebraska, and

WHEREAS, the subdivision shall be called PETRI ADDITION SHORTFORM PLAT, and

WHEREAS, The Seward County Planning Commission held a meeting on November 15th, 2020 to consider the Short Form Plat, and

WHEREAS, the Planning Commission recommended Approval of the PETRI ADDITION Short Form Plat with a vote of 6 For, 1 against, and 3 Absent and Not Voting, and

WHEREAS, X No one appeared to oppose the subdivision

       Individuals appeared to oppose the subdivision  
X No one appeared to support the subdivision  
       Individuals appeared to support the subdivision  
       Individuals appeared without commitment, and

THEREFORE, BE IT RESOLVED that the Seward County Board of Commissioners do hereby approve X, Deny        the PETRI ADDITION Short Form Plat with Resolution NO: 3549.

Paulsen was removed from the Board at the time this Resolution was passed.

Moved by: Schmieding                      Seconded by: Ahmic

12/01/2020

Ayes: Robert Vrbka, Misty Ahmic, Ken Schmieding,  
John K. Culver, Chair of the Board

Attest: Sherry Schweitzer, Seward County Clerk

Affirmative Vote: Schmieding, Ahmic, Vrbka, Culver

Motion Carried

Moved by Vrbka and seconded by Paulsen to adopt Resolution No. 3550 in regard to allowing Jones Bank to withdraw pledged securities.

Resolution No. 3550 of the  
Seward County Board of Commissioners

WHEREAS, the Jones Bank desires to withdraw the following securities:

| DESCRIP                | CUSIP#    | MARKET VALUE |
|------------------------|-----------|--------------|
| NEBRASKA CITY REC. AG. | 639623AM9 | 200,000.00   |

TOTAL MARKET VALUE 200,000.00

Whereas: County will still be fully protected. Therefore, let it be resolved, the above withdrawal by the Jones Bank is approved by this County Board.

Moved by: Vrbka    Seconded by: Paulsen    Adopted: 12/01/2020  
Ayes: Robert Vrbka, Misty Ahmic, Ken Schmieding, Becky Paulsen,  
John K. Culver, Chair of the Board  
Sherry Schweitzer, Seward County Clerk

Affirmative Vote: Vrbka, Paulsen, Schmieding, Ahmic, Culver

Chairman Culver led discussion on contracting Brea Ehmen to finish the update of the Seward County Employee Manual. Ehmen is the HR Director and has resigned effective Dec. 1, 2020. He said that Ehmen was working on the manual while she was employed and would agree to work on the final policies in the manual that were not updated. Culver read a list of the policies that Ehmen would work on and a synopsis of a contract that was offered to the HR Director prior to Ehmen to finish work she had worked on also. Vrbka stated he would like to see the manual update completed.

Moved by Vrbka and seconded by Schmieding to direct the Chairman to work on a contract with the County Attorney's Office in regard to hiring a contractor to update the Seward County Employee Manual.

Affirmative Vote: Vrbka, Schmieding, Ahmic, Culver

Voting No: Paulsen

Motion Carried

Andrew Matney, 911 Director, said he has not been able to contact Motorola to work out an invoice problem that has been an issue since receiving invoices and emails about the amount due. Matney said he will furnish the Deputy County Attorney with information to see if she can help with communication.

The Commissioners recessed at 9:18 a.m.

The Commissioners re-convened at 9:30 a.m.

Terry Wicht, Highway Supt., was present to discuss the proceeds of the sale of surplus property. He requested the proceeds from the sale be deposited in the *Special* Road Fund, rather than the Road Fund.

Moved by Vrbka and seconded by Paulsen to deposit the proceeds of the sale of surplus property be deposited in the *Special* Road Fund.

Affirmative Vote: Vrbka, Paulsen, Schmieding, Ahmic, Culver

Motion Carried

The Commissioners recessed at 9:34 a.m.

The Commissioners re-convened at 9:45 a.m.

Gary Petersen, Seward/York Emergency Manager, was present to ask the Commissioners to sign a Nixle/Everbridge Quote. The Commissioners had signed it previously, but this quote document provided specific signature requirements. The company allows mass notifications for the various offices in Seward and York County with York County sharing in the cost of the program.

Moved by Vrbka and seconded by Paulsen to authorize the Chairman to sign the Nixle/Everbridge Quote.

Affirmative Vote: Vrbka, Paulsen, Ahmic, Schmieding, Culver

Motion Carried

The Commissioners recessed at 9:49 a.m.

The Commissioners re-convened at 10:00 a.m.

Jeff Baker, Veteran Service Officer/Public Transit Director, led discussion on the updates of his programs.

Known items on the agenda for Board of Equalization on December 8, 2020 are as follows:

8:30 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of November 24, 2020
4. Discuss/Action – Assessor Information Update

Known items on the agenda for Board of Commissioners on December 8, 2020 are as follows:

9:00 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of December 1, 2020
4. Discuss/Action – Claims for the period through November 27, 2020

Other Business Matters to Address When Time Allows

5. Discuss/Action – Public/Officials/Boards
6. Commissioners Reports
7. Discuss/Action – Accept the Resignation of Jeff Baker, Veteran’s Service Officer/Public Transit Director
8. Discuss/Action – Agenda for December 15, 2020

Moved by Vrbka and seconded by Schmieding to adjourn at 10:27 a.m.

Affirmative Vote: Vrbka, Schmieding, Ahmic, Paulsen, Culver                      Motion Carried

State of Nebraska)

County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 8<sup>th</sup> day of December 2020.

\_\_\_\_\_  
County Clerk

\_\_\_\_\_  
Chairperson

# December 8, 2020

## Seward County Board of Equalization

State of Nebraska)  
County of Seward) ss.

A regular meeting of the Seward County Board of Equalization was convened in open and public session at 8:30 a.m. on December 8, 2020 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Equalization has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Equalization convened on December 8, 2020 at 8:30 a.m.

Present: Chairperson: John Culver  
Members: Misty Ahmic, Bob Vrbka, Ken Schmieding, Becky Paulsen  
County Clerk: Sherry Schweitzer  
County Assessor: Marilyn Hladky

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Schmieding and seconded by Vrbka to approve the minutes of November 24, 2020.  
Affirmative Vote: Schmieding, Vrbka, Ahmic, Paulsen, Culver Motion Carried

Moved by Vrbka and seconded by Schmieding to approve Tax List Corrections 322-17R, 323-20R and 324-20R.  
Affirmative Vote: Vrbka, Schmieding, Paulsen, Ahmic, Culver Motion Carried

Hladky updated the Commissioners on activities of her office.

Known items on the agenda for Board of Equalization on December 22, 2020 are as follows:

8:30 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of December 28, 2020
4. Discuss/Action – Assessor Information Update

Moved by Paulsen and seconded by Vrbka to adjourn at 8:47 a.m.  
Affirmative Vote: Paulsen, Vrbka, Ahmic, Schmieding, Culver Motion Carried

State of Nebraska)  
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 22<sup>nd</sup> day of December 2020.

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County Clerk

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Chairperson

# December 8, 2020

## Seward County Board of Commissioners

State of Nebraska)  
County of Seward) ss.

A regular meeting of the Seward County Board of Commissioners was convened in open and public session at 9:00 a.m. on December 8, 2020 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Commissioners has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Commissioners convened on December 8, 2020 at 9:00 a.m.

Present: Chairperson: John Culver

Members: Misty Ahmic, Bob Vrbka, Ken Schmieding, Becky Paulsen

County Clerk: Sherry Schweitzer

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Paulsen and seconded by Vrbka to approve the minutes of December 1, 2020.

Affirmative Vote: Paulsen, Vrbka, Ahmic, Schmieding, Culver

Motion Carried

Moved by Vrbka and seconded by Schmieding to approve claims through the period through November 27, 2020.

### SEWARD COUNTY CLAIMS THROUGH NOVEMBER 27, 2020

|                         |    |             |                       |    |             |
|-------------------------|----|-------------|-----------------------|----|-------------|
| ADVANCED CRRTL HLTHCR   | SE | \$4.40      | SEWARD LUMBER         | SU | \$23.99     |
| ADVANCED OFFICE AUTOM   | SU | \$268.84    | SOARIN GROUP          | SE | \$6,160.96  |
| AMERITAS LIFE INS       | FE | \$18,181.06 | SUMMIT FOOD SERV      | SU | \$2,564.45  |
| CHARLES W CAMPBELL      | SE | \$168.00    | THE HOME DEPOT PRO    | SU | \$229.44    |
| BRENNAN LAW             | SE | \$7,796.60  | U S POSTAL SERV       | SU | \$10,000.00 |
| CAMPBELL CLEANING       | SE | \$2,255.00  | VERIZON WIRELESS      | UT | \$547.22    |
| CAPITAL BUSINESS SYS    | SU | \$25.00     | VISA                  | FE | \$893.77    |
| CITY OF SEWARD          | UT | \$4,732.93  | WELLS FARGO           | SE | \$198.15    |
| E 911 C/O               | SE | \$36,687.33 | WINDSTREAM            | UT | \$852.80    |
| EAKES OFFICE PLUS       | SU | \$208.77    | SUE WURM              | SE | \$273.75    |
| GALLS LLC               | SU | \$84.26     | WYTHERS LAW           | SE | \$313.50    |
| GENERAL FIRE & SAFETY   | SE | \$278.80    | ALL ROAD BARRICADES   | SU | \$693.16    |
| GRAHAM TIRE LINCOLN     | SE | \$599.96    | BLACK HILLS ENERGY    | UT | \$678.44    |
| GREAT PLAINS COMM       | UT | \$225.00    | BRD OF EXAM CO HWY    | FE | \$50.00     |
| HELMINK PRINTING        | SU | \$189.00    | DALE JOHNSON          | SE | \$41,318.40 |
| EMILY HEMPHILL          | SE | \$58.65     | GERHOLD CONCRETE      | SU | \$238.05    |
| HOMETOWN LEASING        | SE | \$149.85    | JOHNSON SAND & GRAVEL | SU | \$15,164.04 |
| INDOFF INC              | SU | \$99.99     | KERFORD LIMESTONE CO  | SU | \$2,055.46  |
| JONES BANK (FICA)       | FE | \$13,876.19 | MIDWEST SERVICE       | SE | \$298.50    |
| KONICA MINOLTA          | SU | \$131.48    | NE PUB POW DIST       | UT | \$118.14    |
| MATTHEW BENDER          | SE | \$84.28     | SACK LUMBER           | SU | \$120.00    |
| MEMORIAL CLINIC         | SE | \$416.80    | SNAP-ON INDUSTRIAL    | SU | \$613.92    |
| MEMORIAL HOSPITAL       | SE | \$230.55    | TRUCK CENTER CO       | SE | \$541.58    |
| MID-AMERICAN INS GRP    | FE | \$36,734.12 | TRUCK EQUIP SERV      | SE | \$76.42     |
| MIDWEST OFFICE AUTOM    | SU | \$61.99     | VILLAGE OF UTICA      | FE | \$53.48     |
| NE ASSN OF CO OFFICIALS | FE | \$2,599.76  | DELTA DENTAL OF NE    | SE | \$29.38     |
| ONESOURCE               | SU | \$92.00     | BIZCO INC             | FE | \$11,300.82 |
| OREILLY AUTOMOTIVE      | SE | \$20.97     | DEPT OF HHS           | SE | \$350.00    |

|                       |    |              |                                       |    |              |
|-----------------------|----|--------------|---------------------------------------|----|--------------|
| ORKIN LLC             | SE | \$111.78     | GREAT PLAINS UNIF                     | SE | \$634.40     |
| POSTMASTER            | SU | \$240.00     | LAST MILE NETWORK                     | UT | \$2,762.80   |
| POTTER REPAIR         | SE | \$325.80     | MILE HIGH SHOOTING ACC                | SU | \$7,063.00   |
| PRIORITY ENV SOL      | SE | \$335.35     | NE SHERIFFS ASSOC                     | FE | \$435.00     |
| RADWEN INC            | SU | \$1,000.00   | SHINETECH SOFTWARE                    | EQ | \$6,414.50   |
| REGION V SYSTEMS      | SE | \$1,284.00   | CENTENNIAL TEAMMATES                  | FE | \$289.00     |
| SAUNDERS CO COURT     | SE | \$6.75       | ST OF NE DAS COMM                     | SE | \$704.00     |
| SOS - ELECTIONS       | SU | \$20.00      | LINCOLN JOURNAL STAR                  | SE | \$2,917.20   |
| SEWARD CO BRIDGES     | FE | \$11,500.00  | SALARIES                              |    | \$263,569.99 |
| SEW CO HLTH CLM FND   | FE | \$203,073.18 | GROSS SALARIES INCLUDE DEDUCTIONS TO: |    |              |
| SEWARD CO INDEPENDENT | SE | \$89.95      | COLONIAL SUPPLEMENTAL INSURANCE       |    |              |
| SEWARD CO PUB TRANS   | SE | \$66.00      | MID AMERICAN CO WISCONSIN             |    |              |
| SEWARD CO ROAD FND    | FE | \$750,000.00 | DELTA DENTAL                          |    |              |
| SEWARD CO TREASURER   | FE | \$45.00      | VSP VISION                            |    |              |
|                       |    |              | WADDELL & REED                        |    |              |

Affirmative Vote: Vrbka, Schmieding, Paulsen, Ahmic, Culver

Motion Carried

Sherry Schweitzer, Andrew Matney and Tera Koetter updated the Commissioners on activities of their offices.

#### Commissioners Reports:

Commissioner Ahmic reported she met with Jonathan Jank, Executive Director of Seward County Chamber Development Partnership (SCCDP), and Jeff Baker, Veteran/Public Service Director.

Commissioner Vrbka reported he met with the Highway Supt. on road issues.

Commissioner Culver reported he met with Highway Supt. on road issues, participated in a Zoom meeting, and dealt with various correspondences.

Commissioner Schmieding reported he will have a meeting with SENDD via Zoom, followed up on a courthouse tree issue and dealt with various correspondences.

Commissioner Paulsen reported she attended two SCCDP meetings during the week.

Moved by Paulsen and seconded by Schmieding to accept the Clerk of the District Court Fee Report for November 2020 in the amount of \$5,323.12

Affirmative Vote: Paulsen, Schmieding, Vrbka, Ahmic, Culver

Motion Carried

Moved by Schmieding and seconded by Vrbka to accept the County Clerk Fee Report for November 2020 in the amount of \$32,462.00.

Affirmative Vote: Schmieding, Vrbka, Ahmic, Paulsen, Culver

Motion Carried

The Commissioners discussed a contract with the former HR Director. Barb Armstead, Deputy Attorney, stated she would like to know the scope of the contract the Board is wanting. Chairman Culver stated he wanted to wait and discuss it at a later date.

Jeff Baker, Veteran's Service Officer was present and suggested that Dan Kovar be re-appointed to the Seward County Veteran's Service Committee.

Moved by Vrbka and seconded by Schmieding to re-appoint Dan Kovar to the Seward County Veteran's Service Committee.

Affirmative Vote: Vrbka, Schmieding, Paulsen, Ahmic, Culver

Motion Carried

Moved by Paulsen and seconded by Ahmic to accept the resignation of Jeff Baker, Seward County Veteran's Service Officer/Public Transit Director, effective 12/31/2020.

Affirmative Vote: Paulsen, Ahmic, Schmieding, Vrbka, Culver

Motion Carried

Baker led discussion of office restructuring for Veteran's Service/Public Transit/General Assistance Position. He explained the history of the various offices he held during the last 15 years. He suggested splitting the job of Veteran's Service Officer/General Assistance from the



Public Transit office. Culver stated that he would consider working with another county for the Veteran’s Service Officer position. Baker said for the Public Transit position, he would stay to help for a few hours a month and help with the 2-year grant and hire a manager in June. To interview, Baker suggested a hiring committee of 2 Board members and 2 Veterans Service Committee members. The item will be considered next week.

Baker also asked that the credit card limit in his office be increased so that he can purchase extra needed equipment.

Moved by Vrbka and seconded by Paulsen to approve an additional \$2,000 credit card limit for the next 30 days.  
Affirmative Vote: Vrbka, Paulsen, Ahmic, Schmieding, Culver Motion Carried

Baker then gave the Board members the book “The Go-Giver.”

Commissioner Paulsen removed herself from the Board at 9:42 a.m.

Becky Paulsen, Weed/Zoning Administrator, gave information on a resolution that was passed last week, noting that a correction in the Planning and Zoning tabulation was needed.

Moved by Vrbka and seconded by Schmieding to adopt Resolution No. 3551 in regard to Resolution No. 3549 which needed a correction on the information from the Planning and Zoning tabulation.

This Resolution corrects Resolution No. 3549 adopted on Dec 1, 2020 regarding the Planning and Zoning Commission vote tabulation.

RESOLUTION No. 3551 OF THE  
SEWARD COUNTY BOARD OF COMMISSIONERS

WHEREAS, Mark Petri has applied for a Short Form Plat Subdivision of property owned by himself, and described as a tract of land in part of the Northeast 1/4, of the Northwest 1/4 of, Section 18, Township 11N, Range 4E, Seward County, Nebraska, and

WHEREAS, the subdivision shall be called PETRI ADDITION SHORTFORM PLAT, and

WHEREAS, The Seward County Planning Commission held a meeting on November 15th, 2020 to consider the Short Form Plat, and

WHEREAS, the Planning Commission recommended Approval of the PETRI ADDITION Short Form Plat with a vote of 6 For, 1 against, and 3 Absent and Not Voting, and

WHEREAS,   X   No one appeared to oppose the subdivision  
                         Individuals appeared to oppose the subdivision  
  X   No one appeared to support the subdivision  
                         Individuals appeared to support the subdivision  
                         Individuals appeared without commitment, and

THEREFORE, BE IT RESOLVED that the Seward County Board of Commissioners do hereby approve   X  , Deny                    the PETRI ADDITION Short Form Plat with Resolution NO:   3551  .

Paulsen was removed from the Board at the time this Resolution was passed.

Moved by: Vrbka                                      Seconded by: Schmieding                                      12/08/2020  
Ayes: Robert Vrbka, Misty Ahmic, Ken Schmieding,  
John K. Culver, Chair of the Board  
Attest: Sherry Schweitzer, Seward County Clerk

Affirmative Vote: Vrbka, Schmieding, Ahmic, Culver Motion Carried

Commissioner Paulsen rejoined the Board at 9:45 a.m.

The Commissioners discussed the Courthouse Signage for the City of Seward Mask Ordinance item on the agenda. Sherry Leising, Deputy County Treasurer, gave a sample of a notice/sign that could be posted on the door. Although there is a Mask Mandate in the City of Seward, government buildings are exempt and the reason for the sign is to clarify this.

Moved by Ahmic and seconded by Paulsen to put a sign on all county buildings, except the Justice Center listing "Masks Encouraged- Seward City Council passed a Mask ordinance from December 5 to January 6, 2020-Exceptions pertain to Courts of Law, Public Utilities or Federal, State, County or City Operations."

Affirmative Vote: Ahmic, Paulsen, Vrbka, Schmieding, Culver Motion Carried

The Commissioners discussed the county hours of December 24, 2020.

Moved by Schmieding and seconded by Vrbka to close County Offices on December 24, 2020.

Affirmative Vote: Schmieding, Vrbka, Ahmic, Paulsen, Culver Motion Carried

Known items on the agenda for Board of Commissioners on December 15, 2020 are as follows:

9:00 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Public/Officials/Boards
4. Discuss/Action - Approve minutes of December 8, 2020

Other Business Matters to Address When Time Allows

1. Discuss/Action - Public/Officials/Boards
2. Commissioners Reports
3. Discuss/Action – Agenda for December 22, 2020

9:30 a.m. Hearing – Rezone Quarter Section of land from A-1 District to TA-1 District located in J Precinct in the NW ¼ of Section 33 T10N R3E

Discuss/Action – Res.- Rezone Quarter Section of land from A-1 District to TA-1 District located in J Precinct in the NW ¼ of Section 33 T10N R3E

Moved by Vrbka and seconded by Schmieding to adjourn at 10:03 a.m.

Affirmative Vote: Vrbka, Schmieding, Paulsen, Ahmic, Culver Motion Carried

State of Nebraska)  
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official this 15<sup>th</sup> day of December, 2020

\_\_\_\_\_  
County Clerk

\_\_\_\_\_  
Chairman

# December 15, 2020

## Seward County Board of Commissioners

State of Nebraska)  
County of Seward) ss.

A regular meeting of the Seward County Board of Commissioners was convened in open and public session at 9:00 a.m. on December 15, 2020 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Commissioners has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Commissioners convened on December 15, 2020 at 9:00 a.m.

Present: Chairperson: John Culver

Members: Misty Ahmic, Bob Vrbka, Ken Schmieding, Becky Paulsen

County Clerk: Sherry Schweitzer

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Sherry Schweitzer updated the Commissioners on activities of her office.

Moved by Vrbka and seconded by Schmieding to approve the minutes of December 8, 2020.

Affirmative Vote: Vrbka, Schmieding, Paulsen, Ahmic, Culver                      Motion Carried

### Commissioners Reports:

Commissioner Ahmic reported she visited with various officials the past week and received a call about the road conditions because of the snow storm.

Commissioner Vrbka reported he met with the Sheriff's Office about the recent audit.

Commissioner Culver reported he was included in the audit exit interview, attended Four Corners Health Dept. and the NACO Business meetings via Zoom, and checked on roads.

Commissioner Schmieding reported he received calls from constituents and attended the SENDD meeting via Zoom.

Commissioner Paulsen reported she attended the BRIDGES meeting via Zoom and attended the Seward County Chamber & Development Partnership meeting. She also had meetings in regard to a Wetland Mitigation Project.

Moved by Paulsen and seconded by Vrbka to issue a refund of Inheritance Tax overpayment on 11/9/2018 for the Barbara Ann Swanson Estate PR-24 in the amount of \$5,992.72.

Affirmative Vote: Paulsen, Vrbka, Schmieding, Ahmic, Culver                      Motion Carried

Eric Hofer, Building and Grounds Superintendent, was present to ask the Commissioners to sign an agreement for the Justice Center HVAC.

Moved by Schmieding and seconded by Paulsen to authorize the Chairman to sign the Engineer Controls Renewal Agreement for 3 years.

Affirmative Vote: Schmieding, Paulsen, Vrbka, Ahmic, Culver                      Motion Carried

The Commissioners then discussed getting bids for the painting of the courthouse dome. Discussion included sandblasting, color and funding.

Moved by Vrbka and seconded by Schmieding to authorize the Building and Grounds Supt. to advertise for bids for painting of the courthouse dome.

Affirmative Vote: Vrbka, Schmieding, Ahmic, Paulsen, Culver                      Motion Carried

Moved by Paulsen and seconded by Ahmic to accept the Sheriff Fee and Mileage report for October 2020 in the amount of \$1,663.00 and \$929.07 respectively.

Affirmative Vote: Paulsen, Ahmic, Vrbka, Schmieding, Culver                      Motion Carried

Moved by Vrbka and seconded by Schmieding to clarify the closing of county offices on December 24, 2020 as a holiday.

Affirmative Vote: Vrbka, Schmieding, Paulsen, Ahmic, Culver                      Motion Carried

Moved by Schmieding and seconded by Ahmic to approve the Special Designated Liquor License for Seward Grocery LLC d/b/a Pac N Save for an event on December 31, 2020.

Affirmative Vote: Schmieding, Ahmic, Vrbka, Paulsen, Culver                      Motion Carried

Commissioner Paulsen removed herself from the Board at 9:30 a.m.

Moved by Ahmic and seconded by Schmieding to open the public hearing at 9:30 a.m. in regard to a request to Re-zone land from A-1 District to TA-1 District located in J Precinct in the NW ¼ of Section 33 Township 10 North, Range 3 East of the 6th p.m.

Affirmative Vote: Ahmic, Schmieding, Vrbka, Culver                      Motion Carried

Paulsen gave a synopsis of the Planning and Zoning Commission's action and the vote of 6 For, and 1 Against, when this item was considered at their meeting.

Mitch Springer spoke in favor of said re-zone request.

Jim Dawes also spoke in favor of said re-zone request.

Moved by Vrbka and seconded by Schmieding to close the public hearing at 9:36 a.m.

Affirmative Vote: Vrbka, Schmieding, Ahmic, Culver                      Motion Carried

Moved by Vrbka and seconded by Ahmic to adopt Resolution No. 3552 in regard to approving the request to Re-zone land from A-1 District to TA-1 District located in J Precinct in the NW ¼ of Section 33 Township 10 North, Range 3 East of the 6th p.m.

RESOLUTION No. 3552 OF THE  
SEWARD COUNTY BOARD OF COMMISSIONERS

WHEREAS, Mitch Springer has applied for a Zoning District change for a quarter section of land from A-1 Agricultural Preservation District to TA-1 Transitional Agriculture, and

WHEREAS, the land is described as a tract in the North West 1/4 of, Precinct J. Section 33, Township 10N, Range 3E, Seward County, Nebraska, and

WHEREAS, the owner of record is Mitch Springer/Vernon Curtis, and

WHEREAS, Notice of Public Hearing by the Seward County Planning Commission was published in the Seward County Independent, and was posted on the property, and

WHEREAS, the Planning Commission held a public hearing on the Zoning District change on November 16th, 2020, and

WHEREAS, the Planning Commission had a recommendation to Deny with a vote of 6 in favor, 1 against, and 3 absent and not voting

WHEREAS, The Seward County Board of Commissioners held a public hearing on the Zoning Change on December 15th, 2020, and

WHEREAS, Notice of Public Hearing by the Seward County Board of Commissioners was published in the Seward County Independent, the Milford Times, and was posted on the property, and

WHEREAS,   X   No one appeared to oppose said amendment

       Individuals appeared to oppose said amendment

       No one appeared to support said amendment

  X   Individuals appeared to support said amendment

  X   Individuals appeared without commitment, and,

NOW, THEREFORE BE IT RESOLVED that the Seward County Board of Commissioners do hereby adopt Resolution 3552 to approve   X  , deny        the Zoning District Change from A-1 to TA-1.

Paulsen was removed from the Board at the time this Resolution was passed.

Moved by: Vrbka                      Seconded by: Ahmic                      12/15/2020

Ayes: Robert Vrbka, Misty Ahmic, Ken Schmieding

John K. Culver, Chair of the Board

Attest: Sherry Schweitzer, Seward County Clerk

Affirmative Vote: Vrbka, Ahmic, Schmieding, Culver

Motion Carried

Paulsen then re-joined the Board at 9:39 a.m.

The Commissioners recessed at 9:39 a.m.

The Commissioners re-convened at 9:45 a.m.

Ryan Hamburger from South Central EMS, LLC was present to introduce the company to the Commissioners and give the Board information about the service they can provide. He stated the company has 3 stations – one in Hastings, Geneva and now Seward. They can provide transports to hospitals, hospital appointments or can help when city/village volunteer fire departments are busy or cannot respond. He stated that the purpose of his service is to not infringe on local departments, but help if they are not able to respond to the level of care needed.

Terry Wicht, Highway Supt., was present to submit a lease for the Commissioners consideration for a skidloader.

Moved by Vrbka and seconded by Schmieding to authorize the Chairman to sign a One Year Lease with Nebraska Machinery Co. for a skidloader in the amount of \$6,300.00

Affirmative Vote: Vrbka, Schmieding, Paulsen, Ahmic, Culver

Motion Carried

Known items on the agenda for Board of Commissioners on December 18, 2020 are as follows:

8:00 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action – Claims for the period through December 11, 2020

Known items on the agenda for Board of Equalization on December 22, 2020 are as follows:

8:30 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance

3. Discuss/Action - Approve minutes of December 8, 2020
4. Discuss/Action – Assessor Information Update

Known items on the agenda for Board of Commissioners on December 22, 2020 are as follows:

9:00 a.m.

4. Convene and announce Open Meetings Law
5. Pledge of Allegiance
6. Discuss/Action - Approve minutes of December 15, 2020
7. Discuss/Action – Approve minutes of December 18, 2020

#### Other Business Matters to Address When Time Allows

8. Discuss/Action - Public/Officials/Boards
9. Commissioners Reports
10. Discuss/Action – Agenda for December 29, 2020

9:05 a.m. Discuss/Action – Appoint Extension Board Member

9:15 a.m. Public Hearing – Biennial Review of the Seward County General Assistance Guidelines

Discuss/Action -Res. – Adoption of the Seward County General Assistance Guidelines

9:45 a.m. Discuss/Action – Open RFP’s for Assessor’s Orthophotography and Digital Oblique Aerial Imagery and Software Project

Moved by Schmieding and seconded by Ahmic to adjourn at 10:15 a.m.

Affirmative Vote: Schmieding, Ahmic, Vrbka, Paulsen, Culver Motion Carried

State of Nebraska)  
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 22<sup>nd</sup> day of December 2020.

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County Clerk

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Chairperson

# December 18, 2020

## Seward County Board of Commissioners

State of Nebraska)  
County of Seward) ss.

A regular meeting of the Seward County Board of Commissioners was convened in open and public session at 8:00 a.m. on December 18, 2020 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Commissioners has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Commissioners convened on December 18, 2020 at 8:00 a.m.

Present: Chairperson: John Culver

Members: Misty Ahmic, Bob Vrbka, Ken Schmieding

County Clerk: Sherry Schweitzer

Absent: Member: Becky Paulsen

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Schmieding and seconded by Vrbka to approve the Seward County claims through December 11, 2020.

### SEWARD COUNTY CLAIMS THROUGH DECEMBER 11, 2020

|                           |    |             |                         |    |              |
|---------------------------|----|-------------|-------------------------|----|--------------|
| ADV CORRTL HLTHCR         | SE | \$4,439.57  | ST OF NE DEPT CORR.SERV | SE | \$3,986.09   |
| ADVANCED OFFICE AUTOM     | SU | \$115.51    | SUMMIT FOOD SERV        | SE | \$6,604.39   |
| AMERITAS LIFE INS         | FE | \$16,982.70 | SURGICAL ASSOC PC       | SU | \$385.09     |
| BLACK HILLS ENERGY        | UT | \$1,687.92  | THOMSON REUTERS         | FE | \$643.31     |
| BLUE VALLEY BEHAV HLTH    | SE | \$292.50    | TIME WARNER CABLE       | UT | \$344.60     |
| BLUESTEM NETWORK          | UT | \$110.00    | VANGUARD APPRAISALS     | SE | \$9,632.50   |
| CITY OF SEWARD            | UT | \$5,314.90  | VERIZON WIRELESS        | UT | \$2,825.91   |
| CIVIL AIR PATROL MAGAZINE | SU | \$95.00     | VIRTUAL IMPRESSIONS     | SE | \$20.00      |
| CLERK OF DIST CRT JEFFERS | SE | \$65.25     | VISA                    | FE | \$6,098.32   |
| CLERK OF DIST COURT       | SE | \$141.00    | WINDSTREAM              | UT | \$10,821.81  |
| CROSS & SONS              | SU | \$1,045.00  | WOODS & AITKEN LLP      | SE | \$1,144.00   |
| CULLIGAN                  | SE | \$20.00     | AFFORDABLE INT SOL      | SE | \$74.99      |
| D & S SALES               | SE | \$525.00    | KENNETH PANKOKE         | SE | \$147.17     |
| GREGORY C. DAMMAN         | SE | \$257.00    | CENTRAL SAND & GRVL     | SU | \$175,680.89 |
| DES MOINES STAMP MFG      | SU | \$71.00     | COLUMBUS TARPS          | SU | \$2,500.00   |
| EAKES OFFICE PLUS         | SU | \$273.28    | DALE JOHNSON ENT        | SU | \$32,808.38  |
| EQUIFAX WORKFORCE         | SE | \$49.55     | HEARTLAND TIRES         | SU | \$572.85     |
| FARMERS COOP              | SU | \$7,952.19  | HOTSY EQUIP             | EQ | \$375.99     |
| GARCIA CLINICAL LAB       | SE | \$13.00     | HUSKER AUTO GRP         | SE | \$410.12     |
| GENERAL FIRE EQUIP        | SE | \$353.85    | JOHNSON SAND & GRVL     | SU | \$27,508.38  |
| HERPOLSHEIMERS            | SE | \$69.04     | KERFORD LIMESTONE CO    | SU | \$488.90     |
| HOMETOWN LEASING          | SE | \$412.10    | MIDWEST AUTO PARTS      | SU | \$926.86     |
| IDEMIA IDENTITY & SEC     | SE | \$480.17    | MILLER SEED & SUPPLY    | SU | \$525.00     |
| INDOFF INC                | SU | \$416.38    | NE STATE FIRE MARSHAL   | SE | \$360.00     |
| J S WURM & ASSOC          | SE | \$621.05    | NMC, INC                | SE | \$2,163.48   |
| JOHN DEERE FINAN          | SE | \$89.54     | NORRIS PUB POW DIST     | UT | \$1,345.03   |
| JONES BANK                | FE | \$70.41     | POMP'S TIRE SERVICE     | SE | \$1,190.08   |
| JONES BANK (FICA)         | FE | \$12,196.68 | RDO TRUCK CENTERS       | SE | \$194.84     |
| KONICA MINOLTA            | SU | \$14.82     | ROCKMOUNT RESEARCH      | SE | \$914.51     |
| LANCASTER CO SHERIFF      | SE | \$41.81     | SAPP BROS PETROLEUM     | SU | \$12,304.00  |
| LAUBER FUNERAL SERV       | SE | \$40.00     | SHAFFER COMM            | SE | \$55.00      |
| KRISTIN M. LYNCH          | SE | \$225.00    | UTICA PARTS & SERVICE   | SE | \$102.70     |
| MEYER AUTOMOTIVE          | SE | \$217.52    | VERIZON CONNECT         | UT | \$728.55     |

|                          |    |            |                                       |    |              |
|--------------------------|----|------------|---------------------------------------|----|--------------|
| MIPS INC                 | SE | \$1,351.61 | VILLAGE OF GARLAND                    | SE | \$48.90      |
| NE ASSN OF EMERG MGT     | FE | \$50.00    | GEHRING CONST                         | SE | \$11,817.09  |
| NE FSMA                  | FE | \$35.00    | SID DILLON                            | EQ | \$31,167.00  |
| NE STATE BAR ASSN        | FE | \$267.00   | RED PATH GALLERY                      | SE | \$2,500.00   |
| NEBR INTERACTIVE         | SU | \$4.00     | DELTA DENTAL OF NE                    | SE | \$29.38      |
| OFFICE DEPOT             | SU | \$190.68   | SEW CO HLTH CLM FND                   | FE | \$53,251.92  |
| OREILLY AUTOM            | SU | \$815.00   | MOMS MEALS                            | SE | \$121.17     |
| OWENS ED SERV            | SE | \$2,521.35 | MILFORD POLICE DEPT                   | SE | \$894.00     |
| PAC N SAVE               | SU | \$223.80   | MID AMERICAN SUPPLY                   | SU | \$1,062.21   |
| PAPER TIGER SHRED        | SE | \$30.00    | CREATIVE PROD SOURCING                | SE | \$476.90     |
| PARAMOUNT LAUNDRY        | SE | \$57.24    | RELENTLESS                            | FE | \$40,000.00  |
| POSTMASTER               | SU | \$75.00    | JONES AUTOMOTIVE                      | SE | \$3,225.91   |
| QUADIENT LEASING USA     | SE | \$81.98    | MOTOROLA                              | UT | \$12,962.28  |
| REDIGER AUTOMOTIVE       | SE | \$1,138.66 | NEB SHERIFFS ASSOC                    | FE | \$75.00      |
| REDWOOD TXCLGY LAB       | SE | \$45.00    | SACK LUMBER                           | SU | \$7.78       |
| REGION V SERVICES        | SE | \$2,484.58 | HOPPAR, SCOTT                         | SE | \$230.00     |
| REGION V SYSTEMS         | SE | \$214.00   | SHINETECH SOFTWARE                    | SU | \$6,453.50   |
| SEW CO CHAMBER & DEV     | FE | \$4,078.00 | WESTERN OIL II LLC                    | SE | \$586.93     |
| SEWARD CO COURT          | SE | \$893.80   | EVERBRIDGE INC                        | SE | \$2,394.75   |
| SEWARD CO INDEPENDENT    | SE | \$398.64   | GEOCOMM INC                           | UT | \$1,011.00   |
| SEWARD CO SHERIFF'S DEPT | SE | \$82.08    | SALARIES                              |    | \$248,447.87 |
| SEWARD LUMBER            | SU | \$38.46    | GROSS SALARIES INCLUDE DEDUCTIONS TO: |    |              |
| SOARIN GROUP, LLC        | SE | \$6,374.34 | COLONIAL SUPPLEMENTAL INSURANCE       |    |              |
| SE DIST ASSESSOR ASSOC   | SE | \$50.00    | MID AMERICAN CO WISCONSIN             |    |              |
| SPORTS EXPRESS INC       | SU | \$386.05   | DELTA DENTAL                          |    |              |
| ST OF NE DAS ST ACCTNG   | FE | \$650.00   | VSP VISION                            |    |              |
| ST OF NE DAS COMM        | SE | \$448.00   | WADDELL & REED                        |    |              |

Affirmative Vote: Schmieding, Vrbka, Ahmic, Culver

Motion Carried

Known items on the agenda for Board of Equalization on December 22, 2020 are as follows:

8:30 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of December 8, 2020
4. Discuss/Action – Assessor Information Update

Known items on the agenda for Board of Commissioners on December 22, 2020 are as follows:

9:00 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of December 15, 2020
4. Discuss/Action – Approve minutes of December 18, 2020

Other Business Matters to Address When Time Allows

5. Discuss/Action - Public/Officials/Boards
6. Commissioners Reports
7. Discuss/Action – Auditor requested Copy Policy/Fee Schedules
8. Discuss/Action – Agenda for December 29, 2020

9:05 a.m. Discuss/Action – Appoint Extension Board Member

9:15 a.m. Public Hearing – Biennial Review of the Seward County General Assistance Guidelines

Discuss/Action -Res. – Adoption of the Seward County General Assistance Guidelines

9:30 a.m. Discuss/Action – Clark Kolterman/Visitors Committee – Annual Update of Organizations and Activities

9:45 a.m. Discuss/Action – Open RFP's for Assessor's Orthophotography and Digital Oblique Aerial Imagery and Software Project

10:00 a.m. Discuss/Action – Employee Recognition for 5 Years of Service with Seward County



Moved by Vrbka and seconded by Ahmic to adjourn at 8:02 a.m.

Affirmative Vote: Vrbka, Ahmic, Schmieding, Culver

Motion Carried

State of Nebraska)

County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 22<sup>nd</sup> day of December 2020.

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County Clerk

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Chairperson

# December 22, 2020

## Seward County Board of Equalization

State of Nebraska)  
County of Seward) ss.

A regular meeting of the Seward County Board of Equalization was convened in open and public session at 8:30 a.m. on December 22, 2020 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Equalization has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Equalization convened on December 22, 2020 at 8:30 a.m.

Present: Chairperson: John Culver  
Members: Misty Ahmic, Bob Vrbka, Ken Schmieding, Becky Paulsen  
County Clerk: Sherry Schweitzer  
Deputy County Assessor: Deanna Boyer

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Schmieding and seconded by Ahmic to approve the minutes of December 8, 2020.  
Affirmative Vote: Schmieding, Ahmic, Paulsen, Vrbka, Culver Motion Carried

Boyer had no update for the Commissioners.

Known items on the agenda for Board of Equalization on January 12, 2021 are as follows:

8:30 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of December 22, 2020
4. Discuss/Action – Tax List Corrections 325-20R, 326-20R & 327-20R
5. Discuss/Action – Assessor Information Update

Moved by Vrbka and seconded by Schmieding to adjourn at 8:32 a.m.

Affirmative Vote: Vrbka, Schmieding, Paulsen, Ahmic, Culver Motion Carried

State of Nebraska)  
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 12<sup>th</sup> day of January 2021.

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County Clerk

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Chairperson

# December 22, 2020

## Seward County Board of Commissioners

State of Nebraska)  
County of Seward) ss.

A regular meeting of the Seward County Board of Commissioners was convened in open and public session at 9:00 a.m. on December 22, 2020 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Commissioners has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Commissioners convened on December 22, 2020 at 9:00 a.m.

Present: Chairperson: John Culver  
Members: Misty Ahmic, Bob Vrbka, Ken Schmieding, Becky Paulsen  
County Clerk: Sherry Schweitzer

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Vrbka and seconded by Schmieding to approve the minutes of December 15, 2020.  
Affirmative Vote: Vrbka, Schmieding, Paulsen, Ahmic, Culver Motion Carried

Moved by Schmieding and seconded by Vrbka to approve the minutes of December 18, 2020.  
Affirmative Vote: Schmieding, Vrbka, Ahmic, Culver  
Abstain: Paulsen as she was not in attendance at said meeting. Motion Carried

Andrew Matney updated the Commissioners on activities of the 911 Dept.

### Commissioners Reports:

Commissioner Ahmic reported she attended the Four Corners Health Dept. meeting and worked with the Planning Commission on the County Comprehensive Plan.

Commissioner Vrbka reported he fielded a question about road closure procedures.

Commissioner Culver reported he attended meetings via Zoom, dealt with various correspondence and checked on applications for the Veterans Service Officer and the HR Director.

Commissioner Schmieding reported he dealt with the Visitor's Committee attendance item on the agenda.

Commissioner Paulsen reported she had a meeting for the Seward County Chamber & Development Partnership.

Ann Dobesh, Extension Educator, presented two names for possible appointees to the Seward County Extension Board. She had two people submit their names for possible Board members.

Moved by Vrbka and seconded by Paulsen to appoint Krystel Naber for District 4 and Jennifer Eickhoff for District 1 of the Seward County Extension Board.  
Affirmative Vote: Vrbka, Paulsen, Ahmic, Schmieding, Culver Motion Carried

Moved by Schmieding and seconded by Ahmic to authorize the Chairman to sign a 3-year contract with Maximus to develop a Cost Allocation Plan.

Affirmative Vote: Schmieding, Ahmic, Vrbka, Paulsen, Culver

Motion Carried

The Commissioners discussed a copy policy/fee schedule for Seward County as suggested by the State Auditor. The State Auditor had asked that the Board approve a fee schedule for items that are sold and *not* set by statute, such as copies, CDs, culverts, etc. The Commissioners discussed a county-wide fee policy vs. fee schedules set by each office. After discussion, it was decided to ask that each office submit a fee policy for approval by January 31, 2002.

Moved by Paulsen and seconded by Vrbka to open a Public Hearing at 9:18 a.m. for the Biennial Review of the General Assistance Guidelines of Seward County.

Affirmative Vote: Paulsen, Vrbka, Ahmic, Schmieding, Culver

Motion Carried

Jeff Baker, General Assistance Director, commented that the General Assistance Guidelines need to be updated every 2 years and hold a public hearing to hear comments. He reviewed changes that were suggested from the previous 2-year review.

Moved by Vrbka and seconded by Schmieding to close the public hearing at 9:23 a.m.

Affirmative Vote: Vrbka, Schmieding, Ahmic, Paulsen, Culver

Motion Carried

Moved by Schmieding and seconded by Ahmic to adopt Resolution No. 3553 in regard to the adoption of the Seward County General Assistance Guidelines.

RESOLUTION NO   3553   OF THE  
SEWARD COUNTY BOARD OF COMMISSIONERS

WHEREAS, the county board of each county shall furnish such medical service as may be required for the poor of the county who are not eligible for other medical assistance programs and general assistance for the poor of the county. Such general assistance shall be in amounts established by the county board as required by Neb. Rev. Stat. Section 68-133 and shall be adequate to ensure maintenance of minimum health and decency.

WHEREAS, each county shall establish a standard of need for medical services furnished, pursuant to Neb. Rev. Stat. Section 68-104, by the counties to indigent persons who are not eligible for other medical assistance programs. This standard shall not exceed the Office of Management and Budget income poverty guidelines.

WHEREAS, each county shall adopt written standards of eligibility and assistance for general assistance to poor persons. Such standards shall be in compliance with all applicable Nebraska Law;

WHEREAS, the standards established pursuant to Section 68-133 and all amendments to such standards shall be reviewed by the county on a biennial basis to ensure that such standards reflect changes in living standards and cost-of-living.

WHEREAS, Seward County has updated its written standards of eligibility and assistance for general assistance to poor persons.

WHEREAS, a public hearing was held 12/22/2020 to permit discussion and the presentation of testimony or evidence by interested persons regarding the new written standards. Notice of such hearing was published not more than twenty days nor less than ten days prior to the hearing in a newspaper in general circulation throughout the county.

WHEREAS, X No one appeared to oppose the GA Guidelines

       Individuals appeared to oppose the GA Guidelines

X No one appeared to support the GA Guidelines

       Individuals appeared to support the Guidelines

       Individuals appeared without commitment, and

THEREFORE BE IT RESOLVED, the attached written standards of eligibility and assistance for general assistance to poor persons is hereby adopted.

FURTHER, it shall be resolved that all prior written standards of eligibility and assistance for general assistance to poor persons is hereby rescinded and shall be null and void.

FURTHER, the General Assistance Director shall cause a copy of the new standards and amendments to such standards to be filed with the Department of Health and Human Services within (30) thirty days after their adoption by the county.

FURTHER, a copy of these standards and amendments shall be available for public inspection during normal business hours.

General Assistance Guidelines attached.

Moved by: Schmieding                      Seconded by: Ahmic                      12/22/2020

Ayes: Robert Vrbka, Misty Ahmic, Ken Schmieding, Becky Paulsen,  
John K. Culver, Chair of the Board

Attest: Sherry Schweitzer, Seward County Clerk

Affirmative Vote: Schmieding, Ahmic, Vrbka, Paulsen, Culver

Motion Carried

The Commissioners recessed at 9:26 a.m.

The Commissioners re-convened at 10:00 a.m.

Clark Kolterman, Chairman of the Seward County Visitor's Committee, gave the Commissioners information about the Visitor's Committee and updated the Board about its activities the past year. He showed a new brochure they had made which showcases businesses in Seward County.

The Commissioners recessed a 9:40 a.m.

The Commissioners re-convened at 9:45 a.m.

Moved by Vrbka and seconded by Ahmic to open the bids at 9:45 a.m. for Orthophotography and Digital Oblique Aerial Imagery and Software Project.

Affirmative Vote: Vrbka, Ahmic, Schmieding, Paulsen, Culver

Motion Carried

One bid was received from EagleView.

The Commissioners discussed employee recognition for 5 years of service to Seward County. They awarded 5-year certificates to:

Casey Jo Tiemann, Maria L. Hatfield, Michelle Leigh McMann, Steven Leichner, Anthony L. Rohan, Carina Sanchez, Kenneth R. Baldinger and Christopher Lee Bigsby.

Known items on the agenda for Board of Commissioners on December 29, 2020 are as follows:

9:00 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of December 22, 2020

Other Business Matters to Address When Time Allows

4. Discuss/Action – Public/Officials/Boards
5. Commissioners Reports
6. Discuss/Action – Veteran’s Service Officer/Public Transit Director- Restructuring of position
7. Discuss/Action – Agenda Request Form approval
8. Discuss/Action – Agenda for January 5, 2021

9:15 a.m. Discuss/Action – Employee Recognition for Seward County Employees with 10, 15, 20, & 25 Years of Service and those who Retired in 2020

Moved by Vrbka and seconded by Schmieding to adjourn at 10:06 a.m.

Affirmative Vote: Vrbka, Schmieding, Paulsen, Ahmic, Culver

Motion Carried

State of Nebraska)

County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 29<sup>th</sup> day of December 2020.

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County Clerk

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Chairman

# December 29, 2020

## Seward County Board of Commissioners

State of Nebraska)  
County of Seward) ss.

A regular meeting of the Seward County Board of Commissioners was convened in open and public session at 9:00 a.m. on December 29, 2020 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's Room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Commissioners has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Commissioners convened on December 29, 2020 at 9:00 a.m.

Present: Chairperson: John Culver

Members: Misty Ahmic, Ken Schmieding, Becky Paulsen

County Clerk: Sherry Schweitzer

Absent: Member: Bob Vrbka

The Chairperson noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Ahmic and seconded by Schmieding to approve the minutes of December 22, 2020.

Affirmative Vote: Ahmic, Schmieding, Paulsen, Culver

Motion Carried

During public official's time on the agenda, Sheriff Vance reported the roads are very bad at the current time.

### Commissioners Reports:

Commissioner Ahmic reported she sat in on the Veteran's Service Officer interviews and helped with the Planning & Zoning Comprehensive Plan.

Commissioner Culver reported he attended two Zoom meetings with Four Corners Health Dist. and received a constituent request about roads.

Commissioner Schmieding reported that SENDD is helping with a broadband issue and received a question about masks in the courthouse.

Commissioner Paulsen reported she also participated in a Zoom meeting with BRIDGES.

Moved by Schmieding and seconded by Ahmic to approve the following "Agenda Request" form effective 1/1/2021:

|                                                                                                                                                                                           |  |                                                                                                                                                                           |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <div><b><u>AGENDA REQUEST</u></b></div>                                                                                                                                                   |  | <div><b>Return to:</b><br/>Seward County Clerk<br/>Phone: 402-643-2883<br/><br/>email: <a href="mailto:sschweitzer@co.seward.ne.us">sschweitzer@co.seward.ne.us</a></div> |
| TODAY'S DATE: _____                                                                                                                                                                       |  |                                                                                                                                                                           |
| Your Name: _____                                                                                                                                                                          |  |                                                                                                                                                                           |
| Telephone: _____                                                                                                                                                                          |  |                                                                                                                                                                           |
| COMMISSIONER MEETING DATE: _____                                                                                                                                                          |  |                                                                                                                                                                           |
| If you want a specific time, indicate below and a time will be assigned to you                                                                                                            |  |                                                                                                                                                                           |
| Yes I want a time assigned                                                                                                                                                                |  |                                                                                                                                                                           |
| No, I don't need a time assigned                                                                                                                                                          |  |                                                                                                                                                                           |
| <b>MEETING SUBJECT:</b><br>According to Nebraska Law the item shall be <i>sufficiently descriptive</i> to give the public reasonable notice of the matter to be considered at the meeting |  |                                                                                                                                                                           |
| <b>Discuss/Action -</b> _____                                                                                                                                                             |  |                                                                                                                                                                           |
| _____                                                                                                                                                                                     |  |                                                                                                                                                                           |
| _____                                                                                                                                                                                     |  |                                                                                                                                                                           |
| <b>PLEASE NOTE:</b>                                                                                                                                                                       |  |                                                                                                                                                                           |
| 1. If you want to put an item on the agenda requesting the Board's signature, please have the document approved by the County Attorney BEFORE an agenda request is submitted.             |  |                                                                                                                                                                           |
| 2. You MUST provide the document at the time the request is submitted.                                                                                                                    |  |                                                                                                                                                                           |
| Agenda requests can be submitted no later than 24 hours before the meeting in which the subject of the request is to be discussed.                                                        |  |                                                                                                                                                                           |

Affirmative Vote: Schmieding, Ahmic, Paulsen, Culver

Motion Carried

The Commissioners recessed at 9:12 a.m.  
The Commissioners re-convened at 9:16 a.m.

Chairman Culver presented awards to employees with many years of service with Seward County.

Those receiving the certificates were:  
Timothy E. Huntington – 10 years  
Jeffrey M. Baker – 15 years  
Craig James Stava – 15 Years  
Tanya Woolsey – 20 years  
Deanna Boyer – 25 years

Those retiring in 2020 and receiving a cedar box engraved with a picture of the Seward courthouse were Barb Liska, Dave Pankoke, Rick Bell, and Mike Janssen.

The Commissioners recessed at 9:21 a.m.  
The Commissioners re-convened at 9:30 a.m.

Marilyn Hladky, County Assessor, led discussion on the awarding of bids for Ortho and Digital Oblique Imagery and Software. She recommended taking the one bid submitted from Eagleview. The bid was for \$172,783.78 and was for a period of 6 years.

Moved by Schmieding and seconded by Paulsen to accept the bid from Eagleview for \$172,783.78 for Ortho and Digital Oblique Imagery and Software.  
Affirmative Vote: Schmieding, Paulsen, Ahmic, Culver

Motion Carried

Sheriff Mike Vance was present to discuss the Volunteer Community Liaison for the Sheriff’s Office. He said he has been thinking about appointing a Volunteer Community Liaison for the Sheriff’s Office for quite a while. Vance said this person would be a



liaison between community clubs/associations. He has appointed Sharon Dickinson, who was in attendance at said meeting, and introduced her to the Board.

The lease agreement for the Task Force Building will be put on a future meeting agenda as it was not ready to be discussed.

He also reported on a Deputy Sheriff who is in the hospital with COVID-19. He asks for prayers.

Jeff Baker, Veteran's Service Officer/Public Transit Director, was present to discuss restructuring his position. Baker, who is resigning effective 12/31/2020, stated he would like to see the Veteran's Officer Position as a full-time position. He gave a history of his position in the last 10 years. Chairman Culver stated he would like to keep the position as it currently is, especially since it is mid-year in the budget. After lengthy discussion, it was decided to leave the position of the Veteran's Service Officer/Public Transit Director/ General Assistance Director/Fleet Director as is.

The Commissioners then discussed appointing a new Veteran's Service Officer. After information given by Baker pertaining to the interviews, he informed the Commissioners that the Veteran's Service Committee recommended Matthew Starkey with a starting wage of \$47,000.

Moved by Ahmic and seconded by Paulsen to appoint Matthew Starkey as the Veteran's Service Officer/Public Transit Director/ General Assistance Director/Fleet Director.  
Affirmative Vote: Ahmic, Paulsen, Schmieding, Culver Motion Carried

Moved by Paulsen and seconded by Ahmic to authorize the Chairman to sign the Nebraska Dept. of Transportation Agreement for Scheduling Software Project  
Affirmative Vote: Paulsen, Ahmic, Schmieding, Culver Motion Carried

Known items on the agenda for Board of Commissioners on January 5, 2021 are as follows:  
8:30 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Public/Officials/Boards
4. Discuss/Action - Approve minutes of December 29, 2020

Other Business Matters to Address When Time Allows

5. Commissioners Reports
6. Discuss/Action – Agenda for January 12, 2021

Moved by Ahmic and seconded by Schmieding to adjourn at 11:02 a.m.  
Affirmative Vote: Ahmic, Schmieding, Paulsen, Culver Motion Carried

State of Nebraska)  
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 5<sup>th</sup> day of January 2021.

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County Clerk

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Chairperson